

HOLLISTON BOARD OF SELECTMEN

January 29, 2014
6:30 P.M.

Selectmen's Meeting Room
Town Hall

Present Jay Leary, Chairman; Kevin Conley, Vice Chairman; Jay Marsden, Clerk and Paul D. Le Beau, Town Administrator.

AT 6:30 P.M., THE BOARD WENT INTO EXECUTIVE SESSION TO DISCUSS STRATEGY WITH RESPECT TO LITIGATION CAPTIONED JOHNSON GOLF MANAGEMENT V. TOWN OF HOLLISTON AND TO DISCUSS STRATEGY FOR NEGOTIATIONS WITH NON-UNION PERSONNEL. A ROLL CALL VOTE WAS TAKEN.

	AYE	NAY
MR. LEARY	X	
MR. CONLEY	X	
MR. MARSDEN	X	

MR. LEARY SAID A PUBLIC DISCUSSION COULD HAVE AN ADVERSE EFFECT ON THE TOWN'S LITIGATING AND NEGOTIATING POSITION. HE SAID THE EXECUTIVE SESSION WOULD LAST ABOUT ONE HOUR. THE BOARD EMERGED FROM EXECUTIVE SESSION AT 7:30 P.M.

Mr. Leary said that this meeting is being taped so that minutes can be transcribed and that this is being broadcasted on HCAT TV. Mr. Leary said that the general public may record this meeting, but first they must notify the Chairman of the Board. This recording may not interfere with the meeting.

7:30 P.M., MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANTS

14-32	GENERAL WARRANT	\$ 914,585.30
	HEALTH INSURANCE TRUST (701)	\$ 394,615.15
	HWY CHAPTER 90 (330)	\$ 2,280.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,086.51
	GENERAL PAYROLL WARRANT	\$1,194,323.92
	TOWN PAYROLL	\$1,195,410.43
	TOTAL PAID WARRANT	\$2,506,890.88

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 51,047.60
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 23,102.80
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THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

THERE WERE NO COMMENTS FROM THE BOARD

Comments from the audience

Paul Saulnier, Church Street, asked about the negotiations with Johnson Golf. Mr. Leary said that it is still a matter of litigation so there would be no comment from the Board.

AUXILIARY POLICE BUDGET REQUEST

Sergeant Craig Denman was present to present his budget. Sergeant Denman passed out a copy of his budget. Sergeant Denman said that the Auxiliary Police use a 2001 Ford Crown Victoria it has sixty-one thousand miles on it and it was donated by Celebrate Holliston several years ago. Sergeant Denman said that it has had some costly repairs to the steering and the front end. He said that the Police budget takes care of the cost of the repairs. Sergeant Denman is hoping to get one of the old cars to replace this one. He said that there is a 2011 Ford Crown Victoria that could be transferred over to the Auxiliary and then retire the older car. Sergeant Denman said that the cost of the academy has gone up from \$900 to \$1,600. He also said that the books are \$150. He also said that they are looking at a few candidates for the next round. Sergeant Denman said that the Auxiliary donated 2612 hours last year he said that was a savings of \$115,084.72 in over-time pay. Sergeant Denman said that it is a huge savings to the Town. He also thanked the Holliston Newcomers Club, Celebrate Holliston and the Lions' Club for all their grants and donations.

Mr. Conley said that the Auxiliaries are very professional and they have saved the Town funds. Mr. Marsden thanked the Auxiliary Police for all the hours that they have served the Town. Mr. Leary asked if there were any problems with the radios? Sergeant Denman said just last year they phased out a number of portable radios. He said that the ones that they have will be good for about three years. He said that in the next few years the Auxiliary and the Police will be looking for new portable radios.

MR. MARSDEN MOVED TO APPROVE THE AUXILIARY POLICE BUDGET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

SOLID WASTE BUDGET REQUEST

Mr. Le Beau said that this budget is at 1,055,320 for this fiscal year. He said that there is weekly collection of trash and recycling at curbside. He said that there is also a drop off for CRT'S, cardboard, yard waste and metals at Marshall Street. He said that Marshall Street is open on Saturday from 8:00 a.m. to 3:00 p.m.

