

## HOLLISTON BOARD OF SELECTMEN

July 9, 2014  
7:30 P.M.

Selectmen's Meeting Minutes  
Town Hall

Present; Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Jay Leary, Clerk and Paul Le Beau, Town Administrator.

### MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

15-02	GENERAL WARRANT	\$105,059.16
	VOIDS	\$ (113.24)
	ELDERLY TAX RELIEF	\$ 1,200.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,611.07
	GENERAL PAYROLL WARRANT	\$ 164,860.07
	TOWN PAYROLL	\$ 166,471.14
	TOTAL PAID WARRANT	\$ 272,617.06

### ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 36,125.01
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### TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 24,157.16
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THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

### COMMENTS FROM THE BOARD

Mr. Conley said that long-time resident Ernie Kampersal passed away this week. Mr. Conley said that he was an on-call firefighter for many years.

Mr. Conley also said that Lina Arena-Derosa, the Director of the Council on Aging, is resigning to take new position in the Town of Westwood. He wished her all the best.

There were no comments from the audience.

### LIONS' CLUB REPORT

Steve Apesos, president of the Lions' Club, was present with Chris Gaboriault the new president. Mr. Apesos said that the Lions' Club has given funds to the schools, charitable organizations, social service organizations and local fundraising. He said that in the last year they donated over \$49,370.00 to the community. He said that they are convinced that next year will be even better. He said that they gave a large amount in scholarships to the senior class. He said that have also put in over 800 man hours on the Rail Trail. He said that every year they donate to the Food Pantry, the Library and the Senior Center. Mr. Apesos said that this year, there will be funds donated to the Auxiliary Police to help with new radios.

Mr. Gaboriault said that they are expanding and raising more funds every year. He said that the carnival was the best that the Lions have ever had. He said that they raised over \$21,000. Some of those funds will be going to scholarships. Mr. Gaboriault thanked the Auxiliary Police, Fire Department, Park and Recreation Department and the Highway Department for all the help that they gave them at the carnival. He said that everything went well. He said that another fundraiser they will be doing is a

haunted hay ride. It will take place at Breezy Hill Farm on Adams Street in October. Mr. Gaboriault said that the Lions also offer Lend-a-Lion. He said that one of the things that they do is install and remove air conditioners for elderly residents. He also said that they will do a little yard work. He said that the Lions will also serve lunch at the Senior Center a few times a year.

Mr. Leary thanked the Lions for all their dedicated work that they do for the Town.

Mr. Marsden said that the Lions' Club is getting bigger. He said that they always give their time.

#### **HEALTH INSPECTOR POSITION**

Rich Maccagnano and Karen McManamon, Board of Health Members, were present. Mr. Maccagnano said that they are looking to fill a part-time position as a Health Agent and they would like to hire Paul Saulnier. Mr. Maccagnano said that Mr. Saulnier designs septic systems so he would have to be appointed as a Special Employee. Mr. Maccagnano said that Mr. Saulnier has spoken with the State Ethics Commission about his appointment as a Special Employee. Mr. Conley asked how many hours per week will this position be. Mr. Maccagnano said it will be on-call or as needed. Mr. Leary said that Special Employees are limited to a certain number of days per year. Mr. Maccagnano said 60 days per year. Mr. Conley said that he will not be able to review his own work. Mr. Maccagnano said that he will not inspect his own jobs. Mr. Maccagnano said that they will use Lenny Izzo for inspections as well. He said that Mr. Westcott can help as well. Mr. Leary asked if the Board of Health was close to hiring an Agent? Mr. Maccagnano said that yes they are close. Mr. Leary asked Mr. Saulnier if he had the time to do this. Mr. Saulnier said yes. Mr. Saulnier said that if he goes and inspects one septic project, that is considered one day. He can inspect five per day and it will still be considered one day. He can work up to eight hundred hours in this position. But, it will never be that amount of hours. Mr. Saulnier said that he has all the qualifications for the position. Mr. Le Beau said that the position that Mr. Saulnier is going to fill is Health Agent. Mr. Le Beau said that Ms. McCobb was the Health Director and Health Agent. Mr. Le Beau said that you are voting the position not the person for this position. Mr. Maccagnano said that they voted Paul Saulnier for the position. Mr. Le Beau asked if they could vote it as a Title V inspector. He said that after a vote of the Board of Health, all Health Agents will be considered Special Employees. Mr. Maccagnano said that yes they can make the position a Special Employee for Title V inspections.

