

HOLLISTON BOARD OF SELECTMEN

July 2, 2014
7:30 p.m.

Selectmen's Meeting Room
Town Hall

Present Kevin Conley, Chairman, Jay Leary, Clerk and Paul Le Beau, Town Administrator. Jay Marsden, Vice Chairman was absent.

MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

14-54	GENERAL WARRANT	\$125,189.85
	VOIDS	\$ (93.08)
	AGENCY (890) VETERANS DISTRICT	\$ 416.09
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,184.51
	GENERAL PAYROLL WARRANT	\$677,222.18
	TOWN PAYROLL	\$678,406.69
	TOTAL PAID WARRANT	\$803,919.55

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$137,929.88
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TREASURER'S NOTE

WIRE TO HEALTH INSURANCE TRUST	\$102,477.33
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THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT:

15-01	GENERAL WARRANT	\$ 36,477.46
	WIRE-WEST SUBURBAN HEALTH GROUP	\$ 525,552.59
	MIDDLESEX RETIREMENT	\$1,909,829.00
	TOTAL PAID WARRANT	\$2,471,859.05

THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR, MR. MARSDEN WAS ABSENT.

COMMENTS FROM THE BOARD

Mr. Leary congratulated the Town Hall employees that retired last week. Mr. Leary congratulated James McGowan for being selected as a Lieutenant of the Fire Department. He also wished everyone a Happy 4th of July.

Mr. Conley said the Mudvill Baseball team was in New York City last week and they won. Mr. Conley said that New York has lots of traffic. Mr. Conley said that the Lions' Club had a successful carnival. He said that it was the best they ever had. He said that the fireworks were wonderful.

Mr. Le Beau said that the household hazardous waste day would be on July 12, 2014, at the Middle School from 9:00 a.m. to noon.

There were no comments from the audience

MINUTES – MAY 21, 2014

MR. LEARY MOVED TO APPROVE THE MINUTES OF MAY 21, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR, MR. MARSDEN WAS ABSENT.

EMT APPOINTMENT – THOMAS WASHEK

MR. LEARY MOVED TO APPOINT THOMAS WASHEK AS AN ON-CALL EMT. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR, MR. MARSDEN WAS ABSENT.

BID AWARD – CUSTOM-1250 GPM TRIPLE COMBINATION PUMPER

MR. LEARY MOVED TO APPROVE THE BID FOR THE NEW PUMPER TRUCK FOR THE FIRE DEPARTMENT. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

Chief Cassidy said that when the order is placed, it will take six months for delivery.

PURCHASE & SALES AGREEMENT – NORTHEASTERN UNIVERSITY PROPERTY

Mr. Conley said that this property is on Highland Street. He said that at the Town Meeting vote in May 2013, it was voted by the residents to purchase this land.

MR. LEARY MOVED TO SIGN THE PURCHASE AND SALE AGREEMENT FOR THE NORTHEASTERN PROPERTY ON HIGHLAND STREET. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR, MR. MARSDEN WAS ABSENT.

SALARY AND BENEFITS AGREEMENT – CHIEF CASSIDY

MR. LEARY MOVED TO SIGN THE FIRE CHIEF'S CONTRACT FOR THE NEXT THREE YEARS. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR, MR. MARSDEN WAS ABSENT.

Mr. Conley said that Chief Cassidy wanted to talk about the problem the Fire Department is having with hydrants.

Chief Cassidy said that last night, there was a brush fire in the woods and it was difficult to access. They attacked it from two locations. He said that the fire was in the woods off Mellon Street so they opened a hydrant on Hollis Street to start fighting the fire. The hydrant on Highland Street was difficult to open because it had not been maintained. Mr. Conley asked how often has this happened that the Fire Department could not open a hydrant? Chief Cassidy said that this is the fourth time in less than two years. He said that there was one on Oak Street in December 2012, and two on Summer Street in December 2012. He said that after that, there were several meetings with the Water Department, Selectmen and the Fire Department to fix this. Mr. Leary said that the weather could have had something to do with not being able to open a hydrant. He said that in the winter things freeze. He said that the end result after those meetings was maintenance of the hydrants was going to be a priority. Chief Cassidy said that he should be able to ask for a maintenance record of the hydrants to see the last time they were checked and maintained. Chief Cassidy said that he has not seen any records to date. Mr. Leary said that this is becoming a public safety issue. Mr. Leary said that he remembers a meeting where Chief Cassidy brought in a broken wrench that was used to try and open a hydrant. Mr. Leary said that he remembers that the fire fighters said that they would work on the hydrants for the Water Department. The Water Commissioners thought that they would hire out for maintenance of

the hydrants. Chief Cassidy said that he has a few fire fighters that would be willing to do the work. Mr. Leary said that he is concerned about this. Chief Cassidy said that when they were finally able to open the hydrant on Highland Street, they could tell that the threads were crossed and that there had been physical damage to it. He said that they could tell that it had not been maintained properly. Mr. Leary asked Chief Cassidy to look into it and see when it was last serviced. Mr. Leary said that it should be done every year. Mr. Conley said that he would request all the records of the hydrants to see what maintenance has been done.

Mr. Le Beau said that there has been no response to the problem. Mr. Le Beau said that the fire fighters could take on the responsibility for this cycle. He said that when the new DPW Director is hired, this will be one of the first things done. He said that the fire fighters can look at the hydrants, maintain them see how old they are and keep a record of exactly where they are located. Mr. Le Beau said that now that the responsibilities for the Water Department is under the Selectmen, now would be a good time for the inventory of the hydrants. Mr. Leary asked if the hydrants could be incorporated into our GIS system.

Chief Cassidy said that there is a layer that could be used for the hydrants. It could include water infrastructure. It could include water gates as well.

Mr. Conley talked about the formation of the DPW. He said that the Board received fifteen applications for the position. Mr. Conley said that he has contacted a few DPW Directors to help with the interview process. Mr. Leary said that we should get moving fast with interviews. He said that there could be a conflict with vacations. Mr. Conley said that we should review some of the applications. Mr. Leary said that he has reviewed a few already.

Mr. Le Beau said that we should set up a few days to do the interviews, because one candidate may be available on one day but not the other.

AT 8:14 P.M., MR. LEARY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. TWO IN FAVOR, MR. MARSDEN WAS ABSENT.

Respectfully submitted,

Donna A. Muzzy

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