Mr. Le Beau said that once a year we have a hazardous waste day. He said that there are several other Towns that will allow a Holliston resident to go to their hazardous waste day and we will accept theirs with a voucher. Mr. Le Beau said that we are under contract with Republic Services for two more years. Mr. Le Beau said that the trash goes to Wheelabrator in Millbury and they generate electricity with it. This contract expires in 2027. Mr. Le Beau said that we supply recycling bins to new residents and when older bins that have been damaged. He also said that there is a dumpster at the golf course and the Highway department and that is part of this budget. Mr. Le Beau said that we also get larger dumpsters for the Senior Class Auction, the Senior Center yard sale, Celebrate Holliston and several other events. Mr. Le Beau said that they would like to increase this budget by \$8,000 in anticipation of contractual increases based on CPI. Mr. Le Beau said that we are recycling at 50% and since 2008 we have been recycling more than 45%. He said that even with the small increase we are still at guideline.

MR. MARSDEN MOVED TO APPROVE THE SOLID WASTE BUDGET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

VETERANS AGENT BUDGET REQUEST

Mr. Le Beau said that the Veterans' Services budget is \$39,266. He said that it is based on the Veterans' Service District that was created a few years ago. He said that the Towns are Holliston, Hopkinton, Ashland and Medway. He said that each of their towns were relying on part-time agents serving several communities and they retired. He said that the cost to Holliston is a little over \$20,000, our share to the district. He said that there are six new cases this year, three are active and are receiving benefits. Mr. Le Beau said that it looks like we will be short in the Veterans' benefits budget by \$6,500.

Mr. Le Beau said that the State reimburses each community up to 75% of the benefits that are paid to Veterans'. He said that it is a one to two year lag in reimbursement payments.

MR. MARSDEN MOVED TO APPROVE THE VETERANS' AGENT BUDGET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

ANIMAL CONTROL BUDGET REQUEST

Mr. Le Beau said that this is a contracted service with the Town of Ashland. He said that we pay for this service in return for use of the kennel and there pick-up services. He said that they are available 24 hours a day and seven days per week. Mr. Le Beau said that this has been very successful because we are sharing the services provided by the Town of Ashland. He said that Ashland has three Animal Control Officers. Mr. Le Beau said that they have had to handle some difficult things. They are always available to attend hearings. He said that there have been discussions about expanding with other towns but they have only talked about this.

Mr. Marsden said that they have been very helpful. Mr. Conley said that it is a good value to the Town.

MR. MARSDEN MOVED TO APPROVE THE ANIMAL CONTROL BUDGET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

DEBT BUDGET REQUEST

Mr. Le Beau said that this budget was put together by the Treasurer/Collector Mary Bousquet. Mr. Le Beau said that this is for our long-term debt obligations which includes the two school projects, the sewer project, the Police station, the Golf Course for the clubhouse, renovations at Town Hall and the renovations to the Fire station. He said that those projects were financed on a long-term basis of 20 years. He said that the interest rates are all different depending on the timing of the financing of the projects. He said the rates are between 1% and 5%. Mr. Le Beau said that we are paying \$215,000 in principal for the new ladder truck, but the balance is re-financed every year in a short term note. Mr. Le Beau said this budget does not include water debt. He said that the Treasurer provided a detailed sheet of what the water debt is. He said that it would go into the Water Department budget that will become part of the DPW budget. Mr. Le Beau said that there is a decrease in this budget by \$34,400. He said that it is well below the guideline amount. Mr. Le Beau said that at the Fall Town Meeting the vote was to purchase a new fire engine and \$200,000 was going to come from capital and \$175,000 would be short-term borrowing. Mr. Le Beau said that the Treasurer has told him that we will not have to borrow any funds in FY 2015 for this engine. We will see it in FY 2016.

