

HOLLISTON BOARD OF SELECTMEN

March 12, 2014
7:30 p.m.

Selectmen's Meeting Room
Town Hall

Present Jay Leary, Chairman; Kevin Conley, Vice Chairman; Jay Marsden, Clerk; and Paul D. Le Beau, Town Administrator.

Mr. Leary said that this meeting is being taped so that the minutes can be transcribed and that this is being broadcast on HCAT TV. Mr. Leary said that the general public may record this meeting, but first they must notify the Chairman of the Board. This recording may not interfere with the meeting.

MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANTS

14-38	GENERAL WARRANT	\$ 296,439.00
	STUDENT ACTIVITY (8030) HS	\$ 4,850.04
	COMMUNITY PRESERVATION (265)	\$ 51.80
	PERFORMANCE DEPOSITS (801)	\$ 285.24
	AGENCY (890) VETERANS DISTRICT	\$ 565.87
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,440.73
	GENERAL PAYROLL WARRANT	\$1,086,328.44
	TOWN PAYROLL	\$1,087,769.17
	TOTAL PAID WARRANT	\$1,389,961.12

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 190,744.61
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 152,560.23
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THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Marsden that there is a lot going on in Town. He said that on Friday there is the father/daughter dance, in a few weeks there will be a Taste of Holliston and then there will be a fundraiser for Holliston in Bloom.

Mr. Conley said that on Saturday there will be a St. Patrick's Day roast. He said that the Mudville Baseball team will be there as well. He said that the baseball team will be going to Hartford CT for a St. Patrick's Day parade.

Mr. Leary said that there will be a corned beef and cabbage dinner at Anthony's on the Green.

GREEN COMMUNITY PRESENTATION

Kelly Brown, from the Department of Energy and Recourses, (DOER) was present to talk about a Green Community. She said that Green Communities have been around since the summer of 2008. She said she will be talking about Green Communities grant programs. She said that they have worked hard on this. She said that even though Holliston is not a Green Community, she is still our Regional Coordinator.

She said that she is available to talk about solar energy projects that may come to Town. She said that Mass Energy is a web based energy tool that is available to all 351 cities and towns free of charge regardless if you are a Green Community or not. She said that it does play a part in helping communities become a Green Community. She said that we should sign up for e-mail because they send them out once or twice a month. She said that they also have a webinar at least once a month. She said that each month they talk about something different. Ms. Brown said that in order to be eligible and receive grants you must become designated to qualify and you must meet five specific criteria. She said that the first two criteria are zoning, as of right sighting and it can be done in three different ways. Through research and development, manufacturing or through renewals. She said that you need to zone a specific area that can handle solar, a minimum of a 250 kw ground mounted system. She said that you do not have to put in a 250 kw it needs to be zoned for it. She also said that the second criteria goes along with criteria one. For those areas that need the permitting it needs to be expedited. She said that some Communities have been able to do this through 43D.

She said that for criteria three, you need to put together a base line, all municipal buildings, street and traffic lighting and vehicles. She said that you have to put together a base line of all the energy used in those three areas and compile it. She said that you will have to pick a year and take that base line and show through energy conservation how you can reduce it by 20% for a five year period. She said that one of the ways that communities are doing this is through the Mass Energy web base energy tool. She said that they work with National Grid NStar and electrical providers and they collect all the energy reports. She said that over 200 communities are using the Mass Energy web in some form. Ms. Brown said that a regional school would not be included in the data, they keep them on a separate plan.

Ms. Brown said that they put the data out there but they would like a letter from the Town Administrator or the Board of Selectmen giving access to whom they want to give energy data to. Ms. Brown said that some vehicles would be exempt including DPW large trucks, police cars and vans. She said that in order to get grant funds you need to become a Green Community. She said that in the beginning all Towns will get some kind of funding. She said that it is based on a formula. She said that each community gets a base of \$125,000 and additional funds given out will be based on the per capita income and population of the community. She said that if Holliston were a green Community we would be getting \$145,000 in grant funds. She said that funding comes from two different sources that are outside the general budget, one called the Regional Green House gas initiative (REGI) and the second funding Alternative Compliance Fund. Ms. Brown said that since 2010 they have given out over thirty million in grant funding.

Mr. Marsden asked about the long term effects, will the grant funds dry up? He said what if we adopt the stretch code and there is no more grant funds, what can we do. Ms. Brown said you adopt a stretch code at Town Meeting, you can also choose to remove the stretch code at Town Meeting. She said that if you were given grant funds and you do not meet the requirements for that year, you do not have to give back the grant funds. She said that they will work with you to help you the next year. She did say that an annual report would be needed every year, so that they can see how well you are doing.

