

## HOLLISTON BOARD OF SELECTMEN

March 19, 2014  
7:30 P.M.

Selectmen's Meeting Room  
Town Hall

Present Jay Leary, Chairman; Kevin Conley, Vice Chairman, Jay Marsden, Clerk; and Paul D. Le Beau, Town Administrator.

Mr. Leary said that this meeting is being taped so that the minutes can be transcribed and that this is being broadcast on HCAT TV. Mr. Leary said that the general public may record this meeting, but first they must notify the Chairman of the Board. This recording may not interfere with the meeting.

### MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANT

14-39	GENERAL WARRANT	\$118,892.41
	COMMUNITY PRESERVATION (265)	\$ 204.00
	PERFORMANCE DEPOSITS (801)	\$ 971.25
	AGENCY (890) VETERANS DISTRICT	\$ 1,763.06
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,086.51
	GENERAL PAYROLL WARRANT	\$ 93,993.45
	TOWN PAYROLL	\$ 95,079.96
	TOTAL PAID WARRANT	\$ 216,910.68

### ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 27,897.13
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### TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 16,964.38
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**THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

### COMMENTS FROM THE BOARD

Mr. Conley said that this Saturday is the Lions' Club raffle he said that there are only two tickets available.

Mr. Marsden thanked all who participated on all the fundraisers that took place last weekend. He said that the roast last week was a lot of fun and very well attended.

He also said that the corn beef dinner to help with the Pantry Shelf was well attended.

### Comments from the audience

Alan Rutberg, Chairman of the Conservation Commission said that the Conservation Commission presented to the Selectmen their budget containing a 3% increase for the Agent and upgrading the position from Clerk to Principal Clerk. He said that it would be consistent with the job that she does. Mr. Rutberg said that they went along with the Finance Committee guidelines recommendation. He said that since then the Finance Committee approached the Agent about the possibility of using some of the fees to fund some additional budgets. Mr. Rutberg said that there is \$27,000 in the State Wetlands Protection account and \$65,000 in the By-law fee account. Mr. Rutberg said that the Commission had a lengthy conversation about the applications of using those funds for the budget. Mr. Rutberg said that they would be willing to discuss the possibility of using up to 25% of the budget from the fee

account. He said at that percent they would not be draining the account. He said that he would like the Board to consider this and discuss this with the Commission.

Mr. Rutberg said that one other item to discuss is to look at their By-laws. They have a proposal to do some re-writing of the existing By-laws that dates back to the 1980's.

Mr. Leary said that the Selectmen have had discussions with the Finance Committee about salaries to see if they need adjustments. He said that they are working on it but it takes time. Mr. Rutberg said that was the same response that was given last year. Mr. Leary said that we are working in that direction. Mr. Rutberg said that the Conservation staff is under paid. Mr. Leary said that there would be more discussion about this.

### **MR. IBRAHIM – TOWING CONTRACT**

Michael Ibrahim asked about the policies that the Town has about towing. Mr. Ibrahim said that he has been in business in Holliston for almost nine years. He said that he has been trying to get the towing contract for the Town. He said that the first time that he applied he was told by the Police Chief that there are only two companies that do the towing. He was told that when one company leaves Mr. Ibrahim would be next in line. Mr. Ibrahim said that a few years went by and Holliston Auto Body dropped out and then the acting Police chief said that Mr. Ibrahim could start doing the towing. He said that the one clause in the dealer's license was that they could not have junk vehicles on the property. Mr. Ibrahim said that he went before the Zoning Board and the Selectmen and he was approved for towing. He said that they have spent a lot of money including paving an area for the cars. He also said that they had a lot survey. He said that the last part was to have the Conservation approve it. He said that when he went to the Conservation it was denied. He said that the lake behind his place at 419 Washington Street is the drinking supply for the Town. He said that he let it go at that time. He said that the other towing company in Town has water that runs through property. Mr. Ibrahim said that the bid came up again and his was rejected. He said that he was approved to tow, they have another location to store cars. He said that there is a new Police Chief and he sat down and talked to him about towing. He said that the business in town should share the towing contract. He was told that Nick's had the contract and they just renewed it without taking into consideration his services. He would like to know why is he being kept on the back burner. He said that it is ok for some business to operate under different guidelines than his business. Mr. Ibrahim said it is not right and he wants an explanation why that is.

