

**HOLLISTON BOARD OF SELECTMEN**

June 4, 2014  
7:30 P.M.

Selectmen’s Meeting Room  
Town Hall

Present Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Jay Leary, Clerk and Paul Le Beau, Town Administrator.

**MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANTS**

14-50	GENERAL WARRANT	\$ 303,236.54
	VOIDS	\$ (1,633.69)
	STUDENT ACTIVITY (8030) PLACENTINO	\$ 1,007.00
	STUDENT ACTIVITY (8030) MS	\$ 6,076.00
	COMMUNITY PRESERVATION (265)	\$ 10.60
	AGENCY (890) VETERANS DISTRICT	\$ 424.44
	CHAPTER 90	\$ 336,879.17
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,142.51
	GENERAL PAYROLL WARRANT	\$1,088,764.73
	TOWN PAYROLL	\$1,089,907.24
	TOTAL PAID WARRANT	\$1,735,907.30

**ACCOUNTANT’S NOTE:**

ACCRUED DEDUCTION LIABILITIES NOT PAID \$ 199,101.72

**TREASURER’S NOTE:**

WIRE TO HEALTH INSURANCE TRUST \$ 159,235.23

**THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR**

**THERE WERE NO COMMENTS FROM THE BOARD**

**THERE WERE NO COMMENTS FROM THE AUDIENCE**

**ALLIED WASTE/REPUBLIC SERVICES GIFT PRESENTATION**

Michael Szczepan and Bruce Stanas were present from Republic Services. Mr. Stanas presented a check in the amount of \$1,250.00 for the rail trail project. Mr. Stanas presented the check to Robert Weidknecht. Mr. Leary thanked them for their generosity. Mr. Le Beau said that Mr. Szczepan has been the Towns contact for many years. Mr. Le Beau said that he is the one that gets the call when there is a problem and he is always fast on getting back to the office with a solution to the problem.

**BOARD BUSINESS**

**EXECUTIVE SESSION MEETING MINUTES OF MAY 28, 2014. MR. LEARY MOVED TO APPROVE THE EXECUTIVE SESSION MEETING MINUTES OF MAY 28, 2014, AS WRITTEN BUT NOT TO BE RELEASED. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**LINE ITEM TRANSFERS**

**MR. MARSDEN MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE TREASURER/COLLECTOR IN THE AMOUNT OF \$1,849.00. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**MR. MARSDEN MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE TREASURER/COLLECTOR IN THE AMOUNT OF \$1,000.00. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**MR. MARSDEN MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE BOARD OF HEALTH IN THE AMOUNT OF \$1,250.00. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**LIAISON ASSIGNMENTS**

Mr. Leary said that it is good to mix Liaisons around.

**MR. LEARY MOVED TO APPROVE THE FISCAL YEAR 2015 LIAISON ASSIGNMENT LIST. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**APPOINTMENTS – METROWEST REGIONAL COLLABORATIVE, AUXILIARY POLICE AND METROWEST REGIONAL TRANSPORTATION AUTHORITY**

Mr. Conley said that the Boards needs a representative for the MetroWest Regional Collaborative and for the MetroWest Regional Transportation Authority for fiscal year 2015. Mr. Conley said that Mr. Marsden has been the representative in the past and asked if he wanted to continue. Mr. Marsden said yes he would like to remain on the Boards.

**MR. LEARY MOVED TO APPOINT JAY MARSDEN TO THE METROWEST REGIONAL COLLABORATIVE AND THE METROWEST REGIONAL TRANSPORTATION AUTHORITY. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN ABSTAINED.**

**MR. LEARY MOVED TO APPOINT THE FOLLOWING AS AUXILIARY POLICE OFFICERS FOR A ONE YEAR TERM – MICHAEL AW, JOSEPH CIBOTTI, CRAIG DENMAN, JUDY GRAY, ROBERT GUYON, MARK HADDAD, MICHAEL HAMLET, ALAN LISAK, EDWARD LOFTUS, SEAN MCDOWELL, JEFF OTERI, JOSEPH QUINTIN, JUDITH RIZOLLI, DANNY LEE, ROBERT RAMRATH, JAMES RAY, BRIAN REAM, DONAVAN SEAY AND DAVID CHARETTE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**ONE DAY ALCOHOLIC BEVERAGE PERMIT – PROFESSIONAL POUR**

**MR. LEARY MOVED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE PERMIT FOR A WEDDING IN THE UPPER TOWN HALL ON JUNE 21, 2014, FROM 4:30 P.M. TO 10:30 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**COMMON VICTUALLER LICENSE – LIONS CLUB**

**MR. LEARY MOVED TO APPROVE A COMMON VICTUALLERS LICENSE FOR THE LIONS CLUB ANNUAL CARNIVAL JUNE 26, 2014 THROUGH JUNE 29, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY ABSTAINED.**

**LETTER OF INTENT – NORTHEASTERN PROPERTY**

Mr. Conley said that Town Meeting approved this purchase in May 2013. He said that funds have been allocated. Mr. Le Beau said that Northeastern (Warren Woods) is looking for a letter of intent.

