

## **HOLLISTON BOARD OF SELECTMEN**

May 28, 2014  
7:30 P.M.

Selectmen's Meeting Room  
Town Hall

Present Kevin Conley, Chairman; Jay Marsden, Vice Chairman; Jay Leary, Clerk; and Paul Le Beau, Town Administrator.

### **MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT**

14-49	GENERAL WARRANT	\$ 183,109.82
	VOIDS	\$ (1,500.00)
	DEBT SERVICE TOWN (001)	\$ 357,725.00
	STUDENT ACTIVITY (8030) HS	\$ 13,373.81
	RECREATION-REGISTRATION ESCROW	\$ 6,000.00
	GIFT ACCOUNTS POLICE LAW ENF (245)	\$ 40.01
	HEALTH INSURANCE TRUST (701)	\$ 398,005.54
	PERFORMANCE DEPOSIT (801)	\$ 390.00
	HS STUDENT ACTIVITY-DIRECT FROM MONEY MARKET	\$ 18,714.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,086.51
	GENERAL PAYROLL WARRANT	\$ 100,158.79
	TOWN PAYROLL	\$ 101,245.30
	TOTAL PAID WARRANT	\$1,077,103.48

### **ACCOUNTANT'S NOTE:**

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 9,305.77
--	-------------

### **TREASURER'S NOTE:**

WIRE TO HEALTH INSURANCE TRUST	\$ 197.88
--------------------------------	-----------

**THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

### **COMMENTS FROM THE BOARD**

Mr. Marsden said the Memorial Day services were well attended and he thanked the Memorial Day Committee for a job well done.

Mr. Conley said that the Memorial Day services were nice. He said that there was a large crowd.

### **THERE WERE NO COMMENTS FROM THE AUDIENCE**

### **NEW SERGEANT SWEARING IN**

Matthew Stone was present to be sworn in as the new Sergeant. Mr. Conley said that the Board interviewed four candidates and they chose Officer Stone. Mr. Conley said that Officer Stone has been very active in the Community.

Town Clerk Elizabeth Greendale was present to swear in Matthew Stone as the new Sergeant. There was a large crowd present including family and friends and co-workers.

**HEART SAFE COMMUNITY DESIGNATION**

Fire Chief Michael Cassidy and Derek Congdon, the Executive Director for the Metropolitan Boston EMS Council, were both present. Mr. Leary said that Chief Cassidy was very instrumental in getting this done. Mr. Congdon said that it is a pleasure to be in Holliston and to present this certificate to the town as a Heart Safe Community. Mr. Congdon said that Holliston did an inventory on cardiac care needs. He said that Holliston changed a few steps in order to give quality health care. They have offered CPR classes and all vehicles are equipped with AED equipment and they have all been trained on this equipment. He also said that the Town buildings all have an AED. Mr. Congdon presented the Town with a certificate recognizing them as a Heart Safe Community. Chief Cassidy said that the Town has been very aggressive in the training of the AED. Chief Cassidy said that they offer 2-4 CPR classes per month.

7:45 P.M. Public Hearing – Class II License request McGowan Automotive

Mr. Leary read the hearing notice. Mr. Conley said that Detective Todd did a background check and there were no issues. Mr. Conley said that the location is on Washington Street and is set back way off the road. Mr. Conley said that Mr. McGowan provided a copy of the lay-out of the area. Mr. Conley said that Mr. McGowan will be doing automotive repair and he will be selling autos as well. Mr. Conley asked how many car spots do you want to have cars for sale? Mr. McGowan said not more than two at a time.

**MR. LEARY MOVED TO APPROVE A CLASS II DEALERS LICENSE FOR MCGOWAN AUTOMOTIVE AT 1605 WASHINGTON STREET SUBJECT TO THE CONDITIONS THAT HAVE BEEN TALKED ABOUT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**AT 7:50 P.M., MR. MARSDEN MOVED TO CLOSE THE HEARING. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**BOARD BUSINESS - LINE ITEM AND RESERVE FUND TRANSFER REQUESTS**

