### **HOLLISTON BOARD OF SELECTMEN**

May 21, 2014 Selectmen's Meeting Room 2:45 p.m. Town Hall

Present; Jay Leary, Chairman; Kevin Conley, Vice Chairman; Jay Marsden, Clerk; Paul Le Beau, Town Administrator and Andrea Minihan, Administrative Assistant.

### **RE-ORGANIZATION OF THE BOARD**

MR. LEARY MOVED TO APPOINT KEVIN CONLEY AS CHAIRMAN. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY ABSTAINED.

MR. CONLEY MOVED TO APPOINT JAY MARSDEN AS VICE CHAIRMAN. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN ABSTAINED.

MR. CONLEY MOVED TO APPOINT JAY LEARY AS CLERK. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. LEARY ABSTAINED.

## MR. LEARY MOVED TO APPROVE THE FOLLOWING WARRANT

14-48	GENERAL WARRANT	\$ 604,744.08		
	VOIDS	\$ (1,240.20)		
	DEBT SERVICE TOWN (001)	\$1,020,071.94		
	STUDENT ACTIVITY (8030) PLACENTINO	\$ 542.75		
	STUDENT ACTIVITY (8030) MS	\$ 10,112.69		
	MEDICARE (001)	\$ 661.00		
	COMMUNITY PRESERVATION (265)	\$ 253.32		
	CONFISCATED TRUSTS (300)	\$ 120.00		
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,086.51		
	GENERAL PAYROLL WARRANT	\$ 1,072,484.72		
	TOWN PAYROLL	\$ 1,073,571.23		
	TOTAL PAID WARRANT	\$ 2,708,836.81		
ACCOUNTANT'S NOTE:				
	ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 179,855.69		
TREASURER'S NOTE:				
	WIRE TO HEALTH INSURANCE TRUST	\$ 144,991.77		
THE MOTION V				

# **COMMENTS FROM THE BOARD**

Mr. Marsden thanked the voters that went to the poles.

Mr. Leary said that he appreciated all the voters. He is happy that he was re-elected. Mr. Leary congratulated all the other elected officials that were voted in on May 20, 2014.

Mr. Conley congratulated Mr. Leary on being re-elected to the position of Selectmen.

#### POLICE SERGEANT CANDIDATE INTERVIEWS

Matthew Stone is the first of four candidates to be interviewed. Mr. Leary said that Officer Stone's resume is very impressive. Officer Stone has a Bachelor's Degree from Westfield State and a Master's Degree. Mr. Leary asked what is a Sergeant's role in a Police Department. Officer Stone said it is a vital position and is the most important position in the department. He said that you get to work in the middle of both sides, with administration and the officers. He said that a Sergeant is a key communication point. He said that the administration hands down information to the Sergeant and then it is passed along to the Patrol Officers. He said that he is on the search committee for hiring new officers. He said that he has had success in the Department because a Sergeant took him under his wing and was a huge help. Mr. Leary said that if were given an order from administration and you did not agree with it, how would you make that order happen? He said that if the administration sees something that needs to be done, it has to be done. He said that before the order is given, it had been discussed many times and it is up to the administration to see it happen. He said that it would be bettering the Department. He said that if the Chief and the Lieutenant think that this would be good for the Department, then it needs to be done. Mr. Leary asked if Officer Stone had three goals to do if he was promoted to Sergeant? Officer Stone said that the number one goal is to shape and mold new officers for the Department. He said that when he was at school he had some dispatching experience. He said that second he would like to see the department out in the community as much as possible. He said that he has done a lot to get a positive outlook and reaching out to the community. He said that he has been on the department for eight years and loves what he does. He has done the Toys for Tots and he has done Coffee with a Cop. He would like to continue being a part of the community. He said that number three would be help better himself by helping others and continue with that. Mr. Leary asked if there would be any issues with Cesh? Officer Stone said that it would be a benefit with a way to expedite Cesh's services. He said that any time Cesh is called to work, it has to go through a supervisor, so this could save time. Cesh could be deployed much sooner. He said that the training will still go on. Mr. Leary asked what has been the biggest challenge of your career? Officer Stone said that he manages his family time and work time very well. He said that he would work a lot of over time but his family comes first. Officer Stone said that he grew up in Natick but he has met many people in Town. Mr. Leary asked if Officer Stone's schedule would change if he became Sergeant. He said that it would change in terms of man power the way that they run the shifts. He said that he would go back to midnights. He said that he worked 7 ½ years on the midnight shift and it did not bother him. Mr. Leary asked if it would the same effect from Cesh. Officer Stone said that Cesh would be great. Mr. Leary said that Chief Moore may decide to keep the new Sergeant position for the evening, is 4:00 p.m. to midnight. Mr. Leary asked how would you supervise your peers if you were promoted to Sergeant? Officer Stone said that it would be a smooth transition. He said that the other candidates have all taken classes together and they studied together. He said that each one is supporting the other. He said that everyone knows that there is only one position and there would not be any hard feelings. He said that he is the youngest officer applying for this position and he does not see it as an issue. He said that he has always been a leader.

