

TWO HUNDRED EIGHTY EIGHTH  
ANNUAL REPORT  
of the  
Receipts and Expenditures  
Of the  
TOWN OF HOLLISTON  
and  
REPORTS OF SEVERAL OFFICIAL BOARDS  
AND COMMITTEES  
For the period ending  
JUNE 30, 2012

[www.townofholliston.us](http://www.townofholliston.us)

## TABLE OF CONTENTS

<b>REPORT</b>	<b>PAGE</b>	<b>REPORT</b>	<b>PAGE</b>
Dedication	1	Park Department	70
General Information	1	Planning Board	71
Elected Officials	1	Police Department	72
Appointed Officials	3	Auxiliary Police	74
Special Town Meeting	10	Public Library	75
Presidential Primary Election	18	Board of Registrars	76
Annual Town Meeting	20	Board of Selectmen	77
Town Election	45	South Middlesex Regional	78
Agricultural Commission	48	Technology	85
Animal Control	49	Town Clerk	86
Board of Assessors	52	Town Hall Renovation	87
Building Inspector	52	Trails Committee	87
Community Preservation	53	Treasurer Collector	88
Conservation Commission	57	Water Department	93
Council on Aging	60	Weights and Measures	94
Elderly & Disabled	62	Youth and Family	95
Emergency Management	62	Zoning Board of Appeals	95
Fire and Ambulance	63	Schools	96
Golf Course Advisory	64	Payroll	110
Board of Health	65	Financial Reports	132
Highway Department	68	Volunteer Form	134
Community Notification			

**THIS REPORT IS RESPECTFULLY DEDICATED TO THE MEMORY OF:**

Thomas A. Lyons, Jr.  
August 3, 2011  
School Committee 1969 - 1978

Mary E. Camlin  
November 14, 2011  
School Committee 1959 - 1965  
Council on Aging 1987 - 1994

Norman B. Morrison, Jr.  
May 28, 2012  
School Committee 1959 - 1965  
Government Study Committee 1987

**GENERAL INFORMATION**

<b>Incorporated:</b>	December 3, 1724
<b>Situated:</b>	22 miles southwest of Boston
<b>Area:</b>	19.04 square miles, 12,186 acres
<b>Population:</b>	13,547 - 2010 Federal Census 15,033 - May, 2011 Town Census
<b>Registered Voters:</b>	9,877 as of May 2011
<b>Assessed Value:</b>	\$1,983,870,700 for Fiscal Year 2011
<b>Tax Rate:</b>	\$17.94 for Fiscal Year 2011
<b>Senators in Congress:</b>	John F. Kerry and Scott Brown
<b>State Senator:</b>	Karen Spilka, 1st Middlesex & Norfolk Senatorial District
<b>Representative in Congress:</b>	James McGovern, 3rd Congressional District
<b>Representative in General Court:</b>	Carolyn Dykema, 8th Middlesex District
<b>Qualifications for Voters:</b>	Must be 18 years old, a citizen of the United States and a resident of the Town of Holliston.
<b>Town Election:</b>	The Tuesday following the third Friday in May, High School Gymnasium.
<b>Annual Town Meeting:</b>	Commences on the first Monday following the first Friday in May, High School Auditorium

**ELECTED OFFICIALS**

<u>POSITION</u>	<u>NAME &amp; ADDRESS</u>	<u>TERM EXP.</u>
<b>MODERATOR</b> 3 year term	Kevin W. Clancy	May-2013
<b>TOWN CLERK</b> 2 year term (to fill vacancy)	Elizabeth T. Greendale	May-2013
<b>BOARD OF SELECTMEN</b>	Kevin P. Conley (1 yr. to fill vacancy)	May-2012

<b>&amp; HIGHWAY SURVEYORS</b> 3 year term		Joseph P. Marsden, Jr.	May-2013
		John D. Leary, Jr	May-2014
<b>ASSESSORS, BOARD OF</b> 3 year term		John J. Cronin (vice-chair)	May-2012
	*	Peter R. Barbieri (chair)	May-2013
<b>FINANCE COMMITTEE</b> 3 year term		Brian C. Loughlin	May-2014
		Thomas F. Meehan (clerk)	May-2012
		Mark J. Schultz	May-2012
		Gordon Johnson (vice-chair)	May-2013
	*	Kenneth S. Szajda (chair)	May-2013
		Pamula C. Zicko (clerk)	May-2013
		Kathleen A. White	May-2014
<b>HEALTH, BOARD OF</b> 3 year term		Michelle F. Zeamer	May-2014
		Kenneth R. Lefebvre (chair)	May-2012
	*	Richard Maccagnano (vice-chair)	May-2013
		Karen McManamon	May-2014
		Carol Scott Dooling (State Appontee)	Oct. 28, 2011
<b>HOUSING AUTHORITY</b> 5 year term		Thomas J. Dumas	May-2013
	*	Walter L. Robbins, Jr (chair)	May-2014
		Anthony J. Damigella	May-2015
		Sylvia J. Stickney	May-2016
		Nancy B. Baron (Vice-Chair)	May-2012
<b>LIBRARY TRUSTEES</b> 3 year term 6 members		William F. Heuer	May-2012
	*	Jim W. Pond (chair)	May-2013
		Philip J. Waterman, III	May-2013
		Patricia I. Fuller	May-2014
		Catherine E. Soucy	May-2014
		Inge Daniels	May-2012
		Paul Healy	May-2012
<b>PARK COMMISSION</b> 3 year term		Melissa A. Kaspern	May-2013
		Brett J. Morrison	May-2013
	*	Thomas J. Chipman (chair)	May-2014
		Gefforey H. Zeamer	May-2012
	*	John J. Donovan (chair)	May-2013
<b>PLANNING BOARD</b> 5 year term		Parashar B. Patel (Vice Chair)	May-2014
		Warren B. Chamberlain	May-2015
		Jonathan A. Laya (Clerk/Agent)	May-2016
		Donald E. Gray, Jr.	May-2012
		Thomas S. Jones	May-2012
<b>SCHOOL COMMITTEE</b> 7 members, 3 year term		Kathi L. Pennypacker	May-2012
		Carol J. Emmons	May-2013
		Virginia P. Murphy	May-2013
	*	Lisa M. Galeaz (chair)	May-2014
		Erica S. Plunkett (vice-chair)	May-2014
		Dennis Ferrera	May-2012
		Jared H. Adams	May-2013
<b>WATER COMMISSIONERS</b> 3 year term		Brian Antonioli	May-2014

# **APPOINTED OFFICIALS**

<b>COMMITTEE/COMMISSION</b>	<b>NAME</b>	<b>YEAR APPT.</b>
<b>AGRICULTURAL COMMISSION (3 yr. term)</b>	Janet Horne	2014
	Donna Kramer	2014
	Anthony Lulek	2014
	Helen MacArthur	2013
	Paula Mark (assoc)	2012
	Stephen Craig (assoc)	2012
	William Suarez	2012
	Pete Westland (assoc)	2012
<b>ARTS COUNCIL (3 year term)</b>	Fabre Sanders	2012
	Evelyn P. Holmes	2012
	Rachel Kagno	2013
	Kristin Aplert	2013
	VACANCY	2014
	Jonathan A. Loya	2014
<b>CABLE ADVISORY COMMITTEE</b>	VACANCY	none
	James Mitro	none
	Greg Schumacher	none
	Barry Sims	none
	Jenny McGee	none
<b>COMMUNITY PRESERVATION</b>	Warren Chamberlain	2013
	Thomas J. Dumas .	2013
	VACANCY	2013
	Frank Chamberlain.	2013
	Chris Bajdek	2013
	Jan McDevitt	2014
	Michael P. Pelon	2014
	George Johnson	2012
	Samuel R. Tyler	2012
	VACANCY	2014
<b>CONSERVATION COMMISSION</b>	Allen Rutberg	2014
	Frederick W. Carnes	2012
	Geoffrey Zeamer	2012
	Ann Marie Pilch	2013
	Christopher Bajdek	2013
	Richard Maccagnano	2013
	Craig Denman	2012
	Norman Gillen	2012
	Shawn Moore	2012
	David Moore	2012
<b>CONSTABLES (1 year)</b>	James Peterson	2012
	James DeLuca	2012
	Philip Robinson	2011
	William E. Pickett, Jr	2010
<b>CONSTABLES (BONDED) (3-year)</b>		

## **COUNCIL ON AGING**

Barry Sims	2014
Nelson Goldin	2011
Robert T. Canning	2011
Mildred E. Bedard	2014
Sophia Dowling	2014
Mark Ahronian	2014
K. Robert Malone	2012
Kerry Valiton	2012
Elizabeth Ripley	2012
Lois Hosmer	2012
Claire Redmond	2012
Michele Goldberg	2012
Teresa Davis	2013
Muriel Berman	2013
Carmen L. Chiago, Jr.	2013
Francis J. Caron	2013
Carol Curnyn	Assoc
Joanna Hilliard	Assoc
Kay Mc Gilvrey	Assoc

## **DISABILITY ADVISORY COMMITTEE**

James Moore	none
Susan Haley	none
Deborah Moore	none
Jean Morrissey	none
Kevin Conley	none
Henry Dellicker	none
Wesley Fjeldheim	none

## **DPW STUDY COMMITTEE**

Howard Hager	none
Richard Weber	none

## **DPW ORGANIZATIONAL STUDY COMM.**

Kevin Conley	none
Dennis Ferreira	none
Charlie Roberts	none
Tom Dumas, Jr	none
Carl Damigella	none
Mary Greendale	none
Thomas Chipman	none

## **ECONOMIC DEVELOPMENT COMM.**

Mark Ahronian	none
Will Brown	none
Fran Colantonio	none
John Dila	none
Mary Greendale	none
Greg Carey	none

## **EMERGENCY MANAGEMENT**

Peter Barbieri	none
James Martin	2012
Erich Bouthillette	2012
Michael Cassidy	2012
Paul Coffey	2012

	Justin Brown	2012
	Randolph Catlin, III	2012
	Robert Gianopoulos	2012
<b>ENERGY STUDY COMMITTEE</b>	John Baudreau	none
	Virginia Murphy	none
	Suzanne Newark	none
	Parasha Patel	none
	John Roth	none
	Christopher Smith	none
	John Varga	none
<b>FLAGG-COLE RE-DEVELOPMENT COMM.</b>	Keith Buday	none
	Donald Gray	none
	Margaret Fitzpatrick	none
	Jon Julh	none
	Maureen Korson	none
	Thomas Dumas, Jr	none
	Kathleen Ritter	none
<b>G.I.S. COMMITTEE</b>	Michael Cassidy	none
	Chuck Corman	none
	Brian Egnitz	none
	John Moore	none
	David Nalchanjian	none
	Kathy Peirce	none
	Ron Sharpin	none
	Karen Sherman	none
	Tom Smith	none
<b>GOLF COURSE ADVISORY</b>	Deborah Moore	none
	Larry Wise	none
	Peter J. Patch	2013
	VACANCY	2013
	Chryso Lawless	2014
	VACANCY	2014
<b>HISTORICAL COMMISSION</b>	VACANCY	2014
	Ellin Austin	2015
	Frank Chamberlain	2012
	James Gilmour	2013
	Judy Grosjean	2013
<b>HOLLISTON CABLE ACCESS TV, INC</b>	Joseph Lordan	2014
	Walter McGrath	2011
	Jeanetta L. Mcgee	2011
	Marty Perlman	2012
	Will McColl	2013
	Linda Ramrath	2012
	Christine Quistberg	2013
<b>HOLLISTON EMERGENCY RES</b>	VACANCY	
	VACANCY	

	Barbara Kattman	2011
	Kathy Shore	2011
	William D. Tobin	2011
	VACANCY	2011
	VACANCY	2011
	VACANCY	2011
	VACANCY	2011
<b>HOUSING COMMITTEE</b>	Walter Czarnek	none
	Carol Scott Doolin	none
	Barbara Gardner	none
	VACANCY	none
	Margaret Miley	none
	Bryan Clancy	2014
	Paul Saulnier	2012
	VACANCY	2013
<b>HOUSING TRUST FUND TRUSTEES</b>	Gregory Carey	2012
	Frank Chamberlain	2012
	Warren Chamberlain	2012
	Diane McDermott-Roy	2012
	Bryan Clancy	2014
	Thomas Dumas	2014
	VACANCY	2013
	VACANCY	2013
	Michael Stepansky	2014
<b>INSURANCE ADVISORY</b>	Lorraine Boles.	none
	Michael Cassidy	none
	Matthew Waugh	none
	Leslie McDonnell	none
	Teresa Stewart.	none
	Robert Nemet	none
	Debbie Nichols	none
	Melinda Torbin	none
	Susan Dacey	none
	VACANCY	none
	Mary Bousquet	none
<b>KEEFE TECHNICAL SCHOOL</b>	Richard Lanoue	2013
	Yvonne Giargiari	2012
<b>MEMORIAL DAY COMMITTEE</b>	Robert Blair	2012
	James Dwyer, Sr.	2012
	Walter McGrath	2012
	Daniel Wetherbee	2012
<b>OPEN SPACE COMMITTEE</b>	John Vosburg	2013
	VACANCY	2013
	George Johnson	2012
	Rachel Kane	2012
	Ann Marie Pilch	2012



	James Keast	2013
	Cathy Tomasetti	2013
<b>PERSONNEL BOARD</b>	Jacqueline Rossini	2012
	VACANCY	2013
<b>PINECREST GOLF COURSE BUSINESS PLAN &amp; MISSION STATEMENT STUDY</b>	William McColl	none
	James Parrino	none
<b>PINECREST RFP FOOD SERVICE COMM</b>	Larry Wise	none
	Robert Smith	none
	James Parrino	none
	Sylvia Stickney,	none
<b>POLICE - AUXILIARY</b>	Michael Aw	2012
1 year term	James Carbino	2012
	Laurie Casale	2012
	Joseph Cibotti	2012
	Craig Denman	2012
	Judy Gray	2012
	Mark Haddad	2012
	Michael Hamlet	2012
	Alan Lisak	2012
	Paul Liss	2012
	Edward Loftus	2012
	Sean McDowell	2012
	Jeff Oteri	2012
	Joseph Quintin	2012
	Judith Rizolli	2012
	David Ruth	2012
	Danny Lee	2012
	Brian Ream	2012
	Michael Woods	2012
<b>POLICE - SPECIAL</b>	Michael Aw	2012
1 year term	James Carbino	2012
	Laurie Casale	2012
	Michael Cassidy	2012
	Joseph Cibotti	2012
	Lisa Doolin	2012
	Janet Dettore	2012
	Allena Downey	2012
	Martha Ellis	2012
	Judy Gray	2012
	Mark Haddad	2012
	Michael Hamlet	2012
	Alan Johnson	2012
	Judith Johnson	2012
	Danny Lee	2012
	Alan Lisak	2012

	Paul Liss	2012
	Edward Loftus	2012
	Joan MacGray	2012
	Sean McDowell	2012
	Jeffrey Oteri	2012
	Kristine Perejda	2012
	James Peterson	2012
	Joseph Quintin	2012
	John Rego	2012
	Judith Rizolli	2012
	Cheryl Rudolph	2012
	David Ruth	2012
	Cynthia Valovcin	2012
	Dona Lee Walsh	2012
<b>POLICE STATION BLD'G. COMMITTEE</b>	Robert Connoni	none
	Chuck Corman	none
	William George	none
	Jon Juhl	none
	Sean Moore	none
	Edward Nunes	none
	Keith Edison	none
	Brian J. Perry	none
	Albert Shameklis	none
<b>POLICE CHIEF SELECTION COMM.</b>	William George	none
	Marc Gromada	none
	Carl Damigella	none
	John Cronin	none
	Patricia Duffey	none
	Lisa Doolin	none
	Thomas Dumas	none
<b>RECYCLING</b>	John Varga	2014
	Susan Johnston	2012
	Benjamin Stone	2012
	Kristin Foster	2013
<b>REGIONAL AFFORDABLE HOUSING</b>	Eleanor Gerson	none
	Margaret Miley	none
<b>REGISTRARS</b>	Marjorie Cummins	2012
	Elizabeth T. Greendale	2013
	George Snow	2013
	Elaine Doyle	2014
<b>SCHOOL WELLNESS COUNCIL</b>	Lisa Galeaz	none
	Carol Emmons	none
	Keith Buday	none
	Ania Lotti	none
	Sarah Bechta MD	none
	John Ratcliffe	none

	Joanne Costello	none
	Holly Everett	none
	Carol White	none
	Rita Budwey	none
	Wendy Krauss	none
	Cathy Porcello	none
	Rebecca Donham	none
<b>SURVEY BOARD</b>	Michael Cassidy	none
	Peter Tartakoff	none
<b>TAXATION AID COMMITTEE</b>	Mary Bousquet	none
	Peter Barbieri	none
	James Lane	2014
	John F. Hunt	2013
<b>TOWN FOREST COMMITTEE</b>	Joanne Hulbert	2014
<b>TOWN HALL COMMITTEE</b>	Jon Julh	none
	Edward Nunes	none
	Robert Connoni	none
	Jackie Dellicker	none
<b>TRAILS COMMITTEE</b>	Kenneth Henderson	2014
	Marc Connelly	2014
	Matthew Varrell	2013
	Nathan Parrish	2013
	Herbert Brockert	2012
	VACANCY	2012
	Robert Weidknecht	2012
	Melissa Halstead	2013
<b>VETERANS HONOR ROLL COMM.</b>	Robert Blair	none
	VACANCY	none
	Peter Hill	none
	George Snow	none
	Denise Trinqu	none
	Stephen Napolitano	none
	Sven Mozdiez	none
<b>WEB SITE COMMITTEE</b>	Michael Cassidy	none
	Kerry Conley	none
	Chuck Corman	none
	Edward Dooley	none
	William McColl	none
	Gretchen Prieve	none
<b>WEIGHER, MEASURERS &amp; SURVEYORS OF COMMODITIES</b>	Kenneth Belson	2012
	Edward Connors	2012
	Craig Denman	2012
	Bryan DiGiorgio	2012
	Scott Downey	2012
	David Gatchell	2012

**WEIGHERS**

1 year term

**YOUTH ADVISORY COMMITTEE****ZONING BOARD OF APPEALS**

Daniel Griffith	2012
Todd Hagan	2012
Timothy Heney	2012
George Leurini	2012
Mark Lewis	2012
Andrew MacGray	2012
John Moore	2012
Ciara Ryan	2012
John Scanlon	2012
Chad Thompson	2012
Matthew Stone	2012
Matthew Waugh	2012
Louis W. Abramo	2012
Matthew Antonioli	2012
Mark B. Gabriel	2012
Richmond N. Mann	2012
James Porcello	2012
Jerrold Hilliard	2012
Craig Denman	2014
Ellen Gallivan	2014
Darlene Vittori-Marsell	2014
Richard Falzone.	2012
Audrey Kleinberg	2012
Lisa Waterman	2013
Frederick Dufault	2013
Jamie Canavan student	2012
Ben Hart student	2012
John J. Love, III	2014
Christopher Flanagan	2012
Henry A. Dellicker	2013.
VACANCY (Assoc)	2012
VACANCY (Assoc)	2012

**SPECIAL TOWN MEETING, OCTOBER 24, 2011**

The Special Town Meeting of October 24, 2011 was held at the High School Auditorium. Moderator Kevin Clancy called the meeting to order at 7:31 with a quorum of 106, and growing.

The moderator read the warrant and went over the preliminary rules for Town Meeting and then read the following motion as required by the Town By-Laws.

**PRIOR TO ARTICLE 1**

**MOTION:** Moved that the following non-resident Town officials, consultants to committees and petitioners be allowed to speak during the course of this Special Town Meeting: Ann McCobb, Health Director/Agent; Leslie McDonnell, Library Director; Mary Bousquet. Treasurer/Collector; David Nalchajian, Town Accountant; Kathryn

Peirce, Principal Assessor; Peter Tartakoff, Building Inspector; Brad Jackson, Superintendent of Schools; Sara Ahern, Assistant Superintendent of Schools; Tom Smith, Highway Superintendent; Karen Sherman, Town Planner; James Lynch, Superintendent, Keefe Technical School; John Moore, Police Chief; Brenda Farrell, Housing Authority Director; Cheryl Rudolph, Animal Control Officer; Ronald Sharpin, Water Superintendent; Charles Corman, Technology Director; Charles Katuska, Conservation Agent. **SECONDED**

**DISCUSSION:** Our Town By-Laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting.

**VOTE:** Passed by unanimous voice vote.

Prior to the start of Town Business, Selectman Kevin Conley made some announcements: The Board of Health is having a Walk-In Flu Clinic on Saturday November 15, 2011 from 9AM to 2PM at the Placentino Elementary School; The Winter Parking Ban will take effect from November 1, 2011 until March 31, 2012; Curbside leaf pick-up will be the week of Nov. 28, 2011 and Marshall St. Recycling Center is open every Saturday from 8AM to 3PM.

**ARTICLE 1.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town raise and appropriate the sum of \$7,776.60 for invoices from fiscal year 2011. **SECONDED**

**DISCUSSION:** J. Michael Norton, 95 Marshall St., asked the Finance Committee for an explanation of the expenses. Mr. Marsden gave the specific breakdown of the bills to be paid.

**VOTE:** Passed by unanimous voice vote to accept Article 1 as stated in the motion.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's fiscal year 2012 annual budget, previously voted by the Town under Articles 15 of the Warrant for the 2011 Annual Town Meeting; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to make the following changes in the 2012 Omnibus Budget:

1. raise and appropriate \$8,500 to Reserve for Transfers Account 57810;
2. raise and appropriate \$666 to Park Commission Account 51000;
3. raise and appropriate \$10,566 to Debt Service Account 57600;
4. reduce Water Department Account 57000 by \$5,270;
5. raise and appropriate \$21,991 to Public Buildings Account 52000; and
6. reduce Employee Benefits Account 51750 by \$32,901.
7. raise and appropriate \$5614 to Town Clerk Account 51000. **SECONDED**

**DISCUSSION:** Ken Szajda, chairman of the Finance Committee, spoke in depth about the upcoming articles.

Bill Dowd, 95 Shaw Farm Rd., commended the Finance Committee on their hard work. Mr. Dowd then spoke about transparency, Mr. Szajda responded to his questions.

Town Clerk, Elizabeth Greendale, explained that she needed a 1 yr. part time employee because of the 4 elections in 2012.

**VOTE:** Passed by unanimous voice vote to accept Article 2 as stated in the motion.

**ARTICLE 3.** To see if the Town will vote to transfer from available funds a sum of money for the purpose of reducing the amount of money to be raised through property taxes for fiscal year 2012; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town appropriate the sum of \$1,084,078 from Free Cash for the purpose of resolving any deficits and reducing the amount of money to be raised through property taxes for fiscal year 2012. **SECONDED**

**DISCUSSION:** Liz Theiler, 17 Norland St., commented on the behavior of Elected Officials, Mr. Szajda responded.

**VOTE:** Passed by unanimous voice vote to accept Article 3 as stated in the motion.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town raise and appropriate \$1,111,687.40 to the stabilization Fund. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 4 as stated in the motion.

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to Indefinitely Postpone Article 5.

**ARTICLE 6.** To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Board of Selectmen be authorized to dispose of the following surplus property: 1983 Aerial Ladder Truck; a photocopier and computer printers.

**SECONDED**

**DISCUSSION:** Gregg Lewis, 64 Cold Spring Rd., Thanked the Town for the Fire Department's new Ladder Truck.

**VOTE:** Passed by unanimous voice vote to accept Article 6 as stated in the motion.

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Highway, Police, School, Park, Technology, Town Hall, Council on Aging and Fire

departments, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town appropriate \$90,000 from the Capital Expenditure Fund for three Police Department vehicles; appropriate \$130,000 from the Capital Expenditure Fund for a snowblower and plow for the Highway Department; appropriate \$3,500 from the Capital Expenditure Fund for repairs to the Public Library roof; appropriate \$126,500 from the Capital Expenditure Fund for School Department equipment; and authorize a trade-in of two Ford Crown Victorias and one Ford Expedition. **SECONDED**

**DISCUSSION:** Jack Blaise, 25 Mitchell Rd., talked about spending and lack of transparency. He made a motion to Indefinitely Postpone Article 7. **SECONDED**

**DISCUSSION:** Mark Schultz, 21 Wedgewood Dr., explained our Capital Needs Plan, and the importance of following the plan to rotate the inventory of Police Cars, so they don't all need to be replaced at once. Jay Leary, 146 Karen Cir., explained his "point of order" being that Town Meeting should stay on topic of the articles on the floor. Jan McDevitt, 7 Beaver Brook Dr., asked the School Committee what their money was for. Brad Jackson, Superintendent of Schools, stated the \$60,000 was to replace the wheelchair bus and \$66,500 was to replace computers. John Varrell, 928 Washington St., made a motion to amend the article, removing the school's Capital request line item. Motion was seconded, Edward Dooley, 645 Highland St., spoke in favor of the school's computers. Mr. Varrell expressed his concern that recently the handicap bus was not in service and his children were sent home in a taxi cab. If we had a contract with a bus company, it would be their responsibility to provide another bus, therefore having the same driver, not a stranger from a taxi company. Carl Damigella, 448 Underwood St., said that the Senior Center has two busses that could be used by the school if necessary.

**VOTE:** to amend article 7 did not pass

**VOTE:** to indefinitely postpone article 7, did not pass

**VOTE:** Passed by 2/3 hand count vote to Accept Article 7 as stated in the motion.

The vote was: Yes- 114, No- 8

**ARTICLE 8.** To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2012 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. **(Community Preservation Committee)**

**MOTION:** Move to allocate \$389,000 from estimated FY2012 Community Preservation Act surcharge receipts in the following four reserves in the amounts specified.

Community Housing Reserve	\$38,900
Open Space Reserve	\$38,900
Historic Resources Reserve	\$39,900
Community Preservation Fund Budget Reserve	<u>\$272,300</u>
Total	\$389,000

Move to reserve \$102,570 under the Community Preservation Act from state matching funds distributed on October 15, 2011 in the following four reserves in the amounts specified.

Community Housing Reserve	\$10,257
Open Space Reserve	\$10,257
Historic Resources Reserve	\$10,257
Community Preservation Fund Budget Reserve	<u>\$71,799</u>
Total	\$102,570

Move to appropriate \$70,000 for fiscal 2012 from the Community Housing Reserve and \$30,000 from the Community Preservation Fund Budget Reserve for the Holliston Housing Trust to rehabilitate condominium unit #3 at 44 Burnap Road in Holliston for sale as an affordable unit, subject to approval of Article 16 of the October 24, 2011 Town Meeting

Move to appropriate \$22,000 for fiscal 2012 from the Community Housing Reserve for the Holliston Housing Development Corporation to determine the feasibility of building affordable housing at property located at 52 Jasper Hill Road. **SECONDED**

**DISCUSSION:** Sam Tyler, 353 Chamberlain St., explained the four parts of this article. John Cronin, 40 Holly Ln., asked for an update on the 10% goal of affordable housing and Cutler Heights. Mr. Tyler responded that the 30 units at Cutler Heights are fully occupied and the town is at 3% for affordable housing.