Mr. Leary asked when you applied for the towing contract the last time where was the storage area that you were referencing? Mr. Ibrahim said that he had a deal with an indoor storage facility over by Pope Industrial Park. Mr. Ibrahim said that when he applied he thought that he would be contacted to make sure that everything was in place. Mr. Leary said that the last bid was done in May 2013. Mr. Ibrahim said that was the most recent one. Mr. Ibrahim said that acting Police Chief Edison said that he would grant Mr. Ibrahim the contract. But to do so they had to get the restriction of junk cars stored on his property off the dealer's license. Mr. Ibrahim said that acting Chief Edison told him that he was all set to go, all he needed was a storage area. Mr. Ibrahim said that he did everything that they asked for. Mr. Ibrahim said that he is being discriminated against. He said he has a body shop in Town and he can have junk cars. Mr. Leary said that the Police Chief asked the company that has the contract if he was willing to share the services. He said no. Mr. Leary said that sharing the contract may have been a

practice in past but we are under no obligation to do so. Mr. Ibrahim asked why does this town make it so difficult to operate in.

Geoff Zeamer, of the Conservation Commission said that the 419 Washington Street address is too close to the drinking water. Mr. Zeamer said that if Mr. Ibrahim has indoor storage it does not concern the Conservation Commission. Mr. Zeamer said that the other towing company is in a different zone than 419 Washington Street. Mr. Ibrahim said that he spent several thousand dollars to have the facility in order and he does not have a contract. Mr. Leary asked were you awarded the contract? Mr. Ibrahim said that the Selectmen said yes along with the Zoning Board. He said that he had a new plot plan done. He said that Acting Chief Edison said that Mr. Ibrahim was good to go. Mr. Leary said that Acting Chief Edison goes back four to five years. Mr. Ibrahim said that the towing contract is every three years. Mr. Ibrahim said that he has now given up the indoor storage spot because he has a body shop across the street that allows him to have junk cars. He said that it is important to his business to have the body shop going. He said that cars would be towed to his yard and they could do the work on them. Mr. Le Beau said that he remembers that there was a discussion about a used car lot. He does not remember anything about the towing contract. He also said that the Selectmen would not be the ones to award the towing contract. He said that it would be up to the Police Chief. Mr. Le Beau said that this has been a shared arrangement in the past it; could be a shared arrangement in the future. Mr. Le Beau said that the State Procurement Law says that the Town is not required to solicit proposals. They can award the contract to anyone they wish. Mr. Le Beau said that we chose to send out a proposal that shows outreach to the local business in an attempt to have an inclusive process. Mr. Le Beau said that he can't speak for former Acting Chief Edison he said that there was concern about the business being able to respond to the needs of the Police Department. Mr. Le Beau said what he is hearing now is that all the pieces are in place and the Police Chief out of consideration to Mr. Ibrahim reached out to the current contract holder to see if there was an option of sharing it and the contractor said no and that is his right. Mr. Le Beau said that the contract is up in two years. Mr. Le Beau said that we have not discriminated in the process. Mr. Ibrahim said that when he spoke with the Police Chief he was told that Nick's was doing the towing and they just automatically gave it to him, he did not even take into consideration other companies in Town. Mr. Ibrahim said that it is not fair that he was not even considered. Mr. Ibrahim said that it is not his fault that the Acting Police Chief did not follow through with this information and forward it to the new Police Chief. Mr. Ibrahim said that we are not undercutting the rate. He said that the State mandated the charge. Mr. Leary said that it is not a valid argument from one Police Chief to the other or even from one Selectmen's board to another. Mr. Leary said that it is not a requirement of the law to put the towing contract out to bid.

Mr. Marsden said that he remembers a conversation about if there was a tow the vehicle could be leaking fluids and the area of 419 Washington Street was not a good location. Mr. Marsden said that he does not remember any conversation about towing for the Town.

Mr. Conley said that this contract was awarded last June and this is the first he has heard about it. Mr. Conley asked why has it taken you so long to come before the Board. Mr. Ibrahim said that he tried to talk to the Police Chief and was not able to until September. He said that he talked to his attorney to make sure he was following the proper channels. Mr. Ibrahim said that things take time.