Mr. Marsden asked what he thought that his first week on the job as a Sergeant would be if he was awarded the promotion? Officer Stone said he thinks that he would be assigned to a new shift and that

would be fine with him. He said that he works well with every shift so that would not be a problem. He said that he would sit down with the shift and go over things that have gone on during the day. He said that he would a supervisor and would oversee what each officer would be doing. He said that he would not tell the officers what to do, it would be a discussion. He said that the discussion would go two ways. Mr. Marsden asked what was the toughest decision that you had to make in the last 6 months, and why was it the toughest? Officer Stone said he is very calm about his decisions. He said that he would have to go back a few years ago to an incident that was on Highland Street. He said that it changed his career. He said that he thought that he was going to have to use deadly force. He said that he was justified to use force and did not and things worked out well. Mr. Marsden asked if there was any professional disappointment and how did he deal with it? Officer Stone said that all things happen for a reason. He said that his most disappointing thing was not passing the Sergeants test last year. He said that having Cesh has changed his career. He is more positive at work and at home. Mr. Marsden asked what makes you a better candidate that the others. Officer Stone said that all the candidate are all very good and would do a great job. But he said that he has the drive and determination. He does a lot for the department on his own time. He said that he loves his job. Mr. Marsden asked what was the last book he read? Officer Stone said that he read Juvenile Law.

Mr. Conley asked Officer Stone what does a Sergeant do? Officer Stone said that a Sergeant oversees and supervises on a daily basis. He said that a Sergeant will come in early to read the police log, they go over things that have happened by passing information from shift to shift. He said that it is a key role in the department. Mr. Conley asked why did Officer Stone want to be a Sergeant? Officer Stone said that a Sergeant is a key role in the department he would like to work with new officers to help them succeed. He loves police work. Mr. Conley asked how could Officer Stone benefit the town by becoming a Sergeant? Officer Stone said that Town would have the trust in him and the faith to make the correct decision. He said that some decisions would be harder than others. He said that his track record shows that he does not make rash decisions. He said that he comes in on his day off and will have a work out with the football team, he said that you have to know the community. He said that working in a small town you get to know a lot of people and does not happen in bigger departments. Mr. Conley asked what was the happiest story in the last few months? Officer Stone said that the a little boy was looking for birthday cards from police officers and fire fighters. This little boy is fighting cancer. Officer Stone put a box in the role call room and within a few days the box was filled with cards and gift certificate and lots of toys. He said that they made arrangements to drop off the box on his birthday. Mr. Conley asked how would you get along with the rest of the force? Officer Stone said the same as he is now. He said that he has great communication skills he has worked every shift. He said that he gets along well with everyone he works with. Mr. Conley asked if there was anything he would like to add to the Department? Officer Stone said that he would like to have a motorcycle officer. Mr. Conley asked what the most significant accomplishment he had in the last five years? Officer Stone said setting up the Toys for Tots program. He said that it brought the department together during the holiday season. He also said social media. He has been very involved with that. Mr. Conley asked what is your favorite hobby? Officer Stone said working outside at his house.