Mr. Conley said it looks like many Towns are heading for a Green Community, he said that it looks like no one is going backwards. Ms. Brown said that she is seeing a lot more interest in this area. Mr. Conley asked if Holliston was going to get \$145,000 in grant funds what would they have to spend in order to

get the grant amount. She said that you as a Town meet the criteria then those funds would be set aside for you and you could pick a project that falls under the scope. Ms. Brown said that we would need a team in place. She said that each community has their own idea on what they want to do and how to go about doing it. Mr. Conley said that it sounds like a great idea and he is all for it. Ms. Brown said to talk to a few of the Towns in the area that are Green Communities and see how they like it and how they started.

Mr. Leary said that we were one of the first Communities to adopt a Community Preservation Act. He said that when more towns joined and now we do not get as much as we did. Ms. Brown said that they have four years of funds set aside for grants.

Mr. Le Beau said that he thinks that we went to Town Meeting a few years ago to take care of criteria one and two. Mr. Le Beau said that three and four we did do some work on them. He said that we have an Energy Committee report and they set some goals for energy reduction. He said what brought us up short was the stretch code for the fifth criteria. Mr. Le Beau said that we are further along in the process than people think. He said that a lot can be done internally. He said that the only portion that would have to go to Town Meeting would be the stretch code.

Peter Tartakoff, Building Inspector and Zoning Officer was present. He said that there are new building codes coming out on July 1st and they are more like the current stretch code. Ms. Brown said that when the new codes do come out she would be willing to share with us.

Sandra O'Neil from the audience suggested that we try and pass the stretch code at Town Meeting because we have done most of the background work already.

The Board thanked Ms. Brown for her presentation.

HIGHWAY DEPARTMENT BUDGET REQUEST

Tom Smith, the Highway Superintendent, was present to discuss his budget. Mr. Smith said that he was able to meet the guideline with a 1% increase in the salary line. He said that in this budget they put \$8,000 into the up-branch account. He said that this account is for all the tree work that is done in Town. He said it pays a contractor to take down a tree or you do it in house. Mr. Smith said that some of the larger trees that we can't handle we will contract out. He said that they were able to put \$3,500 into the professional services line for brush grinding at the Recycling Center and other things that need to be done. He said that his capital request is for a dump truck and a one ton dump truck. He said that the large dump truck is \$130,000 and the smaller one would be about \$50,000. He also said that he would like to update the gas pumps. He said for the past two years they have had to have them repaired and it is very expensive. He said that the pumps were put in in the 1990's. He said that we can't get parts for them anymore. He said that we are spending too much money on the monitors that are not working correctly. He said that they are leaking. He said that the gas steel tank that is under ground, there is now a requirement by the DEP to have the tanks above ground. He said that he would like to do this in two parts, one replace the pumps and then in a few years move the tanks above ground and he would also like to reduce the number of gas gallons from ten thousand to six thousand. Mr. Leary asked if this should be a capital request. Mr. Smith said a Town Meeting vote as a special article.