**VOTE:** Passed by unanimous voice vote to accept Article 8 as stated in the motion.

**ARTICLE 9.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of contracted tree removal services; or take any action relative thereto. **(Tree Warden)**

**MOTION:** Moved that the Town vote to raise and appropriate \$12,500 for contracted tree removal services. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 9 as stated in the motion.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of completing the construction of Well #7 by installing pumping facilities including variable frequency drives, electrical controls, well house and pipeline to the Dopping Brook water treatment facility including any necessary modifications to accommodate the connection; or to take any other action relative thereto. **(Board of Water Commissioners)**

**MOTION:**

I. That the Town appropriate \$700,000 from Water Surplus and appropriate the \$40,048.43 for the purpose of completing the construction of Well #7 by installing pumping facilities including variable frequency drives, electrical controls, well house and pipeline to the Dopping Brook water treatment facility, including the payment of costs of any necessary modifications to accommodate the connection, all on property owned by the Town or leased by the Town for period of not less than twenty (20) years, said \$40,048.43 to come from the following available funds:

1. \$32,669.71 appropriation under Article 37 of the Warrant for the May 2007 Annual Town Meeting;



2. \$1,722.03 appropriation under Article 39 of the Warrant for the May 2007 Annual Town Meeting;

3. \$736.69 appropriation under Article 25 of the Warrant for the May 2008 Annual Town Meeting;

4. \$4,920.00 appropriation under Article 11 of the Warrant for the October 2009 Special Town Meeting; and

II. . that the Town vote to appropriate \$261,833.25 for the purpose of completing the construction of Well #7 by installing pumping facilities including variable frequency drives, electrical controls, well house and pipeline on property not owned by the Town and not leased by the Town for a period of twenty (20) years, said appropriation to come from the following available funds:

1. \$45,814.10 from appropriation under Article 25 of the Warrant for the May 1998 Annual Town Meeting;

2. \$1,579.31 from appropriation under Article 22 of the Warrant for the May 1999 Annual Town Meeting;

3. \$11,510.10 from appropriation under Article 11 of the Warrant for the October 1999 Special Town Meeting;

4. \$102,505.24 appropriation under Article 31 of the Warrant for the May 2001 Annual Town Meeting;

5. \$14,534.09 appropriation under Article 29 of the Warrant for the May 2005 Annual Town Meeting;

6. \$62,440.01 appropriation under Article 29 of the Warrant for the May 2006 Annual Town Meeting;

7. \$6,928.48 appropriation under Article 34 of the Warrant for the May 2007 Annual Town Meeting;

8. \$16,521.92 appropriation under Article 18 of the Warrant for the May 2009 Annual Town Meeting; **SECONDED**

**DISCUSSION:** Ken Szajda, 676 Fiske St., explained that all these older unexpended appropriations needed to be cleared. Carl Damigella, 448 Underwood St., asked why we need a new Well. Dennis Ferrera, 734 Adams St., answered that Well #4 is currently down with high levels of Magnesium and Iron, and that Well #2 is being upgraded. Well #7 will provide 180,000 gallons per day.

**VOTE:** Passed by unanimous voice vote to accept Article 10 as stated in the motion.

**ARTICLE 11.** To see if the Town will vote to raise and appropriate or transfer

from available funds a sum of money for the purpose of conducting a pilot pipe condition assessment survey of asbestos cement water pipes; or take any action relative thereto.

**(Board of Water Commissioners)**

**MOTION:** Moved that the Town vote to appropriate \$25,000 from Water Surplus for the purpose of conducting a pilot pipe condition assessment survey of asbestos cement water pipes. **SECONDED**

**DISCUSSION:** Dennis Ferrera, 734 Adams St., explained that we have an aging infrastructure that is acting as a "soaker hose" and leaking water. This assessment will bring a more scientific approach to determining where these leaks are.

**VOTE:** Passed by unanimous voice vote to accept Article 11 as stated in the motion.

**ARTICLE 12.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of conducting an independent compensation, benefits and human resources study to cover all town employees; or take any action relative thereto. **(Finance Committee)**

**MOTION:** Moved that this article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to Indefinitely Postpone Article 12.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of maintenance and improvements to the Pinecrest golf course; or take any action relative thereto. **(Golf Course Advisory Committee)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to Indefinitely Postpone Article 13.

**ARTICLE 14.** To see if the Town will vote to accept the provisions of section 20 of Chapter 32B of the General Laws of the Commonwealth to provide for a separate Other Post Employment Benefits Liability Trust Fund and a funding schedule for the fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to Indefinitely Postpone Article 14.

**ARTICLE 15.** To see if the Town will vote to transfer a sum of money from Ambulance Receipts Reserved for Appropriation to the General Fund; or take any action relative thereto. **(Town Accountant)**

**MOTION:** Moved that the Town vote to appropriate the sum of \$17,850 from Ambulance Receipts Reserved for Appropriation. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 15 as stated in the motion.

**ARTICLE 16.** To see if the Town will vote to transfer a certain parcel of property, acquired by the Town through tax title foreclosure, to the Housing Trust, said property being shown as lot 8B of block 2 on Assessors' Map 8 and located at 44 Burnap Road,

Unit 3; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to transfer the care, custody, management and control of that property shown as Lot 8B of Block 2 on Assessors' Map 8, from the Board of Selectmen to the Holliston Housing Trust. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 16 as stated in the motion.

**ARTICLE 17.** To see if the Town will vote to transfer a certain parcel of property, acquired by the Town through tax title foreclosure, to the Conservation Commission, said property being shown as lot 98B of block 5 on Assessors' Map 9 and located off of Shaw Farm Road; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to transfer the care, custody, management and control of that property shown as Lot 98B of Block 5 on Assessors' Map 9, from the Board of Selectmen to the Conservation Commission. **SECONDED**

**DISCUSSION:** Jan McDevitt, 7 Beaver Brook Rd., asked if this land could be used for low income housing. Ann Marie Pilch, 107 Juniper Rd., stated that when this neighborhood was developed, this parcel did not perk and could not be built on, and the neighbors currently use it for recreation. Barbara Gardner, 114 Jennings Rd., made a motion to indefinitely postpone Article 17, until the Housing Committees can investigate whether it can be built on.

**MOTION:** Moved that this Article be indefinitely postponed **SECONDED**

**DISCUSSION:** Geoffrey Zeamer, 583 Winter St., stated that this is in fact wetlands.

**VOTE:** Motion to indefinitely postpone Article 17 was defeated.

**VOTE:** Passed by a 2/3 vote to accept Article 17 as stated in the motion.

The vote was Yes-96, No-7

**ARTICLE 18.** To see if the Town will vote to accept as a public way Springdale Circle (Sta. 0+00 to end), as shown on the plan entitled "Acceptance Plan of Springdale Circle, Deer Creek, Holliston, MA (Middlesex County)" dated August 23, 2011 (revised through September 6, 2011), prepared by Beals and Thomas, Inc., such way having been laid out as a Town way by the Board of Selectmen; or take any action relative thereto.

**(Planning Board)**

**MOTION:** Moved that the Town will vote to accept as a public way Springdale Circle (Sta. 0+00 to end), as shown on the plan entitled "Acceptance Plan of Springdale Circle, Deer Creek, Holliston, MA (Middlesex County)" dated August 23, 2011 (revised through September 6, 2011), prepared by Beals and Thomas, Inc. **SECONDED**

**DISCUSSION:** Jack Donovan, 679 Central St., stated that this was inspected by the Highway Dept. and approved by the Planning Board.

**VOTE:** Passed by unanimous voice vote to accept Article 18 as stated in the motion.

**ARTICLE 19.** To see if the Town will vote to accept as a public way Indian Ridge South (Sta. 0+00 to end), as shown on the plan entitled "Acceptance Plan of Indian Ridge Road South, Clearview Estates II, Holliston, MA (Middlesex County)" dated September 30, 2011, prepared by GLM Engineering Consultants, Inc., including easements shown on said plan, such way having been laid out as a Town way by the Board of Selectmen; or take any action relative thereto. **(Planning Board)**

**MOTION:** Moved that the Town vote to accept as a public way Indian Ridge South (Sta. 0+00 to end), as shown on the plan entitled "Acceptance Plan of Indian Ridge Road South, Clearview Estates II, Holliston, MA (Middlesex County)" dated September 30, 2011, prepared by GLM Engineering Consultants, Inc., including easements shown on said plan. **SECONDED**

**DISCUSSION:** Jack Donovan, 679 Central St., stated that this was inspected by the Highway Dept. and approved by the Planning Board.

**VOTE:** Passed by unanimous voice vote to accept Article 19 as stated in the motion.

Jared Adams made the motion to dissolve the warrant, it was seconded and the meeting was closed at 10:15 pm.

A true record, ATTEST

Elizabeth T. Greendale, Town Clerk

#### **PRESIDENTIAL PRIMARY ELECTION - MARCH 6, 2012**

Pursuant to the foregoing Warrant, the inhabitants of the Town of Holliston who were qualified to vote in Elections met at the Holliston High School Field House (Gymnasium) on Tuesday March 6, 2012 at 7 AM and were called to order by the Town Clerk, Elizabeth T. Greendale who administered the oath, to the following election workers:

WARDEN: SANDRA PAQUETTE; CLERK: HESTER CHESMORE; ASSISTANT TOWN CLERK: DYAN FITZGERALD; ADMINISTRATIVE ASSISTANT: BONNIE CONROY.

##### **PRECINCT 1**

INSPECTOR: WILLIAM TOBIN

BALLOT CLERK: EDWIN GIES

CHECKERS:

MARY RUSSO, ANN TALBOT, ANN DONOVAN, GINNY MATTO, VIRGINIA COTTER

##### **PRECINCT 2**

INSPECTOR: PAULA DAVIS

BALLOT CLERK: WESTON EAMES

CHECKERS:

DEANNA MITRO, KATHERINE MCGILVRAY, BARBARA HAYDEL, LILLIAN FEINBERG

##### **PRECINCT 3**

INSPECTOR: HENRY TAMAGNO

BALLOT CLERKS: MARION STEWART, MARIE CASE

CHECKERS:

THELMA TOWNE, MICHELLE ZEAMER, ROBERT GALLERANE, MARY LEARY, SARAH WEGLAGE

PRECINCT 4

INSPECTOR: RALPH NICHOLS

BALLOT CLERK: STEVE BRADFORD

CHECKERS:

ANNE ZEGEL, MAUREEN JORDAN, BARBARA GARDNER, JOHN WEGLAGE  
RICHARD JOHNSON

Police Officers on duty for the day were: ED CONNORS (7-2) and MATT STONE (2-9).

Prior to the opening of the polls all four ballot boxes were opened and found to be empty and the counters registered at 0. The "0" tapes from the machines were properly hung on the wall next to the door for public display. All four voting areas were checked by the inspectors, including each voting station and the station for handicapped persons. The Warden and the Clerk opened and checked each ballot box to be sure they were empty.

After the election workers were sworn in by the Town Clerk, the Warden declared the polls open for voting at 7 AM. The weather at 6 AM was cold 20 F, sunny and windy all day, remained cold. There was a problem with the Automark voting machine; I spoke with a technician from ES & S, who walked me through the rebooting process. The absentee ballots were done between 2:30 and 4 PM.

At 8 PM the Warden declared the polls closed and the ballot box registers were as follows:

Precinct 1: 443

Precinct 2: 377

Precinct 3: 315

Precinct 4: 249

**TOTAL 1,484**

There were no hand counts in any precinct. There was one Provisional Ballot in Precinct 1, which was researched and counted the next day. The ballots were gone through precinct by precinct, checking for write in ballots for every office.

The preliminary results were announced at 9:00 PM.

Elizabeth T. Greendale, Town Clerk

(From notes by Hester Chesmore, Clerk for Elections)

CANDIDATE		PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
GREEN-RAINBOW						
Presidential Preference	1					
Kent Mesplay		0	0	0		0
Jill Stein		0	1	0		1
Harley Mikkelson		0	0	0		0

No Preference		0	0	1		1
Blanks		1	0	0		1
Write-ins		0	0	0		0
Total		1	1	1	0	3
State Committee Man	1					
2nd Middlesex & Norfolk Dist						
Blanks		1	1	1		3
Write-ins		0	0	0		0
Total		1	1	1	0	3
State Committee Woman	1					
2nd Middlesex & Norfolk Dist						
Blanks		1	1	1		3
Write-ins		0	0	0		0
Total		1	1	1	0	3
Town Committee	10					
Blanks		10	10	10		30
Write Ins		0	0	0		0
						0
						0
Total		10	10	10	0	30

Elizabeth T Greendale, Town Clerk

### ANNUAL TOWN MEETING, MAY 7, 2012

The Annual Holliston Town Meeting commencing on May 9, 2012 was held at the High School

Auditorium and was brought to order by Moderator, Kevin Clancy at 7:33 PM, with a quorum of 190 and growing.

Prior to the start of regular business, the Moderator read the warrant and went over the preliminary rules for Town Meeting then read the following Motion as required by the Town By-Laws.

Before the articles were discussed, Ericka Plunkett took a few minutes to recognize School Committee Member Tom Jones, for all his years of hard work and dedication to the School Committee. He is not seeking re-election this year.

Jay Marsden, Chairperson of the Board of Selectmen, mentioned that there are many openings on Town Boards and Committees, if anyone was interested in volunteering. Also due to the construction on the exterior of Town Hall, summer hours will take effect immediately.

#### **PRIOR TO ARTICLE 1**

**MOTION:** Moved that the following non-resident and non-voting Town Officials, consultants to committees and petitioners be allowed to speak during the course of this Annual Town Meeting: Ann McCobb, Health Director/Agent; Leslie McDonnell, Library Director; Mary Bousquet, Treasurer/Collector; David Nalchajian, Town Accountant; Kathryn Peirce, Principal Assessor; Peter Tartakoff, Building Inspector; Brad Jackson, Superintendent of Schools; Sara Ahern, Assistant Superintendent of Schools; Tom Smith, Highway Superintendent; Karen Sherman, Town Planner; James Lynch, Superintendent, Keefe Technical School; John Moore, Police Chief; Brenda Farrell, Housing Authority Director; Cheryl Rudolph, Animal Control Officer; Ronald Sharpin, Water Superintendent; Charles Corman, Technology Director; Charles Katuska, Conservation Agent; Joseph Antonellis, Town's Legal Council. **SECONDED**

**DISCUSSION:** Our By-laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting

**VOTE:** Passed by unanimous voice vote.

**ARTICLE 1.** To hear and act on the report of the Selectmen.

**MOTION:** Moved that the Annual Report of the Town for the 12 month period ending June 30, 2011 be accepted. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 1 as stated in the motion.

**ARTICLE 2.** To hear and act on the report of the Finance Committee.

**MOTION:** Moved that the Annual Report of the Finance Committee be received and laid on the table and that motions offered in the report be accepted as motions before this meeting as the articles and the budget are taken up. **SECONDED**

**DISCUSSION:** Ken Szajda, 676 Fiske St. and Chairperson of the Finance Committee, gave a presentation updating Town Meeting on the finances of the town. Bill Dowd, 95 Shaw Farm Rd., made a presentation to reform Chapter 32B, regarding Health Insurance premiums paid by the Municipality.

**VOTE:** Unanimously passed by voice call vote to accept Article 2 as stated in the motion.

**ARTICLE 3.** To see if the Town will vote to authorize the Town Treasurer, subject to the approval of the Selectmen, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer shall also give notice of such sale to the Executive Director of the Holliston Housing Authority and the Chair of the Holliston Housing Committee *and the Chair of the Holliston Housing Trust* or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer may hold a public auction and may reject any bid which s/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

**MOTION:** Moved that this Article be approved as presented in the Warrant

**SECONDED**

**DISCUSSION:** Sam Tyler, 353 Chamberlain St., made a motion to amend the article to include the words *and the Chair of the Holliston Housing Trust*, inserted after Holliston Housing Committee. The Amendment was seconded and unanimously voted in favor of.

**VOTE:** Passed by majority voice vote to accept Article 3 as stated in the motion, and amended above in italics.

**ARTICLE 4.** To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2012; or take any action relative thereto. (**Town Administrator**)

**SECTION 29, JOB CLASSIFICATION PLAN (Full-time Permanent Positions)**

POSITION	GRADE	POSITION	GRADE
Assistant Cataloger, Library	8	Laborer	5
Administrative Aide	2	Librarian, Asst. Director	11
Building Inspector, Assistant	11	Librarian, Children's	10



Clerk, Principal	8	Mechanic	10
Clerk, Assistant	5	Mechanic, Head	13
Clerk, Senior	8	Mechanic, Assistant	8
Crew Chief, Highway	10	Operator, Heavy Equipment	9
Custodian	7	Operator, Equipment	8
Dispatcher, Days	7	Operator, Water Systems	9
Dispatcher, Nights	8	Outreach Coordinator	6
Dispatcher, Head	11	Program Coordinator	6
Foreman, Highway	13	Reference Librarian	9
Foreman, Tree	10	Senior Center Director, Assistant	10
Foreman, Water	11	Town Clerk, Assistant	11
Head of Circulation, Library	8	Treasurer/Collector, Assistant	11

**SECONDED**

**DISCUSSION:** None

**MOTION:** Moved that this Article be approved as presented in the Warrant.

**ARTICLE 5.** To see if the Town will vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, to reflect the rates listed below, and the inclusion of any new rates resulting from reevaluation or new or revised positions to be effective as of July 1, 2012; or take any action relative thereto. **(Town Administrator)**

**SECTION 30, JOB COMPENSATION PLAN, PART I, SCHEDULE B, HOURLY RATES**

GRADE	STEP 1 MAXIMUM	STEP 2	STEP 3	STEP 4	STEP 5	
14	24.97	26.71	27.83	28.99	30.20	30.87
13	23.56	25.21	26.26	27.35	28.49	29.13
12	22.22	23.77	24.76	25.80	26.87	27.46
11	20.97	22.44	23.37	24.35	25.36	25.91
10	19.76	21.15	22.03	22.95	23.91	24.45
9	18.65	19.96	20.79	21.66	22.56	23.07
8	17.61	18.84	19.62	20.44	21.30	21.75
7	16.61	17.77	18.51	19.28	20.09	20.51
6	15.65	16.75	17.45	18.17	18.93	19.37
5	14.77	15.80	16.46	17.15	17.86	18.27
4	14.06	15.05	15.67	16.33	17.01	17.39
3	13.40	14.34	14.94	15.56	16.21	16.58
2	12.77	13.66	14.23	14.82	15.44	15.79
1	12.15	13.00	13.55	14.11	14.70	15.03

**MOTION:** Moved that the Town vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, by implementing the rates shown in the Article effective July 1, 2012. **SECONDED**

**DISCUSSION:** Bill Dowd, 95 Shaw Farm Rd., commented that there are certain employees/positions that are not covered by this Job Compensation Plan, and that it is difficult to find out what certain employees salaries are. Paul LeBeau, 147 Karen Cir., stated that there is currently a Compensation Study being done. Ken Szajda commented that all Town Employee Salaries are listed at the back of the Annual Town Report.

**VOTE:** Unanimously passed by voice call vote to accept Article 5 as stated in the motion.

**ARTICLE 6.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town appropriate the sum of \$11,011.05 for bills from fiscal year 2011. **SECONDED**

**DISCUSSION:** None

**VOTE:** Voted by unanimous voice vote to accept Article 6 as stated in the Motion..

**ARTICLE 7.** To see if the Town will vote to transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's fiscal year 2012 annual budget, previously voted by the Town under Article 15 of the Warrant for the 2011 Annual Town Meeting and under Article 2 of the Warrant for the October 24, 2011 Fall Town Meeting; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to make the following changes in the 2012 Omnibus Budget:

8. appropriate \$51,598 from fiscal year 2012 supplemental state aid to Police Department Account 51000; and
9. appropriate \$20,000 from Water Surplus Water Department Account 54000.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 7 as stated in the motion.

**ARTICLE 8.** To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to indefinitely postpone Article 8.

**ARTICLE 9.** To see if the Town will vote to authorize the Highway Department, with the approval of the Board of Selectmen, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Highway Department, with the approval of the Board of Selectmen, be authorized to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 9 as stated in the motion.

**ARTICLE 10.** To see if the Town will vote, under the provisions of Massachusetts

General Laws Chapter 44, section 53E1/2, as amended, to reauthorize the following revolving accounts for fiscal year 2013:

1. an ambulance fee revolving account into which shall be deposited receipts received as payment of fees for ambulance services and from which account expenditures for labor, materials, supplies and equipment associated with the provision of ambulance services in the Town may be made in an amount not to exceed \$368,702;
2. a Council on Aging fee revolving account into which shall be deposited receipts received as payment of fees for the use of the Senior Center and from which account expenditures for Senior Center expenses may be made in an amount not to exceed \$5,000;
3. a Composting Kit revolving account into which shall be deposited receipts received from the sale of composting kits and from which account expenditures for purchasing composting kits may be made in an amount not to exceed \$3,000;
4. a Response and Recovery fee revolving account into which shall be deposited receipts received as payment of fees and reimbursements for response to natural and man-made emergencies and from which account expenditures for planning, response, recovery and mitigation efforts by Town departments may be made in an amount not to exceed \$10,000;
5. an abutter's list fee revolving account into which shall be deposited receipts received as payment of fees for abutter's lists and from which fund expenditures for preparing and issuing abutter's lists, including technologies, may be made in an amount not to exceed \$5,000;
6. a Building Inspection revolving account into which shall be deposited receipts received as payment of all fees received by the Building Inspection department for plumbing, gas and wiring permits and from which account expenditures reasonably related to inspectional services for plumbing, gas and wiring may be made in an amount not to exceed \$50,000;
7. a Town Hall revolving account into which shall be deposited receipts received as payment of all fees for rental of the Town Hall facility and from which account expenditures reasonably related to maintaining the Town Hall for purposes of rental may be made in an amount not to exceed \$25,000;
8. a Senior Center Van Services revolving account into which shall be deposited receipts received as payment of all fees, reimbursements and contracted receipts for use of the Senior Center van and transportation program and from which account expenditures reasonably related to maintaining the Senior Center van service and transportation program may be made in an amount not to exceed \$10,000;
9. an Agricultural Commission programs revolving account into which shall be deposited receipts received as payment for all programs and activities of the Agricultural Commission and from which account expenditures reasonably related to the programs and activities of the Agricultural Commission may be made in an amount not to exceed \$10,000;
10. a Sealer of Weights and Measures revolving account into which shall be deposited receipts received for Sealer of Weights and Measures services and from which account expenditures related to the services of the Sealer of Weights and Measures may be made in an amount not to exceed \$3,000;
11. a fluorescent bulb recycling revolving account into which shall be deposited

receipts received from recycling fluorescent bulbs and from which account expenditures for recycling fluorescent bulbs may be made in an amount not to exceed \$3,000;

12. a banner revolving account into which shall be deposited receipts received as payment of fees for banners over Washington Street and from which account expenditures for placing the banners may be made in an amount not to exceed \$5,000;

13. an accident fee revolving account into which shall be deposited receipts received as payment of fees for motor vehicle accident investigations and from which account expenditures for investigating motor vehicle accidents may be made in an amount not to exceed \$5,000;

14. an inoculation revolving account into which shall be deposited receipts received for reimbursement for inoculations and from which account expenditures for inoculations may be made in an amount not to exceed \$20,000;

15. a passport revolving account into which shall be deposited receipts received for processing of passport applications and from which account expenditures for processing of passport applications may be made in an amount not to exceed \$5,000;

16. a cost of prosecution account into which shall be deposited receipts received as payment of fees for court imposed penalties and from which account expenditures for the costs of prosecution may be made in an amount not to exceed \$30,000;

Provided that expenditures from said accounts shall require the approval of the Board of Selectmen and expenditures in excess of the amounts stated shall require the approval of the Board of Selectmen and the Finance Committee; or take any action relative thereto.

**(Board of Selectmen)**

**MOTION:** Moved that the Town authorize an ambulance fee revolving account into which shall be deposited receipts received as payment of fees for ambulance services and from which account expenditures for labor, materials, supplies and equipment associated with the provision of ambulance services in the Town may be made in an amount not to exceed \$368,702;

Provided that expenditures from said accounts shall require the approval of the Board of Selectmen and expenditures in excess of the amounts stated shall require the approval of the Board of Selectmen and the Finance Committee. **(Board of Selectmen)**

**SECONDED**

**DISCUSSION:** Liz Theiler, 17 Norland St., asked why we needed \$50,000 in a Building Dept. revolving account. Paul LeBeau, 147 Karen Cir., answered that this fund is made up of permitting fees and that the part time inspectors get paid from this account. Liz Theiler asked if these part time inspectors received benefits. Paul LeBeau answered, no. Pam Zicko, 180 Fiske St., asked if there had been any activity on the Prosecution Account. John Moore, Police Chief, stated that this is a fairly new idea and that he is hoping it will catch on in the future. However he was awarded \$1800 in restitution from a case.

**VOTE:** Unanimously passed by voice call vote to accept Article 10 as stated in the motion.

**ARTICLE 11.** To see if the Town will vote, under the provisions of Massachusetts General Laws Chapter 44, section 53E1/2 as amended, to authorize the creation of a Senior Center Nutrition revolving account into which shall be deposited receipts received for nutrition programs at the Senior Center and from which account expenditures for

nutrition programs at the Senior Center may be made with the approval of the Board of Selectmen in an amount not to exceed \$10,000 during fiscal year 2013, except that expenditures from said account in excess of said \$10,000 may be authorized by vote of the Board of Selectmen and the Finance Committee; or take any action relative thereto.

**(Council on Aging)**

**MOTION:** Moved that the Town authorize the revolving account, as described in Article 11, for fiscal year 2013. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 11 as stated in the motion.

**ARTICLE 12.** To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the Massachusetts General Laws for the fiscal year commencing July 1, 2012; or take any action relative thereto. **(Board of Assessors)**

**MOTION:** Moved that the Town vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the General Laws for the fiscal year commencing July 1, 2012. **SECONDED**

**DISCUSSION:** Pam Zicko, 180 Fiske St., asked who receives the 20%. Peter Barbieri, 47 Juniper Rd., stated that the money goes back to exemptions, such as elderly and veterans.

**VOTE:** Unanimously passed by voice call vote to accept Article 12 as stated in the motion.

**ARTICLE 13:** To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto. **(Board of Assessors)**

**MOTION:** Moved that the Town vote to accept the provisions of clause 41A of section 5 of General Laws Chapter 59, as amended by Chapter 136 of the Acts of 2005, amending the interest rate per annum from 8% to 6% for tax deferrals for homeowners 65 years or older, for the fiscal year commencing July 1, 2012. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept Article 13 as stated in the motion.