Mr. Leary asked how is he going to shape officers when most have been on the force for many years? Officer Stone said that he would like to put a twist on something that the officer has done in the past and change it a little. Instead of going to the hardware store to say hi, go to Mission Springs and play a

game of bingo. He said that it is different and the residents would love it. Officer Stone said that when he was in junior high school, he and his friends would be playing street hockey with the police after school. He said that they were always around for a game. Mr. Leary asked Officer Stone how he would keep a child calm if the family car had been in an accident. Officer Stone said that he keeps a roll of Jr. Police stickers in his car. He said that they are shinny and gold in color and it distracts the kids. Officer Stone thanked the Board for their consideration. He said that he likes working in Holliston and he said that he is committed to the town. He said that he knows a lot of the residents of town.

Ken Belson was next to be interviewed. Mr. Leary asked Officer Belson what is the role of a Sergeant? Officer Belson said it is s supervisory position and you have to be a mentor. He said that having worked for many Sergeants, you take a little bit of each and put it to work for you as a Sergeant. Mr. Leary asked Officer Belson what are his areas of interest in Police work? Officer Belson said that being in Holliston, he can do almost everything. He said that he is taking a class next week on defensive tactics. He said that it will be three weeks of intense training. He also teaches the RAD program. He said that a Sergeant would be on the road over-seeing, but he does have a background in administrative work. He was a claims adjuster with an insurance company before he was a police officer. He also worked with the Attorney General Office as a fraud investigator. He said that you have to be very organized to be an investigator. Officer Belson said that when he worked in another Town, he was involved with almost everything including narcotics crimes. He also did some computer crime along with internet crime. He said that the town that he was working in did not have the staff to have a detective on every shift, he was able to do a lot of detective work while on duty. Mar. Leary asked how would he handle an order from the Chief if you did not agree with? Officer Belson said that there was a reason why the order was given, so even if you don't agree with it, the order still needs to be done. He said that you have to follow the chain of command. Mr. Leary asked what three goals would you like to accomplish if you were promoted to Sergeant. Officer Belson said that professional development for the patrolmen with more training. He said that he would like to be the best that he can be. Mr. Leary asked what has been the biggest challenge of your career? Officer Belson said transferring departments is always difficult. He said that he was 31 when he transferred to Holliston and he had about 7 years of experience behind him. He said that he did not know anyone the department so he had to lead by example. He said that Holliston is very lucky to have the staff that they have. There are not any problems with fellow officers. Officer Belson said that he and his family moved closer to Holliston so the commute would not be as long. Mr. Leary asked how would you supervise a fellow office who may have more experience than you have if you were promoted to Sergeant? Officer Belson said that the officers always do the right thing. He said that it is a good group of officers. He said that if an officer was doing something wrong, it would have to be addressed right away. He said that they are all friends and they would understand what has to be said and done. Mr. Leary asked Officer Belson what are his strengths to make him an effective Sergeant? Officer Belson said that he has excellent communication skills and is not afraid of confrontation. He said that he knows the law and how it works. Mr. Leary asked what is Officer Belsons best achievement and your biggest professional disappointment? Officer Belson said that his biggest achievement was able to transfer from one town to another and he made a great spot for himself. He said that being on the midnight shift has not left him many positions to apply for. Mr. Leary

asked about the disappointment side. Officer Belson said that training on a state level because they could help the department more if there were more paid classes. Mr. Marsden said that Officer Belson has worked with a number of Sergeants over the years. He asked is there anything that you would not do that a fellow Sergeant did? He said that communication. He said that if something needed to be said, it should be done right away not wait. He said that he worked with a few Sergeants who never told you that you were doing something wrong or right. Mr. Marsden asked Officer Belson what makes you stand out for the Sergeants position? Officer Belson said that they are all qualified for the position and whomever gets the position will work out. Officer Belson said that he brings to the table his wide range of view and his experience, because he has worked in the private sector as well. He said that since his time in the department, he has had a lot of gun training. He said that the training has been great. Mr. Marsden asked what was the last book you read? Officer Belson said the book for the Sergeants exam. Mr. Conley asked what does a Sergeant do? Officer Belson said you make sure that orders are followed. He said that after a shift, make sure that all fellow officers are safe. Mr. Conley asked why did Officer Belson want to be a Sergeant? He said that in the fourteen years that he has worked as an officer, he can bring his experience to the department and to new officers. Mr. Conley asked what is your favorite story in the last year? Officer Belson said that the past year has been very busy. He said that when he purchased his house, they got a great deal on it. He said that they had to sell and they were looking but did not think that they would ever get it. They decided to make an offer and it was accepted. They are so happy that things work out so well. Mr. Conley asked how would you get along with the rest of the department if you were promoted to Sergeant? Officer Belson said that he did not see that there would be a change. He said that he is friends with all his fellow officers. Mr. Conley asked what would you like the department to do that they are not doing now? Officer Belson said to patrol the rail trail. He said that he would like to see that happen. Mr. Conley asked what is the most significant accomplishment have you had in the last five years? Officer Belson said making the transfer from one department to another, having his daughter and getting married. He said that being a RAD instructor and he enjoys teaching the class. Mr. Conley asked what kind of training would you like to see being done that is not being done now? Officer Belson said that they are current and they are not behind at all. He said that they could us a motorcycle officer, something to patrol the rail trail. Mr. Conley asked what is your favorite hobby? Officer Belson said that spending time with his daughter and his family. He also said that he does some mixed martial arts.