MR. MARSDEN MOVED TO APPROVE THE DEBT BUDGET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

BOARD BUSINESS

MINUTES OF NOVEMBER 20 AND 27, 2013

MR. MARSDEN MOVED TO APPROVE THE MEETING MINUTES OF NOVEMBER 20, 2013, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE THE MEETING MINUTES OF NOVEMBER 27, 2013, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

EMT APPOINTMENT – MICHAEL QUINTIN

Mr. Leary said that Chief Cassidy is recommending that the Board appoint Michael Quintin an EMT.

Mr. Le Beau has approved this appointment.

MR. MARSDEN MOVED TO APPOINT MICHAEL QUINTIN AS AN EMT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

ONE DAY LICENSES – ANTHONY'S ON THE GREEN

MR. MARSDEN MOVED TO APPROVE THE ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR JANUARY 30, 2014. THE MOTION WAS SECONDED MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR ANTHONY'S ON THE GREEN FOR FEBRUARY 14, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

SECOND BANNER LOCATION REQUEST

Mr. Leary said that the Garden Club is requesting the second location to hang their banner to advertise the plant sale on May 12, 2014.

MR. CONLEY MOVED TO APPROVE THE REQUEST OF THE GARDEN CLUB FOR THE SECOND LOCATION FOR THE PLANT SALE ON MAY 12, 2014. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

DPW DIRECTOR JOB DESCRIPTION

Mr. Conley said that the DPW working group has gone over this and they have been looking at other Town's descriptions for a DPW Director. Mr. Conley said that most are similar. Mr. Conley said that he Like's the Town of Medway's description. He said that it is open ended. Mr. Leary said that Medway has great knowledge in road construction. Mr. Leary asked about storm water management. He said that it is in the job description in Medway. Mr. Le Beau said that it goes through the Planning Department now. Mr. Le Beau said that storm water management could be added to the job description down the road. He said that the first year will be organizing the department. Mr. Leary said that on the Medway description, it required a driver's license, a Class A or B is preferred. Mr. Leary said that we want a Director that has experience running a DPW. Mr. Marsden said that the new Director is going to merge the two departments together. Mr. Marsden said that we should put together a committee that has DPW Directors on it as well as Foreman's from other town to go over

this. Mr. Conley said that he can ask the Town of Franklin DPW Director to help. Mr. Marsden said no more than five people on this Committee. Mr. Marsden said that he would like to see the DPW Director named by June 1, 2014.

Mr. Le Beau said that they will publish this add in the newspaper and the MMA Journal along the Town web-site and the Holliston reporter. Mr. Leary said that they will make the small changes to the job description so that it can be advertised.

STREET LIGHT BUDGET REQUEST

Mr. Le Beau said last year we spent \$53,000 for street lights. This year we have spent \$27,000 so it is increasing. Mr. Le Beau said that he is recommending that the budget be set at \$60,000. He said that it is below the guide-line. Mr. Le Beau said that this budget covers 919 street lights. He said that the street lights are owned by NStar and NStar is responsible for repairs or replacing the lights. Mr. Le Beau said that the Selectmen's Office take the repair calls and forwards it to NStar. He said that there has been a long lag time in the replacement of bulbs. He said that the traffic lights come out of this budget as well. He said that the Highland Street light is the responsibility of the State. Mr. Le Beau said about eight years ago, we talked about purchasing the street lights from NStar but we would still have to pay NStar for power to the lights.

MR. MARSDEN MOVED TO APPROVE THE STREET LIGHT BUDGET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

AT 8:57 P.M., MR. MARSDEN MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS STRATEGY FOR NEGOTIATIONS WITH NON-UNION PERSONNEL AND TO DISCUSS STRATEGY FOR COLLECTIVE BARGAINING WITH THE LABORERS' COUNCIL. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR. A ROLL CALL VOTE WAS TAKEN.

	AYE	NAY
MR. LEARY	X	
MR. CONLEY	X	
MR. MARSDEN	X	

MR. LEARY SAID A PUBLIC DISCUSSION COULD HAVE AN ADVERSE EFFECT ON THE TOWN'S NEGOTIATING AND BARGAINING POSITION. HE SAID THE EXECUTIVE SESSION WOULD LAST APPROXIMATELY ONE HOUR.

AT 10:07 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO ADJOURN.

MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____