**ARTICLE 14.** To see if the Town will vote to authorize the Board of Selectmen to institute a fee for curbside rubbish collection and disposal services; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to authorize the Board of Selectmen to institute a fee for curbside rubbish collection and disposal services in an amount not to exceed \$155

\$140 per user for the period ending June 30, 2013, with waivers for: (1) those households where a property owners is 65 years or older; (2) those households on income assistance; and (3) users that submit evidence that they have engaged a private trash hauler.

**SECONDED**

**DISCUSSION:** Jack Blaise , 25 Mitchell Rd., asked if the fee should be \$140, as stated in the Warrant or \$155 as stated in the Motion. Jay Leary, 146 Karen Cir., answered that it was an error in the Motion and made a motion to Amend the Article to change the amount from \$155 to \$140. The Motion passed unanimously. Jack Blaise asked if the Town could be getting more money by recycling more materials and reduce the trash fee. Paul LeBeau, 147 Karen Cir., explained that we do have a very comprehensive recycling system in place and it is based on a percentage, between cardboard and metals we receive \$6000 to \$7000.

**VOTE:** Unanimously passed by voice call vote to accept Article 14 as stated in the amended motion.

**ARTICLE 15.** To see if the Town will vote to authorize the compensation of elected officials, or take any action relative thereto. **(By Petition)**

**MOTION:** Moved that the Town set the compensation for elected officials as shown below:

Town Clerk                      \$56,835 annually

Those persons holding elected positions not listed here shall receive no compensation of any kind in connection therewith. **SECONDED**

**DISCUSSION:** Bill Dowd, 95 Shaw Farm Rd., and Petitioner of this Article, made a presentation explaining his reason for the Article. Mark Schultz, 21 Wedgewood Dr., spoke against this Article stating that elected and appointed officials give many hours of their time and professional services to the Town. Doug Foss, 1225 Washington St., said that as a taxpayer he is watching where every dollar goes and looking for ways to cut back spending. Jared Adams, 3 Peter St., has been volunteering on different boards and committees for 29 years and feels that all members of boards and committees work very hard for nothing, and being on the Board of Water Commissioners is the first stipend he has ever received that a mere \$30 to \$40 annual stipend is just a nice Thank You. Liz Theiler, 17 Norland St., agrees that we are talking about a democracy, she compared surrounding town's benefits and stipends to Holliston. Peter Barbieri, 47 Juniper Rd., and member of the Board of Assessors, said that his Board receives \$7,500 combined stipend, and with the time the board takes off from their regular jobs for education and time working on the board and the free legal services, the Town saves more than the \$7,500 in stipends. Mr. Barbieri agreed that Town Meeting should come back in the Fall and vote to remove the Health Care benefit from elected officials. Mary Greendale, 57 Roy Ave., made a motion to Indefinitely Postpone Article 15, which was seconded and passed by majority voice call vote.

**VOTE:** Indefinitely postponed by majority voice call vote.

**ARTICLE 16.** To see what money the Town will vote to raise and appropriate or transfer

from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund,

Conservation Fund, Stabilization Fund, and to appoint trustees or caretakers or authorize the Selectmen to appoint caretakers of the cemeteries of the Town not otherwise provided for, for the ensuing year; or take any action relative thereto. **(Omnibus Budget)**

**MOTION:** The Finance Committee recommends favorable action on the amounts appearing in the recommended column of the Omnibus Budget. **SECONDED**

**DISCUSSION:** The Moderator read the omnibus line by line and each budget was seconded, discussed if needed and voted on:

Board of Selectmen	<b>1122</b>	
51000 Personnel Services		\$177,567.00
52000 Purchased Services		\$45,100.00
54000 Supplies & Materials		\$1,650.00
57000 Other Expenses		\$177,750.00
<b>TOTAL</b>		<b>\$402,067.00</b>

Finance Committee	<b>1131</b>	
51000 Personnel Services		\$1,472.00
52000 Purchased Services		\$0.00
54000 Supplies & Materials		\$50.00
<b>TOTAL</b>		<b>\$1,522.00</b>

Town Accountant	<b>1134</b>	
51000 Personnel Services		\$75,608.00
52000 Purchased Services		\$3,250.00
54000 Supplies & Materials		\$350.00
<b>TOTAL</b>		<b>\$79,208.00</b>

Board of Assessors	<b>1137</b>	
51000 Personnel Services		\$171,721.00
52000 Purchased Services		\$9,541.00
54000 Supplies & Materials		\$700.00
<b>TOTAL</b>		<b>\$181,962.00</b>

Treasurer/Collector	<b>1138</b>	
51000 Personnel Services		\$244,603.00
52000 Purchased Services		\$42,200.00
54000 Supplies & Materials		\$4,200.00
<b>TOTAL</b>		<b>\$291,003.00</b>

Other Financial Administration	<b>1149</b>	
57810 Reserve for Transfers		\$212,675.00

<b>TOTAL</b>		<b>\$212,675.00</b>
Technology	<b>1154</b>	
51000 Personnel Services		\$78,709.00
52000 Purchased Services		\$5,512.00
54000 Supplies & Materials		\$300.00
58000 Capital		\$7,157.00
<b>TOTAL</b>		<b>\$91,678.00</b>
Town Clerk	<b>1161</b>	
51000 Personnel Services		\$111,774.00
52000 Purchased Services		\$7,464.00
54000 Supplies & Materials		\$2,540.00
<b>TOTAL</b>		<b>\$121,778.00</b>
Elections	<b>1162</b>	
51000 Personnel Services		\$13,444.00
52000 Purchased Services		\$3,107.00
54000 Supplies & Materials		\$9,507.00
<b>TOTAL</b>		<b>\$26,058.00</b>
Conservation Commission	<b>1171</b>	
51000 Personnel Services		\$39,124.00
52000 Purchased Services		\$3,514.00
54000 Supplies & Materials		\$523.00
<b>TOTAL</b>		<b>\$43,161.00</b>
Planning Board	<b>1172</b>	
51000 Personnel Services		\$65,464.00
52000 Purchased Services		\$5,000.00
54000 Supplies & Materials		\$570.00
<b>TOTAL</b>		<b>\$71,034.00</b>
Zoning Board of Appeals	<b>1173</b>	
51000 Personnel Services		\$10,229.00
52000 Purchased Services		\$200.00
54000 Supplies & Materials		\$150.00
<b>TOTAL</b>		<b>\$10,579.00</b>
Public Buildings	<b>1192</b>	
51000 Personnel Services		\$0.00



52000 Purchased Services		\$173,692.00
53000 Repair & Maintenance		\$37,000.00
54000 Supplies & Materials		\$1,000.00
<b>TOTAL</b>		<b>\$211,692.00</b>
 Employee Benefits	 <b>1194</b>	
51750 Insurance		\$4,422,113.00
51780 Benefits		\$1,718,323.00
<b>TOTAL</b>		<b>\$6,140,436.00</b>
 Police Department	 <b>1210</b>	
51000 Personnel Services		\$2,162,540.00
52000 Purchased Services		\$97,555.00
53000 Repairs & Maintenance		\$21,763.00
54000 Supplies & Materials		\$9,440.00
588000 Capital		\$3,500.00
<b>TOTAL</b>		<b>\$2,294,798.00</b>
 Auxiliary Police	 <b>1211</b>	
52000 Purchased Services		\$5,203.00
54000 Supplies & Materials		\$7,071.00
57000 Other Expenses		\$190.00
<b>TOTAL</b>		<b>\$12,464.00</b>
 Fire Department	 <b>1220</b>	
51000 Personnel Services		\$558,822.00
52000 Purchased Services		\$47,375.00
53000 Repair & Maintenance		\$16,500.00
54000 Supplies & Materials		\$12,250.00
58000 Capital		\$10,000.00
<b>TOTAL</b>		<b>\$644,947.00</b>
 Building Inspection	 <b>1251</b>	
51000 Personnel Services		\$120,935.00
52000 Purchased Services		\$4,250.00
53000 Repair & Maintenance		\$0.00
54000 Supplies & Materials		\$800.00
<b>TOTAL</b>		<b>\$125,985.00</b>
 Sealer of Weights & Measures	 <b>1254</b>	
51000 Personnel Services		\$1,000.00

52000 Purchased Services	\$0.00
54000 Supplies & Materials	\$0.00
<b>TOTAL</b>	<b>\$1,000.00</b>

Emergency Management	<b>1291</b>	
52000 Purchased Services		\$10,000.00
54000 Supplies & Materials		\$64.00
57000 Other Expense		\$300.00
<b>TOTAL</b>		<b>\$10,364.00</b>

Animal Control	<b>1292</b>	
51000 Personnel Services		\$0.00
52000 Purchased Services		\$38,359.00
54000 Supplies & Materials		\$0.00
<b>TOTAL</b>		<b>\$38,359.00</b>

Schools	<b>1300</b>	
51000 Personnel Services		\$22,310,017.00
52000 Purchased Services		\$2,141,042.00
53000 Repair & Maintenance		\$1,066,435.00
54000 Supplies & Materials		\$490,449.00
55000 Fuels		\$102,335.00
56000 Intergovernmental		\$1,923,523.00
57000 Other Expenses		\$357,433.00
58000 Capital Outlay		\$141,766.00
<b>TOTAL</b>		<b>\$28,500,000.00</b>

Keefe Technical School:	<b>1371</b>	
57000 Intergovernmental		\$554,869.00
<b>TOTAL</b>		<b>\$554,869.00</b>

Highway Department	<b>1420</b>	
51000 Personnel Services		\$692,675.00
52000 Purchased Services		\$68,474.00
53000 Repair & Maintenance		\$22,495.00
54000 Supplies & Materials		\$65,953.00
58000 Capital		\$346,973.00
<b>TOTAL</b>		<b>\$1,196,570.00</b>

Snow & Ice Removal	<b>1423</b>	
51000 Personnel Services		\$50,000.00

52000 Purchased Services		\$106,215.00
54000 Supplies & Materials		\$93,785.00
<b>TOTAL</b>		<b>\$250,000.00</b>

Street Lighting	<b>1424</b>	
52120 Street Lighting		\$66,990.00
<b>TOTAL</b>		<b>\$66,990.00</b>

Solid Waste	<b>1433</b>	
52120 Solid Waste		\$1,051,679.00
<b>TOTAL</b>		<b>\$1,051,679.00</b>

Wastewater Treatment	<b>1440</b>	
52000 Purchased Services		\$66,235.00
53000 Repair & Maintenance		\$1,500.00
<b>TOTAL</b>		<b>\$67,735.00</b>

Other Public Works	<b>1499</b>	
54000 Motor Vehicle Fuels		\$142,100.00
<b>TOTAL</b>		<b>\$142,100.00</b>

Board of Health	<b>1512</b>	
51000 Personnel Services		\$110,741.00
52000 Purchased Services		\$11,580.00
54000 Supplies & Materials		\$600.00
<b>TOTAL</b>		<b>\$122,921.00</b>

Council on Aging	<b>1541</b>	
51000 Personnel Services		\$117,091.00
52000 Purchased Services		\$37,980.00
53000 Repair & Maintenance		\$3,900.00
54000 Supplies & Materials		\$8,800.00
<b>TOTAL</b>		<b>\$167,771.00</b>

Youth Services	<b>1542</b>	
51000 Personnel Services		\$105,831.00
52000 Purchased Services		\$2,848.00
54000 Supplies & Materials		\$300.00
57000 Other Expenses		\$0.00
<b>TOTAL</b>		<b>\$108,979.00</b>

Veterans' Services:	<b>1543</b>	
51000 Personnel Services		\$0.00
52000 Purchased Services		\$0.00
54000 Supplies & Materials		\$0.00
56000 Intergovernmental		\$20,783.00
57000 Benefits		\$15,000.00
<b>TOTAL</b>		<b>\$35,783.00</b>

Library	<b>1610</b>	
51000 Personnel Services		\$281,485.00
52000 Purchased Services		\$72,428.00
53000 Repair & Maintenance		\$9,266.00
54000 Supplies & Materials		\$72,986.00
<b>TOTAL</b>		<b>\$436,165.00</b>

Park Commission	<b>1650</b>	
51000 Personnel Services		\$89,913.00
<b>TOTAL</b>		<b>\$89,913.00</b>

Debt Service	<b>1710</b>	
52000 Purchased Services		\$3,169.00
57600 Debt Service		\$5,702,356.00
<b>TOTAL</b>		<b>\$5,705,525.00</b>

Ambulance	<b>26231</b>	
51000 Personnel Services		\$259,873.00
52000 Purchased Services		\$94,025.00
53000 Repair & Maintenance		\$8,825.00
54000 Supplies & Materials		\$18,400.00
58000 Capital		\$2,100.00
<b>TOTAL</b>		<b>\$383,223.00</b>

Water Department	<b>60150</b>	
51000 Personnel Services		\$745,713.00
52000 Purchased Services		\$377,550.00
53000 Repair & Maintenance		\$75,000.00
54000 Supplies & Materials		\$226,850.00
56000 Intergovernmental		\$3,600.00
57000 Debt Service		\$1,105,177.00
58000 Capital		\$2,500.00
<b>TOTAL</b>		<b>\$2,536,390.00</b>

**TOTAL****\$2,536,390.00**

**DISCUSSION:** Employee Benefits Account: Doug Foss, 1225 Washington St, asked the Finance Committee if the half million dollars put into the Stabilization Fund for retiree's benefits, do we still have unfunded liabilities with this package. Ken Szajda, 676 Fiske St., explained that this is a pay-as-you-go package and it includes retirees for this year and future retirees are still unfunded. But there is some funding for future liabilities and eventually there will be two big pieces to these liabilities. Tom Jerome, 42 Carl Rd., notes a 42% increase in Keefe Tech's budget and wants to know how many children go to that school and how much it costs per student. James Lynch, Superintendant of Keefe Technical Vocational High School, said that there are 31 children each costing about \$12,000. Snow and Ice Removal Budget; Jack Blaise, 24 Mitchell Rd., made a motion to amend the budget to FY 2012 amount of \$200,000. The motion was defeated. At 10:51 PM, John Varrell, 928 Washington St., made a motion to reconsider the School Committee Budget; the original vote had been taken at 10:30 PM. The Motion was debated and defeated.

**VOTE:** As read each article was voted on and passed by at least majority voice vote to accept the Motions in Article 16 as read.

**The second night of the Holliston Annual Town meeting, May 8, 2012 was brought to order by Moderator Kevin Clancy at 7:30 pm with a quorum of 101 and growing.**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the School, Police, Fire, Highway and Water departments and Town Hall, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town appropriate \$236,000 from the Capital Expenditure Fund for extraordinary repairs to the Adams Middle School Gymnasium floor.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept Article 17 as stated in the motion

**ARTICLE 18.** To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2013 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. **(Community Preservation Committee)**

**MOTION:** To appropriate \$900 for fiscal 2012 from the Community Preservation Historic Resources Reserve for the Holliston Historical Commission for the replacement of Town cemetery signs, each of which will provide an historically accurate description of the cemetery. **SECONDED**

**DISCUSSION:** Sam Tyler, 353 Chamberlain St., wanted to recognize that this is the 10<sup>th</sup> Anniversary of the Community Preservation Committee, and made a presentation of

all the projects funded with the money.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**MOTION:** To appropriate \$60,000 for fiscal 2012 from the Community Preservation Community Housing Reserve and \$140,000 from the Community Preservation Fund Budget Reserve for the Holliston Housing Trust for the purchase of land to be donated for a Metro West Greater Worcester Habitat for Humanity housing project in Holliston. The purchase of the land must be completed within two years of the May 2012 Town Meeting. **SECONDED**

**DISCUSSION:** Jared Adams, 3 Peter St., asked the Finance Committee what their recommendation is, Ken Szajda responded that they are in favor of it.

**VOTE:** Passed by hand count vote to accept the above motion.

Yes: 93 No: 23

**MOTION:** To appropriate \$1,200 for fiscal 2013 from the Community Preservation Open Space Reserve for the Upper Charles Conservation Land Trust for materials to build four kiosks at entrances at the 109 acre Wenakeening Woods located between Highland Street and Summer Street in Holliston. The construction of the four kiosks must be completed within two years of the May 2012 Town Meeting vote. **SECONDED**

**DISCUSSION:** Sam Tyler, 353 Chamberlain St., explained that the money is for the materials to build the kiosks, which he hopes will be built by an Eagle Scout or a Keefe Tech Project.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**MOTION:** To appropriate \$17,000 for fiscal 2013 from the Community Preservation Open Space Reserve for the Holliston Conservation Commission to develop a management plan to preserve, restore and improve the environmental benefits of Lake Winthrop. This plan will identify strategies to manage the non-indigenous invasive vegetation that is affecting the current and future health of the lake and it's viable use. The development of this plan must be completed within two years of the May 2012 Town Meeting vote. **SECONDED**

**DISCUSSION:** Sam Tyler, 353 Chamberlain St., explained that the lake is being overrun with vegetation and organic matter. The lake is home to the rare Eastern Pond Mussel; therefore it is labeled a priority & habitat for rare species. Chuck Katuska, Conservation Agent, said they have a plan to set up a committee to address these issues with community input and have a program in place by 2013.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 19.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto.

**MOTION:** Moved that the Town raise and appropriate the sum of \$486,479 for the Stabilization Fund. **SECONDED**

**DISCUSSION:** Sam Tyler, 353 Chamberlain St., made a motion to raise and appropriate or transfer from available funds the sum of \$500,000 for allocation into the OPEB Trust Fund. The Motion was seconded and defeated on a voice call vote.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 20.** To see if the Town will vote to raise and appropriate or transfer

from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

**MOTION:** Moved that the Town raise and appropriate the sum of \$486,000 for the Capital Expenditure Fund. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 21.** To see if the Town will vote to accept the provisions of section 20 of Chapter 32B of the General Laws of the Commonwealth to provide for a separate Other Post Employment Benefits Liability Trust Fund and a funding schedule for the fund; or take any action relative thereto.

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 22.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Senior Citizen Property Tax Work-Off Program in accordance with the provisions of Section 5K of Chapter 59 of the General Laws of the Commonwealth; or take any action relative thereto.

**MOTION:** Moved that the Town vote to appropriate \$5,000 from fiscal year 2012 supplemental state aid for the purpose of funding the Senior Citizen Property Tax Work-Off Program in accordance with the provisions of Section 5K of Chapter 59 of the General Laws of the Commonwealth. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 23.** To see if the town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of complying with the Federal Communications Commission mandate requiring all public safety licensees using 25 kHz bandwidth channels to migrate to a 12.5 kHz "narrowband" by January 1, 2013; or take any action relative thereto.

**MOTION:** Moved that the Town vote to appropriate \$2,000 from fiscal year 2012 supplemental state aid for the purpose of funding the conversion of public safety communications systems to narrowband. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 24.** To see if the Town will vote to authorize a payment in lieu of taxes agreement for a portion of the Bullard Farm property; or take any action relative thereto.

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 25.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of securing an easement along the

eastern edge of Mohawk Path and Mayflower Landing from Lot 101 of Block 4 on Assessors' Map 11 to Lot 1 of Block 2 on Assessors' Map 12 for the purpose of installing and maintaining a water main; or take any action relative thereto.

**MOTION:** Moved that the Town vote to appropriate \$250 from Water Surplus and authorize the Board of Water Commissioners to secure an easement by eminent domain or otherwise for the purpose of installing and maintaining a water main along the eastern edge of Mohawk Path and Mayflower Landing from Lot 101 of Block 4 on Assessors' Map 11 to Lot 1 of Block 2 on Assessors' Map 12. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 26.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of completing the modifications to the Joseph M. Finn Water Treatment Facility; or take any action relative thereto.

**MOTION:** Moved to amend the previous vote under Article 23 of the Warrant for the 2010 Annual Town Meeting which appropriated and authorized a \$1,500,000 borrowing for preparing DEP replacement well permits, pumping report, and necessary bidding plans and specifications for installing a replacement well adjacent to well #02G, 41 Maple Street; said project to include a 60 foot deep production well, 80 feet of piping to the existing well house, a new well house with chemical feed pump, tanks, electrical service, required recording monitors and all necessary auxiliary infrastructure, so as to also permit the use of such funds for the completion of modifications to the Joseph M. Finn Water Treatment Facility adjacent to Well #4, including the payment of costs incidental or related thereto. **SECONDED**

**DISCUSSION:** Dennis Ferreira, 734 Adams St., made a presentation on this article. A study was done to determine "where we stand" with water pipes. It was determined that most of our pipes need to be replaced. Eco Graphics was hired to do a sonogram test on pipes between hydrants to determine how structurally sound the pipes are without tearing up the roads. He said that the pipes are wearing from the inside out.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 27.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of providing the necessary additional funding to complete the installation of a new pumping station and well house at Well #7; or take any action relative thereto.

**MOTION:** Moved that the Town appropriate \$101,678.67 for the purpose of completing the installation of a new pumping station and well house at Well #7, said \$40,048.43 to come from the following available funds:

1. \$37,755.96 from Article 30 of the Warrant for the 2006 Annual Town Meeting;
2. \$5,998.11 from Article 38 of the Warrant for the 2007 Annual Town Meeting;
3. \$20,844.95 from Article 26 of the Warrant for the 2008 Annual Town Meeting;
4. \$10,000 from Article 27 of the Warrant for the 2008 Annual Town Meeting; and
5. \$27,099.65 from Article 11 of the Warrant for the October 27, 2008 Special Town Meeting. **SECONDED**

**DISCUSSION:** Jay Leary, 146 Karen Cir., asked what the terms of the lease are and is it renewable. Dennis Ferreira, 734 Adams St., stated that the lease with the Army Corps of



Engineers is automatically renewable every 7 years.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 28.** To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain that property shown as Lot 41 of Block 4 on Assessors' Map 8E, located at 17 School Street and known as the Andrews School property; or take any action relative thereto.

**MOTION:** Moved that the Town vote to authorize the Board of Selectmen to acquire by eminent domain that property shown as Lot 41 of Block 4 on Assessors' Map 8E, located at 17 School Street and known as the Andrews School property and appropriate \$10,000 from fiscal year 2012 supplemental state aid for this purpose. **SECONDED**

**DISCUSSION:** Jay Marsden, 32 Wendy Ln., said the Board of Selectmen has been working with Town Council to locate a title going back 200 years when the land was donated to the Town. There is a case pending in Land Court to locate the actual lot plan as originally donated. The \$10,000 is set aside for any relative if they claim ownership.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 29.** To see whether the Town will vote to amend the General By-laws of the Town of Holliston by inserting the following new section 20 of Article XXIV (Miscellaneous):

Section 20 (Public Consumption of Marijuana or Tetrahydrocannabinol). No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in Massachusetts General Laws Chapter 94C, section 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned by or under the control of the town; or in or upon any bus or other passenger conveyance operated by a common carrier.

This By-law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to Massachusetts General Laws Chapter 40, section 21, as amended, or by noncriminal disposition pursuant to Massachusetts General Laws Chapter 40, section 21D, as amended, by the Board of Selectmen, the Town Administrator, or their duly authorized agents, or any police officer. The fine for violation of this By-law shall be \$300.00 for each offense. Any penalty imposed under this By-law shall be in addition to any civil penalty imposed under Massachusetts General Laws Chapter 94C, section 32L, as amended (\$100 for a first offense). Said fines shall be issued by way of a Town By-law Citation given in hand or mailed (first class) to the last and usual address of the violator; or take any action relative thereto.

**MOTION:** Moved that the Town vote to amend the General By-laws of the Town of Holliston as stated in the Article. **SECONDED**

**DISCUSSION:** John Varga, 559 Winter St., wants an explanation from the Police Chief. Police Chief, John Moore, said that when the decriminalization of Marijuana under one (1) ounce passed in 2008, Towns had the option to raise the fines given that it was approved by Town Meeting and the Attorney General. Chief Moore clarified further that this is in addition to the current possession of marijuana fine. The one before Town

Meeting is a fine for Public Consumption. Michelle Zeamer, 583 Winter St., noted that there is a fine for smoking tobacco on town property and the laws should be consistent. Bob Norton, 95 Marshall St., asked the Chief why he wants this new fine. Chief Moore hopes the new higher fines will deter people from smoking in public. Walter McClennen, 432 Fiske St., made a motion to indefinitely postpone Article 29, which was defeated.

**VOTE:** Passed by a hand count vote 98 yes, 49 no.

**ARTICLE 30.** To see whether the Town will vote to amend the General By-laws of the Town of Holliston by adding the following new section:

Every keeper of a jewelry store, within which the manager and/or owner chooses to receive for resale or consignment any articles of personal property, of any value, shall keep a book, in which shall be written *take a digital photograph of the item and a copy of the person's license for at the time of every purchase of said articles of personal property.* a detailed description thereof, the name, age, and residence of the person from whom, and the day and hour when such purchase by the manager and/or owner was made. Such *book photograph and copy of license* shall at all times be open to the inspection by the Board of Selectmen, or their designee, or personnel of the Police Department, and every manager and/or owner of said stores or shops shall keep said *book record* in a suitable and conspicuous place in the store or shop, and all articles of merchandise *therein noted in the photograph* shall be associated and connected *in a documentary fashion to* with the person who delivered said personal property to the manager and/or owner. The manager and/or owner shall allow the Board of Selectmen, or their designee, or the personnel of the Police Department to inspect said personal property during store or shop hours or upon any other reasonably and mutually acceptable place and time determined by the manager and/or owner and the inspecting party. Said personal property taken in, or purchased by the manager and/or owner shall not be resold or consigned for a period of thirty (30) days from the date of the taking custody or purchasing by the manager and/or owner; or take any action relative thereto.

**MOTION:** Moved that the Town vote to amend the General By-laws of the Town of Holliston as stated in the Article. **SECONDED**

**DISCUSSION:** Judith Landers, 15 Northway St., proposed to amend the article to not keep a log book, but to take a digital picture with the seller's license.

**VOTE:** Passed by voice call vote as amended above.

**ARTICLE 31.** To see whether the Town will vote to amend #9 of ARTICLE III – BOARD OF SELECTMEN of the General By-laws of the Town of Holliston by striking out the last sentence thereof as follows:

**#9. LICENSING AUTHORITY.** The Board of Selectmen may issue permits and licenses for a variety of purposes as provided by the General Laws and these By-laws and shall act as the licensing authority of the Town except where otherwise provided by law or the zoning By-laws. The Board of Selectmen may license suitable persons to act as pawnbrokers or as dealers in junk, old metals or second-hand articles and may make rules and regulations relative to such businesses and their supervision. *The number of Class II Used Car Dealer licenses in effect in the Town at any one time shall not exceed twelve (12);* or take any action relative thereto.