Mr. Leary asked what would Officer Belson do if he found a group of kids who were smoking pot? They have broken the law by smoking pot. Officer Belson said that they can issue a fine. He said that a lot of times their hands are tied, they can only do what the law allows. He said that there are several opportunities for court diversion and programs.

Officer Belson thanked the Board for their time and consideration.

### **BOARD BUSINESS**

**EVENT PERMIT- VFW POPPY SALE** 

MR. CONLEY MOVED TO APPROVE THE SALE OF POPPY'S ON SATURDAY MAY 24, 2014, FROM 8:00 A.M. TO NOON FOR THE VFW AT ROSSINI CORNER. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

### **AXTON CROSS MEMORANDUM OF UNDERSTANDING**

Mr. Le Beau said that the Board received a letter from Mr. Wexler who represents Axton Cross who said that because the Town refused to give them a permit, they lost renters when Planet Aid moved out. He said that no one wants to rent the building. In the letter, it says that Axton Cross will give the Town \$140,000 but the Town needs to acknowledge that they will be walking away from it. They in turn will shut off the electricity along with the fire alarm. Mr. Le Beau said that Mary Bousquet asked Tax Title Counsel, Mr. Costello, to review the proposed memorandum of understanding. His thoughts were why should the Town sign a memorandum of understanding because Axton Cross owes the Town the funds and they should make the payment. Mr. Marsden said that it was his understanding that the building can't come down because of the chemicals that were stored there. We do not want anything disturbed. Mr. Marsden said that Mr. Wexler does not want the responsibility any more. He just wants to walk away. Mr. Marsden said that we should not trade responsibility of the building for the funds that they owe. Mr. Marsden said that he did not think that they were even going to give them the money. Mr. Leary suggested that Axton Cross come in and at least clean up the area of all the cinderblocks and the pipes. Mr. Conley said that if they knocked the building down, there would not be any funds left for the town. He said that it will cost a lot to knock it down. Mr. Le Beau said that what if they started to take down the building and something happened, now what happens? He said now it will be worse. Mr. Conley said that the demo company would have insurance. Mr. Marsden said that if something were to happen during the take down, that would be the responsibility of the company, not for what is in the ground because it is pre-existing. Mr. Leary said that the Fire Chief and the DEP would need to be involved. Mr. Le Beau said that there may even be some conditions that the Conservation Commission may put in place. Mr. Conley said that Axton Cross should take down the building but leave the cement pad in place. Mr. Leary suggested that we talk with the Conservation Commission about this.

Todd Hagan was next to be interviewed. Mr. Leary asked what do you see as the role of Sergeant and what are some of the qualities that make an excellent Sergeant? Officer Hagen said that a Sergeant is a very important position. He said that he works with well qualified individuals. He said that being educated is very important. He said that he would think of himself if he were promoted as a coach. He would praise officers for doing a good job and reprimand them when they did something wrong. He said that he would also be a good listener. Mr. Leary asked how would you give an order to a patrolman if you did not agree with? He said that he would talk to the Chief or Lieutenant and make sure that it is what they wanted done. He said that he would talk to the other officers and would support the Chief's or Lieutenant's choice. Mr. Leary asked what three goals would he bring to the Sergeants position? Officer Hagan said that he would like to see better communications and he would like to see more education and he would like to bring respect to the position. Mr. Leary asked what has been the biggest challenge of your police career and how did you overcome it? He said that he went to school to become a police officer. He said that when he started he dispatched part-time, then he went to patrol officer part-time. He said that he was very young at that time all he wanted to do was learn the position. Mr. Leary asked how would the Police Department benefit by promoting you to Sergeant? Officer Hagan said that he is very organized. He said that he has been doing administrative work for a number of

