

**HOLLISTON BOARD OF SELECTMEN
MEETING MINUTES
March 18, 2013**

The Board convened in the Room 101 at the Town Hall at 3:35 p.m. Present from the Board were Chairman Jay Marsden and Clerk Kevin Conley. Vice-Chairman Jay Leary was absent. Also present were Town Clerk Elizabeth Greendale, Town Administrator Paul Le Beau and Andrea Minihan.

Ms. Greendale explained that Jeffrey Weise submitted a letter of resignation from the Board of Water Commissioners dated March 14, 2013, to be effective May 21, 2013. She said that in order to put the two year position on the ballot for the Annual Town Election the Selectmen would have to vote to do so by 5:00 p.m. today. **AT 3:55 P.M., MR. CONLEY MOVED, MR. MARSDEN SECONDED AND IT WAS VOTED TWO IN FAVOR WITH MR. LEARY ABSENT TO ADD A TWO YEAR BOARD OF WATER COMMISSIONER POSITION TO THE BALLOT FOR THE 2013 ANNUAL TOWN ELECTION SUBJECT TO THE SAME PROCEDURES AND DEADLINES AS THE OTHER POSITIONS ON THE BALLOT.**

Ms. Greendale thanked the Board.

The Board asked the Town Administrator to forward information regarding a possible Department of Public Works to the Board of Water Commissioners.

AT 4:05 P.M. MR. CONLEY MOVED, MR. MARSDEN SECONDED AND IT WAS VOTED TWO IN FAVOR WITH MR. LEARY ABSENT TO ADJOURN THE MEETING.

Respectfully submitted,

Approved: _____

Paul D. Le Beau
Town Administrator