**MOTION:** Moved that the Town vote to amend the General By-laws of the Town of

Holliston as stated in the Article. **SECONDED**

**DISCUSSION:** Doug Foss, 1225 Washington St., asked why we are doing this. Town Council Bill Mayer, 30 Erin Way, said that we are updating our By-Laws to conform to Massachusetts State Law.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 32.** To see if the Town will vote to amend the Town of Holliston Zoning By-Laws by amending Section I-A Purpose as follows:

Note: Text in bold and italic is new.

**I-A PURPOSE**

The purpose of this Zoning By-law is to promote the *general* health, safety, convenience, morals and welfare of the inhabitants of Holliston *under the provisions of General Laws, Chapter 40A (the Zoning Act)*; to encourage the most appropriate use of the land; *to preserve the cultural, historical and agricultural heritage of the community; to conserve the value of land and buildings, including the conservation of natural resources; to provide for appropriate commercial and industrial uses of land to provide for the economic prosperity of the community; to protect water quality and supply; to secure safety from fire, flood and other dangers; to regulate land uses that have an impact on the Town's natural, fiscal and physical capacities; to encourage housing for residents of all income levels; and to provide for other purposes authorized under the Zoning Act.* For this purpose, the use, construction, repair, alteration, height, area, and location of buildings and structures, and use of premises in the Town of Holliston, are regulated as hereinafter provided; or take any action relative thereto.

**MOTION:** Moved that the Town vote to amend the Zoning By-law of the Town of Holliston as stated in the Article. **SECONDED**

**DISCUSSION:** \* The Moderator read a letter from the Planning Board.

Sandra O'Neil, 110 Bullard St., made a motion to amend the Article by striking, *to provide for the economic prosperity of the community*, the motion was duly seconded. Mary Greendale, 57 Roy Ave, asked the Planning Board what type of measurement would be used to determine "appropriate commercial and industrial uses of land." Jack Donovan, 676 Central St., Chair of the Planning Board, said that Town Council helped write the language in the by-law. Douglas Hathaway, 705 Adams St., disclosed that he is on the Board of Directors of Bullard Farm. He noted that a recent solar project was denied by the Planning Board based on existing Town By-Laws and State Laws. He is curious as to why this by-law is needed if that project could be turned down with our existing laws. Karen Sherman, Town Planner, stated that this Article is the purpose of the Zoning By-Law not the criteria which decisions are made. John Varrell, 928 Washington St., feels this By-Law is too vague. Ron West, 91 Bullard St., supports this article stating that it determines where in town something like this would be allowed. Marty Lamb, 57 Wingate Rd., is in favor of this article stating that it maintains local control. Dennis Ferriera, 734 Adams St., feels that land owners should be able to do what they want with their land. Geoff Zeamer, 583 Winter St., said the Planning Board's job is to interpret the communities wishes, including making accommodations for abutters. The motion to amend Article 32 passed by voice call vote.

**VOTE:** Article 32 passed, as amended in the Article above.  
107 yes, 10 no



**TOWN OF HOLLISTON  
PLANNING BOARD**

703 Washington Street  
Holliston, MA 01746  
(508)429-0635

May 1, 2012

Kevin Clancy, Town Moderator  
c/o Elizabeth Gerschlager, Town Clerk  
703 Washington Street  
Holliston, MA 01746

RE: Articles 32, 33 and 34 – Zoning By-Law Amendments

Dear Mr. Clancy:

With regard to the proposed amendments to Zoning By-Laws, I would respectfully report that the Planning Board held a public hearing as required by MGL, c. 90A, s. 5 on March 19th. Following that public hearing session, a motion was made and duly seconded to recommend support of the proposed articles as amended through discussion. That amended text is what is printed in the Warrant.

If you should have any questions regarding this matter, other Board members and myself will be present at Town Meeting.

Sincerely,

Jack Donovan  
Chairman

cc Elizabeth Gerschlager, Town Clerk

\* Letter from Planning Board

**ARTICLE 33.** To see if the Town will vote to amend the Town of Holliston Zoning By-laws by adding the following text to Section VI-E Special Permit Granting Authority:

Note: Text in bold and italic is new.

**VI-E SPECIAL PERMIT GRANTING AUTHORITY (SPGA)**

*5. Before granting a Special Permit, the SPGA shall consider the proposed use in relation to the site as well as the adjacent uses and structures and shall find that there will be no significant adverse effects to the neighborhood or the town, considering the following criteria:*

- a. The degree to which the proposed use complies with the dimensional requirements of the By-law, is in an appropriate location and does not significantly alter the character of the neighborhood; the project is compatible with existing uses and other uses allowed by-right in the district and is designed to be compatible with the character and the scale of neighboring properties.*
- b. To the extent feasible, the proposal has been integrated into the existing terrain and surrounding landscape, minimizing the impacts to the aquifer and/or recharge area, wetlands, steep slopes, and floodplains.*
- c. Adequate and appropriate facilities shall be provided for the proper operation of the proposed use, including screening and provisions for convenient and safe vehicular and pedestrian circulation within the site and in relation to adjacent streets and properties.*
- d. The proposed project shall not create any significant emission of noise, dust, fumes, noxious gases or any other adverse environmental impact including stormwater, erosion and sedimentation.*
- e. There shall be no unreasonable glare from lighting, whether direct or reflected, onto ways, the night sky or onto adjacent properties.;*

or take any action relative thereto. (Planning Board)

**MOTION:** Moved that the Town vote to amend the Zoning By-law of the Town of Holliston as stated in the Article. **SECONDED**

**DISCUSSION:** Sam Tyler, 353 Chamberlain St., made a motion to amend the Article by changing some of the wording. The motion was seconded and defeated by a voice call vote.

**VOTE:** Unanimously passed by voice call vote to accept the above motion.

**ARTICLE 34.** To see if the Town will vote to amend the Zoning By-law to provide for the regulation of solar energy systems as a principal use as follows:

Note: Text in bold and italic is new.

1. BY ADDING the following to Section I-E Definitions

***Large-scale solar energy system** – A roof or ground-mounted solar power generation system which has a rated nameplate capacity of 250 kilowatt or more (i.e. the maximum rated output of electric power production of the solar energy system in Direct Current).*

***Small-scale solar energy system*** – A roof or ground-mounted solar power generation system which has a rated nameplate capacity of less than 250 kilowatt (i.e. the maximum rated output of electric power production of the solar energy system in Direct Current) and is not deemed accessory to an individual residential or business use.

2. BY ADDING the following to Section III-A Schedule of Use Regulations:

**III-A SCHEDULE OF USE REGULATIONS**

District	Ag-Res Dist. A	Ag-Res. Dist. B	Res. Dist.	Village Res. Dist.	Comm. Dist.	Vill. Ctr. Comm. Dist.	Ind. Dist.	Apt. Dist.
Use								
<b>30. Solar Energy Systems</b>								
<b>a. Small-scale solar power generation system</b>	<i>P</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>P</i>	<i>A</i>
<b>b. Large-scale solar power generation system</b>	<i>O</i>	<i>O</i>	<i>O</i>	<i>O</i>	<i>A</i>	<i>O</i>	<i>A</i>	<i>O</i>

P - Permitted Use

A - Use allowed under Special Permit by the Special Permit Granting Authority as provided in Section VI-E hereinafter.

O - Prohibited Use

**Note:** *Small scale solar energy systems intended for non-commercial, single residential or business use are permitted accessory uses per Section V-A.*

3. BY AMENDING Section IV-B Schedule of Intensity Regulations as follows:

***“For all ground-mounted small- and large-scale solar power generation systems, minimum perimeter setbacks shall be 50 feet from any component to any lot line.”***

4. BY ADDING the following to Section VII Site Plan Review (2)(b) “Applicability of Site Plan Review”:

Page 2

“and v. No new drive-thru facilities ***or non-accessory solar energy generation systems*** shall be allowed except in conformity with a site plan bearing an endorsement of approval by the Planning Board.”; or take any action relative thereto. **(Planning Board)**

**MOTION:** Moved that the Town vote to amend the Zoning By-law of the Town of Holliston as stated in the Article. **SECONDED**

**DISCUSSION:** Jack Donovan, Chairman of the Planning Board, made a presentation to explain the Article. Any new Solar Facilities would have a 50ft. set back from the property lines. Mary Greendale, 57 Roy Ave., wants to make sure we don’t prohibit farmers from earning revenue with their land to help subsidize their income. Geoff Zeamer, 583 Winter St., said that a farm would be an allowable use. Karen Sherman, Town Planner, said that the Building Inspector would determine principal or accessory use. And that there is a provision in the By-Law that enables an applicant to apply for a “use variance” from the Zoning Board of Appeals. J. Michael Norton, 95 Marshall St., made a motion to amend the Article by changing the Large-scale solar power generation system under Ag-Res. Dist. A from an “O” to an “A”. Town Counsel says the amendment exceeds the scope of the Article and that the amendment is ruled out of order.

Mr. Norton then made a motion to indefinitely postpone Article 34. The motion was seconded and defeated by voice call vote.

**VOTE:** Article 34 passed as stated in the Article.

92 yes 21 no

**A motion was made by the Moderator to take up the last Article after 11:00 PM, it passed by a unanimous voice call vote.**

**ARTICLE 35.** To see if the Town will vote to accept as a public way, Deer Run (Sta. 0+00 to 6+77.43), as shown on the plan entitled "Acceptance Plan of Deer Run, Holliston, MA (Middlesex County)" dated September 20, 2011, prepared by GLM Engineering Consultants, Inc., 19 Exchange Street, Holliston, MA 01746, such way having been laid out as a Town Way by the Board of Selectmen; or take any action relative thereto. **(Planning Board)**

**MOTION:** Moved that the Town accept Deer Run (Sta. 0+00 to 6+77.43), as shown on the plan entitled "Acceptance Plan of Deer Run, Holliston, MA (Middlesex County)" dated September 20, 2011, prepared by GLM Engineering Consultants, Inc., 19 Exchange Street, Holliston, MA 01746, as a public way. **SECONDED**

**DISCUSSION:** None

**VOTE:** Article 35 passed by a unanimous voice call vote.

The Meeting was adjourned at 11:29 PM.

Elizabeth T. Greendale, Town Clerk

### **ANNUAL TOWN ELECTION**

May 22, 2012

Pursuant to the foregoing Warrant, the inhabitants of the Town of Holliston who were qualified to vote in Elections met at the Holliston High School Field House (Gymnasium) on Tuesday May 22, 2012 at 7 AM and were called to order by the Town Clerk, Elizabeth T. Greendale who administered the oath, to the following election workers:

**WARDEN:** SANDRA PAQUETTE

**CLERK:** HESTER CHESMORE

**ASSISTANT TOWN CLERK:** DYAN FITZGERALD

**ADMINISTRATIVE ASSISTANT:** BONNIE CONROY

**PRECINCT 1**

**INSPECTOR:** SANDRA PAQUETTE

**BALLOT CLERK:** EDWIN GIES

**CHECKERS:** MARY RUSSO, MARY LEARY, ANN TALBOT, LINDA NANNINI  
ELLIN AUSTIN, ANN DONOVAN

**PRECINCT 2**

**INSPECTOR:** BARBARA GARDNER

**BALLOT CLERK:** WESTON EAMES

**CHECKERS:** DEANNA MITRO, MARYANN PALLADINO, PETER NANNINI,  
RICHARD JOHNSON

**PRECINCT 3**

**INSPECTOR:** WILLIAM NORTHGRAVES

**BALLOT CLERKS:** HENRY TAMAGNO, MARION STEWART

CHECKERS: KATHERINE McGILVRAY, LARRY WISE, MARIE CASE, DELLA MILES

PRECINCT 4

INSPECTOR: WILLIAM TOBIN

BALLOT CLERK: STEVE BRADFORD

CHECKERS: ANNE ZEGEL, SHIRLEY MELLE, MARIE McKENNA, BARBARA HAYDEL

Police Officers on duty for the day were: ANDREW MACGRAY (7-2) and MATT STONE (2-9).

Prior to the opening of the polls all four ballot boxes were opened and found to be empty and the counters registered at 0. The "0" tapes from the machines were properly hung on the wall next to the door for public display.

All four voting areas were checked by the inspectors, including each voting station and the station for handicapped persons. The Warden and the Clerk opened and checked each ballot box to be sure they were empty. After the election workers were sworn in by the Town Clerk, the Warden declared the polls open for voting at 7 AM.

The weather at 6 AM was gray and drizzly, lower 50's, day continued to get muggy up to middle 60's, rain continued into the evening.

The voting machine worked fine all day without a problem. The absentee ballots were done between 2:30 and 4 PM. At 8 PM the Warden declared the polls closed and the ballot box registers were as follows:

Precinct 1: 222

Precinct 2: 145

Precinct 3: 190

Precinct 4: 180

**TOTAL 737**

There were no hand counts in any precinct. There was one Provisional Ballot in Precinct 4, which was researched and counted the next day.

The ballots were gone through precinct by precinct, checking for write in ballots for every office. There were three vacancies for Finance Committee, that were filled with Write-Ins. The preliminary results were announced at 8:35 PM.

Elizabeth T. Greendale, Town Clerk

(From notes by Hester Chesmore, Clerk for Elections)

OFFICE & CANDIDATE	PR. 1	PR. 2	PR. 3	PR.4	TOTAL
--------------------	-------	-------	-------	------	-------

**SELECTMAN & HYWY**

**SURV. VT.1**

**3 Year Term**

Blanks	28	31	22	14	95
Kevin P. Conley	189	158	122	163	632
Hand Count					0
Write Ins	5	1	1	3	10



	TOTAL	222	190	145	180	737
--	-------	-----	-----	-----	-----	-----

# ASSESSOR TAXES

## VOTE 1

	Blanks	31	38	29	21	119
John J. Cronin		189	151	116	159	615
	Hand Count					0
	Write Ins	2	1	0	0	3
	TOTAL	222	190	145	180	737

# SCHOOL COMMITTEE

## VOTE 3

	Blanks	106	100	65	72	343
Donald E. Gray, Jr.		163	118	98	134	513
Kathi L. Pennypacker		138	123	98	121	480
Edward J. Dooley		105	96	67	90	358
Anne L. Hanstad		153	132	106	122	513
	Hand Count					0
	Write Ins	1	1	1	1	4
	TOTAL	666	570	435	540	2211

# BOARD OF HEALTH

## VOTE 1

	Blanks	48	51	31	29	159
Eric I. Dickinson		172	139	114	151	576
	Hand Count					0
	Write Ins	2	0	0	0	2
	TOTAL	222	190	145	180	737

# TRUSTEE OF LIBRARY

## VOTE 2

	Blanks	83	98	62	59	302
Nancy B. Baron		180	142	115	153	590
William F. Heuer		177	138	113	146	574
	Hand Count					0
	Write Ins	4	2	0	2	8
	TOTAL	444	380	290	360	1474

# FINANCE COMMITTEE

## VOTE 2

	Blanks	326	297	225	259	1107
Susan McGee	write in	38	26	22	35	121
<b>DECLINED-Failure to Elect</b>						
Michelle Johnson	write in	13	9	10	11	43
	Hand Count					0
	Write Ins	67	48	33	55	203

TOTAL	444	380	290	360	1474
-------	-----	-----	-----	-----	------

**FINANCE COMMITTEE  
VOTE 1**

	Blanks	187	165	120	146	618
Thomas Meehan	write in	3	6	7	2	18
	<b>DECLINED-Failure to Elect</b>					0
	Write Ins	32	19	18	32	101
	TOTAL	222	190	145	180	737

**WATER COMMISSIONER  
VOTE 1**

	Blanks	46	50	32	29	157
W. Jeffrey Weise		176	140	113	151	580
	Hand Count					0
	Write Ins	0	0	0	0	0
	TOTAL	222	190	145	180	737

**PARK COMMISSIONER  
VOTE 2**

	Blanks	80	107	70	56	313
Inge M. Daniels		178	136	109	149	572
Paul W. Healy, Jr.		182	133	111	154	580
	Hand Count					0
	Write Ins	4	4	0	1	9
	TOTAL	444	380	290	360	1474

**PLANNING BOARD  
VOTE 1**

	Blanks	47	51	44	35	177
Geoffrey H. Zeamer		171	138	99	140	548
	Hand Count					0
	Write Ins	4	1	2	5	12
	TOTAL	222	190	145	180	737

**AGRICULTURAL COMMISSION**

The Agricultural Commission has had another busy year promoting agriculture within the Town of Holliston. We again remind the citizens of Holliston that our town is an agricultural community with a Right to Farm By-law. During FY12 the Commission were involved in a number of different activities all in the interest of agriculture which are outlined below:

**Culinary Event**

We had planned to have our Culinary Event on August 28, 2011 at Pejamajo Cafe along with a Farmers Market. Unfortunately Mother Nature was not kind to us and we had to cancel the event due to a hurricane. We continued to plan for the event to occur during

the next fiscal year with the members of the Commission preparing and serving the food themselves.

#### **Farms Day**

This event continues to grow each year and for this year the event was held on September 12, 2011 with 6 farms participating. There were a variety of activities at each farm and again all who attended only had positive things to say.

#### **Celebrate Holliston**

We continue to participate at Celebrate Holliston with a booth with informational material as well as a free drawing for agricultural items.

#### **Community Garden**

This year was an off year for the garden due to woodchucks and the fence situation. We are continuing to try to come up with a solution for proper fencing for the garden. We have applied, but so far to no avail, for grants to rectify the fence situation. All available plots were taken and again this year, there was a plot that was planted to benefit the Food Pantry.

#### **Website**

The website continues to be updated. This year a page for the Holliston Agricultural Commission was put on Facebook.

#### **Solar Power Plant Project**

Members of the Commission attended meetings of the Conservation Commission and the Planning Board relative to this project which was proposed for a section of the property at Bullard Memorial Farm.

#### **Vanishing of the Bees Movie**

As part of an educational format, on March 9, 2012 the movie "Vanishing of the Bees" was shown at the Middle School followed by a discussion period. This was a successful project with a good turnout of the public. We are planning to continue with this format at least once a year covering various agricultural subjects.

#### **Open Space and Recreation Planning**

A representative from the Commission attended meetings relative to this plan which is updated every 5 years. We want to make sure that the protection of agriculture in Holliston is part of the plan.

#### **Farm to School Project**

Simca Horwitz, Technical Assistance Specialist for the Massachusetts Farm to School Project attended one of our meetings and provided information on this project. The Agricultural Commission passed this information on to any farms who may have an interest in participating in this project.

We continue to encourage everyone to check out our website [www.hollistonagcom.org](http://www.hollistonagcom.org) to see what we are scheduling for agricultural events.

Stephen Craig (associate)	Janet Horne - Clerk	Donna Kramer - Chairperson
Tony Lulek	Helen MacArthur - Treas.	Paula Mark (associate)
William Suarez - Vice Chairperson		Pete Westland (associate)

#### **ANIMAL CONTROL**

The mission of the Ashland and Holliston Animal Control and Inspection Department is,

and always has been, to provide a safe and humane shelter for unwanted, stray, abused and impounded animals in accordance with State regulations. The Animal Control Department is responsible for assuring the timely and effective enforcement of the Town's Bylaws and State laws. Animal Control strives on a daily basis to protect the public's health and safety from vicious, diseased or injured animals. The Department also improves animal welfare and public safety through educating the public about responsible animal care and ownership and to reduce the number of unwanted animals in the community.

The Ashland Animal Control Department consists of one full time officer, Cheryl Rudolph, and two Assistant Animal Control Officers; Dona Walsh, and Alan Johnson. The ACO Department also has two volunteers, consisting of Andrea DeMayo-Clancy. Volunteers help when they have availability, to complete tasks such as cleaning and socializing animal residents at the shelter. From time to time, Ashland/Holliston Animal Control also welcomes help from High School Students from both Ashland and Holliston, through community service hours with the department. In addition, the Department is appreciative of the help received through the Boys and Girls Scouts who come by and help with our outdoor work each spring.

The Department received \$1,000 for each respective town from the Massachusetts Veterinary Medical Association to support medical care for animals being held by the Animal Control Department.

During 2012 the department received numerous calls related to displaced or injured of wild life. The average call on any given day being related to dogs running at large. Animal Control responded to approximately 379 calls placed to the Animal Control Office or the Police Department, Fire Department, Many of the calls responded to, involved sick wildlife, some of which displayed clinical signs of distemper, as well as wildlife that were struck by oncoming vehicles. On occasion, the Department received called for wildlife stuck in window boxes and swimming pools, with the majority happening during the warmer spring months. In addition to the above calls, foxes and coyotes have been predominant in our community over the past year, as they have been in the years prior. We urge residents to keep their cats and small dogs in not only for their safety, but to also minimize humane exposure to diseases that their animal can bring indoors. The Department would also like to reiterate that as our community continues to grow, it is important to realize that wild life will continue to be displaced and prove to be a challenge for all of us.

This past year, Holliston has licensed approximately over 1,600 dogs. As an ongoing struggle, the Department always looks for new and improved ways to help the community control the population of feral and owned cats.

**When a disaster or emergency occurs: DON'T LEAVE YOUR PET BEHIND!**

For more information on preparing a pet Disaster or Emergency Kit, please visit:

[www.smart-mass.org](http://www.smart-mass.org)

Please vaccinate your pets for rabies; more people are being exposed to rabies thru their pets. Rabies is fatal and we can get from our pets. What is Rabies?

Rabies is a fatal disease of the brain and spinal cord and is caused by a virus. Rabies in

humans is very rare in the U.S., but rabies in certain animals—especially wildlife—is common in many parts of the country, including Massachusetts.

***What should you do if you think you've been exposed to rabies?***

If you have been bitten or scratched by a stray or wild animal or by a pet or farm animal that has been behaving oddly, follow these steps:

1. Wash the wound with soap and water **right away** for at least ten minutes.
2. Call your health care provider and local board of health as soon as you finish washing. They will help you decide if you need to be treated for rabies. It is important to follow their instructions exactly.
3. Contact your local animal control officer to catch or find the animal that scratched or bit you. Your local board of health can tell you how to have it tested by the State Rabies Lab, if appropriate.
4. If your pet has been bitten or scratched by an animal that you think may be rabid, put on gloves before touching your pet. Follow the steps above but call your pet's veterinarian instead of your own doctor as in step 2.

**Canine Distemper in Dogs**

Canine distemper is a contagious and serious viral illness with no known cure. The disease affects dogs, and certain species of wildlife, such as raccoons, wolves, foxes, and skunks. The common house pet, the ferret, is also a carrier of this virus. Canine distemper belongs to the *Morbillivirus* class of viruses, and is a relative of the measles virus, which affects humans, the *Rinderpest* virus that affects cattle, and the *Phocine* virus that causes seal distemper. All are members of the *Paramyxoviridae* family. Young, unvaccinated puppies and non-immunized older dogs tend to be more susceptible to the disease.

**Symptoms and Types**

The virus, which is spread through the air and by direct or indirect (i.e. utensils, bedding) contact with an infected animal, initially attacks a dog's tonsils and lymph nodes and replicates itself there for about one week. It then attacks the respiratory, urogenital, gastrointestinal, and nervous systems.

In the initial stages of Canine Distemper, the major symptoms include high fever (102 degrees Fahrenheit or 39 degrees Celsius), reddened eyes, and a watery discharge from the nose and eyes. An infected dog will become lethargic and tired, and will usually become anorexic. Persistent coughing, vomiting, and diarrhea may also occur. In the later stages of the disease, the virus starts attacking the other systems of the dog's body, particularly the nervous system. The brain and spinal cord are affected and the dog may start having fits, seizures, paralysis, and attacks of hysteria.

***Cheryl M Rudolph, Director of Animal Control Services***

## **BOARD OF ASSESSORS**

The primary responsibility of the Board of Assessors is the valuing of all real estate and personal property at full and fair market value as of January 1 of each year. The Board's actions are governed by Massachusetts General Law and the Rules and Regulations of the Department of Revenue. The Board's activities are monitored and reviewed by various Department of Revenue units and field personnel.

Residential and Personal Property are valued by the Assessors and the Department Staff. Residential values are determined by the use of a computerized system developed by the Department of Revenue for the valuation of Residential Properties. Personal property is valued based upon various costs and depreciation schedules. Commercial and Industrial Properties are valued by the Assessors with the support of an independent consultant. Commercial values are determined by either a cost or an income and expense analysis, depending upon the use.

This past year, John Cronin was re-elected to the Board. The Board reorganized and elected John J. Cronin Vice Chairman, Brian Loughlin Clerk, and Peter R. Barbieri, Chairman.

The Board and staff continue to attend seminars, courses and training sessions offered by the Department of Revenue and the Massachusetts Association of Assessing Officers.

The Board of Assessors staff consists of Kathryn A. Peirce, M.M.A. Principal Assessor, Linda Clifford, Administrative Assessor, Sara Drake and Margaret Driscoll, Clerks.

Peter R. Barbieri, Chairman   John J. Cronin, Vice-Chairman   Brian Loughlin, Clerk

## **BUILDING DEPARTMENT**

The Building Department is made up of a six member staff, two of which are full time employees and the remainder are part time, Wiring and Plumbing Inspectors. The functions of the Department encompass a great variety of tasks, which range from assisting people with property records for mortgage, environmental, or lot line issues, as well as others who request statistical data with regards to Town growth and commercial development, and land use regulations. We are also constantly involved in the actual process of receiving and processing permit applications, doing plan reviews, zoning evaluations and enforcement, and inter-office communications in order to integrate available record information. The Department head is also responsible for the supervision of the activities of the Plumbing, Gas, and Wiring Inspectors and their applicable Codes.

Due to constantly changing Regulations and Codes within the State and Local area, all persons involved in remodeling projects are encouraged to contact the Department with their questions as early in the planning stages as possible. In general, any construction, reconstruction, alteration, repair, removal or demolition of a structure requires a building permit. Fees for permits are based on \$10 per \$1000 of construction cost, based on market values. Since Remodeling and Building Contractors are required by the Commonwealth of Massachusetts to be licensed, registered and insured, homeowners are

encourage to allow their contractor to apply for the permits to assure eligibility in Consumer Protection programs which have been established. It should also be noted that the State has implemented a series of new specialty licenses that also requires more responsibility for permitting on the contractors' part. Homeowners with proper skills may also apply for permits if they are doing their own projects within their home. In general, permit applications should include a plot plan for determining zoning compliance and sufficient "structural" details to show compliance with the State Building Code. Residential permits which comply with Code and local regulations are issued within two to ten days of the completed application being submitted.

During the fiscal year 592 building, 296 gas, 297 plumbing, and 550 wiring permits were issued. Of the building permits 6 of those were new dwellings, dwelling units in a townhouse style project. This reflects a slight decrease in new individual dwellings in two different configurations. The revenues generated from the fee's for permits issued during the year, and from other misc. fee's amounted to approximately \$194,000.00 dollars, which was a slight reduction from the prior fiscal year. This shows a fairly level and stable amount of construction activity and revenue for the year.