Mr. Conley asked why, do we have a bid when the State mandates the contract amount. Mr. Le Beau said that there a series of requirements that are set, including proper storage that is secure. Also the ability to respond at all hours every day. He said that there is the responsibility of the clean-up at an accident. Mr. Le Beau said that there may need to be an impound area to collect evidence if needed. Mr. Conley asked Mr. Ibrahim at the award of the contract last June, was your facility all set to go. Mr. Ibrahim said yes it was in agreement if he got the contract. He said that he is not going to rent something if he does not get the contract. He said that he has a location across from the Post Office on Washington Street and it has a gated area for towed cars. Mr. Leary said that he knows that you are not happy but the contract will expire in two years so please apply again. Your facilities are in place. Mr. Ibrahim said that Holliston is not business friendly it is hard for a small business to operate. Mr. Marsden said that you were just here in December and you told us what you wanted to do at your third location. Mr. Marsden said that they were so happy for you. Mr. Marsden said that they thanked him for all his work by keeping the business in Town. Mr. Marsden said that we have had many conversations with Mr. Ibrahim on different occasions about different business that he runs in Town and the Board has supported him all the way. Mr. Ibrahim said all he wanted was answers.

#### **DOWNTOWN TRAFFIC PLAN PRESENTATION**

Maureen Chlebek and Christine Palmer of McMahon Associates. Ms. Chlebek said that there was a lot of analysis done and some things have been considered and others were tossed out. She said that the goal of this project is to improve traffic operations, improve safety and to make downtown more friendly to pedestrians. She said that they looked at three intersections Washington Street at Central Street, Washington Street at Hollis Street and Washington Street at Exchange Street. She said that they did a field inventory of what is going on now and a parking inventory during peak hours. She said that they counted parking spaces that are available and how many were occupied. Ms. Chlebek said that they also looked at the past studies that have been done. She said that in 1995 there was a traffic signal warrant analysis done and that study identified that at Washington Street at Hollis Street and Washington Street at Central Street did meet warrants for signalization. She said that in 2011 there was a Route 126 corridor study transportation improvement study that was done by Boston Regional Metropolitan Planning Area, they looked at improvements on Route 126 from Bellingham to Framingham. She said that the recommendation in the downtown area for Washington Street and Hollis Street was to consider a signal or a roundabout to construct curb extensions, islands or medians, repaint the pavement markings and to move the Church driveway away from Hollis Street. Ms. Chlebek said that in 2012 there was a road safety audit done by the Department of Transportation. She said that in that road safety audit some of the issues that were identified were speeding, driver confusion, crashes due to driver frustration and parking access. She said that there was a list of long term and short term fixes. Ms. Chlebek said that they went out and got traffic data, they collected 24 hour data and at different peak times at the intersections. She also said that they took into consideration site work and development in the downtown area. She said that at the time of this there were no projects. She said that there was the potential of the casino but that is off the table. She said that morning and evening are the busiest times of the day. She said that you can travel down Washington Street it may take 13 seconds at peak time but if you are on a side street and you are waiting to get into the traffic on

Washington Street she said it is on average two minutes. She said that they talked about what can make it safer in the downtown area to improve safety and operations. She said that they talked about putting in signals and not. She said that a roundabout would take up a lot of room so they ruled it out right away. She said that with a signal design concept that the signals would be staged so there would not be any gridlock. She said that they also talked about not moving the curb lines and making less of an impact on downtown.

Christine Palmer of McMahon and Associates said that they looked into traffic lanes to cover the amount of traffic that goes through the downtown area during the peak times of the day. She said that at Exchange Street and Green Street there needs to be two through lanes in the north direction. She said that there is only one lane now; if we do add a second lane we would lose parking. She also said that at Central Street and Washington Street also will need two through lanes and that would interfere with parking. She said that at Hollis Street and Washington Street and Charles Street the existing lanes can be maintained and we can still get the level of capacity based on the traffic analysis. She said that they also looked at the crosswalk locations. She said that pedestrians have some help with crossing the street because we have the pedestrian flashing lights. She said that there is no way for the pedestrian to know if it flashing after they push the button because you can't see them. She said that if we do put in two through lanes for traffic we would lose 16 parking spaces in the downtown area. Ms. Palmer said that there is limited parking downtown so they looked at different options. They looked at curb lines, the bump out at Central Street is called a curb extension and it is a visual affect to make the road look like it is narrowing. She also said that with a curb extension there is less street for the pedestrian to cross.