**MR. MARSDEN MOVED TO APPROVE THE RESERVE FUND TRANSFER FOR SNOW AND ICE IN THE AMOUNT OF \$91,503.86. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR. THIS IS THE BREAKDOWN-\$6,860.46 FOR PERSONNEL SERVICES, \$39,529.62 FOR PURCHASED SERVICES AND \$45,113.78 FOR SUPPLIES AND MATERIALS.**

**BUILDING INSPECTORS REVOLVING ACCOUNT**

Mr. Conley said that the Building Inspector is looking to over spend the Revolving Account up to seventy thousand dollars. Mr. Le Beau said that at Town Meeting there is a vote to put a cap on spending on a Revolving Account. He said that they can be over spent on the cap if it is approved by the Selectmen and the Finance Committee. He said that the Revolving Account covers the cost of the fees associated with inspections for the electric and plumbing. He said that last year they just hit the cap and this year they are almost at the top. So it is clear that they will be going over the \$50,000.

**MR. LEARY MOVED TO INCREASE THE CAP TO \$70,000 FOR THE BUILDING INSPECTORS REVOLVING ACCOUNT THAT PAYS FOR THE INSPECTORS OF ELECTRICITY AND PLUMBING. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**EVENT PERMITS – STAGECOACH DRIVE BLOCK PARTY**

Mr. Conley said that the Stagecoach Drive is having a block party on Saturday May 31, 2014, from 4:00 p.m. to 10:00 p.m.

**MR. LEARY MOVED TO APPROVE THE EVENT PERMIT FOR A BLOCK PARTY ON STAGECOACH DRIVE ON MAY 31, 2014, FROM 4:00 P.M. TO 10:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**SOFTBALL TOURNAMENT**

Mr. Conley said that on June 14, 2014 there will be a softball tournament from 9:00 a.m. to 5:00 p.m. at Kampersal field on South Street.

**MR. LEARY MOVED TO APPROVE THE EVENT PERMIT FOR A SOFTBALL TOURNAMENT ON JUNE 14, 2014, AT KAMPERAL FIELD FROM 9:00 A.M. TO 5:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**LIONS CLUB – WHITE CANE DRIVE ON MAY 31, 2014, FROM 9:00 A.M. TO 1:00 P.M.**

**MR. LEARY MOVED TO APPROVE THE LIONS' CLUB WHITE CANE DRIVE ON MAY 31, 2014, FROM 9:00 A.M. TO 1:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY ABSTAINED.**

**ENTERTAINMENT LICENSE – JASPER HILL CAFÉ & BISTRO**

Mr. Conley said that they would like to increase their hours for entertainment.

**MR. MARSDEN MOVED TO APPROVE THE ENTERTAINMENT LICENSE FOR JASPER HILL CAFÉ & BISTRO FOR ENTERTAINMENT SEVEN DAYS PER WEEK MONDAY, TUESDAY AND WEDNESDAY UNTIL 9:00 P.M. THURSDAY, FRIDAY AND SATURDAY UNTIL 11:00 P.M. AND SUNDAY UNTIL 3:00 P.M. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**8:00 P.M. MS. GREENDALE – DOWNTOWN PLANNING**

Mary Greendale 57 Roy Ave, wanted to talk about the traffic study. She said that at the public meeting there was some feedback so an up-date was done and a count was done by the Planning Board. Ms. Greendale said that we are missing a vision on what we would like downtown to be or become. She said that there are three things going on at the same time, more effort with traffic, the rail trail and rumors about the building that [housing](#) the Superette [at](#) 777 Washington Street. Ms. Greendale said that there are all kinds of rumors about that building and the gas station and the building behind that are all for sale. She said that the rumor is that all three will be taken down and just one big store would go in. She said that she is not sure if that is true but it has been discussed. Ms. Greendale said that in the mid 1990's there was a vision statement done for the downtown area. Ms. Greendale said that the downtown area has changed and she would like to see how it flows all together. She said that there may be some by-law changes. Ms. Greendale said that she was thinking of getting some of her friends who are in the business to try and get them to do pro-bono work for the Town. She said that she hopes to get a few visioning sessions. She said that we could do them in the evening and during the day. She also said that we could do this on several days so that more residents can attend. She said that they have had a lot of ideas already and they are looking for more. Ms. Greendale said that she would like to

have the speed limit in the downtown area lowered to 25 MPH. She said that many residents have voiced their concerns about that.