Once again the entire staff also wishes to thank the Town's people and Contractors for their support and cooperation, and we look forward to working with you to take care of your planning, permitting and inspection needs in the up-coming year.

Peter N. Tartakoff, Inspector of Buildings  
Lisa Kirby Principal Clerk  
William Erickson, Lou Travaglini Wiring Inspectors  
Paul J. Elder, Joseph Zacchilli Plumbing and Gas Inspectors

#### **COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee recommended and Town Meeting approved appropriations totaling \$341,100 for community housing, open space and historic preservation projects in fiscal 2012. The CPA reserve balance after these appropriations was \$1,190,884.

Community preservation funds available to Holliston come from the CPA surcharge of 1.5% on property tax bills and the matching state funds from the Commonwealth. These funds can only be utilized for the purposes of open space, community housing, historic resources, recreational open space and CPC operations. These resources cannot be allocated for other town services or substitute for related services already provided by the Town.

The Community Preservation Committee (CPC) was established following the Town of Holliston's acceptance of the Community Preservation Act (Chapter 267 of the Acts of 2000) in 2001. The purpose of the Community Preservation Act is to assist communities in planning for the future by establishing independent financial support and an independent board to recommend directly to Town Meeting action steps to enhance the community preservation of the Town in the three areas of:

- Community Housing
- Historic Resources
- Open Space

As approved in Holliston, the CPA provides for the following:

- A surcharge on each property tax bill of 1.5%.
- Exemption of the first \$100,000 of residential value.
- Exemptions for those who qualified for low-income housing and low and moderate-income senior housing.

A Holliston Community Preservation Act By-Law established a nine member Community

Preservation Committee of which four members are appointed by the Board of Selectman and five members are designees of the following specified town commissions, board or authority:

- Conservation Commission
- Historical Commission
- Housing Authority
- Park Commission
- Planning Board

#### Restrictions on Spending

The CPA provides for local autonomy in deciding where and how funds from the Community Preservation fund will be spent. A minimum of 10% of annual revenues must be spent or reserved for the acquisition, creation and preservation of:

- Open space 10% Not including land for recreational use
- Historic resources 10%
- Community housing 10%  
30%
- The remaining 70% may be allocated among the three areas and recreational open space and up to 5% of the fund can be applied to CPC operations.

Recommendations of the CPC to Town Meeting must include their anticipated costs. Town Meeting may not exceed recommended spending by the CPC or add additional items not initiated by the CPC.

#### CPA Appropriations in Fiscal 2012

In fiscal 2012, the Community Preservation Committee recommended and Town Meetings of October 24, 2011 and May 7, 2012 approved appropriations of CPA funds totaling \$341,100 for purposes involving community housing, open space and historic preservation as shown below.

CPA Appropriations in FY12		
Category	Appropriation	Percent
Community	\$322,000	94.4%



Housing		
Open Space	18,200	5.3%
Historic Resources	900	0.3%
Total	\$341,100	100.0%

The CPA appropriations approved in fiscal 2012 by category shows that funding to support the creation of community housing represented 94.4% of the total commitment of CPA funds.

<b>Detail of CPA Appropriations in FY12</b>		
<b>Category</b>	<b>Purpose</b>	<b>Amount</b>
Community Housing	Housing Trust – Rehabilitation of Burnap Road condominium for sale as affordable unit	\$100,000
Community Housing	Holliston Housing Development Corporation – Soil testing to determine feasibility of building affordable housing at property located on Jasper Hill Road	22,000
Community Housing	Housing Trust – To purchase parcel of land to donate to Metro West Greater Worcester Habitat for Humanity housing project	200,000
Open Space	Conservation Commission – Development of a management plan to preserve, restore and improve environmental benefits of Lake Winthrop	17,000
Open Space	Upper Charles Conservation Land Trust – Materials to build four kiosks at the entrances of Wenakeening Woods in Town	1,200
Historic Resources	Historical Commission – Replacement of Town cemetery signs with historically accurate descriptions of the cemetery	900
Total		\$341,100

#### CPA Resources in FY12

Funding for CPA projects comes predominately from the local 1.5% surcharge on property tax bills and to a lesser extent from the Commonwealth's matching funds. Bank interest from CPA fund deposits and penalties for nonpayment constitute the balance of receipts available to the Town.

<b>CPA Actual Receipts in FY12</b>		
<b>Source</b>	<b>Receipt</b>	<b>Percent</b>
CPA Surcharge	\$394,001	77.8%
State Match	102,570	20.2%
Bank Interest	9,376	1.8%
Other	790	0.2%
Total	\$506,737	100.0%

#### CPA Appropriation History, FY03-FY12

Community housing, historic resources and open space have been the three main beneficiaries of the application of CPA funds in Holliston over the ten years from fiscal 2003 through fiscal 2012. Of the total CPA appropriations of \$4.9 million during this period, community housing projects totaled \$2.2 million or 45.7% of the total, open space purchases totaled \$1.4 million or 28.6%, and historic resources projects totaled \$1.0 million or 21.3% for a total of 95.6%.

#### CPA Revenue History, FY02-FY12

In the 11 years including fiscal 2002 through fiscal 2012, Holliston has generated \$5.9 million in available CPA revenues for community preservation projects. The revenue mainstay is the CPA surcharge that represents 58.8% of total receipts, followed by the state reimbursement share at 37.3%. The state reimbursement represents one less year of receipts than the surcharge since the first year for collecting the CPA surcharge was fiscal 2002 but the first year of the state reimbursement was in fiscal 2003. Bank interest and penalty fines produced the balance of CPA revenue.

#### State Matching Funds

An important advantage of the CPA for Holliston is that from fiscal 2003 through fiscal 2008, the Commonwealth provided a 100% match of the Town's CPA surcharge. The match is based on the prior year's actual surcharge. However, as a consequence of a slow housing market and more communities adopting the CPA law, the state share for Holliston declined to 67.6% in fiscal 2009 and further decreased each year to now 26.6% in fiscal 2012. Over the past 10 years, Holliston has received \$2.2 million in state CPA funds.

#### CPA Reserve Balances

The CPA reserve balance after the final fiscal 2012 appropriation at the May 7, 2012 Town Meeting was \$1,190,884. The undesignated reserve of \$882,897 represented 74.1% of the available balance, followed by Historic Resources at \$153,569, Open Space at \$144,015 and Community Housing at \$10,403.

#### Community Preservation Committee

The structure of the CPC, with representatives of five Holliston boards or commissions and four at-large members, provides it with expert knowledge of a broad array of town issues which is important as it evaluates a wide variety of proposals submitted for consideration. The nine members of the CPC and their designations in fiscal 2012 are shown below.

<i>Name</i>	<i>Designee of</i>
Samuel R. Tyler, Chairman	Board of Selectmen
Chris Bajdek	Conversation Commission
Frank Chamberlain	Historical Commission
Warren Chamberlain	Planning Board
Thomas J. Dumas	Housing Authority
Rachel Kane	Board of Selectmen

Melissa Kaspern  
Elisabeth Newlands  
Michael P. Pelon

Park Commission  
Board of Selectmen  
Board of Selectmen

The CPC has been in operation for 11 years and a strength of the Committee is that four of the nine original members designated or appointed in 2001 are still serving on the Committee. George Johnson, an original member appointed by the Board of Selectmen and an active member of the Holliston Open Space Committee stepped down from the CPC this year. George was instrumental in the CPC's recommendation and subsequent approval at Town Meetings of the purchase of three different parcels of land totaling 325 acres that will be permanently preserved as open space for the enjoyment of the citizens of Holliston. Also leaving the CPC this year was Peter Rosati, the designee of the Conservation Commission. We thank both for their service to the Town of Holliston. We also thank Susan Woodrow who serves ably as the CPC's Administrative Assistant.

### **CPC Website**

Additional information about the work of the Holliston Community Preservation Committee is provided on the CPC's Website:

**[www.townofholliston.us/CPC/CPCTOC.html](http://www.townofholliston.us/CPC/CPCTOC.html)**. CPA grant application instructions and forms also are available on the Website. The CPC can be contacted by mail addressed to Holliston Town Hall, 703 Washington Street.

### **CONSERVATION COMMISSION**

The Conservation Commission is a volunteer board comprised of seven members appointed by the Board of Selectmen. The Commission has statutory responsibility for administering the Massachusetts Wetlands Protection Act (General Laws Chapter 131, Section 40), the Holliston Wetlands Administration By-Law (Article XXX of Holliston General By-Laws), and other relevant laws, including the Rivers Protection Act. The Commission also manages approximately 1,249 acres of open space land that has been donated or purchased for open space conservation and/or wetland protection purposes. For FY12, the Commission is pleased to report the acquisition of interests in new open space properties at Rocky Woods Trail, Shaw Farm Road, and Balancing Rock Village.

The Massachusetts Wetlands Protection Act and Holliston's Wetlands Administration By-Law, and their implementing Regulations, protect Holliston's natural assets, including wetlands, related water resources and certain adjoining upland areas, by providing for prior review and control of activities deemed to have a significant or cumulative adverse effect upon protected resource values. Activities within 100 feet of a wetland or 200 feet of a stream or vernal pool are subject to protection under either or both laws.

During FY12, the Commission held 24 public meetings, including 17 Notice of Intent (NOI) hearings and 2 hearings to amend previously-issued permits (Order of Conditions). Permits issued included: 17 Orders of Conditions (OoC), 2 OoC Amendments, 5 Extensions to Orders of Conditions, and 12 Certificates of Compliance for completed projects. The Commission also reviewed 21 Requests for Determination of Applicability and issued 21 Determinations. Wetland fees received totaled \$28,700, including \$9,062.50 in fees under the state statute and \$19,637.50 in Town by-law fees.

The Conservation Commission is also responsible for authorizing and regulating breaching of beaver dams following the determination of a threat to human health or safety by the Board of Health under M.G.L. Chapter 131, Section 80A. During FY12, the Commission issued 3 such emergency certifications under this authority. The Commission also issues permits for the installation of any flow devices to mitigate flooding associated with beaver dams.

In the discharge of its regulatory responsibilities, the Commission is supported by a part-time staff of two; the Conservation Agent, who works 20 hours/week, and the Conservation Assistant at 18 hours/week. When an application is received, the Conservation Agent initially reviews the application and site plans for completeness. The Agent makes site visits, takes photographs, and reports back to the Commission during the review process. Following the Commission's public review process, the Agent and the Assistant collaborate to prepare and issue the decision documents. Furthermore, in today's economic climate, most lenders are now requiring that all Orders of Conditions be closed out with a Certificate of Compliance that is recorded at the Registry of Deeds. The Assistant frequently assists the public (buyers, sellers, and their agents) with recovering and recording the record documents in order for them to complete transactions involving their Holliston properties.

As noted, the Conservation Commission is also responsible for the maintenance and upkeep of Holliston's protected open space properties. This past year, with the Parks and Recreation Department and the financial support of the Community Preservation Committee, the Conservation Commission has begun to develop a comprehensive management plan for Lake Winthrop. The Commission was invited to speak on two HCAT (Holliston Cable Access Television) "Just Thinking" shows with Mary Greendale. Chairman, Allen Rutberg was part of a two-person panel discussing the impact of beavers and their dams on public and private properties. Conservation Agent, Charles Katuska was involved with a 3-person panel discussing the aquatic vegetation management of Lake Winthrop.

During FY12, the local Boy Scouts of America have also worked with the Commission and staff to complete their Eagle Scout projects on Holliston open space land. Two major Eagle projects were completed this year: the installation of an educational kiosk and a parking sign in the Adams Street Conservation Area parking lot; and a trail research and marking project for the Adams Street and Fairbanks Conservation Areas, which also involved the creation of a new trail map in conjunction with the New England Mountain Bike Association (NEMBA). The Commission greatly appreciates the Scouts' efforts.

The Conservation Associates, a volunteer group of concerned citizens interested in managing and improving public lands in Holliston, actively support the Conservation Commission in the management of the Town's open space properties. The Associates conduct on-the-ground activities in such areas as Land Management, Environmental Education, Recreation on Conservation Land, and implementation of Holliston's Open Space and Recreation Plan.

The Conservation Associates was founded to be a distinct body under the jurisdiction of the Holliston Conservation Commission (HCC). The Associates' current officers include Marc Connelly as Chair and Mary Curran as Secretary/Treasurer. The Associates generally meet monthly and welcome any interested town residents to attend their meetings and participate in their activities. At their meetings this year, many projects

were planned and subsequently executed. The results of the walks, talks, flora and fauna sightings, and other conservation or nature activities were also discussed. The Associates' services are greatly appreciated by the Conservation Commission.

Several "walk and talks" were hosted for the public throughout Holliston. During the annual winter walk in February through Wenakeening Woods (off of Summer Street and the Rail Trail), it was exciting to find an immature mink (deceased) in good condition. In April, the Associates hosted their annual vernal pool talk with Marc Connelly at the Daniels Property on Hollis Street. Approximately 20 people, both adults and children, attended. In celebration of Earth Day, the Associates gave away white pine seedlings and sunflowers. In June, Marc Connelly gave a talk on Edible and Medicinal Herbs near the Village Plaza and the Rail Trail, which was followed by gelato and socializing at Dolce Tempo. The summer birding walk was given by Donna Cohen, Ph.D. at the Waseeka Audubon property off of Mill Street in Holliston and Clinton Street in Hopkinton. To finish the year, the Associates hosted a walk along the Rail Trail starting at Blair Park (across from CVS) and then through the Highland Street tunnel, which has been newly rehabbed. During this walk, Diane Crefeld coordinated the Associates and students from Norfolk Agricultural and Technical High School to help pull invasive garlic mustard along the trail in Blair Park.

In April, Marc Connelly was part of a three-person panel regarding Bee Keeping and the colony collapse disorder on Holliston's Cable Access Television (HCAT) show, "Just Thinking."

Clean-up and maintenance projects continue on several Conservation properties. These included clean-up and trail maintenance at the Daniels property and the re-installation of trail markers from the Daniels' property entrance near the high school through to the Poitras property. In support of the town-wide America in Bloom contest, the Associates also helped to clean-up and beautify the entrance to the Poitras property next to the Holliston Historical Society.

The permits to build a timber boardwalk through the Rees Conservation Area behind the Miller Elementary School are moving forward and the Associates hope to complete the boardwalk during 2013.

During the year, the Associates participated in several seminars. In January, there was a town-wide forum meant to bring together various groups interested in the environment. A WikiPage Conservation Umbrella website was created and organized by Diane Crefeld to include all of the Holliston groups with environmental interests. It can be found on the internet at <http://conservationumbrellaofholliston.wikispaces.com/home> In November, the Associates attended a talk by the author of *The Granite Kiss: Traditions and Techniques of Building New England Stone Walls*, Kevin Gardner. This was very interesting as there are so many miles of abandoned stone walls on Holliston's conservation land.

The Associates collaborate with the Boy Scouts and the Holliston Garden Club. The Boy Scouts are looking for projects to design, create, and implement so that the scouts can earn their Eagle Scout ranks. The Associates are happy to assist them in determining appropriate projects that will benefit all of Holliston. The Garden Club and the Associates are working together to promote common floral and natural resource issues. In addition, the following ongoing projects continue: the Conservation Land Stewardship Program, Adopt-a-Highway clean-up program, and the Elm Tree Restoration Project.

Public service and environmental education are also important parts of the Commission's role. Both the Agent and the Assistant provide information to the public regarding not only the laws and regulations that pertain to wetlands, but information on Holliston's Conservation Lands and the numerous passive recreation trails, potential environmental threats (e.g., Asian Longhorn Beetle), and how to manage beaver flooding issues while complying with the law.

For more information about the Commission and the Associates, including Conservation Land

trail maps, please visit their Web sites, [www.townofholliston.us/ConCom/index.html](http://www.townofholliston.us/ConCom/index.html) or [www.townofholliston.us/ConAssoc/index.htm](http://www.townofholliston.us/ConAssoc/index.htm). A hard copy of the *Conservation Lands in Holliston* map is also available at the Conservation Commission office at Town Hall.

Allen T. Rutberg, Ph.D., Chair

Ann Marie Pilch, Vice Chair

Christopher Bajdek, Commissioner

Shaw Lively, Commissioner

Charles Katuska, Agent

Richard Maccagnano, Commissioner

James McGrath, Commissioner

Rebecca Weissman, Commissioner

Sheri O'Brien, Assistant

### COUNCIL ON AGING

As the Center continues to grow, COA Board Chair Bob Malone and Director Lina Arena-DeRosa thought it best that everyone understand *how much* growth our Center has had in the last seven years (2005-2012). The statistical information below tells the story of our growth:

	2005	2012	% increase
Number of seniors in Holliston	2,022	3,186	58%
Number of seniors who use the Center (unduplicated)	345	1,692	390%
Number of seniors who use the Center (total visits)	2,370	11,458	383%
Weekly Programs (cultural, educational, social)	5	18	260%
Twice Weekly Lunch Program (average attendance)	12	35	191%
Seniors needing Outreach Services	49	319	551%
Seniors using transportation program (unduplicated)	56	209	273%
Rides provided by transportation program (total)	496	3,237	552%
Fuel Assistance Help	0	48	480%
Grants received over seven year** (not including Fall Fair, donations or SSF fundraising activities)	\$3,000	\$185,492	
Volunteer Hours (Annual)	3,470	10,836	212%
Town Appropriated Budget	\$152,000	\$165,292	8%

The Center offers classes from A to Z (Art to Zumba), all popular and doing well. From

classes in computer (PC and iPad), to health initiatives (Exercise, Yoga, Zumba, Chi Gong, Pilates, blood pressure) to education programs (art, chorus, knitting, quilting, photography, legal and writing), the Center's many varied offerings continue to grow. Our lunch program is exploding with an average of 35 participants twice-weekly (catered by a local restaurant and served by volunteers) and our monthly breakfast program now has over 40 regular participants. Moreover, the Center offers monthly "special programs", from theater presentations to special holiday luncheons to historical lectures. And our five day, two van transportation program is considered a model for a small town.

Outreach and SHINE have also seen an enormous amount of growth. Calls come from many who need help as caregivers for ailing partners, parents and friends or individuals who are coming home after a hospital or rehab stay. Gently used medical equipment is available for anyone who needs it, and information is available for those who need fuel or food stamp assistance. Understanding Medicare and health insurance decisions is done through our SHINE counselor who has also been extremely busy as Holliston's population continues to age.

NO town funds are used for any of these programs; tax dollars pay for the use and upkeep of the Center's building, two full-time and one part-time staff position, some van driver hours, our bi-monthly newsletter as well as Center supplies. All other expenses and staff (instructors) are paid through fundraising, donations and grants. Programming continues to expand and the Center's biggest problem is scheduling space in the building.

The Center also struggles with enough parking for everyone. So with the help of the highway department, the town planner and the COA building committee, a turn-around was created to make the parking lot safer for everyone. New parking lot lines, new signs and new handicap spaces were also created. Even though no new spaces have been added, at least for now, the parking lot is safer for those who use it.

Intergenerational programs continue to be highlighted as well; the Center now boasts six annual programs between the high school and middle school. We also work closely with Youth and Family Services so that students who need community service hours can come to the Center and work alongside seniors. Moreover, the Center hosted over 10 National Honor Society students as well as an Eagle Scout, who all did their leadership projects here at the Center. Finally, when the Center needed a new logo, it asked the High School Art Department to help out. A competition was created and a junior won a \$100 gift prize for the creation of the Center's new icon symbol.

With all this growth, the Center is hoping that 2013 will bring another part-time staff person to help with this important work and programming. As of 2012, only 1/2 of 1 percent of the total town budget is given to the work at the Holliston Senior Center. With Holliston's elder population exploding in the next five years, the Center is becoming an essential place for information, for wellness and for programming for anyone 55 and older.

### **ELDERLY AND DISABLED TAXATION COMMITTEE**

The Elderly and Disabled Taxation Committee and its Taxation Fund were created under Massachusetts General Law Chapter 60 Section 3D in 1998. The committee consists of John Cronin, Chairman of the Board of Assessors, Mary Bousquet, Treasurer/Collector, Laura Matz, John Hunt and James Lane, community representatives as appointed by the Board of Selectmen.

The goal of the committee is to provide tax relief to elderly and disabled taxpayers by using the Town of Holliston's Taxation Fund that is supported through private donations.

Each applicant is required on an annual basis to submit an Application for Property Tax Relief by February 1. The applications are reviewed by the Committee to insure that they meet the income/assets guidelines of income of less than \$20,000 and/or total assets of less than \$200,000. The committee then determines, based on available funds, the amount each applicant receives. Applications are confidential and only reviewed by the Committee.

During fiscal year 2012, we received eight applications for assistance and we provided relief to one of those taxpayers who met the stated criteria for a total of \$2,194.14. Five applicants received various state exemptions to assist them with their taxes through the Assessors Office and one applicant did not meet the qualifications. As of June 30, 2012 we have available funds of \$7,013.09.

Donations can be made to the Elderly and Taxation Fund by sending a check made payable to the Town of Holliston and mailing it to Treasurer/Collector, Town of Holliston, PO Box 6737, Holliston, MA 01746, or by stopping by the Treasurer/Collector's office. All donations are greatly appreciated.

### **EMERGENCY MANAGEMENT**

Holliston Emergency Management focused its energies on the four phases of emergency management; mitigation, preparedness, response and recovery.

Working with the Massachusetts Emergency Management Agency (MEMA), the Town maintained its Comprehensive Emergency Management Plan (CEMP) in a web-based electronic format (eCEMP). The Town also continued using the state's web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents.

The Emergency Management Director (EMD) serves as the Chairman of the MetroWest Regional Emergency Planning Committee (REPC), comprised of representatives from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The REPC coordinates regional efforts to meet the goals and missions of the Emergency Planning and Community Right-to-Know Act, Public Law 99-499.

The EMD worked closely with the Local Coordinator from the MEMA Region 1 Office in Tewksbury, and attended several meetings of the Massachusetts Emergency



Management Team (MEMT) and the Emergency Management Directors Advisory Committee (EMDAC) at the MEMA State Emergency Operations Center (EOC) in Framingham.

Following Tropical Storm Irene (FEMA-3300-DR) in August and the Severe Storm and Snowstorm in October (FEMA-4051-DR), the EMD worked with the Disaster Recovery Division of MEMA, and Disaster Recovery Specialists from the Federal Emergency Management Agency (FEMA) in completing the application process to obtain reimbursement for Category B (Protective Measures) mitigation funding.

Michael R. Cassidy, Emergency Management Director

### **FIRE DEPARTMENT & AMBULANCE CORPS**

In accordance with NFPA 1201, *Standard for Developing Fire Protection Services for the Public*, the Fire Department has programs, procedures, and organizations for preventing the outbreak of fires in the community and for minimizing the danger to persons and damage to property caused by fires that do occur. The fire department also carries out other compatible emergency services as mandated by federal, state and local regulations and standards.

Our activities during the year can be classified in the following areas:

#### Fire Prevention and Risk Reduction

The department used state *Student Awareness of Fire Education* (S.A.F.E.) grant funds to support its continued presence in the schools and community, conducting programs and outreach using specially trained fire and life safety educators. In September, the Fire Chief presented at the 17<sup>th</sup> Annual Massachusetts Fire & Life Safety Public Education Conference in Westford. The Fire Chief also delivered workshops in May at the Massachusetts Association of School Business Officials in Brewster, and in June at the NFPA Conference & Expo in Las Vegas. Working with the Holliston High School, the Fire Chief facilitated beta testing of 10<sup>th</sup> Grade Evaluation for the Massachusetts Department of Fire Services, to document what students have learned and retained about fire safety.

#### Fire Suppression

The Fire Department responded to several structure fires during the year, including a house fire on Willowgate Rise in July and an storage building fire on Woodland Street in April.

#### Rescue and Emergency Medical Services

The majority of the department's run volume continued to be response to emergencies by the members of our on-call ambulance corps. Numerous times during the year, two (or more) ambulances were providing medical care to patients concurrently. During the year, 47% of our patients were transported to MetroWest Medical Center, Framingham; 21% of our patients were transported to Milford Regional Medical Center; and 8% of our

patients were transported to MetroWest Medical Center, Natick.

#### Hazardous Materials

The Fire Department responds to hazardous materials releases in the community, ranging from spills on the roadway after a motor vehicle accident, to major releases from fixed or mobile containers. The response capabilities range from a firefighter with a fleet pickup truck, to dozens of firefighters using specialized containment and mitigation supplies from the Rescue Truck.

#### Disaster Planning

The Fire Department worked closely with Holliston Emergency Management, the Massachusetts Emergency Management Agency, the Massachusetts Department of Public Health, and the Department of Homeland Security in planning for all-hazards incidents. The Fire Chief serves as the Chairman of the MetroWest Regional Emergency Planning Committee (REPC), comprised of representatives from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The REPC coordinates regional efforts to meet the goals and missions of the Emergency Planning and Community Right-to-Know Act, Public Law 99-499.

#### Training

The Fire Department conducted regular in-house training for its call firefighters and EMTs, which was coordinated by Training Officer Shawn Connors, Assistant Training Officer John Gagnon, and EMS Training Coordinator Jim Martin. Using resources from the National Firefighting Academy, the Massachusetts Firefighting Academy, and professional colleagues in the healthcare field, we kept the members of the department up to date on the current job performance requirements of their respective positions. Members are encouraged to participate in outside training opportunities. In April, the Fire Chief attended the *24<sup>th</sup> Annual National Fire and Emergency Services Dinner and Seminars* in Washington, DC; hosted by the Congressional Fire Services Institute. In June, the Fire Chief attended the *NIJ Conference 2012* in Arlington, VA and the *Shared Services Summit* at Harvard University in Cambridge.

#### Emergency Responses

The Fire Department responded to over twelve hundred incidents:

Fire Log Incidents - 483	(Estimated dollar loss
	\$614,400)
Ambulance Log Incidents - 838	(759 Patients Transported)

Michael R. Cassidy, Fire Chief

#### **GOLF COURSE ADVISORY COMMITTEE**

The Town is in the fourth year of a five year contract with New England Golf, Inc. for management and maintenance of the Town owned Pinecrest Golf Course. The town realizes \$235,000 each year from the revenues of the golf course operation from the contract with New England Golf.

The GCAC continued capital improvements included extending the cart path on the 1<sup>th</sup> & 10<sup>th</sup> tees up to the 17<sup>th</sup> & 18<sup>th</sup> holes. In addition, potholes throughout the course were filled and leveled, rocks were removed from fairways, shrubs were pruned around the clubhouse and the beds were edged and mulched. As volunteers, John & Deborah Moore continue to expand and maintain the flower plantings along the fence and throughout the property with plantings at each hole, around the clubhouse & window boxes on the deck. Cedar Lawn Landscaping volunteered their expertise to edge & mulch the entrance to the clubhouse in preparation for the America in Bloom contest. The Pinecrest Golf Club was awarded one of four local awards with gratitude and admiration from both AIB judges for the "exceptional quality, beauty, and care of the property."