She also said that a few of the parking spots that could be lost are the ones that the police said should not be there, they block the oncoming traffic.

Mr. Leary said that even if we do put in signals, this still will be challenging. He said that in the afternoon the staging between lights it is about 120 seconds for one of them and one of the others is 118 seconds. Mr. Leary said that he does not see this as an improvement with the signals. Ms. Palmer said that the signals would have to be coordinated and timed. Mr. Leary asked if the High Street and Rossini Corner lights would all be timed along with the downtown ones. Ms. Palmer said that they are not within 2500 feet of the downtown area so they would not be included.

Peter Farrelli, Washington Street, asked how many crosswalks did we eliminate? Ms. Palmer said none. They removed one but put another in a different place. Mr. Farrelli said that he is worried about the jaywalkers. He said they cross the street all day and all night.

Geoff Zeamer said that to eliminate parking spaces in downtown is not a good idea. He said that the businesses need those parking spots. Mr. Zeamer said that we are talking about jobs and revenue. He also said that if you take half of the sidewalk no-one will be able to walk downtown. Ms. Chlebek said that there is only a small area that the sidewalk will be reduced. Mr. Zeamer said that space is in front of Fiske's and that is a very busy area.

Jack Donovan asked what and where are the peak parking spots. Ms. Chlebek said that they did parking observations twice in one day. They did not do a full parking study.

Parashar Patel asked about the car traffic. Ms. Chlebek said that they worked with the Town and projected a 1% growth in traffic. Mr. Patel asked if the side streets would be staged the same. Ms. Chlebek said that they would be a little different.

Mr. Conley said the reason they did this study was because we have had a few pedestrians get hit by cars. He is trying to eliminate this. Mr. Conley asked about diagonal parking. He said that Natick has that kind of parking. Ms. Chlebek said then we would have to reduce the width of the sidewalk and we do not have enough room for that.

Chief Cassidy said that if we only put signals at Hollis Street it does not address the whole downtown area. Chief Cassidy said that the overall public are looking for a solution for the traffic issue. Chief Cassidy said that his department are the ones taking the accident victim to the hospital he said that we have to look at the entire downtown area not just Hollis Street.

Chris Leoncini, owner of the Superette, 777 Washington Street, asked if we really need the travel lanes that wide to keep the traffic flowing. Ms. Chlebek said that they have the with at 12 feet, she said that they could go to 11 feet but if you were to bring the turning lane to 10 feet that would be too tight.

Mr. Zeamer asked if we really need 4 lanes why not just two. He said that rush hour is long in every town. Mr. Zeamer said that four lanes of traffic would be too much for the downtown area. He is in favor of diagonal parking.

Warren Chamberlain, Roy Ave, also a Planning Board member, asked about the width of the traffic lanes. He said that there are only two lanes of traffic and people taking a right on to Central Street from Washington Street have been using the parking spots that are not used to take their right. Ms. Palmer said that we can't get enough cars to go through the traffic signal at one time before the next light would change if we were to keep it to one lane in each direction. Ms. Palmer said that right now that right onto Central Street from Washington is a turning lane. If we approve it, this will become a travel lane with the option to take the right onto Central Street.

Mr. Marsden said that downtown is very busy. He said that no matter what we decide to do there need to be changes. Ms. Chlebek said that they also talked about a bike lane on the shoulder but were not able to because of the curb line.

Sergeant Waugh said that he is impressed with all the work that has been done with this study. He said that they were to study traffic safety and pedestrian safety, not to look at a parking plan for downtown. Sergeant Waugh said that he did a parking analysis last year and it called for the removal of seven parking spots based on spots too close to crosswalks and intersections.

Karen Sherman, Town Planner said that they could have the parking study finished by May.

David Thorn asked about streets becoming one way and would Charles Street be changed. He said that you can't come off of Charles Street onto Washington Street, you have to go around. He asked if there was going to be light there could we make it a two way street.

Jack Donovan said that McMahon did a great job with the survey. He said that he thinks the number of accidents will be cut with the signals in place.