years. He said that he has been doing the schedule and to do that, you need to be very organized. He said that he works with his fellow officers very well. Mr. Leary asked how would he handle supervising a patrol man who has more experience than him? Officer Hagan said that he has worked with these officers for many years. He said that these officers deserve respect. He said that he has a good bond with his fellow officers and we can learn from it or move on.

Mr. Marsden said that the department has an overlap in training and education. Mr. Marsden asked Officer Hagen what makes you stand out? Officer Hagan said that liability is an issue, training is an issue he said that for the past few years he has been the training officer. He said that this has allowed him to know who is good at what and what they want to do. Mr. Marsden asked what was the hardest thing that you have had to do in the last year. Officer Hagan said studying for the Sergeants exam. He said that it was a lot to take on with a family. He had to work and study and have family time. Mr. Marsden asked if Officer Hagan got along with all his fellow officers? He said that he gets along with everyone. He said that when he does the schedule, sometimes the officers get mad because they do not want to work that shift that they have been scheduled for. Mr. Marsden asked what was the last book he read? Officer Hagan said he read Surviving Law Enforcement. Mr. Marsden asked what was his biggest disappointment? He said he had applied for this job in the past and did not get it. Mr. Conley asked what does a Sergeant do? Officer Hagan said a Sergeant is the person that you go to if you have a question about a call. He said that a Sergeant is the support person for the Department. Mr. Conley asked why do you want to be a Sergeant? Officer Hagan said he enjoys working with the people that he works with. He said that he enjoys working in a group. He said that he likes to be the leader of the shift. Mr. Conley asked how would Officer Hagan benefit the town if he were promoted to Sergeant? Officer Hagan said the Town would benefit because of the type of person that he is. He said that he is not afraid to educate himself. He said that he does not make bad decisions. He said that he would like a role in the department to help new officers. Mr. Conley asked what is your favorite story in the last year? Officer Hagan said Sergeant Leiurini came to work one night and said that there was a turtle in his police car. Officer Hagan said how did the turtle it get in the car? Sergeant Leiurini said that he had been checking out the cemetery and it must have gotten in when he left the door open. Mr. Conley asked how do you get along with the rest of the Department? Officer Hagan said that he gets along well with everyone. He said that because there have been a few shift changes, he has worked with almost every officer. Mr. Conley asked what would you like to see done in the department that is not currently being done? Officer Hagan said that he would like to see the Department grow and have more officers. He said that he would like to see the Sergeants role be a bigger role in the Department. Mr. Conley asked what has been your biggest accomplishment in the last five years? Officer Hagan said that he appreciated the letter that the Chief sent to the Selectmen for all the work that he has done on the schedule. Officer Hagan said that it is very difficult to do the schedule. Mr. Conley asked what is your favorite hobby? Officer Hagan said that he likes to play golf.

Officer Hagan thanked the Board for their time and consideration.

Chad Thompson was next to be interviewed. Mr. Leary asked what do you see as the role of Sergeant and what are some of the qualities that make an excellent Sergeant? Detective Thompson said that the role of Sergeant is one on the most important roles in the Department. He said that with that kind of leadership and experience as a Detective, he would be the Officer in charge. He said that since Sergeant Lewis has retired he has been the Officer in Charge for the past two nights. He said that has given him some experience. Mr. Leary asked if Detective Thompson was promoted to Sergeant would all the other Sergeants be ranked the same or would they be considered a supervisor to him because he would just be starting out? Detective Thompson said that it does not play out that way in Holliston. He said that he would consider all as equals.