**MR. MARSDEN MOVED DESIGNATE THE POSITION OF HEALTH AGENT FOR TITLE V PURPOSES. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPOINT THE TITLE V INSPECTOR A SPECIAL EMPLOYEE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. MACCAGNANO MOVED TO APPOINT PAUL SAULNIER AS HEALTH AGENT FOR TITLE V INSPECTIONS AND A SPECIAL TOWN EMPLOYEE. THE MOTION WAS SECONDED BY MS. MCMANAMOM. TWO IN FAVOR, MR. DICKINSON WAS ABSENT.**

#### **MINUTES**

**MR. MARSDEN MOVED TO APPROVE THE MEETING MINUTES OF MAY 23, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**ONE DAY ALCOHOLIC BEVERAGE LICENSES – JASPER HILL CAFÉ AND BISTRO**

**MR. MARSDEN MOVED TO APPROVE AN ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ AND BISTRO FOR JULY 14, 2014, FROM 5:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE AN ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ AND BISTRO FOR JULY 17, 2014, FROM 5:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE AN ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ AND BISTRO FOR JULY 18, 2014, FROM 5:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE AN ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ AND BISTRO FOR JULY 19, 2014, FROM 5:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE AN ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ AND BISTRO FOR JULY 24, 2014, FROM 5:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE AN ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ AND BISTRO FOR JULY 25, 2014, FROM 5:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE AN ALCOHOLIC BEVERAGE LICENSE FOR JASPER HILL CAFÉ AND BISTRO FOR JULY 26, 2014, FROM 5:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE AN ALCOHOLIC BEVERAGE PERMIT FOR AMERICA IN BLOOM FOR JULY 23, 2014, AT THE HISTORICAL SOCIETY FROM 5:00 P.M. TO 10:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE THE WAIVER OF FEES FOR THE ALCOHOLIC LICENSE FOR AMERICA IN BLOOM. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**COLLINS CENTER AGREEMENT**

Mr. Le Beau said that the Collins Center is part of UMASS Boston. Mr. Le Beau said that this company is data driven. There was an analysis done on the Highway Department, Police Department and Water Department. He said that they have worked with the Town Clerk, Board of Assessors, Senior Center

Director and the Selectmen's Office. He said that they have done a lot of work with the Fire Department and the Fire Chief. He said that it allows the Department Heads a fresh look at what their operations is. He said that it is a shared expense between the Selectmen and the Fire Department. Mr. Le Beau said that the Fire Chief is very active in this project.

Mr. Leary and Mr. Marsden thinks that this is a good investment. Mr. Marsden said that the Town benefits from this. **MR. MARSDEN MOVE TO SIGN THE CONTRACT WITH THE COLLINS CENTER. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

#### **DPW DIRECTOR APPLICATIONS**

Mr. Coney said that the Selectmen received fifteen applications for the position. Mr. Conley said that he spent his Saturday going over the resume's of the applicants. He said that the DPW Directors of Medway and Franklin will be giving the Selectmen some help in the interview process. Mr. Marsden said that he looked at all the applications and he thinks it is time to set-up interviews. Mr. Leary said that he would like to interview nine of the applicants. He said that it is a large number but he would like to interview them. Mr. Marsden said that he does not want to over-look someone who is well qualified. Mr. Marsden said that his list has seven applicants. Mr. Conley said that his list has ten applicants. Mr. Conley said that they are going to have and set some dates for interviews. Mr. Conley asked if all the applicants still interested in the DPW position. Mr. Conley asked that how much time do we want to give the applicants during the interview? Mr. Leary said that they will do the initial interview and then go down from there. He said that they would agree on three for the final interview. Mr. Conley suggested that they meet for 45 minutes with each applicant. Mr. Coney said that they will go with nine applicants and each meeting will be for 45 minutes. Mr. Conley suggested interviews on July 21, 2014, July 22, 2014, and July 23, 2014. Mr. Marsden suggested 3:00 p.m. to 5:30 p.m. for interview times. Mr. Leary suggested 2:00 p.m. to 5:00 p.m. Mr. Le Beau will put a list together of applicants and times to be scheduled.

Mr. Conley said that the Fire Chief will be posting the position for maintenance of the hydrants.

Mr. Le Beau said that Attorney David Mack will be representing the Town on the Andrews School project. Mr. Le Beau said that he has done work for the Town as Special Council.

**MR. MARSDEN MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE CONTRACT TO HAVE ATTORNEY DAVID MACK AS SPECIAL TOWN COUNCIL FOR THE ANDREWS SCHOOL PROJECT. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. LEARY RECUSED HIMSELF.**

**AT 8:26 P.M., MR. LEARY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

Respectfully submitted,

Donna A. Muzzy

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