Ms. Chlebek said that the signals will know if there is a car in the area trying to make a turn, there will be a camera at all the intersections. She said that if there is not a car at an intersection the camera will know that and not change the color of the light. She said that if there were emergency vehicles going down the street a strobe or a blinking light will start. She said that to activate it would be expensive, it would have to be in every emergency vehicle.

Mr. Le Beau thanked McMahon. They did a good job with everything that they were asked to do. Mr. Le Beau said that the working group that worked with McMahon did a good job and they put a lot of time into this. He thanked Jack Donovan, Sergeant Waugh, Chief Cassidy, Tom Smith and Karen

Sherman, all members of the working group.

Mr. Leary said that they will be looking into parking next. He said that we could lose 7 spots even without the signals. Mr. Leary asked Mr. Smith as a street maintenance plan out of the two what would be better for us. Mr. Smith said that plan one would be the best for him. He said that curb bump outs create a lot of problems. Mr. Leary asked the same question to Chief Cassidy and Sergeant Waugh and both said that plan one was the best for them as well.

Geoff Zeamer said that he is concerned about the removal of parking spots. The businesses need those spots to grow. He said that he would like to see the town grow and improve.

Mr. Patel asked what is the next step? Mr. Leary said that they would be talking to McMahon and Associates to see how to bring this to Town. Mr. Leary said that they also have to talk about the cost of this project. Mr. Leary said that it is too late for the May Town Meeting. He is suggesting that we put it on the October Special Town Meeting Warrant.

Mr. Le Beau said that the MAPC has offered to do a parking plan for us at no charge.

**MR. MARSDEN MOVED, MR. CONLEY SECONDED AND IT WAS UNANIMOUSLY VOTED TO AUTHORIZE THE MAPC PARKING STUDY.**

#### **BOARD BUSINESS**

**MR. MARSDEN MOVED TO APPROVE THE SELECTMEN'S MEETING MINUTES OF FEBRUARY 26, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

**MR. MARSDEN MOVED TO APPROVE THE SELECTMEN'S MEETING MINUTES OF MARCH 5, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

#### **LAND DONATION – CEDARBROOK ESTATES**

Mr. Leary said that this land is at the corner of Washington Street and Johnson Drive.

**MR. MARSDEN MOVED TO ACCEPT THE LAND DONATION AT THE CORNER OF WASHINGTON STREET AND JOHNSON DRIVE CEDARBROOK ESTATES. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

#### **LAND TRANSFER – ADAMS STREET, ALPINE ROAD, MELLEN STREET AND JUNIPER ROAD**

Mr. Le Beau said that this land is from foreclosed properties. He said that Town Meeting voted in October 2013 to transfer the property from the Selectmen to the Conservation Commission.

**MR. MARSDEN MOVED TO APPROVE AND SIGN THE PROPERTY TRANSFER FOR PROPERTY ON ADAMS STREET, ALPINE ROAD, MELLEN STREET AND JUNIPER ROAD FROM THE SELECTMEN TO THE CONSERVATION COMMISSION THAT WAS VOTED AT THE OCTOBER 2013 TOWN MEETING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

#### **ONE DAY ALCOHOLIC BEVERAGE LICENSE – BON FETE, INC.**

**MR. CONLEY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR BON FETE FOR A FASHION SHOW IN UPPER TOWN HALL ON MAY 18, 2014, FROM 2:00 P.M. TO 4:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. CONLEY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ST. MICHAELS CHURCH ON APRIL 5, 2014, FROM 7:00 TO 10:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**SIGN REQUEST – WASHINGTON STREET PLAYERS**

**MR. MARSDEN MOVED TO APPROVE THE SIGN LOCATIONS FOR THE WASHINGTON STREET PLAYERS FOR IN FRONT OF TOWN HALL AND AT THE CORNER OF HIGHLAND STREET AND PRENTICE STREET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR. No signs can be placed at Blair Square.**

**PROCLAMATION – EQUAL PAY DAY**

**MR. MARSDEN MOVED TO APPROVE AND SIGN THE PROCLAMATION FOR EQUAL PAY DAY FOR WOMEN FOR APRIL 8, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

**LEASE AGREEMENT – WATER STREET LLC**

Mr. Le Beau said that this is an annual rent payment and he said that one option is to accept this as a gift for the trails project for this year.