The Master Plan is displayed in the BOS meeting room at town hall.

The BOS oversees the clubhouse operation under a separate contract.

Deborah A. Moore, Chair,  
Peter Patch

Larry Wise, Vice Chair,  
Robert Smith

Cryso Lawless  
Steven Stone

### **BOARD OF HEALTH**

The mission of the Board of Health is twofold: to promote and protect the public health and safety, and to protect the environment. The Board seeks to meet these goals through proactive service, by continually reviewing and expanding our efforts in response to the needs of the community, and by serving as a resource for residents and other Boards/Committees. Additionally, it is our responsibility to promulgate and ensure compliance with Health Department, Town and State regulations under our jurisdiction.

The Board of Health meets on Thursday evenings at 7:00 p.m. in Rm. #014 at Town Hall on the first and third Thursdays of the month. The meeting agendas are available by contacting the Board of Health office (508-429-0605) or by accessing the Town's website ([www.townofholliston.us](http://www.townofholliston.us)). The Board of Health is comprised of three members, Richard Maccagnano, Chairman, Kenneth Lefebvre, Vice-Chairman and Karen McManamon. Eric Dickinson was elected to the Board of Health for a three year term of office on 5/22/12. We thank Ken Lefebvre for his dedicated service to the Board. Staff personnel include Health Director/Health Agent Ann McCobb, R.S., MT (ASCP), clerks Lisa Deering and Ann Adams. The Board of Health receives part time consulting services from Richard Westcott, P.E. and Leonard Izzo, R.S., CHO, Food Service Inspector. The Board would like to recognize and fondly remember Michael Graf, R.S., CHO, a dedicated consultant to the Board, who passed away in the Fall of 2012.

The Board offers services that include administering and enforcing public health codes (State and local) relative to septic systems, housing, food service, private wells, beaches, semi-public swimming pools, tobacco control and animal inspector's duties as well as other areas. The Board of Health provides wastewater and private water supply plan reviews and permitting.

As a non-sewered community, environmental health comprises a major portion of the department's workload. The Board held hearings for 12 variances and local upgrade approvals for septic system upgrades. The Board received applications for 33 Disposal

System Construction Permits for new construction, 50 septic system upgrade permits, and 1 sewer ejector pump applications. There were 13 private well permits issued. There were 15 septic system repairs, 7 septic system plan revisions, 87 soil test applications, 5 swimming pools, 4 site plan reviews and 1 definitive subdivision (Rocky Woods). 54 applications were reviewed for building additions.

Leonard Izzo, R.S., CHO, provides periodic inspections of food establishments as required by State Code; follow-up visits and emergencies are handled as needed. This year 83 food establishment permits were issued which include temporary food service permits for non-profit organizations.

DEP licensed inspectors perform Title 5 Septic system inspections for property transfers or at time of a property change of use. A list of licensed inspectors and educational brochures to assist residents with the inspection procedure are available in office or on the Mass DEP website. This office has record of septic system plans for many properties. Residents are encouraged to call the Board of Health office with any questions they may have regarding the care of their septic system. A total of 108 Title 5 Inspection Reports were received and reviewed.

West Nile Virus & EEE - MDPH, Town and Central Massachusetts Mosquito Control Project (CMMCP) officials continue efforts to educate, and advise residents of preventive measures to avoid human transmission of diseases spread by mosquitoes. The MDPH conducts a surveillance program to monitor the virus in mosquito species. CMMCP treats catch basins for mosquito larva in early spring as a source reduction measure and conduct brush cutting. CMMCP conduct weekly spraying for adult mosquitoes by resident request only during the summer months by calling 508-393-3055.

Disease Prevention - Century Health Services, under agreement with the Town, provides State mandated case investigations of communicable diseases by a Registered Nurse. This year the following diseases were reported, 3 campylobacter enteritis, 1 haemophilus influenza, 7 hepatitis C, 32 Lyme cases, 3 norovirus, 2 salmonella. All information is confidential. The MA DPH provides and ships vaccine at no charge to local physicians who wish to enroll in the vaccine for children program. The State DPH implemented an electronic system, MAVEN, for comprehensive communicable disease monitoring.

Prescription Medication drop-off is available at the Police Station for unused and expired medication. Proper disposal keeps ground water protected and drugs from unintended use.

Sharps Disposal - Tina Paul, RN, MS., an intern at Worcester State College, wrote a proposal, "Just Don't Get Stuck" for a four town shared program for safe needle disposal to address resident needs and to comply with sharps ban in solid waste. The area towns have not implemented the program.

The Board thanks Dr. David Schwarz and staff of the Ashland Animal Hospital for volunteering his professional services to conduct the annual rabies vaccination clinic for

dogs and cats. A total of 42 dogs and 35 cats were vaccinated at the Highway Department on March 31, 2012.

Animal Inspector's Report - Pet owners are required by law to vaccinate dogs and cats for rabies. Animal Inspector Donald Kramer's duties include dog and cat quarantines following reported bites or scratches. Five dogs and two cats were quarantined. The State Division of Animal Health requires annual inspections of barns. Thirty (30) barns were inspected. The animal census as of January 1 is as follows: 169 horses, 9 donkeys, 50 goats, 20 sheep, 5 oxen, 87 chickens, 2 turkey, 7 alpacas, 2 rabbits and 5 pigs.

Emergency Preparedness - The town is one of 34 towns in the DPH Region 4A sharing in resources and planning for emergencies. Holliston's Medical Reserve Corps is known as Holliston Emergency Response Corp (HERC) and has 3 active volunteers on the Executive Committee. Residents are invited to volunteer in a medical or non-medical capacity; an application is available on the Town Board of Health website. Thanks to the HERC Executive Committee, Kathryn Shore, William Tobin, and Barbara Kattman for their dedicated work. The Region hired Ryann Bresnahan to assist towns update Emergency Dispensing Site plans.

The Board offered free seasonal flu vaccinations to town residents and employees at the Placentino School, Senior Center and the Town Hall. In all, a total of 5 seasonal flu clinics were offered with 638 vaccinated. The clinics were organized by Health Department employees and staffed by HERC volunteers with the assistance of Dr. Laura Zisblatt and Kathryn Shore, RN. The Board received Town Meeting approval to continue an Inoculation Revolving Account to receive deposits of insurance reimbursements for administration and purchase of flu vaccine.

Board received over 64 miscellaneous complaints for housing, odor, noise, beavers, trash and various other matters.

Covanta Transfer Station - The Board extended a contract with Brian Moran of Norfolk RAM Group to provide services as a compliance officer for the station funded by Covanta.

The Board of Health accepted the Hydrogeologic Study and the findings required in the Casella Site Assignment as a determination that the probability of long-term adverse water quality impact of the transfer station storm water runoff discharge on the Town of Holliston water supply wells is very low. Town Counsel determined that the Site Assignment is complete.

General Fund deposits made to the Town Treasurer totaled \$71,992.

Richard Maccagnano, Chairman  
Karen McManamon, Member

Kenneth Lefebvre, Vice-Chair through May 22  
Eric Dickinson, Member elected May 22, 2012

## **HIGHWAY DEPARTMENT**

Under the direction of the Board of Selectmen, Park Commission, and Planning Board, this department is responsible for the maintenance and rehabilitation of town owned roadways and appurtenances. These maintenance procedures include the following areas: all athletic fields, recreation areas, municipal grounds, town building maintenance, roadside brush cutting and tree removal, the cleaning of drainage brooks and collectors, subdivision roadway construction inspections, plan reviews, roadway opening permits and inspections, and snow and ice removal and control. Personnel reductions in the past and increases in the town's infrastructure have impacted the department's service level. Services pertaining to public safety have been established by priority.

**PERSONNEL:** The Highway Department has thirteen positions in the department consisting of a superintendent, office manager, head foreman, two crew chiefs, tree foreman, mechanic, five heavy equipment operators and grounds/maintenance supervisor. The grounds/maintenance supervisor position is split between the Highway, School, and Park departments; 50% Highway, 25% each for School and Park.

**EQUIPMENT AND BUILDINGS:** The Highway Department purchased a new one ton truck and plow to replace an older one, and a new sidewalk snow plow machine with snow blower.

**STREET MAINTENANCE OVERVIEW:** The department is working in concert with state and local officials to plan and secure funding for roadway projects. The department also implements systems to evaluate, inspect, design, and repair the town roadway infrastructure.

**SURFACE TREATMENT, OVERLAYS, RECLAMATIONS:** Road reclamation, milling, and/or binder asphalt paving were completed on Birch Rd., Cedar Rd., Lakeshore Dr., Cabot Rd., Cottage Dr., Adams St., and Hanlon Rd. South St., Indian Ridge South, the Senior Center parking lot, the Goodwill Park parking lot, and Linden St. were paved. Engineering plans for sidewalks and roadway improvements to Church St., Elm St. and Grove St. were begun.

**DRAINAGE:** The Highway Department routinely performs repairs to the existing drainage systems in the town. Upgrading the drainage system involves engineering and designing the type, size and elevation of the proposed drainage system. Work consists of removing and resetting drainage castings to grade, rebuilding drainage structures, replacing drainage lines, rod and clean existing lines. Phase 1 of the drainage improvements to the Mudville area west of Pleasant St. was completed.

**ROADSIDE BRUSH TRIMMING AND TREE TRIMMING:** The department routinely schedules roadside brush trimming as necessary in all sections of town, paying particular attention to sight distance hazards. All school walking routes, parks and grounds are also trimmed. This year, in partnership with the Tree Warden, funds were added to our Outside Tree Removal account in order to pursue a more aggressive approach to maintaining town owned trees.

**LINE PAINTING:** All designated streets with painted centerlines, edge lines, directional markings, parking lines, stop lines and crosswalks were maintained to insure motor vehicle and pedestrian safety.

**STREET SWEEPING:** All town roadways were swept to clear winter road treatments.

**BASIN CLEANING:** All town drainage structures were cleaned in the spring of silt and debris to insure proper storm drainage.

**WINTER ROADWAY MAINTENANCE:** During an unusually mild winter, the town, along with outside contracted equipment, responded to only 5 snow and ice storms that included plowing, sanding, and snow removal operations on all town roadways, municipal buildings, schools, and designated sidewalk areas.

**DAILY MAINTENANCE:** The town maintains all roadways in relation to pothole repairs, fatigued asphalt areas, damaged shoulder repairs, guardrail maintenance, sign repairs and installations and roadside brush cutting.

**INSPECTIONS:** The Highway Department is also responsible for the issuance and inspection of all roadway permits, subdivision plan reviews, and construction inspections.

**GROUNDS MAINTENANCE:** The town also maintains all schools, parks, and municipal areas by implementing the following:

- Mowing, trimming, fertilizing, seeding, aerating and rolling of all town grounds.
- Maintenance of baseball field infields and line painting of all fields.
- New installation and repairs to all play equipment, baseball backstops, and bleachers.
- Maintenance of all tree and shrubbery at municipal buildings, schools, sidewalks, and roadsides.
- Leaf cleanup of all town buildings, schools, and designated sidewalk areas.
- Maintains recycle area including monthly cleanup and recyclable material, relocation and aeration of leaf composting pile. Contract disk chipper for maintenance of brush disposal.
- Town owned tree removal and maintenance operations.
- Winter roadway, sidewalk, and municipal building maintenance.

**MAINTENANCE OF TOWN BUILDINGS:** Beginning July 1, 2009, the Highway Department was given the responsibility for maintenance of town owned buildings, except for the schools.

**PARK GROUNDS:** Working with the Park Commission and schools, the department executes requests when required.

**ADMINISTRATIVE:** Continue to meet with various town boards and commissions to assist in formulating short and long term planning. Continue to work with the Board of Selectmen to prioritize roadway improvement projects, and develop funding mechanisms

for their implementation. Assist the Park Commission and Conservation Commission to develop conceptual and definitive plans for town wide recreation areas. Update the State Roadway Inventory List that included documentation of roadway miles to comply with Chapter 90 funds. Continue to work with the Police Department to upgrade parking and traffic flow through the business district abutting the Route 16 corridor, and prioritize hazardous intersections.

**EQUIPMENT MAINTENANCE:** The Highway Department maintains its own vehicles and equipment, as well as those belonging to the Council on Aging and the Building Department. In addition, the mechanic performs state mandated safety inspections for all Town vehicles, as well as private owners, who pay for this service.

**ENGINEERING:** This department performs reviews, as necessary, of proposed roadway construction plans for subdivisions, on site inspections, and testing to insure that completed roadways comply with town requirements. Develop, advertise, and recommend awarding contracts for Highway maintenance projects. Prioritize road paving projects and make recommendations. Evaluate drainage problems for developing solutions, and generate construction cost estimates for various departments as required. Continue to file for roadway funding projects through Chapter 90 funds, TIP, etc.

### **PARK COMMISSION**

The Park Commission continues to provide recreation programs and oversee maintenance of Town parks and recreational facilities for the citizens of Holliston. The Park Commission also oversees the beaches of Lake Winthrop and Pleasure Point.

The Park Commission continued to work with Mission Possible on completion of the Goodwill Park Playground project; re-grading the area, installing the equipment and rain gardens in November, new plantings including trees throughout the spring, shade structures, brick walkway, benches, fencing and hard top for the parking lot in May, and signage. Opening Day scheduled for June 16<sup>th</sup> was successful with many participating in the grand opening. Also available at the opening; soccer games by Challenger, face painting, crafts, hot dogs, ice cream and music.

Working with the Police to prevent vandalism in the Parks over the course of the year there were nine offenders and nine letters of disinvite sent out to youth who were violated Park policies. Vandalism had decreased since starting this program.

In September neighbors of the High School brought forth concerns about the fireworks display put on by the Lions Club at the annual carnival. The Commission listened to the concerns and in June the Lions were required to have a ground proximity display which addressed and eliminated the neighbors concerns.

**Park improvements:** Repairs to the Patoma cabin included; new windows, new vinyl siding and covers with locks for the off-season to prevent break-ins. At Stoddard Park an Eagle Scout power washed and painted all the picnic tables and benches.



Fields continue to be maintained and assessed each spring. High traffic areas on fields have received additional seeding and watering.

Recreational Programming continued throughout the year. New programs included; horsemanship, physics, and kids sports. Hiring of summer staff was finalized in the spring for summer programs, which were well attended with record numbers of participants.

Holliston Park Commission  
Tom Chipman, Chair  
Melissa Kaspern

Inge Daniels  
Brett Morrison

Paul Healy

### **PLANNING BOARD**

The Planning Board is a five-member elected board responsible for community level planning with a focus on development and implementation of land use regulations. The Board continues to have an open Associate Member position available.

#### **Development Review of Note**

The Planning Board reviewed and approved the 7-lot Open Space Residential Development off Wilson Street known as Rocky Woods and 7.2 acres of open space were gifted to the Conservation Commission in December. Special permits were issued for the following commercial developments: 157 Lowland Street (material processing and storage), 100 Central Street (plaza rehabilitation and office addition), 136 Fisher Street (multi-tenant warehouse), 2016 Washington Street (multi-tenant restaurant and retail) and the Town's Well #7 pumphouse. The Board rejected the proposed 2 MW commercial solar project at Bullard Farm.

#### **Ongoing Construction Projects**

The Board currently holds performance bonds and provides inspections for construction of the following active single-family residential subdivisions: Constitution Village, Courtland Pines, Evergreen Square, Highlands at Holliston, Rocky Woods, and Wilson Acres. Additionally, the Board is monitoring construction of both the Balancing Rock and Hollis Hills Preserve Senior Residential projects.

#### **Zoning and Regulation Changes**

At the May 2012 Annual Town Meeting, amendments were made to Sections I-A Purpose and VI-E Special Permit Granting Authority. Small- and large-scale solar energy system provisions were added to definitions and use provisions of the by-law.

We would like to thank Highway Supt. Tom Smith for facilitating subdivision roadway inspections.

Parashar Patel, Chairman  
Geoffrey Zeamer, Vice Chairman  
Diane Lynch, Clerk

Jonathan Loya, Agent/Clerk  
Warren Chamberlain  
Karen Sherman, Town Planner

Jack Donovan

## **POLICE DEPARTMENT**

The Mission of the Holliston Police Department is to achieve effective, efficient and professional policing in partnership with the community, helping to secure a safe and just community in which human rights and responsibilities are properly respected and balanced.

We, as members of the Holliston Police Department, are responsible for protecting the rights, lives and property of those who live in and travel to this community. We serve with professional pride and want the inhabitants of the Town of Holliston to share in this pride. The Law Enforcement profession is difficult and demands dedication far beyond most other professions. For this reason, we ascribe to the following personal traits and values to be the foundation of our commitment to public service, safety, and security; Integrity, Professionalism, Loyalty, and Pride.

In an effort to provide the community every opportunity to interact with the department, our web site [www.hollistonpolice.com](http://www.hollistonpolice.com) provides updated information regarding scams, identity theft, obtaining forms, filing traffic complaints, and staying up to date regarding other law enforcement issues as well as a link to email department personnel with concerns. In addition, HPD can be found on Facebook. We invite all residents to check out these venues of social media. Lastly, we do hold media briefings twice a month to dispense pertinent information beyond what is found in the public police log.

Our department has drafted, submitted, and implemented a five year (2012-2017) strategic plan. In accordance with what the public expressed to us in a survey and stakeholder's meeting we will concentrate our efforts in the areas of traffic enforcement, juvenile issues, community affairs, and crime prevention. Our plan is available on line through our website [www.hollistonpolice.com](http://www.hollistonpolice.com) . Going forward we intend to reevaluate and potentially adjust the plan on a yearly basis.

Safety of the roadways is a major concern of this department. Through vigilant patrol and motor vehicle crash analysis we aim to reduce the number of crashes, minimize interruptions to traffic flow, and move toward a safer environment on the roadways. Funding from grants awarded out of the Executive Office of Public Safety and Security provides the budgetary support needed to target traffic enforcement in such a way to attain that safer roadways goal. In addition, we are in the process of implementing a traffic calming policy to address vehicle safety concerns specific to neighborhoods.

Despite the loss of thousands of dollars in state grant funding the Departments' School Resource Officer continues to maintain an office at the High School. His presence has resulted in a significant positive impact at the High School as well as the Middle School in terms of mediation and resolution of non-criminal matters, and he has carried out the mandates of the Community Based Justice Initiative through either court prosecutions or court diversion through the department of Youth and Family Services. Outside of the school setting our School Resource Officer takes the lead in connecting this department with the youth of the community through internships at the department, involvement in organized activities sponsored by the schools and the Park and Recreation Department,

and safety oriented policing while on patrol.

Our Investigations Division has been very productive over the past year with several substantial narcotics cases being handled, cyber crimes and identity theft being forcefully addressed, and the increase in domestic abuse being proactively countered in many ways.

Contact with the public is the essence of community policing. The public initiates this dialogue and this department is intent on keeping those lines of communication open from the initial contact, through the pendency of whatever issue is at hand, continuing through any follow up, and into the future. In addition, the personnel of this department are always willing and able to step forth for those in need in a charitable sense outside our professional capacities.

Crime prevention is at the heart of our mission as a police department. Through proactive patrol and thorough investigative procedures this department strives for the highest level of safety and security for the residents. This commitment to preventing crime before it occurs can be seen on a daily basis from those officers dedicated to the areas of domestic violence, computer crimes, elder affairs, housing, safety, juveniles, investigations, and patrol.

I would like take this opportunity to thank each and every member of the Holliston Police Department, and honor them for their continued outstanding tradition of service to the Town of Holliston.

As a community, we need to continue working together and remain constantly vigilant to ensure that Holliston remains a safe place to raise a family. We ask for your continued support and remind each of you, that with your help, next year will be a safe year for everyone.

#### **OFFICERS, RANKS AND YEARS OF SERVICE**

Moore, John J.	Chief	17
Moore, Shawn F.	Lieutenant	27
Lewis, Mark W.	Sergeant	29
Dalrymple, Glenn J.	Sergeant	26
Denman, Craig W.	Sergeant	26
Leurini, George	Sergeant	9
Todd, Charles R.	Detective	31
Heney, Timothy P.	Patrol Officer	27
Scanlon, John C.	Patrol Officer	26
Ward, James J.	Patrol Officer	24
Gatchell, David J.	Patrol Officer	24
Ryan, Ciara M.	Patrol Officer	18
Downey, Scott J.	Patrol Officer	16
Griffith, Daniel	Patrol Officer	13
Thompson, Chad	Patrol Officer	12
MacGray, Andrew	Patrol Officer	9

Connors, Edward	Patrol Officer	9
Hagan, Todd	Patrol Officer	9
DiGiorgio, Bryan	Patrol Officer	6
Stone, Matthew	Patrol Officer	6
Waugh, Matthew	Patrol Officer	5
Belson, Kenneth	Patrol Officer	5
Ellis, Martha	Crossing Guard	5
Doolin, Lisa	Crossing Guard	1

**During Fiscal Year 12 the Holliston Police Department answered and/or initiated 14,308 Call for Service (24% increase), resulting in 241 investigated motor vehicle crashes (7% increase), 271 individuals charged with criminal offenses (11% increase), and 724 incident reports being written (15% increase). Of particular note as shown below, restraining orders, domestic disturbances, traffic offenses, and larcenies all showed an increase, while drug offenses, weapons violations, and juvenile arrests showed decreases.**

### CRIME REPORT

Offense	FY11	FY12	% CHANGE
Arrests - Adult	87	98	+13%
Arrests - Juvenile	3	1	-67%
Motor Vehicle Accidents	225	241	+7%
Motor Vehicle Fatalities	0	1	+100%
Homicide	0	0	0%
Rape	2	0	-200%
Sex Offenses	1	2	+100%
Arson	1	0	-100%
Burglary	18	16	-11%
Robberies	0	0	0%
Drug Violation	17	12	-29%
Weapons Violations	2	0	-200%
Assault	21	19	-9%
Larcenies	53	86	+62%
Motor Vehicle Theft	4	1	-75%
Vandalism	28	34	+21%
Summons Served	52	35	-33%
Missing Persons	3	1	-67%
Restraining Orders	21	48	+128%
Civil Infractions	384	445	+16%
Parking Citations	85	107	+26%
Protective Custody	5	5	0%
Domestic Disturbances	24	31	+29%

### AUXILIARY POLICE

In fiscal year 2012, the Holliston Auxiliary Police donated hours in the following categories: Cruiser shift hours, 888; staff and administration hours, 176; monthly training

hours, 399; special training hours, 365.50; in-town events, 335.50; out of town events, 71; and emergency call out, 37.50. The Auxiliary Police provided a savings of \$97,974.06 if these hours were paid as overtime.

**Personnel:** Auxiliary Officer Laurie Casale submitted her resignation after 14 years of service, due to a work conflict. We are grateful for Officer Casale's service to our community. Four new Auxiliary Officers were appointed after a thorough selection process. They are Robert Ramrath, Donavan Seay, David Charette and Gregory Schmall. They are currently in field training after completing several training certifications. Captain David Ruth retired after forty years of service. Captain Ruth was honored at a retirement party as he leaves behind an enduring legacy of service and devotion. Edward Loftus, a fourteen year veteran, was selected as the new Auxiliary Police Captain.

**Training:** The Auxiliary Police were trained in the following subjects: Body Language/Verbal Judo; C.P.R. and AED re-certification; fall firearms qualification; baton re-certification; handcuffing; tactical communications; patrol procedures and sexual harassment. Special training included a tactical range exercise at the Bellingham Police Range and Range 3000 a simulated situational training class funded by a grant from the Newcomers Club. Some of our officers attended an Emergency Vehicle Operators Course EVOC at Devens which was funded by a grant from the Lions Club and Celebrate Holliston.

**Cruiser Log Summary:** During the year, the Auxiliary Police patrolled 5,016 miles on weekend patrols. They checked town owned property 963 times and checked 3,257 commercial and other buildings. A total of 5 open doors/windows were found unsecured. Officers responded to 5 motor vehicle crashes, u medical calls, 2 alarms, 3 arrest/PC assists, 39 police back-ups and 43 miscellaneous incidents.

**Auxiliary Police Events:** Celebrate Holliston parade and field event; Lions Club Carnival and Triathalon; Mission Possible Road Race; the Walk for Breast Cancer; Veterans Day Procession; Newcomers Club Road Race; Memorial Day parade; Little League parade; Police K-9 Dog Walk; Children's Hospital Road Race; Winter Walk; Cycle for Life; Boston Marathon; Milford Santa parade and fireworks; VFW Fundraiser; Ashland Lions Club Triathalon and funeral for a retired Newton Officer.

**Staff:** Sergeant Craig Denman – Director; Captain Edward Loftus; Lieutenant Paul Liss; Sergeant Joseph Cibotti; Sergeant Joseph Quinton; Corporal Judith Gray; Corporal Jeffrey Oteri; Patrol Officer Alan Lisak; Patrol Officer James Carbino; Patrol Officer Judith Rizoli; Patrol Officer Michael Hamlet; Patrol Officer Michael Aw; Patrol Officer Danny Lee; Patrol Officer Robert Ramrath; Patrol Officer Donavan Seay; Patrol Officer David Charett; Patrol Officer Gregory Schmall.

### **PUBLIC LIBRARY**

The library circulated over 203,495 books, movies, magazines, audiobooks. CDs and electronic books and audiobooks in 2012. Use of the latter continued to grow quickly for owners of Kindles, Nooks and tablets.

We were able to increase our hours with a 10 am opening on weekdays and a full Saturday. Our 19 volunteers contributed over 925 hours to help us provide service. Much appreciation also goes to our partners Jenson and Sheehan Insurance, the Holliston Newcomers and TD Banknorth who work with the Friends of the Library to provide services and items outside the town budget. The Holliston Garden Club presented their Art in Bloom show featuring plants and art work. The Friends purchased electronic books, e-readers, museum passes and sponsored programs for all ages. We formed a new morning book discussion group.

One Book, One Holliston, our community reading program, returned with Sally Gunning's Widow's War as the selection. Numerous local artists and photographers were able to display their work in our public meeting room. The children's room was busy with storyhours, book groups, crafts and programs for all ages and over 800 participated in the Summer Reading Program. We welcomed Phil Waterman to our board of Trustees.

As 2013 begins, we look forward to another year serving the people of Holliston.

### **BOARD OF REGISTRARS**

The Board of Registrars is part of the Town Clerk's Office and is responsible for conducting the Annual Census, certifying all nomination papers and petitions, both town and state, voter registration, planning and conducting all elections, recounts, and absentee voting.

During the Fiscal year (July 1, 2011 – June 30, 2012) the following elections & Town Meetings were held: October 24, 2011-Special Fall Town Meeting, May 7, 2012- Annual Town Meeting, March 6, 2012-Presidential Primary, May 22, 2012-Annual Town Election.