Mr. Leary asked what is the cost of the first phase of this project? Mr. Smith said about \$61,000. He also said that if the department changes locations, they can take the new tanks and pumps with them. He said that the new tank will be at the same property but in a different location. Mr. Leary said that the chipper is not on your capital list. Mr. Smith said that a new truck is more important. He said that he can always rent a chipper. He said that the John Deere tractor is out being repaired, he said there has been a clutch issue with it. Mr. Leary asked how the bucket truck was doing. Mr. Smith said that it is running but has a bad motor. He said that there is an auction coming up in April and he would like to go. He said that the bucket truck has over 300,000 miles and he has it inspected up on the lift every two years. Last inspection he was told that it is tired and we should think about a new one. He said that it is very expensive to purchase a new one, so he would like to go to the auction and pick out a used one. He said that he can replace the motor but he would like to put that money into a used bucket truck. Mr. Smith talked about the five year road program. He said that he would like to re-do many roads so that the department is not picking up all the hot top from the pot holes. He would like to do Short Street, Little Street, Westfield Drive up to Travis Road, Dixon Circle, Carl Road, a section of Roy Ave up to Carl Road from Westfield and Francine Drive. He said that it could about \$350,000 in capital funds. He said that does not include the structures for the water gates. He also said that Pleasant Street, School Street and all the roads in Mudville. He said that for the past two years they have been doing the drainage in that area. He said that he needs to clean the pipes and he thinks that they are in good shape. He said that he would like the Water Department to look at the water pipes in those areas so while they are dug up if there was a problem the Water Department could do their replacement. Mr. Smith also said that Pinecrest Road, Birchwood Street and Oak Street are all in tough shape. He said that they are on the five year plan. He said that we could use all our capital funds on roads, but if we have a culvert that fails, we would not have the funds to fix it. Mr. Conley asked what do you spend more on gas or diesel? Mr. Smith said diesel because they fill up all the school buses. Mr. Conley asked why don't we go to a gas station for the non-diesel vehicles and equipment. Mr. Leary said that we get a gas discount and it is lot more inexpensive than a gas station. Mr. Smith said that there are problems with that as well. He said you have to have a station that is open 24 hours a day and seven days a week. Mr. Conley said that there are stations that are open 24 hours and seven days per week. Mr. Conley said that the Shell station in Medway is always available during a storm. Mr. Leary said it is not open 24 hours per day only during a storm. Mr. Smith said that he does have a back-up just in case the pumps go down, he uses Holliston Oil. He has a key to the pumps and they have set up an account. Mr. Smith said that when we have a storm, the guys know their job. He said that they keep going and they get the job done right. He said that they are a great team. Mr. Leary asked Mr. Smith if we did go to auction and found a truck how are you going to pay for it? Mr. Smith said that last time they used the up-branch funds and from a reserve fund transfer. Mr. Leary said that this is been a bad winter and he said that the Highway Department does a great job. Mr. Smith said that when the DPW starts there could be more funding for paving projects. Because the Highway Department and the Water Department will be working as one. Mr. Smith said that the gas company is very good about coming back and fixing a pothole that they created.

MR. MARSDEN MOVED TO APPROVE THE HIGHWAY DEPARTMENT BUDGET IN THE AMOUNT OF \$1,232,128. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

WASTEWATER BUDGET REQUEST

Mr. Le Beau said that the budget is just under guideline. He said that the Wastewater Treatment Plant is on Linden Street and it serves the Middle School, the Elementary School and the Flagg building. He said that it is now twelve years old. He said that we contracted out the operations of the services.

He said that there are utilities, gas and electric and a phone line.

MR. MARSDEN MOVED TO APPROVE THE WASTEWATER BUDGET IN THE AMOUNT OF \$69,700. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

BOARD BUSINESS – MINUTES

MR. CONLEY MOVED TO APPROVE THE MEETING MINUTES OF JANUARY 29, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE MEETING MINUTES OF FEBRUARY 5, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE MEETING MINUTES OF FEBRUARY 12, 2014, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE BUT NOT RELEASE THE EXECUTIVE SESSION MINUTES OF MARCH 5, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 13, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 17, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 18, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 19, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 20, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 21, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 22, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 23, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 24, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 25, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 26, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 27, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 28, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 29, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 30, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR MARCH 31, 2014. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

SECOND BANNER LOCATION – ST. MICHAELS EPISCOPAL CHURCH

MR. CONLEY MOVED TO APPROVE THE SECOND LOCATION FOR THE BANNER REQUEST FOR ST. MICHAELS EPISCOPAL CHURCH FOR MARCH 31, 2014, THROUGH APRIL 5, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

EVENT PERMIT – A TASTE OF HOLLISTON

MR. CONLEY MOVED TO APPROVE A TASTE OF HOLLISTON ON APRIL 6, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

APPOINTMENT – MEMORIAL DAY COMMITTEE

MR. CONLEY MOVED TO APPOINT ROBERT HOPKINS TO THE MEMORIAL DAY COMMITTEE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPOINT STANLEY FEINBERG TO THE MEMORIAL DAY COMMITTEE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPOINT SUSAN GIVNER TO THE MEMORIAL DAY COMMITTEE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Mr. Le Beau said that Jared Adams has resigned from the Board of Water Commissioners. Mr. Leary thanked Mr. Adams for his many years of service to the Town.

Mr. Leary asked if we wanted to talk about becoming a Green Community again. Mr. Marsden said that after the initial grant you have to apply for them in the future, he said that it was not a given that we would always get grant funds. Mr. Marsden said that his concern is that the money will dry up and not be available. Mr. Marsden said that he would like to talk to a few other Communities that have gone Green. Mr. Leary asked Mr. Le Beau to be in touch with Ms. Brown so that they can talk again.

AT 9:20 P.M. MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____