Mr. Conley said that changeing the speed limit it is hard to do. He said that he is in agreement the speed limit needs to be lowered. Mr. Conley said that the more viewpoints we get the stronger we can be as a community. He said that a committee should be put in place to keep the view point of the downtown going. He said that we should keep in mind what we think the downtown should look like in another 50 years. Ms. Greendale said that Beal's and Thomas did a vision of downtown in the late 1990's. She said that many residents have been through this already once. She said that we are going to make decisions about parking places and bump-outs or not. She said that they need to bring in everything together as one and make a plan. She said that it can take some time to do this it does not happen overnight. As she said that we need to start working on these things now, we can't wait years to make them. She said that we have to make sure that the By-laws are in place in case a new building is put in. She said like the number of trees or what the store front will look like and maybe even an island with grass or trees in the center. Ms. Greendale said that thinking out 50 more years is too much. She said that ten to fifteen years is better.

Mr. Leary asked the Planning Board what their thoughts were for the downtown area. Mr. Zeamer said that we need a coordinated effort to make this work. He said that we can't move too fast, you will be missing something. Mr. Zeamer said that the professionals have a plan in place with-out talking to the residents and Mr. Zeamer said that it was very troubling to him. He said that he is in support of design standards for downtown and it needs to be re-visited. Mr. Leary said that the Planning Board would be involved with the plans for downtown. Mr. Zeamer said that yes the Planning Board would be very involved. Mr. Leary asked if the Planning Board has discussed these issues on what the downtown area should look like. Mr. Zeamer said that yes they have talked about this and they are looking for suggestions. Mr. Zeamer said that the residents need to be involved. Mr. Conley said that there will be lots of public discussion. Mr. Leary said that we have had many traffic studies done and every time something happen downtown there is always more discussion. Mr. Zeamer said that the Planning Board would like to be included in any and all discussions about the downtown area. Mr. Zeamer said that the staff and the Elected Board should all be included. Mr. Le Beau said that they have included all members of the Planning Board and they will continue to do so. Mr. Le Beau said that he is not aware of any public meetings that have not included the Planning Board. He said that he is aware of one Planning Board meeting that did not include the downtown area Selectmen. Ms. Greendale said that we are not moving

fast enough because there is a lot of interest now there may not be as much in a few months. She said that the sooner the better for improvements for downtown while everyone has an interest.

Mr. Marsden said that the right people have to be in the right place to do the work. He said there has to be a way to put things in order as what to do first. He said that is great to include the rail trail in the downtown area. Mr. Marsden said that there are many buildings in the downtown area and one or more could sell. He said that personal-private property is personal-private property if they want to sell they can. He said that there will be lots of changes if lights were installed. Ms. Greendale said that the meetings should include all different neighborhoods, some from the area and others not and see what they have in mind for the downtown. She said that the Selectmen and the Planning Board will know every step in the process. She said that it will not only be up to those Departments it will be up to the

residents. Ms. Greendale said that she has taken all the past studies and have reviewed them and there were

Selectmen's Meeting Minutes

5.

May 28, 2014

things that should have been done fifteen years ago and it still has not happened. She said that things do take time. Mr. Marsden said that he would like to see a plan in place and then they will have something to look at and make changes as they go along. Mr. Leary said that he would like to see the plans as well. He asked Ms. Greendale when she could have them ready. Ms. Greendale said that she will have something in place by the next meeting.

#### **SECOND BANNER REQUEST – ARTS COUNCIL**

Mr. Conley said that the Arts Council would like to use the second location to advertise the concerts that will be taken place during the summer.

**MR. LEARY MOVED TO APPROVE THE REQUEST FOR THE SECOND BANNER REQUEST FOR THE ARTS COUNCIL ADVERTISING THE SUMMER CONCERT SERIES. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

#### **APPOINTMENTS – AUXILIARY POLICE, TREE SUPERVISOR**

**MR. LEARY MOVED TO APPOINT JAMES RAY AND ROBERT GUYON AS AUXILIARY POLICE OFFICERS. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

Mr. Conley said that the Highway Superintendent would like to hire a tree Supervisor. He said that there has been a resignation and Brian Fisher has all the qualifications. Mr. Le Beau said that the process starts with the Highway Superintendent for approval first. Then it goes to the Town Administrator for approval. Mr. Le Beau said that the position has been vacant for several months. Mr. Le Beau said that he approves the recommendation of the Highway Superintendent for hiring Brian Fisher as a Tree Supervisor. Mr. Le Beau said that Mr. Fisher will be guided by Mark Ahronian the Tree Warden.