Mr. Leary asked if he was asked to perform a duty that he really did not agree with, but the Chief wanted him to handle it, how would he communicate it to the patrolmen? He said that that it did come up and he looked to Mark Lewis for direction. He said that Sergeant Lewis always had a positive side of doing things and he did get things done. Mr. Leary asked what three goals would you like to see happen if you were promoted to Sergeant? Detective Thompson said that he is in a unique position being a Detective. He said that with the retirement of Detective Todd in the future, he thinks that there should be a Detective/Sergeant in place. He said that he would like to get away from e-mails and be more on a personal level. He said that he would like to be an advocate for more training. Mr. Leary asked what is the difference between an Officer and a Detective. Detective Thompson said that he has a higher level of training in the field. He said that he does cybercrimes, he can also do finger prints, as well as take pictures. He has learned how to handle a crime area. He said that it a higher level of training. Mr. Leary asked how would Holliston benefit by promoting him to Sergeant. Detective Thompson said that he has a lot of experience. He has been on the department for fourteen years. He has also been the Officer in Charge several times. He said that he is the keeper of records for the Breathalyzer machine for the past nine years. He said that he has to do quarterly testing on the machine to make sure it is working properly. He said that with a few new officers coming in, they would benefit from his experience. Mr. Leary asked what has been the biggest challenge in your police career? Detective Thompson said that being able to work with different personalities. Mr. Leary asked how would you supervise an officer that has more experience than you have? Detective Thompson said that he would handle it the right way by doing his job. He said that they all work closely with each other and no-one has a big ego. Mr. Leary said that there is a large amount of drugs on the street how would you handle it? He said that they can give out a citation for pot. He said that some of his friends made bad choices as kids and they have to live with their decisions.

Mr. Marsden asked if Detective Thompson likes to work in a group or does he like to work alone? Detective Thompson said that he likes to work in a group. He said that because they are a small department, they talk about everything that goes on. Mr. Marsden asked if he went into the police station and asked about Detective Thompson what would other officers say about you? He said that he would hope that they would say that he is hard working, very organized and ne never gives up. Mr. Marsden asked what was your biggest professional disappointment? He said that he thought that the department would be busier than it is. Mr. Marsden asked what if you had to give an order to an officer and you did not agree with it how would handle it? He said that he has been in charge and has had to give out orders. He said that at first it was difficult but it has work out well. Detective Thompson said that he is a good listener and he does not fly off the handle. Mr. Conley asked what does a Sergeant do?

Detective Thompson said that they are mentors and the liaison between the Lieutenant and Chief to the Patrolmen. Detective Thompson said that it is one of the most important positions in the department. Mr. Conley asked Detective Thompson why did he want to be a Sergeant? He said that he has been with the department for many years and has a lot of experience. Mr. Conley asked what was your favorite story in the last year? He said that he and Sergeant Denman performed CPR on a child and were able to save him. After his recovery, he went to the station and thanked them both. Mr. Conley asked how did Detective Thompson get along with the rest of the department? Detective Thompson said great. Mr. Conley asked what would you like to see more of in the Department? He said that he would like to see more training. Mr. Conley asked what is your favorite hobby? Detective Thompson said that he likes to do obstacle courses. Mr. Leary asked if his promotion to Sergeant would interfere with the cyber work that he does now? Detective said that he did not see a problem with it. He said that some of the investigation would have to be during the day but a lot of the paperwork can be done at night. He said that he e-mails most of his reports. Mr. Leary asked if Detective Thompson would have a difficult time adjusting to the midnight shift? He said that when he was first hired he worked that shift. He said that it takes time to get used to it but he did.

Detective Thompson thanked the board for their time and consideration.

Mr. Leary said that he sees a lot of positive things with each candidate. He said that Officer Stone is very much part of the community but he has the least amount of experience of the four applicants. Mr. Leary said that his first choice would be to promote to Sergeant would be Officer Stone, then second would be Detective Thompson. Mr. Conley said that he agrees with that. He said that the other two were wonderful candidates, but he thinks that Officer Stone would make a great Sergeant. Mr. Marsden said that he ranked Officer Stone first and then Detective Thompson. He said that both Officer Stone and Detective Thompson gave confidant answers to the questions that were asked. Mr. Marsden said that Officer Stone is so involved with the community.

MR. LEARY MOVED TO PROMOTE OFFICER MATTHEW STONE FROM POLICE PATROLMAN TO SERGEANT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

AT 6:20 P.M., MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Respectfully submitted,	
Donna A. Muzzy	approved