

HOLLISTON BOARD OF SELECTMEN

October 2, 2013
7:00 p.m.

Selectmen's Meeting Room
Town Hall

At 7:00 p.m., Chairman Leary convened the meeting with Vice Chairman Conley, Clerk Marsden and Town Administrator Le Beau present. Also present were Attorney John Carey and Andrea Minihan.

At 7:01 p.m., Mr. Leary stated there was a need to enter into Executive Session for the purpose of discussing collective bargaining strategy with respect to the Laborer's Council. He further explained that holding this discussion in Open Session could be detrimental to the Town's bargaining position. He explained that the discussion would last approximately thirty minutes and then the Board would return to Open Session to take up the matters on the Agenda. A roll call vote was taken

	Aye	Nay	Absent
Mr. Leary	X		
Mr. Conley	X		
Mr. Marsden	X		

At 7:32 p.m., the Board emerged from Executive Session.

MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANT

14-15	GENERAL WARRANT	\$318,014.15
	COMMUNITY PRESERVATION (265)	\$ 50,000.00
	GIFT ACCOUNT POLICE LAW ENF (245)	\$ 2.80
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,017.54
	GENERAL PAYROLL WARRANT	\$ 90,793.60
	TOWN PAYROLL	\$ 91,811.14
	TOTAL PAID WARRANT	\$459,828.09

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 27,673.48
--	--------------

TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 16,284.63
--------------------------------	--------------

THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Conley spoke about the Community Center Task Force. He said that they as a group are looking for a building.

Mr. Leary said that a new roof is being put on the Senior Center and they also have other things that they would like to do to the Center.

Mr. Leary asked the Board if they wanted to start the office hours again. Mr. Marsden said yes he found them helpful. He did say that attendance was not huge but every thought counts. Mr. Conley said that we started doing the hours the first Saturday of the

month from 8:00 a.m. to 9:00 a.m. at Coffee Haven. He said that we should start up again on November 2nd. Mr. Leary said that he will do office hours that day.

There were no comments from the audience.

BOARD BUSINESS – EXECUTIVE SESSION MINUTES OF SEPTEMBER 18, 2013

MR. MARSDEN MOVED TO APPROVE THE EXECUTIVE SESSION MEETING MINUTES OF SEPTEMBER 18, 2013 BUT NOT TO BE RELEASED. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

EVENT PERMITS – HOLLISTON BUSINESS ASSOCIATION, ROLLING MORSE BBQ AND WALK AGAINST BREAST CANCER

MR. CONLEY MOVED TO APPROVE THE HOLIDAY STROLL FOR THE HOLLISTON BUSINESS ASSOCIATION ON NOVEMBER 30, 2013, FROM NOON TO 7:00 P.M. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN ABSTAINED.

MR. CONLEY MOVED TO APPROVE THE WALK AGAINST BREAST CANCER ON OCTOBER 20, 2013, FROM 1:30 P.M. TO 4:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE ROLLING MORSE BBQ ON OCTOBER 5TH FROM 2:00 P.M. TO 7:00 P.M. ON ROLLING MEADOW DRIVE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

APPOINTMENT – EMT EMILY CZOTTER

Mr. Leary said this appointment of the Town Administrator is subject to the Selectmen's veto. Mr. Leary asked Mr. Le Beau if he had any problem with this appointment. Mr. Le Beau endorsed the recommendation of the Fire Chief for the appointment of Emily Czotter as an EMT.

MR. CONLEY MOVED TO APPOINT EMILY CZOTTER AS AN EMT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

RESIGNATION – COMMUNITY PRESERVATION COMMITTEE - SAM TYLER

Mr. Leary said that Mr. Tyler has been on the Community Preservation Committee for many years. Mr. Leary said that he has done a wonderful job on this Committee. Mr. Marsden said that Mr. Tyler is a tremendous individual. Mr. Marsden said that Mr. Tyler is a wealth of knowledge.

Mr. Conley said that working with Mr. Tyler has been wonderful.

The Board thanked Mr. Tyler for all his years of service to the Town.

Mr. Le Beau thanked Mr. Tyler. He said that he has been a pleasure to work with.