**MR. LEARY MOVED TO APPROVE THE RECOMMENDATION OF THE HIGHWAY SUPERINTENDENT BY HIRING BRIAN FISHER AS A TREE SUPERVISOR. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

#### **MEETING SCHEDULE**

Mr. Conley said that the Selectmen will be meeting July 2, July 16, July 30, August 13, August 27, September 10, September 17, October 1, October 15, October 22, November 5, November 19, December 3, and December 17, 2014, all at 7:30 in the Selectmen's Meeting Room at Town Hall.

**MR. LEARY MOVED TO APPROVE THE MEETING SCHEDULE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

#### **CONTRACT EXTENSION AGREEMENT – MWRTA**

Mr. Conley said that the MWRTA has forwarded a proposed contract extension for the up-coming year he said that the extension would continue for funding arrangement that pays the Council on Aging

\$29,800 per year plus \$14.00 for an ADA trip. He said that the ADA reimbursement is about \$7,600 per year.

Selectmen's Meeting Minutes

6.

May 28, 2014

Mr. Marsden said that the MWRTA has been a great partner for us. He said that they have been able to provide vehicles to the Senior Center.

**MR. MARSDEN MOVED TO APPROVE THE CONTRACT EXTENSION AGREEMENT WITH THE MWRTA. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

#### **LIAISON ASSIGNMENTS**

Mr. Conley asked the Board if they liked the way that the Departments were grouped. Mr. Leary said that it worked out well but there could be a few changes. Mr. Conley said that he would like to keep the Council on Aging, and the DPW on his list. Mr. Leary would like to keep the Finance Committee. Mr. Conley said that he and Mr. Le Beau will review and they will discuss this again at the next meeting.

#### **ANY OTHER BUSINESS**

Mr. Conley said that he did not want to get into this in great detail. He said that maybe on an off night they could discuss goals of the Board. He said that he would like to look at all the Committees and Boards that fall under the Selectmen. He said that there are a few Boards that need to be disbanded. Mr. Leary said that he thinks that it is a good idea. He said that they should meet with the Chairman of the Board and see if they have anything going on. Mr. Leary said that a few Boards do not even have enough members. Mr. Conley said that he would like to look at the strategic plan for the Town. He said that it can be part of the downtown discussion. He said that he would like to talk about a Capital plan. Mr. Leary said that they should ask the Department Heads for an inventory for their Capital. He said that information would go to Mr. Le Beau and then the Board would look at it. Mr. Conley also said that he would like to set up a program for seniors to defer ~~there~~ their real estate taxes so that when they move or sell then the taxes are called in. He said that he would like to see more seniors in Town and not moving because they can't afford the taxes. Mr. Conley said that they would have to run the numbers and see if it is possible to offer.

**AT 9:15 P.M. MR. CONLEY MOVED TO CLOSE THE MEETING AND ENTER INTO EXECUTIVE SESSION TO DISCUSS DEPLOYMENT OF SECURITY PERSONNEL AND STRATEGY FOR COLLECTIVE BARGAINING WITH THE HOLLISTON POLICE ASSOCIATION. THE MOTION WAS SECONDED BY MR. MARSDEN. A ROLL CALL VOTE WAS TAKEN.**

	AYE	NAY
MR. CONLEY	X	
MR. MARSDEN	X	
MR. LEARY	X	

MR. CONLEY SAID THE EXECUTIVE SESSION WOULD LAST ABOUT 30 MINUTES AND THAT A PUBLIC DISCUSSION COULD HAVE A DETRIMENTAL IMPACT ON THE TOWN'S NEGOTIATING POSITION. HE SAID THAT THERE WOULD BE NO FURTHER PUBLIC DISCUSSION.

Formatted: Font: Bold

Selectmen's Meeting Minutes

7.

May 28, 2014

AT 9:45 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO ADJOURN.

Respectfully submitted,

Donna A. Muzzy

approved\_\_\_\_\_