**MR. LEARY MOVED TO APPROVE THE LETTER ON INTENT FOR THE NORTHEASTERN PROPERTY (WARREN WOODS). THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**DOWNTOWN VISIONING PLAN**

Mary Greendale passed around a hand-out. She said that she went back to the visioning plan from 1997 and the Master Plan. She presented a list that gives the action that came from those plans. She said that many of the same steps are part of the ideas for downtown. Ms. Greendale said that she would like to hold three public forums to discuss this. She would like to do this from June to September. She said that she would to set up a survey that is going to review the information and they can make comments and add information. Ms. Greendale said that she wants everyone in Town talking about the downtown. She also said that we should set up a temporary design committee to work with the Planning Board. She said that they can talk about the by-laws and if some need to change. Ms. Greendale said that they have great information from the many studies that have been done.

Mr. Conley asked Ms. Greendale what her vision was for downtown. She said widen the sidewalks and narrow the road. Mr. Conley asked what did she think would be the role of the Planning Board. She said that she will need the support of the Planning Board, and the staff and the Board of Selectmen and the staff of the Selectmen's Office. She said that she would like to see them at meetings and talking about it. She said that it will be a group effort. She said that diagonal parking will be talked about a lot. What will the police think about this? It is just one thing that will get everyone talking. Mr. Conley said that vehicle safety and pedestrian safety comes first. Ms. Greendale said that she and the Town Planner Karen Sherman looked at even going down Woodland Street because that is part of the holiday stroll. She said that she thinks that they should be part. She also said that Water Street should be included. Mr. Leary said that he is concerned and he thinks that there should be a timetable in place. He said that this should be on the May 2015 Town Meeting. He said that we do not have enough time to get this on for October. Ms. Greendale said that she thinks that we can put this on for October. She said that she thinks that we have plenty of time for some of the zoning issues. Ms. Greendale said that she does not want to wait until May 2015 she wants to get started now. Mr. Leary said that you will lose many people because summer is coming and a lot of residents leave town for many weeks. Ms. Greendale said that she has reached out to several people who are willing to help. Mr. Leary said that he thinks that we are a pedestrian friendly Town. He said that there has been for several years residents looking for sidewalks on Norfolk Street and Central Street.

Mr. Marsden said he is concerned because we just had Town Meeting and very few residents showed up. How can we offer meetings for the downtown during the summer you are not going to get many to come. He also said that the speed limit should be reduced to 25 MPH.

Mr. Zeamer said that the last time he was part of the Zoning Board he worked on the cell tower antennas under the Selectmen's direction for that by-law.

Nikki Bozman, Planning Board member, said that she that this is very important and many communities have done this. She said that she has been able to help at least three Municipal Communities do this.

She said that you bring those actionable items and there is a partnership with Town Management to see that those things are implemented. She said that if you talk about the number of people that you will get for representation your Town Meetings are driven by that. She said that you are not going to get the ones who are not participating now. She said that she thinks that we are leaving money on the table for the Town by not doing the vision that Ms. Greendale is talking about. She said that we can go after economic development and other kinds of funds. She said that we can grow revenue sources in downtown. She said that we could make a better quality of life if we take up the vision process that Ms. Greendale has talked about. She said that we have already waited twenty years to do this but now is the time. Parashar Patel, retired Planning Board member said he is not sure how much time the traffic study has been around. He said that it has not been advertised well. He said that he does not think that there should be a delay. Mr. Patel said that the only reason that we are having this meeting tonight is because the Selectmen never acted on the recommendations many years ago. Mr. Patel said that the Selectmen and the Planning Board should be held accountable to make sure that things are done. Mr. Patel said that he would be more than happy to help with what needs to be done. Ms. Greendale said that a few things got done from the master plan. She said that the parks have been improved and the schools. Mr. Leary asked when will we see a time frame? Ms. Greendale said that she is going to ask for place holders for the Town Meeting in October. Mr. Conley thanked Ms. Greendale for all her hard work.

Mr. Conley said that the Selectmen will be meeting with the Council on Aging for their annual meeting. Mr. Conley suggested that they meet after at about 2:00 P.M. in the Selectmen’s Meeting Room at Town Hall.

**AT 8:34 P.M. MR. CONLEY SAID THAT THERE WAS A NEED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS STRATEGY FOR COLLECTIVE BARGAINING WITH THE HOLLISTON POLICE ASSOCIATION AND NON-UNION CONTRACT NEGOTIATIONS. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR. A ROLL CALL VOTE WAS TAKEN.**

	AYE	NAY
MR. CONLEY	X	
MR. MARSDEN	X	
MR. LEARY	X	

**MR. CONLEY SAID THAT EXECUTIVE SESSION WOULD LAST ABOUT ONE HOUR AND THAT A PUBLIC DISCUSSION COULD HAVE A DETRIMENTAL IMPACT ON THE TOWN’S NEGOTIATION POSITION. HE SAID THAT THERE WOULD BE NO FURTHER PUBLIC DISCUSSION.**

**AT 9:30 P.M. THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO ADJOUR.**

Respectfully submitted,

Donna A. Muzzy

Approved \_\_\_\_\_