**MR. MARSDEN MOVED TO ACCEPT THE RENTAL CHECK ON BEHALF OF THE TRAILS COMMITTEE AS A GIFT FOR THIS YEAR. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

**RESIGNATIONS – TRAILS COMMITTEE AND HISTORICAL COMMISSION**

Mr. Leary said that Jim Gilmore has resigned from the Historical Commission and Melissa Halstead from the Trails Committee. Mr. Leary thanked both for all their services to the Town.

**WATER DEPARTMENT / DPW DEPARTMENT BUDGET REQUEST**

David Keating, Chairman of the Water Commissioners and Doug Valovcin Superintendent were present to talk about the budget. Mr. Valovcin said that the budget that he presented to the Finance Committee did not reflect the DPW format. He said that he did not have any information about direct costs. He said that they would like to promote two staff members and hire a new treatment operator. He said that he would like a better handle on how things run. He said that electricity has gone up because they brought well #4 back into service. He said that some of the line items did stay the same. Mr. Leary asked if the Water Department was able to take advantage of any solar power. Mr. Valovcin said that they could take a look at that but he does remember something about the angle of the roof not in the right ride. He said that he would check into it.

David Keating said that the meter charge that is on the water bill as of this fiscal year they have recovered all the money from interest and bonds. He said that they may in the near future need to replace the meters. He said that the funds that they collect for the meter should go into a revolving account for future use. He said that it is around \$141,000 and it is going into the general operation budget for the Water Department. He said that they have been looking at the articles and well #7 should be closing this fiscal year, and funds can be returned into the surplus fund. Mr. Keating said that well #8 is running at 100%. He said that it is not good for the pump. He said that, they would like to install a variable speed pump in that location to better support the longer term use of



the wells. He also spoke about a pilot program to clean the inside of the pipes from all the buildup that had accumulated over the years.

He said that they would like to start in the neighborhoods that have been having trouble with colored water. He said that he thinks this would be a \$60,000 pilot project. He said that it would help the quality of the water. He said that they would not have to flush the hydrants as often.

Mr. Leary asked if they have had any applications for open positions. Mr. Valovcin said that they have had a few interviews and they one scheduled for next week.

Mr. Le Beau asked Mr. Keating if the Commission had a chance to vote on the capital projects. Mr. Keating said no. Mr. Le Beau said that the deadline for the Town Meeting Warrant was today. He said that if the Commissioners decide to insert the capital projects into the warrant the Selectmen can re-open the Warrant. Mr. Le Beau said that, regarding benefits, half of our employees participate in the health insurance plan. He said that is the most expensive benefit that we offer. He said that if we hire more people he said that chances are that they will participate in health insurance. He said that it is difficult to project that. Mr. Le Beau said that he remembers that the meter fee was to be set aside every year to build a meter replacement fund so that we would not have to borrow in the future. Mr. Keating said that was the intent. Mr. Le Beau said that he would like to give the new DPW Director some flexibility in the budget. Mr. Le Beau said that they did the payroll budget with nine full time employees, not the ten that Mr. Valovcin had in his budget. Mr. Le Beau also said that the advertised position will be for Tuesday through Saturday that should help with the overtime costs. He said that there is a \$150,000 difference from our budget proposal than what Mr. Valovcin had. Mr. Le Beau said that they looked at the water consumption in the Town buildings and they have a full year's history of consumption for fiscal year 2013. He said that using the rates that were in affect then the water use value would have been \$59,389. This would offset most of the \$74,000 projected indirect costs to be charged to the Water Department.

Mr. Keating was asking about an Enterprise Fund. Mr. Le Beau said that an Enterprise Fund can be formed even without a DPW. Mr. Leary said that Mr. Le Beau took the Highway budget and the Water budget to give a total budget for the DPW.

Mr. Keating said that he would like to look into the difference and go over the proposed budget that Mr. Le Beau presented. Mr. Leary said that they were welcome to join them at their next meeting. Mr. Keating said he would like to join them but he has to check his schedule. Mr. Le Beau said that he will forward all the information to Mr. Keating electronically.

**AT 10:45 P.M. MR. MARSDE4N MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

Respectfully submitted,

Donna A. Muzzy

approved\_\_\_\_\_