For this same time period there were 10,214 registered voters in Holliston. Democrats: 2,790; Green Party USA; 1; Green Rainbow: 15; Republicans: 1,508; Libertarian: 28; Inter. 3<sup>rd</sup> Party: 1; and Unenrolled: 5,871. A population of 15,033 was recorded.

The State is continually upgrading and improving our Voter Registration Information System (VRIS) and improving our ability to keep track of census and voter information. It makes certifying nomination papers and petitions quicker and more accurate. This system is connected with the Secretary of States Office and voter registration through the Registry of Motor Vehicles. It also provides an accurate list of inactive voters (those who do not answer the census) for elections and allows them to vote upon proof they are still residents. The election laws are constantly changing and keeping up is a challenge.

We are always grateful for the continued cooperation of the School Committee and the Highway Department for their assistance in the election process. Also, without the devotion of the election workers, who cover Town Meetings and all elections, we would be unable to do the job that we do.

Marjorie Cummins (D), Elaine Doyle (D), George Snow (R), and Elizabeth T. Greendale (U), Town Clerk

### **BOARD OF SELECTMEN**

Another busy year was experienced by the Board of Selectmen with over 45 posted meetings as well as appearances at other meetings, parades and social events.

July was a busy month. Gienapp Design Architects began the design for work on the exterior of the Town Hall. The project took several months, but we believe that this time the paint will stand the test of time. The Board also started discussions on improving the Town web site. A web site development committee was formed and tasked with finding options. The following spring, the committee presented two options to the Selectmen who decided that they wanted to pursue an outside vendor and re-do the entire site. They voted to bring the matter up for funding at the following October Fall Town Meeting. At the same time, discussions began with the Finance Committee regarding the Compensation and Benefits Study of Town employees. In September, a Request for Proposals was issued. Ultimately, Stone Consultants was the chosen firm.

In August, the Board put together a Customer Survey to get an idea of what people thought about the operation of the Town Hall. Although participation was sparse, it appears that for the most part, townspeople are happy with the way things are being done in Town Hall. And at long last, the traffic light at the Washington/Woodland/High Street intersection was made operational.

From January through March of 2012, the Board engaged in a negotiation process with representatives of employee groups regarding health insurance. Born of state legislation, the process allowed for negotiations of health plan design. The process was cooperative and collegial and resulted in higher deductible, lower premium plans that reduced the Town's costs by \$752,000 and employee costs by \$511,000.

In September, the Town was successful in joining with Ashland, Hopkinton and Medway and creating a Veterans District which enables those Towns to use the services of one Veterans Agent.

In October, the Board began discussion of hiring a new Police Lieutenant. It was decided that the Town would hire from within the department and there were five people who applied. Four applicants were deemed qualified and were put through to a screening process before going before the Selectmen for an interview. At the end of the interview process, the Board unanimously voted to appoint Shawn Moore as Lieutenant. In other Police news, the Selectmen were proud to be part of a pinning ceremony for two new detectives. Congratulations to Detectives Ryan and Thompson. The Selectmen were also happy to welcome two new Dispatchers; Casey Richards and Kate Hickey.

The Board formed a Geographic Information System (GIS) Committee in order to see if the Town could find a way to implement GIS. A grant was written and approved and the

Town was awarded a \$10,000 grant for start up money to implement GIS.

Much time and effort was spent on casino discussions both in Town, with neighboring towns and with the state. The Board put together study groups to investigate the various potential impacts from having a casino in a neighboring town. After a few weeks, the groups re-convened and had a discussion of what they had found. The Selectmen have vowed to remain diligent in continuing their efforts to monitor the Milford casino project and protect the interests of the Town.

Jay Marsden

Jay Leary

Kevin Conley

### **SOUTH MIDDLESEX REGIONAL VOCATIONAL SCHOOL COMMITTEE**

(Joseph P. Keefe Regional Vocational Technical School)

This annual report is prepared by Superintendent /Director, James Lynch, and composed on behalf of the members of the School Committee of the **South Middlesex Regional Vocational Technical School District** and submitted after review and approval by the full Committee in compliance with the provisions of the Agreement among the towns of Ashland, Framingham, Holliston, Hopkinton and Natick.

As in recent past reports prepared and approved by the District Committee, this report discusses from the perspective of the Committee the principal items with which the Committee was concerned during the year. It is a representative account of matters solely within the policy making authority of the Committee and also of matters which the Superintendent/Director brought before the Committee for information and consultation. For greater detail and discussion the reader should read the extended minutes of Committee meetings and the attachments thereto which are available at the school office.

The Committee acknowledges with great appreciation the service of its Recording Secretary, Elaine O'Toole, whose careful recording of the minutes of the Committee Meetings makes possible the preparation of this annual report. The Committee also takes this opportunity to recognize and thank, Carol Lydon, administrative assistant to the Superintendent-Director for her many years of quality work preparing documents for Committee deliberations.

The Committee reorganized on June 6, 2012 with the following officers being elected unanimously to the following positions:

Chair: John Kahn (Framingham), Vice-Chair: Yvonne Giargiari (Holliston), Paid Secretary: Elaine O'Toole, Paid Treasurer: Jack Keating, Assistant Treasurer: John Evans (Framingham)

The balance of this report presents a summary of the discussion and actions of the Committee on a number of the important matters brought before the Committee for advice or action.

### **Community Engagement**

Staff and students of the construction cluster career and technical programs of Carpentry,



Electrical, Plumbing, Horticulture and Metal Fabrication and Welding participated in many community projects throughout the School District member towns. Examples of these activities include the following:

**Carpentry –**

Framingham – Install attic access pull down stairs @ Cushing Maintenance Building  
House Project – 7 Walker Street, Hopkinton MA – Completed siding, install all finish trim, doors, cabinet installation, hardwood floors, trim out closets, and bath room finish materials.

Holliston Senior Center – Construct storage shed and install outside roof over doorway. Construct stage for “Celebrate Holliston”.

Natick Pets in Need – Construct an 8’ x 10’ storage shed. The Landscaping Department prepared the landscape for seeding and plant installation.

**Electrical**

House Project – 7 Walker Street, Hopkinton, MA – wired all lights, switches, boiler, garage and finish Electrical

Butterworth Tennis Courts - Wired lights and installed lighting system

Boys and Girls Clubs - wired two offices.

Maintenance building - general wiring as needed

Bowditch – installed lights in the basement

Cushing - general electrical installations

**Plumbing –**

Bowditch Field – replace hot water heater

House Project – 7 Walker Street, Hopkinton, MA – plumbed all baseboards; install boiler, sinks, lavatory, laundry, baths, shower, and refrigerator ice and water system.

**Graphic Communication**

**Printing for 13 Framingham Schools**

The Horticulture Department participated with the Framingham Department of Public Works on an Arbor Day celebration and planting activities on Keefe Technical School’s property. In addition, the Keefe Community hosted the MetroWest Leadership Academy to a tour, a program presentation on Career and Technical Education and lunch. Keefe also hosted a welcoming breakfast in September for several new leaders in the community. Those leaders honored included new Framingham School Superintendent Dr. Stacey Scott, new Ashland School Superintendent Brooke Clenchy, new interim School Superintendent in Hopkinton Dr. Stephen Hiersche and new Framingham Town Manager Robert Halpin. Keefe hosted the annual Scholarship Breakfast of the MetroWest Chamber of Commerce. It should also be noted that all five District town high school’s swimming teams practice and compete at the Keefe Technical School pool. The pool is also used by the Framingham and Natick Park and Recreation Department.

**Administration**

Effective on July 1, 2011, Jonathan Evans became the new Principal of Keefe Technical School. In 2012, Jonathan Evans started his second year as Principal. Jonathan replaced Patricia Canali who retired in June 2011. Jonathan was promoted from the position of Director of Student Services. Mr. Evans has been employed by the School District for 15 years, 8 years as an administrator.

In August of 2012, Superintendent Lynch made a decision regarding technology support

at Keefe Technical School. Due to technology infrastructure issues, it was decided that engineering support was needed to evaluate and correct technology hardware, software as well as building wide technology procedures. Following that decision, the technology staff was reduced to support this contracted services engineering contribution. These technology improvements were accomplished within the parameters of the budget. The superintendent and his staff supervised all technology in 2012.

The Superintendent's Evaluation Sub-Committee considered the process by which the Committee and the Superintendent established goals for the administration against which the Superintendent's performance is evaluated periodically by the Committee. The Superintendent and the Committee will use the new Educator Evaluation instrument that is required by the DESE in 2012 for RTTT participating Districts. The on-going Sub-Committee members are John Kahn, William Gaine, Mike Rossi, John Evans and Dr. Stephen Kane, Chair.

The School Committee adopted goals for the Superintendent's performance evaluation period from July 2012 through June 30, 2013. The goals adopted related to the following: Improvement of the District's administrative meeting organization, establishment of job descriptions for all employment positions, incorporate 21<sup>st</sup> century skills into curriculum, assessment and instruction, budget development and financial management, collective bargaining, recruiting and enrollment, supporting the school and district improvement plan, and capital budget planning.

The Committee completed its periodic evaluation of the Superintendent's accomplishments against established goals and desired personal qualities. The complete record of that evaluation is a public document that is available at the South Middlesex Regional School District Superintendent's office.

The Committee approved a new contract with the Superintendent extending his employment through June 30, 2015. The Superintendent received a 2% salary increase in 2012.

### **School Improvement Plans**

The Committee adopted The School Improvement Plan for the 2012–2013 school year which embodies specific performance objectives as follows: (1) alignment with the Massachusetts Model for Comprehensive School Counseling through guidance curriculum delivery and in so doing addressing the Massachusetts Career Development Education benchmarks, 2) development of reengagement strategies for potential dropouts or at risk students, 3) work collaboratively to reduce behavior that interferes with student learning,

4) implement formative, summative and authentic assessments to guide instruction and 5) the implementation of the Common Core State Standards.

The Committee reviewed the progress toward the goals of the 2011-2012 School Improvement Plan. The report of Principal Evans noted tangible specific improvements in school safety, academic and CTE program growth, expanded participation in

community initiatives and the continued improvements in the use of data.

### **Discipline**

The Committee approved revisions to the Student Handbook that had previously been approved by the School Council. Major changes relate to: changes in the course credit system for English, mathematics, science, social studies and the exploratory component of all CTE programs; adoption of the Massachusetts High School Program of Studies (MASSCORE); elimination of the portfolio requirement and replacing it with a 4 year career plan that is facilitated through guidance; appointment of two administrators serving as Civil Rights Coordinators; and, the professional development provided for school bus drivers as mandated reports in compliance with State regulations and District policies. The School Committee formed a civil rights review committee with goals to review all District policies and administrative practices regarding student and staff civil rights. The members of that sub-committee included Ed Burman, Yvonne Giargiari, John Evans, and John Kahn.

### **Race to the Top Program**

In 2009, the Superintendent met with the leaders of the Keefe Tech Education Association and the Chairman of the South Middlesex Regional Vocational Technical School District School Committee to form an alliance and apply for participation in the Race to the Top Grant Program that was offered in Massachusetts. The South Middlesex Regional Vocational Technical School District qualified for this grant and will have access to approximately \$112,000.00 to be used over a four year period. This grant opportunity was designed to achieve five major objectives as follows: 1) improve educator effectiveness, 2) improve curriculum and instruction, 3) help to create school turnaround in identified low performing schools, 4) improve college and career readiness, and, 5) to provide educators with real time actionable data through improved data systems and infrastructure. The Superintendent expressed pride that all Keefe Regional Technical School labor (Teachers Association), management (Superintendent and Administration) and the employer (School Committee) will be working together to participate in this education improvement initiative. These funds and the anticipated DESE assistance will allow our school district to implement the stated improvements in a timely and effective manner. I anticipate that these changes will be required of all districts by September of 2013.

### **Post Graduate Program**

The Keefe post-graduate program serves current or recent (1 to 2 year) high school graduates from member towns. Enrollees have met their academic requirements for graduation and participate only to the extent of available positions in their chosen vocational program.

### **The Budget Process**

The Budget Sub-Committee members - Stephen Kane, Yvonne Giargiari, Ruth Knowles, James Cameau, Bill Gaine and Richard Lanoue under Chairman, Larry Cooper presented

a preliminary FY14 budget representing a 6.78% increase (approximately \$890,000) over the prior year's actual budget. The final FY13 budget reflected a 3.5% increase.

The Superintendent continued his practice of meeting informally early in the budget process with the financial officers of the member towns to develop mutual awareness of both municipal budget constraints and the efforts of the Committee to manage the school efficiently and effectively while recognizing those limitations. The Committee continued to consider reductions in the preliminary budget and the budget as submitted to the member towns for FY13 was approved by all (\$15,506,373).

#### **Auditor's Report**

The annual audit by the independent accounting firm of McCarthy & Hargrave disclosed no inaccuracies in the financial statements. The audit report also noted that the energy project had met its stipulated guarantee benchmarks.

#### **Business Office**

The business office staff of the South Middlesex Regional Vocational Technical School District has designed and implemented many improvements over the past two years. Human resource management, employee benefits programs, procurement practices, contract proposals, grant fund accounting, grant management, student cafeteria management, student nutrition, budget preparation and management, continuing education registration and inventory control are all components of the business office operations that have undergone significant changes and efficiencies. Following a business office staff member retirement, the Superintendent and Business Manager took the opportunity to establish a new, much needed position of Accounting Specialist. This position answers directly to the Business Manager, requires municipal accounting skills and experience and is considered a specialized employee who processes confidential information. The business office has been reorganized as a result of this new position and the structure has improved performance and efficiency.

#### **State Aid**

The Governor and Legislature again proposed reductions in state aid to transportation (approximately 50% of needed revenue). These funds provide access to regional schools where transportation networks extend across community lines. Moreover, cuts made after member communities have approved balanced regional school budgets based upon reliable forecasts may require significant reductions in educational programs. The Superintendent and the Committee Chair, with the support of the Committee, addressed their concerns to the Governor and State legislators and to the Massachusetts Association of School Committees. The Chapter 70 State funding for the South Middlesex Regional District has seen slight improvements and is in proportion to the increases state wide.

#### **Siemens' Energy Conservation Project**

**Performance Year 4: June 2011 to May 2012** Siemens Industry (Siemens) is pleased to provide the South Middlesex Regional Vocational Technical School District (Keefe Tech) energy savings guarantee report. This report details the guarantee period savings by means of

comparing the guaranteed energy savings versus the realized energy savings. Your Energy Performance Contract with Siemens guaranteed \$560,009 in annual savings. Total realized annual savings for this annual period amounted to \$578,844 and consisted of \$243,800 in Measured and Verified Savings, \$335,004 in Stipulated Savings, and \$101,471 in Operational Savings. Total verified savings are \$18,835 in excess of the guaranteed savings for this performance period.

### **Personnel Administration**

The Committee continued to wrestle with the issue of maintaining an appropriate health insurance program in the face of rising costs. The Employee Health Insurance Advisory Committee (IAC) met and, at the urging of the Superintendent and Business Manager, recommended that the District employees open up existing collective bargaining agreements for "impact bargaining" on existing language that limited marketplace competition for health insurance carriers. The three employee unions and the District representatives met and agreed on new language that allowed for competition. The language was ratified and as a result of the subsequent competition, health insurance premiums were reduced by 3% from 2011 rates and 18% from the original estimates received prior to competition. The health insurance carriers changed from Blue Cross to Harvard Pilgrim Health Care. The dental carrier changed from Blue Cross to Guardian Dental.

### **Enrollment, Recruiting and Student Retention**

The Keefe Regional Technical School is a school of application. Maintaining a healthy enrollment of students for our day school operation is essential for our financial support and overall operational success. Our enrollment has improved in the last two years and we are expecting further improvements this year. The Superintendent has indicated that he believes that the quality and rigor of our school programs and the safety and culture of our school environment will dictate our success in attracting students and their families to Keefe Technical School. The Superintendent has emphasized that the administration, faculty and support staff must work together to ensure that Keefe is recognized by our community as a career and technical school of high quality. We have improved and will continue to improve our marketing techniques, our communication with our school district sending town middle and high schools, and with our connection to prospective students and their families. The enrollment on October 1 of 2012 was 713 students reflecting an increase of 35 students from the previous year. The student enrollment is over 700 students for the first time in 8 years.

It is the Superintendent's plan to expand our career and technical program offerings from a present level of 14 to our original level of 17 over the next 3 to 5 years. This proposed expansion will take careful planning and collaboration with our District School Committee. As a result of our re-organization of the delivery of education programs that occurred in the 2010-11 school year, our facility is positioned to absorb the planned growth. It is the Superintendent's intent that our new CTE offerings satisfy the work force needs of the greater MetroWest area. The staff is in the first year of installing the District's 15<sup>th</sup> program in "Programming and Web Development".

## **Buildings and Grounds**

The Keefe Regional Technical School opened its doors in September of 1973. As we begin our 39<sup>th</sup> year of operation, the Superintendent reported that our facility is doing well. Thanks to a comprehensive energy upgrade that was completed in 2008, our facility is poised to move forward without the necessity for major structural improvements. Our maintenance and custodial staffs continue to take ownership for the quality of our building and grounds. We recently completed having a contractor perform improvements to our 100 foot smoke stack that will improve the structural integrity of the smoke stack and the functioning efficiency of our boilers. We anticipate that future projects for our District facility will involve a new roof membrane, parking lot improvements, sealing our concrete building envelope, and athletic locker room renovations. The superintendent also anticipates investigating in the installation of photo voltaic solar panels on our roof after the installation of a new roof membrane is completed. To begin the process of capital improvements, the Committee authorized the Superintendent to file a Statement of Interest with the Massachusetts School Building Authority (MSBA). The Statement of Interest filed with MSBA was not accepted in 2012. MSBA officials have encouraged the Superintendent to file a new application in 2013 for a "roof only" project.

## **Student Achievement**

The District received from the DESE its annual accountability report detailing Keefe's 2012 Accountability Data. Based upon the following accountability data: proficiency gap narrowing, student growth, 4 and 5 year cohort graduation rates, dropout rate, and the level of student participation in the MCAS testing, Keefe students achieved an overall accountability score of 75 – on target overall. All parents or guardians of Keefe students received the Keefe Report Card notifying them of this accomplishment. In summary, from 2009 to 2012 in ELA the number of students scoring at proficient or above increased by 6% while the number of students failing decreased by 5%. For math the number at proficient or higher increased by 2% while the number failing decreased by 6%. This fall, Keefe Tech was informed that according to the 5 level scaling systems created by the DESE under the accountability and assistance levels; Keefe has been categorized as a level 3 school. Schools with an accountability status of level 3 will analyze disaggregated data for all student groups to ensure interventions and supports are appropriately aligned to address needs; review the performance of students with disabilities and consider improvement or capacity building activities, as appropriate.

In March, J.P. Keefe hosted the Massachusetts SkillsUSA with 640 student participants. Keefe Regional Technical School received 8 Gold medals, 6 Silver medals, and 6 Bronze medals. In addition, one Keefe Regional Technical School SkillsUSA State Officer Candidate was nominated. Of the eight district gold medalists, 3 individuals achieved a gold medal at the state competition and they subsequently moved on to compete at the national SkillsUSA competition held in Kansas City in June. In Kansas City, Keefe was successful in the national competition by attaining one Bronze medal in Welding Sculpture from a student in our Metal Fabrication and Welding Program, a fourth place

finish was in First Aid and CPR from a student in our Health Program and a sixth place finish in residential wiring by a student in our Electrical Program.

For the fourth year in a row, the Keefe Tech Drama Club produced a play for the school and the community. The 2012 performance was the comedy *Circus Olympus* by Lindsay Price. Rehearsals started in November and ran through March. Students rehearsed Mondays, Tuesdays and Thursdays from 2:30 to 5:00PM, finishing with a final full week of rehearsals. Twenty-seven students in grades 9-12, including cast members, backstage/lighting crew, and makeup artists, performed at an all school assembly on Friday, February 17 followed by an evening performance for the community that same night. Both performances were well attended--a full house for the student assembly and over 120 audience members for the evening performance.

### **General Advisory Board**

The General Advisory Board consists of the Chair of each Vocational Advisory Board. The General Board summarizes and brings to the attention of the administration and the School Committee observations and recommendations of the advisory boards. The points noted for the current year include: the need to continually align the curriculum with changes in technology; outreach to bring Keefe's program to potential students; increasing opportunities for students and employers in the co-op program; successful pursuit of grant funding for state of the art vocational equipment; and maintaining the license status of student professional programs that advance Keefe students' vocational entry opportunities.

James M. Lynch, Superintendent-Director

### **SOUTH MIDDLESEX REGIONAL VOCATIONAL SCHOOL COMMITTEE**

ASHLAND - Edward Burman, William N. Gaine, Jr.; FRAMINGHAM - Nelson Goldin, Michael Rossi, John Kahn – Chairman, Linda Fobes, James Cameau, A.J. Mulvey, John Evans, Larry Cooper; HOPKINTON - Ruth Knowles, Frank D'Urso; HOLLISTON - Dick Lanoue, Yvonne Giargiari; NATICK - Tassos Filledes, Dr. Stephen Kane

### **TECHNOLOGY**

The Town of Holliston website at [www.townofholliston.us](http://www.townofholliston.us) was analyzed by the Website committee for a future modernization. Many other town sites were surveyed and many suggestions were added to what the committee would recommend to the Board of Selectmen for upgrades to the present site.

The major project this year was the replacement of all the telephones in Town Hall and other departments outside of Town Hall. The new phone system is a Voice Over IP or internet based system. With the new system in place, the monthly cost of phone communication will be reduced dramatically. Many enhancements of the new system over the old phone system will make Town Hall communication better for both the residents and the workers.

Technology has also added WiFi to Town Hall for the different Committee meetings and

for function availability.

### **TOWN CLERK**

The end of FY12 marks my first full year in the position of Town Clerk. I have been attending Conferences and continuing my education into becoming a Certified Municipal Clerk. The day to day working of this very busy office has seen the return of a part time Administrative Assistant, which was long overdue.

Dyan Fitzgerald, the Assistant Town Clerk is an asset to this department, and has made the transition very smooth. In the capacity of Assistant Town Clerk, MGL allows Dyan the same authority as the Clerk.

The Town Clerk's Office is the keeper of the Town Seal, records and certifies all official actions of the Town, signs all notes for borrowing, files for Planning and Zoning Board decisions. We issue and renew business certificates, fuel storage permits, raffle and auctioneer permits. We are responsible for submitting all zoning and general amendments made at town meeting to the Attorney General, notifying the State when the Town has accepted a state statute. Our office conducts the yearly census, prepares warrants and ballot layout, has custody of all election materials, instructs and supervises election workers, as well as administering the oath of office to all Town officers, elected and appointed. We also prepare nomination papers for Town candidates and certify petitions for both state and local issues. Indexing and recording of all hospital, home, out of state, out of country births, adoptions, marriages and deaths are done in this office. We also post all meetings and agendas, keep the minutes of boards and distribute open meeting and conflict of interest laws. We receive notices of claims and legal actions against the Town and keep the Town's traffic rules and orders and the General and Zoning By-laws. New ethics laws and changes to the Open Meeting Law along with new Campaign Finance laws are huge changes and responsibilities for the Town Clerk.

Our office licensed 1,424 dogs turning into the Town \$21,447. Fish & Game licenses accounted for \$31.40 turned into the Town. Fish & Game Licenses are no longer available in the Town Clerk's Office, the State is doing them on-line now. Approximately \$11,153.20 in miscellaneous fees plus \$7,250 in ZBA and \$1,540 in Non-Criminal fees were turned over to the Treasurers office.

The statistical report of the activity in this office for fiscal year 2012 is as follows:

Recorded Births -119, Marriages -47, Deaths -95  
Town Meetings: Fall Special (Oct.), and Annual (May)  
Elections: Presidential Primary (March) and Town Election (May)

I would also like to thank my staff Dyan Fitzgerald and Bonnie Conroy for a job well done.

Elizabeth T. Greendale, Town Clerk



### **TOWN HALL RENOVATION COMMITTEE**

In the Spring of 2011, the Holliston Community Preservation Committee and Town Meeting approved \$735,000 for the restoration of the Town Hall's exterior, with \$695,000 provided by the Holliston Community Preservation Committee and \$40,000 by the town of Holliston. In the late Spring of 2011, the Town Hall Renovation Committee hired Gienapp Design Associates, LLC of Danvers to undertake the plans and specifications for the restoration of the Town Hall Exterior. The preliminary plans prepared by Gienapp Design Associates, LLC were submitted and approved by the Massachusetts Historical Commission, with input from the Holliston Historical Commission in December of 2011. Final plans and specifications were completed in January of 2012. Bids were advertised in early February of 2012 with eight (8) contractor bids received in mid-March. Meadows Construction was the lowest bidder with a bid of \$494,000. The focus of the restoration was the removal of approximately 60% of the exterior clapboard and trim that was determined to have rotted as well as the restoration of the remaining 40% of the clapboard and trim. All of the wood was stripped down to bare wood and prepared for painting. A primer and two coats of paint were applied to the building in late Spring – early Summer of 2012.

In addition, insulation was installed in the Town Hall attic and in the upper Town Hall walls thereby substantially improving the overall energy efficiency of the building. A new roof was installed and all four chimneys were rebuilt when it was determined that they had seriously deteriorated and could potentially collapse. New larger gutters and downspouts were added with heat tracers to substantially reduce the potential for ice damming along the roof line. Meadows Construction commenced the approved scope of work in April of 2012. The work on the Town Hall Exterior Project was completed by the Fall of 2012. The remaining punch list work was completed by Meadows Construction during the late Fall of 2012.

Jonathan N. Juhl, Chairman  
Jackie Dellicker, Member  
Paul LeBeau, Town Liaison

Edward Nunes, Vice-Chairman  
Robert Connoni, Member

### **TRAILS COMMITTEE**

The Holliston Trails Committee is responsible for the development of the Holliston section of the Upper Charles Trail, a proposed multi-purpose, accessible 20-mile loop trail system through the towns of Sherborn, Holliston, Milford, Hopkinton and Ashland. The Holliston portion of the trail is approximately 6.7 miles from the town line in Sherborn to the town line in Milford.

#### **Acquisition**

In January 2012, the Town of Holliston purchased sections of the abandoned railbed from CSX Transportation. Sections purchased included Church Street to Cross Street and Hopping Brook Road to an area 500 feet southwest of Hopping Brook Road. At this same time, the Town entered into a lease agreement for the remaining sections owned by CSX in the Town, including from the Sherborn line to Church Street and from Cross Street to Hopping Brook Road. By the end of June 30, 2012 the Town of Holliston owns or leases

6.2 miles of the total 6.7 miles of railbed within the Town.