**APPOINTMENT – COMMUNITY PRESERVATION – EVA STAHL
MR. MARSDEN MOVED TO APPOINT EVA STAHL TO THE COMMUNITY PRESERVATION COMMITTEE. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

**APPOINTMENT – AGRICULTURAL COMMISSION – NATALIE KENT
MR. CONLEY MOVED TO APPOINT NATALIE KENT TO THE AGRICULTURAL COMMISSION AS AN ASSOCIATE MEMBER. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**FEE WAIVER REQUESTS – TOWN HALL RENTAL – VETERANS DAY COMMITTEE AND AMERICA IN BLOOM
MR. MARSDEN MOVED TO APPROVE THE WAIVER OF FEES FOR THE VETERANS' DAY DINNER IN THE UPPER TOWN HALL ON NOVEMBER 9, 2013. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

MR. CONLEY MOVED TO APPROVE THE WAIVER OF FEES FOR THE AMERICA IN BLOOM POT LUCK DINNER ON OCTOBER 9, 2013, FROM 6:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY BEER AND WINE PERMIT FOR THE VETERANS DAY DINNER ON NOVEMBER 9, 2013, FROM 11:00 A.M. TO 3:00 P.M. AND ALSO TO WAIVE THE FEE FOR THE PERMIT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A ONE DAY BEER AND WINE LICENSE FOR AMERICA IN BLOOM ON OCTOBER 9, 2013, FROM 6:00 P.M. TO 11:00 P.M. AND TO WAIVE THE FEE FOR THE LICENSE. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

DEPARTMENT OF PUBLIC WORKS

Mr. Leary said that the Selectmen and the Water Commissioners met last week and they came to the agreement that they will be forming a proposal for a DPW. Mr. Leary said that it has to go before that State for approval.

Mr. Conley said that costs are going up and we do not know how much that it would be. He also said that he has done a few drafts with the potential savings starting at a \$26,000 savings, or a \$91,000 savings and the last one a savings of \$108,000. He did say that you would not see the savings in the beginning it would take time.

Mr. Conley said that the DPW Director should be the one to formulate the department.

Mr. Conley said that the Medway Director is getting the most out of his staff.

Mr. Conley said that there should be a Director and that salary would be \$130,000 with benefits. He then said that there would be two managers. He did say that we could save \$75,000 in contracted services. He said that it may mean less employees and staff. Mr. Conley said that we could save \$12,000 if we scheduled hours. Mr. Conley said that the Town of Medway has only one backhoe and they are able to make it work sharing between the two departments. Mr. Conley said that we contracted out \$34,000 worth of services with a backhoe. Mr. Conley said that he is looking for more maintenance on hydrants, valves and gates. Mr. Conley said that State Representative Carolyn Dykema is putting through a bill for two billion dollars for water infrastructure and sewer improvements. He said that Holliston could get five hundred thousand dollars. He said that in order to go after that kind of money we need a plan. Mr. Conley said that he did not want to see us waste funds. He said that well 4 on Washington Street at Weston Pond has been off line since early 2008. He said that during that time the Water Department borrowed three million dollars and has committed two hundred fifty thousand trying to get well 4 back on line. He also said that in 2003 they borrowed one and one half million dollars to clean up well 4. Mr. Conley said that since 2003 the Water Department has borrowed six million dollars for well 6 and 7 on Mayflower Landing and have committed another one million from surplus. Mr. Conley asked if this money was spent efficiently. Mr. Conley said that we need to have better communications with the DEP. Mr. Conley said that a large part of this could come in the way of grants. He said that there is thousands of dollars available through grants.

Mr. Marsden said that this conversation has started and stopped many times, he said that the reason that this was brought up again was because Water Superintendent Ron Sharpin was going to retire in September. Mr. Marsden said that we have been talking about this for some time and that this should have come up at the last Spring Town Meeting. Mr. Marsden said that we are one water emergency away from disaster. Mr. Marsden said that if at Town Meeting the residents choose to form a DPW the water side is being held together with duck tape and bubble gum. Mr. Marsden said that this is not a power play there is no grab for money there is no money to grab. He said that this is for taking control of the most critical infrastructure that we as a Town can be tasked with operating for our residents and making sure that the long term challenges get addressed and a plan is put in place to address there challenges. Mr. Marsden said that we need vision and taking control of an asset and bringing it up to speed.

Mr. Keating Water Commissioner said all he is hearing is accusations. He said that the Selectmen are tearing apart the Board by saying that the Water Department has been mismanaged. Mr. Keating said that the Selectmen have to tone it down if they want the Water Department's help. Mr. Keating said that in the Selectmen's eyes everything that he has done is wrong and anything in the future is wrong. Mr. Keating said that water distribution takes major bucks. Mr. Keating said that grant would help and he does agree that forming a DPW would be helpful. Mr. Leary said that the Selectmen and the Water Commissioners are going to work together to put together a plan to bring before Town Meeting in October

for a vote. Mr. Keating said that with all that has been said about the Water Commissioners he feels that he had to be on the defense.

GOLF COURSE FOOD SERVICE RFP

Mr. Leary said that the Selectmen have made a few changes and a few changes by the Golf Course Advisory Committee. The Board of Health also made a few changes. Mr. Le Beau said that they would like a contract for pest control. He also said that the contract for the removal of grease and the type of container that needs to be used. Mr. Le Beau said that the grease trap needs to be cleaned every three months and at least one person that has a valid Servesafe certificate is on site at all times. Mr. Le Beau said that these are specific changes. Mr. Le Beau said that the hood on the range needs to be checked along with the duct work. He said that there will be an annual inspection of the building. The suggestion is that the entire interior building be re-painted. Mr. Marsden said that they will be able to have something fixed up to \$1,500 without getting permission for the Selectmen's office. Mr. Le Beau said that also during peak golfing times the restaurant had to guarantee seating for golfers. They modified it to say that golfers would always have seating. There was talk about the appliances in the kitchen. Mr. Le Beau said that we have replaced several appliances already. Mr. Marsden said that they would have to use the venders that we already use. Mr. Le Beau said that in this contract the renter would be responsible for all utilities. Mr. Le Beau said that in rating the food service contract they need to have a different Board rate them, because the Selectmen are the granting authority. Mr. Marsden suggested the Golf Course Advisory Committee.

MR. MARSDEN MOVED TO APPROVE THE GOLF COURSE ADVISORY COMMITTEE TO REVIEW THE FOOD SERVICE CONTRACTS AND RATE THEM. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Le Beau said that we have been using New England Golf for the past 20 years to run the golf course. He said that when they put the RFP out they only changed the dates.

MAPC – CASINO ANALYSIS

Mr. Marsden said that he and other members of the Metrowest Anti Casino Group meet and the discussion was about using the MAPC services for technical support. Mr. Marsden said that they would provide technical services on projects that have a regional effect. Mr. Marsden said that there was talk that there could be a conflict because MAPC has been hired by the Gaming Commission to provide input to the proposals as put forward by the casino developer. Mr. Marsden said that MAPC is going to send out a list of what they can be available for if the Anti Casino Group asks for their help.

MR. MARSDEN MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE LIST OF TECHNICAL SUPPORT ITEMS THAT MAPC COULD DO IF CALLED UPON BY THE METROWEST ANTI CASINO GROUP. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

TOWN MEETING WARRANT

Mr. Leary asked if there were to be any changes in the warrant.

Mr. Le Beau said that at last night's Finance Committee meeting the question was on the need of Article 10. Mr. Le Beau said that this has been in the warrant for the last few Town Meetings to accept the State's generic fund for OPEB.

MR. MARSDEN MOVED TO WITHDRAW ARTICLE 10 FROM THE FALL TOWN MEETING WARRANT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Leary said that there has been discussion at the Finance Committee about parking at the Senior Center on Goulding Street for a number of years. Mr. Le Beau said that they received a quote for engineering services and design services. The quote was \$11,000. Mr. Leary asked if this was going to come up at Town Meeting. Mr. Leary said that they have not been formally approached. Mr. Leary said that there is almost one million dollars in capital requests for this meeting. Mr. Marsden said that they are working on the roof and it should be one project at a time. He said that just last year they made the loop so that the bus will not have to back up. Mr. Leary said that we should look at expanding the parking lot in the spring.

Mr. Leary said that there was discussion at the Finance Committee meeting about the DPW. Mr. Leary said that they were looking for numbers for a DPW. Mr. Leary said that a Finance Committee member said that he would have to have numbers in order to make a decision. Mr. Leary said that the Selectmen will be having a formal meeting with the Finance Committee about the DPW and the finances.

Mr. Leary said that Tree Warden has been having trouble with property on Washington Street, there is a dangerous tree and needs to come down. Mr. Marsden said that he knows that it is an expense to take down trees. Mr. Marsden said that they did send a letter to the homeowner telling about the dangers of the tree. He said that it is up to them to take care of it.

AT 8:56 P.M. MR. MARSDEN SAID THAT THERE IS A NEED TO GO INTO EXECUTIVE SESSION TO DISCUSS DEPLOYMENT OF SECURITY PERSONNEL. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR. A ROLL CALL VOTE WAS TAKEN.

	AYE	NAY
MR. LEARY	X	
MR. CONLEY	X	
MR. MARSDEN	X	

MR. LEARY SAID THAT EXECUTIVE SESSION WOULD LAST APPROXIMATELY 30 MINUTES.

MR. LEARY SAID THAT AFTER EXECUTIVE SESSION THE BOARD WOULD BE RETURNING TO OPEN SESSION ONLY TO SIGN DOCUMENTS ALREADY APPROVED.

AT 9:41 P.M. THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED BY MR. CONLEY, SECONDED BY MR. MARSDEN AND UNANIMOUSLY VOTED TO ADJOURN.

Respectfully submitted,

Donna A. Muzzy

approved_____