#### Construction

Construction commenced on the section from Hopping Brook Road to South Street. The damaged sections were graded and installed with gravel base. The material was graded and rolled and is now awaiting installation of the stone dust surface materials. After the Town acquired the land area in the center of Holliston, near Central Street, work was commenced to clean up the neglected and overgrown area. Substantial donated equipment, labor and materials were provided to cleanup the area and install gardens and a gazebo.

The railbed intersects South Street at a sharp angle. The crossing at this intersection was improved through the placement of a crosswalk, signage and sidewalk.

Street grindings (reclaimed asphalt) was provided by the Highway Department and were installed in the area of Phipps Tunnel improving the drainage in that section.

#### Funding

A grant was applied for and received through the Massachusetts Department of Conservation and Recreation (DCR) in the amount of \$50,000. This grant requires 20% in matching funds which have been acquired through the use of volunteer hours, donated goods and services.

#### Publicity

A booth was set up to promote the Trail at Celebrate Holliston 2011 and a Community Shredding and Earth Day Event at the High School. A number of trail cleanups were performed by the Committee and local volunteers to maintain the vegetation along the trail until formal improvements can be constructed. A number of large trees caused by beaver damage and Tropical Storm Irene required significant cleanup and removal by pro-bono services by Tree Specialists, Lions Club volunteers and other volunteers. Cub Scout Pack 45 helped with a cleanup of the Trail, clearing many of the downed branches from the Storm.

#### Intergenerational Day

A trail cleanup was done on the entire Holliston Trail by 8<sup>th</sup> grade students, teachers Senior Citizens as part of an Intergenerational Day. Four teams of 24 students and six adults split up and covered sections of the trail.

Robert Weidknecht, Chairman  
Herb Brockert  
Ken Henderson  
Melissa Halstead

Matt Varrell, Secretary  
Marc Connelly  
Nik Parrish (resigned in May 2012)  
Mark Kaplan, Alternate

#### **TREASURER AND COLLECTOR**

The Treasurer/Collector's position is an appointed position by the Town Administrator with approval of the Board of Selectmen. The staff in the Treasurer/Collector's office consists of Assistant Treasurer Stephanie Foley, Assistant Collector Linda Stoico and two

Principal Clerks Deborah Nichols and Susan McKenney. Our Deputy Collector is Kelley and Ryan of Hopedale, Mass

The Treasurer's office is responsible for receiving and identifying all moneys owed to the town and providing the Accountant with a detailed report of receipts. It is my responsibility to insure safekeeping of all funds received and to manage town funds to insure maximum cash availability and maximum yield. The Treasurer also issues vendor checks according to the weekly warrant approved by the Accountant and Board of Selectmen. The Treasurer's office prepares and maintains all payroll and personnel information and accounts for and disburses all payroll deductions. Payroll is processed on the in-house computer. The Treasurer is also responsible for all short-term and long-term borrowing. I am also the custodian of all tax title accounts and conducts auctions on town property acquired through the foreclosure process.

The Collector's office is responsible for the billing, collection and reconciliation of all bills due the Town. The following is a brief description of bills processed by my office.

A. REAL ESTATE and PERSONAL PROPERTY BILLS.

Real estate and personal property bills are issued on a quarterly basis as follows:

ISSUE DATE	DUE DATE
July 1-1 <sup>st</sup> Qtr.	August 1
July 1-2 <sup>nd</sup> Qtr.	November 1
January 1-3 <sup>rd</sup> Qtr.	February 1
January 1-4 <sup>th</sup> Qtr.	May 1

Bills are mailed on or before July 1 and January 1. Both bills are placed in one envelope and should be held for the next due date.

If a payment is received late, interest is charged at the rate of 14% per annum. Interest is charged from the date the payment is due until the date payment is received. Postmarks are not accepted. If you are a new owner and do not receive your tax bills, you should contact the Tax Collector's office immediately. It is also your responsibility to forward your tax bill to your bank for processing.

If your real estate and/or personal property bill is not paid in full by May 1, a demand bill will be issued and an additional \$10 demand fee plus interest will be added to the bill. The demand bill is due 14 days from the date of demand. Failure to pay the demand bill by the due date will result in the Town taking further collection actions.

Assessed owners of unpaid real estate bills will receive a letter stating they have until a certain day to pay the bill in full. Unpaid bills will be advertised in the Metrowest Daily News for a Tax Taking. A Tax Taking is the advertising of your property in the Metrowest Daily News and the recording of an Instrument of Taking placing a lien on your property. The lien is recorded in the Middlesex South District Registry of Deeds.

The Notice of Tax Taking is posted on the Town Hall, Library bulletin boards and under legal notices on the Town's web site. If the outstanding taxes are not paid within six months, the Town has the legal right to begin foreclosure proceedings in Land Court.

Assessed owners of personal property bills will receive a warrant issued by the Deputy Collector and additional fees will be added to the bill.

#### B. MOTOR VEHICLE EXCISE.

Motor vehicle excise tax bills are issued when a commitment is received from the Registry of Motor Vehicles. The first commitment is usually mailed in the first quarter of the calendar year. All motor vehicle tax bills are due and payable within 30 days from the issue date shown on the bill.

If a payment is not received by the due date, a \$10 demand fee is charged along with interest at the rate of 12% per annum. If the demand bill is not paid within 14 days from the date of demand, the outstanding bill will be forwarded to our Deputy Collector where charges, interest and fees will be assessed. If a warrant is issued by the Deputy Collector and you fail to pay the bill, the Deputy has the authority to "mark" your file at the Registry of Motor Vehicles which will result in your registration and/or license not being renewed until all unpaid excise tax bills are paid in full.

If you feel your bill needs to be adjusted, please see the Assessor's Office within the first 30 days that the bill is issued. You will be responsible for any additional charges and fees that are due unless your bill is abated in full. You may obtain a booklet published by the Registry of Motor Vehicles from our office if you have difficulty understanding your excise tax bill.

If you move or change your address, it is imperative that you notify the Registry of Motor Vehicles.

#### C. TRASH STICKERS

Trash stickers are available for sale during regular business hours. Senior Citizens may pick up their stickers from the Treasurer's Office.

#### D. TRASH BILLS

Trash bills are issued once a year that covers the fiscal year, July 1 through June 30. The bills are due 30 days from the issue date. Past due bills will be assessed interest at the rate of 12% per annum and a \$10 late fee. Unpaid trash bills will become trash liens on the following fiscal year real estate bills.

If you have private collection, elderly or qualify for public assistance, you may be exempt from paying this annual trash fee. Please contact my office if you think you may be eligible for an exemption.

#### E. PAYMENTS

Payments can be made in person at Town Hall, mailed directly to Tax.

Collector/Treasurer, Town of Holliston, P.O. Box 6737, Holliston, MA 01746-6737, placed in the drop box on the side entrance of Town Hall or can be made on line at [www.townofholliston.us](http://www.townofholliston.us). If you are using your personal on-line banking system to pay your bills, please place in the comment/memo section of your bill the following information:

Real Estate Bills:	Parcel number (example 01-23-4567)
Personal Property Bills:	PP ID number (example: 9489)
Motor Vehicle Bills:	License Plate Number (example: 123 TAX)
Trash Bills:	TR account number (example: TR01010055)

Please do not combine any of the above bills with your water payments. Water bills are processed separately from real estate, personal property, motor vehicle and trash bills.

Mary A. Bousquet, Treasurer/Collector

### **VETERANS SERVICES DEPARTMENT**

In 2011, the towns of Medway, Hopkinton, Holliston and Ashland received provisional approval for one year from the Massachusetts Department of Veteran Services (DVS) to operate as a District. In December of 2011, the district began operations with the hiring of the first director.

The mission of the district is to advocate on behalf of all the communities Veterans and their eligible dependents, to provide them with top quality support services in obtaining earned benefits and entitlements from Federal, State and local agencies.

#### **Our Top Priorities:**

- To work closely with each town departments with advice and assistance pertaining to veteran's issues.
- Provide direct emergency financial assistance to those veterans and their dependents that are in need.

The district operates 5 days a week and the staff is available to all veterans from the communities of the district. Satellite Office hours have been established in each community as an easier access to services.

Your veterans department strives to be a "one-stop shop" in providing top quality services to veterans and their dependents. Your Veterans Agents provides referrals and assistance regarding available benefits and services, including G.I. Bill benefits under the various G.I. Bill iterations; educational assistance; home purchases; tax exemptions; pensions; reemployment rights; civil service; burials and hospitalizations; and adjudication of claims for federal veterans' benefits against the U.S. Department of Veterans Affairs (VA). As the Burial Agent for each community, we are accountable for the proper interment of the remains of any veteran or adult dependent of a veteran in accordance with current regulations by working with the communities Graves Officer to insure each town is in compliance with applicable general laws, regulations and policies

regarding the proper internment and care of veterans graves. We also assist with the placement of the United States Flag on each veteran's grave on Memorial Day each year.

Highlights:

- Hired a part time Veterans Agent
- Received a two year approval from DVS to operate as a district
- Approved by the Veterans Administration as an approved VA Work-Study Location (allows veterans that are full time students to work up to 25 hours per week at the central office which is paid by the VA in addition to any other education benefits received)
- Created a website
- Established media campaign to advertise the creation of the district through local cable shows, newspapers, Veterans organization meetings and conducting outreach at community events
- Designed and populated database to track activities and demographics
- Increased by three-fold the amount of financial assistance provided to needy veterans and families for food, shelter, clothing and medical expenses
- Conducted seventeen home visits to those veterans that did not have the capacity to come to the central or satellite offices

During this year the Massachusetts Legislature passed the Valor Act. One part of this act allows towns to adopt a Tax Work-Off Program for Veterans. The citizens of Holliston approved this program at the fall town meeting. Using Holliston's program as a benchmark, the district addressed this with the Medway, Hopkinton and Ashland with the goal of getting approvals for all in CY2013.

Ongoing goals CY2013:

- Consolidate approx. 3,000 records to one location
- Creation of a database that will store files electronically, giving the staff the capability to access at remote locations if needed
- Pursue a location within one of the communities for suitable office space to conform to MGL Chapter 115 standards
- Collect data to determine the appropriate staffing levels that will provide quality services to the veterans and their families of the district
- Maximize the use of electronic media where practical, complete the physical and electronic consolidation of records,

From the inception of the district in 2011, the demand for services has increased dramatically. Services such as: financial assistance; submitting compensation claims to the U.S. Department of Veteran Services; and basic inquiries on veteran's benefits. In response, the Veterans Services Department strives to meet those demands with top quality assistance that is timely and mindful of the cost to the taxpayers of the communities we serve.

John T. Givner, Director Veteran Services

## **WATER DEPARTMENT**

In Fiscal Year 2012, the Holliston Water Department supplied water and related services for fire protection to 15,033 residents, commercial businesses, and industries. During this time the Department supplied a total of 272 million gallons (MG) of metered potable water (this resulted in 45 residential gallons per capita per day). A total of 27 MG was supplied to Commercial/Industrial/Agricultural and Municipal consumers. A total of 48 MG (15%) was unaccounted for water with 26 MG recovered in our leak detection surveys. The total amount of water pumped was 334 MG resulting in an average daily demand of 0.92 million gallons per day (MGD) which was less than the DEP allocated withdrawal to Holliston of 1.14 MGD.

The Water Department is meeting these demands by limiting outside water use during periods of peak demand (a water ban was implemented during the summers of 2011 and 2012), enforcing an irrigation sprinkler policy that requires rain sensors to better manage outside water use and a conservation based water rates structure of ascending block rates. Landscape Design and Maintenance guidelines are made available to educate consumers and enhance water conservation.

The Water Department is funded entirely by water use revenue and user fees, not by property taxes or state aid, and operated within its projected budget for the year.

The water system consists of five (5) active wells, one (1) new well with construction to begin in December of 2012, five (5) distribution storage tanks with a capacity of 5.6 million gallons, two (2) water treatment facilities with a treatment capacity of 2.16 million gallons per day, and two booster stations to increase system pressure in areas of high elevation.

Total water mains in service	90 miles of pipeline
Total fire hydrants in service	798
Total water metered services	4593
Total water samples taken (chemical and bacteria)	>500

### **Major Activities of the Water Department in FY2012 included:**

The addition of new water meters in FY2012 brought the total to four thousand five hundred ninety three (4593) water meters installed since 2007 which are providing accurate and timely readings of all water used in the system at a low data collection cost. The fixed radio-read automated meter reading system transmits daily water use readings for each of the 4593 meters to a computer in the Water Department office. This system eliminated the need for estimated bills and meter readers to collect water use data.

The new automated system coupled with the MUNIS billing software replaced the previous manual billing that required two (2) office staff and several weeks to prepare the bills. Water bills for each Quarter are now sent to residents two weeks after the close of the billing Quarter. This has also allowed for timely resolution of any questions concerning water use during the Quarter and provides alerts to residents that experience sudden high water use.

The Water Department has installed a Supervisory Control and Data Acquisition System (SCADA) to provide automated integration of all the well production with the storage tank elevations resulting in reduction of manual operation, more consistent tank levels, and higher system pressures.

The Water Department developed a computer-based hydraulic model of the distribution system in 2009 and the model is being used to assess the adequacy of the system to meet proposed future developments, meet fire demands, and prioritize future capital improvements to the system. An Assets Management Plan, completed in FY2011, utilized the model to evaluate the integrity and adequacy of the water mains, many which are more than 70 years old.

During this past fiscal year the Water Department collected over 500 water quality samples including biweekly bacteria testing at thirty-one (31) sites in the distribution system as well as raw and finished chemical water quality samples at all the wells, storage tanks and the distribution system.

Yellow colored source water that appeared in 2009 at Well #6 has disappeared allowing the well to be continually operated without the need for coagulants and polymers. High iron concentration and total organic carbon in the source water at Well #4 caused the shut down of the treatment plant in 2009. Numerous studies were done to determine an effective method of treating the high iron in the source water. During the summer of 2011, a full scale pilot study was conducted to evaluate three possible treatment technologies for well #4, namely: dissolved air flotation, high-rate clarification, and reverse osmosis. The preferred technology was the Actiflo process of high-rate clarification. During FY2012, engineering design was completed and construction of the modification will begin in 2012. The treatment plant is expected to be back on line in August of 2013.

In 2012, engineering design was completed for a new well, Well #7, off Mohawk Path near the existing Dopping Brook Water Treatment Plant in eastern Holliston.

Construction began in December of 2012 and the well is expected to be online in August of 2013.

The Water Department continues to provide water to all town departments at no cost as well as providing the Parks Department with water for the bath houses and irrigation of the town athletic fields at no cost resulting in cost savings to the town.

The Water Department continues implementing long-term Capital and Operation and Maintenance programs to reduce the vulnerability of the system, to improve its operation, and to comply with evolving State regulations. Our major emphasis continues on Source Water Protection, continuous monitoring of areas and activities that pose a potential threat to our wells, security of the wells, storage tanks and treatment plants, infrastructure improvements, conservation of our water resources, and compliance with the DEP Water Management Act Regulation Statement as well as other state and federal regulations.

It is estimated that the water supply infrastructure in Holliston is valued at over \$100,000,000. It is the responsibility of the Water Department and the citizens of Holliston to adequately maintain the water system for current and future generations. We value our partnership.

**Holliston Water Commissioners:** Jared H. Adams, Chairman      Jeff Weise  
Brian Antonioli; **Water Superintendent:** Ronald E. Sharpin, Ph.D., P.E.; **Operations Manager:** Douglas R. Valovcin

#### DEPARTMENT OF WEIGHTS AND MEASURES

In compliance with Section 34, Chapter 98, General Laws of the Commonwealth, I



submit the annual report of the Department of Weights and Measures for the 2012 fiscal year.

The Weights and Measures Department is required by state statute to inspect all weighing and measuring devices in the town of Holliston each calendar year. In 2012, the Department inspected 125 weighing and measuring devices. These included: retail scales, vehicle truck scales, vehicle tank meters (fuel oil trucks), gasoline dispensing meters, balances and weights.

In addition, the Department conducted price verification inspections, package reweigh inspections, and enforced the state's Motor Fuel Sales Act. The Department investigated several consumer complaints.

The Sealer is a certified weights and measures official in Massachusetts. A member of the National Conference on Weights and Measures, the Northeastern Weights and Measures Association, as well as a member of the Board of Directors of the Massachusetts Weights and Measures Association.

I thank Donna Muzzy in the Board of Selectmen's office for all her help and assistance during the year.

Jack Walsh, Sealer of Weights and Measures

#### **YOUTH & FAMILY SERVICES**

Youth and Family Services provide a variety of programs and counseling to the community and schools. This past year some of the programs and services included: Drop In Center at the High School, Court Diversion Program, and Community Service Opportunities, speaker presentations for the community, support and consultations to all Holliston Schools.

Youth and Family Services will continue to work toward meeting the mental health needs of the community. We serve as a resource for many and our programs and services are free to Holliston residents.

Margaret P. Fitzpatrick LICSW, Director, Rich Falzone, Chairperson, Craig Denman, Fred Dufault, Lisa Waterman, Audrey Kleinberg, Ellen Gallivan and youth members Ben Hart and Jamie Canavan

#### **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals met monthly to hear Dimensional Variance, Use Variance and Special Permit applications as empowered under MGL, c. 40A and the Town's Zoning By-Laws. The majority of the Board's hearings were for requests for alterations and expansions to pre-existing non-conforming residential structures. Twenty seven applications were acted upon this year.

We would like to welcome our newest member, Brian Liberis to the Board.

Members

*Vacant*

While your support is essential, our success as a school district is a direct result of the high-quality educators who interact with our children every day. Holliston is blessed with a remarkable group of educational leaders, teachers, and support personnel who are dedicated professionals. Every day something extraordinary happens in each of our schools. I urge you to acknowledge the hard work, patience, and talent it takes to be an educator in today's society. I would specifically like to acknowledge and thank the following educators who retired during or at the conclusion of the 2011-2012 school-year after serving the children of Holliston honorably for a collective total of over 200 years: Deborah Blinder, Kathleen Caswell, Lynne Culverwell, Eleanor Gerson, Debra Guenther, Penny Simon, Margery Wadness and Cheryl Wallace. On behalf of Holliston's education community, we thank all of them for their service.

I think it is important to also acknowledge the work that your elected School Committee members perform on behalf of the students of Holliston. Many think that School Committees meet twice a month for two or three hours and that is the extent of their obligation. In fact, each of the seven members of this Committee work long hours, sometimes late into the night, doing their assigned work. As the calendar year 2012 drew to a close, Committee members included: Erica Plunkett, Chairperson; Kathi Pennypacker, Vice Chair; and members: Carol Emmons, Lisa Galeaz-Weber, Donald Gray, Anne Louise Hanstad, and Virginia (Ginny) Murphy. When you see them around town, please thank them for the hours they spend and the contribution they make to Holliston.

Finally, during the 2012 calendar year, nine-year veteran School Committee member Tom Jones decided to not seek re-election. Tom was a key member of the School Committee who spent much of his time working on school budget issues. Tom was a strong advocate for student and staff accountability and was instrumental in our efforts to build a school system that demands excellence from all. Despite an exhausting and demanding work schedule, Tom was ever-present and served our school system and our community with distinction. Please thank Tom for his outstanding service when you see him out in the community.

As you read the individual reports from each school that follow my report, I know you will see many extraordinary accomplishments. I look forward to working with the community and continuing Holliston's Tradition of Excellence.

Bradford L. Jackson, Ed.D., Superintendent of Schools

### **PLACENTINO ELEMENTARY SCHOOL**

This has been another year of growth and change at our school. The 2011-2012 Placentino School year produced many wonderful school wide accomplishments to be proud of and applaud! Here are just a few:

- Working with Miller School, we have completed our eighth year in which curriculum initiatives and alignment of materials has strengthened our work ensuring that your child's elementary years, PreK – Grade 5, supports a continuum of educational experiences between the two buildings. Our

literacy and math initiatives (**Reading Street** and **enVISIONmath**) have shaped the direction of classroom instruction. Weaving literacy into all curriculum content areas and providing targeted reading instruction within the classroom setting will continue to be a focus throughout next year and the years to come.

- “Every child at Placentino is a reader!” This completes our ninth year providing Title 1 Reading support for our students. Title 1 and other interventions such as Reading Recovery Strategies and Reading Tutoring provide the individualized support that some children need for successful learning across all content curriculum areas. As a school we are committed to ensuring that each child leaves Placentino with strategies for reading success.
- This year, as in past years, we welcomed families to Placentino for our eleventh annual HEPO Math Night, Family Reading Nights, Family Fitness Night, BINGO Night and for our springtime OPEN HOUSE celebrations. These evenings, like our Fall Picnic and the Ice Cream Social, are opportunities for our students to “bring their families back to school at night” for learning and fun.
- When learning is linked with the activities that your children have participated in throughout the year – Culture Connection presentations, field trips, all-school gatherings, Flag Day and the “Crossing Over” ceremony as we applaud our Grade Two and Montessori 2nd Year students who are leaving Placentino and moving on to Miller – then coming to school each day is an exciting and joyous experience, and that is just how it should be.
- During 2009-2011 Placentino School participated in a Pearson Publishing Company **Reading Street** research study. This opportunity provided extraordinary benefits for students in both Placentino and Miller Schools. In addition to excellent professional development for our staff, our students received classroom instruction using a research-based reading program that links all the best components of reading instruction together in a connected and integrated manner.

As participants in this two-year study, we received thousands of dollars worth of materials that have supported full implementation of the program in our classes this year (2011-2012). All of these materials, the most current publications, have once again provided our district with an excellent, high quality reading program at virtually no cost to taxpayers.

This year, as in past years, HEPTSA volunteers provided the funding, people power and support that our large school needed just to keep pace with all of our activities and curriculum requirements. Our parent organization (HEPTSA) with Holliston Newcomers and HEF continued to provide grant funding for our curriculum and school based initiatives and projects.

As Principal, I am proud of our wonderful school. The Placentino School is a “Center for all Learners”: children, teachers, parents and community members. Together, we have created a school that truly prepares children for the challenges of each new day and

readies them for the opportunities in tomorrow's world.

## Sam Placentino Elementary School

It is the mission of  
the Sam Placentino Elementary School  
to provide a nurturing, respectful, and creative learning community.  
We are dedicated to educating all of our students in a secure  
and progressive environment that stimulates  
intellectual, physical, and emotional growth.

### **Literacy-Rich Environment**

Research-Based  
Embedded

### **Community**

Diversity  
Collaboration

### **Safety**

Physical  
Emotional

### **Creativity**

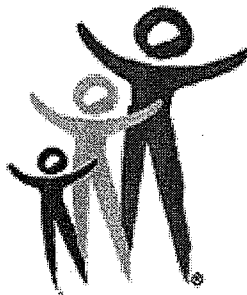
Innovative  
Risk-Taking

### **Respect**

Inclusive  
Embracing

### **Nurturing**

Whole-Child  
Trust



We believe in a respectful school environment that teaches acceptance of diverse cultures and languages through social competency and interpersonal relations.

We believe in a collaborative team approach that scaffolds the diverse learning needs of our school community through the use of literacy-rich, research-based curriculum innovations.

We believe that it is our responsibility to provide a creative and nurturing learning environment that focuses on the physical and emotional security of each child.

**Enrollment:** The October, 2011, enrollment at the Placentino School was as follows:

Grade	Enrollment
Preschool	90
Kindergarten	198
Grade One	189
Grade Two	219
<b>Total</b>	<b>701</b>

**Placentino School Council:** The Education Reform Act, which was signed into law in June of 1993, contained a provision for the establishment of School Councils. The goals for the School Council as defined in the Education Reform Act are to adopt educational goals for the school that are consistent with local and state-wide standards, to identify the educational needs of the children attending our schools, to review the annual school budget and to formulate a school improvement plan. The agenda is broad and complex. The Elementary School Council has become an integral part of the decision making process. School Council meetings are held monthly.

**Members of the 2011-2012 Placentino School Council included:**

**Chair:** Linda Weene

**Co-chair:** Terry Stewart

**Parent Representatives:** Leslie Gerber, Lisa Brown, Evelyn Perry, Katie Vaughn, Brenda Maurao

**Staff Representatives:** Judith LeBlanc, Sonya Merian, Jessica Smith, Aaron Snyder

**HEPTSA(Holliston Elementary Parent, Teacher, Student Association ):** HEPTSA's fundraising efforts and volunteer participation continues to provide wonderful support for our staff and students at the Sam Placentino Elementary School. Throughout the year groups of enthusiastic parents have worked diligently on the following programs: staffing the desks for the Media Center; teaching computer skills through our "Computer Network," providing a Parent/Teachers Support Group that assists teachers through Room Parents, accompanying our Kindergarten children the first few days of school as "Bus Buddies," sponsoring the Book Fairs that offer books at a discount and promote reading within the community and benefit the Media Centers. The monies received through our annual HEPTSA fall fundraiser allows us to provide grants to teachers and to purchase items such as science kits, math manipulatives, literature packets and technology for the schools. Funds are also used to support Culture Connection and the many fantastic authors, artists and educational guests that offer our children valuable and important school experiences. Thank-you to Donald Gray for his outstanding job as HEPTSA President for the 2011-2012 school year.

**PTSA:** I also want to thank PTSA for its ongoing support and commitment to our Holliston students and teachers. Excellent schools are those schools in which parents actively participate in all areas of school life. Thank you.

**Assessment:** Common assessment tools are used by teachers to measure student

achievement in reading and math. Standardized tests continue to measure students' mastery of skills. Ongoing assessments of children's learning is a vital part of any school's commitment to excellence. Our staff continues to work together addressing the goal of ensuring that our assessments (linked to our **Reading Street** and **enVISIONmath** programs) are used to critically inform and shape the instruction of each one of our students.

**New Staff Members:** We welcomed the following staff to our school during the 2011-2012 school year: Kim Diamond, Natasha Merten, Elizabeth Denison, Dawn Creonte, Karla Garvin, Joan Stillwell, Sali Diamond, Emma Gillespie, Beth Croke, Julie Noonan, Brenda Arena, Barbara Langworthy, Sue Dzindolet, Lynda Canal.

### **FRED W. MILLER INTERMEDIATE ELEMENTARY SCHOOL**

Welcome to the Fred W. Miller Intermediate Elementary School, which housed students in grades 3, 4 and 5 during the 2011-2012 school year. Our school provides students with the security of a nurturing community while developing the skills necessary to move toward independence.

As our students move toward their middle school years, they will begin to experience activities that will prepare them for this exciting transition. In order to foster academic excellence, our school will create a climate in which respect and consideration for others are important core values. I believe students need to feel free to express their ideas and develop their self-confidence through personal achievement.

Miller School contains 29 academic classrooms and several classrooms that are specifically designed for students with special needs. Each classroom contains state-of-the-art technology including 5 computers that are connected to our district network as well as the World Wide Web. Our Computer Lab and Media Center provide students with the latest tools to access information for research projects. In support of the Arts, our school provides a music room, a band room for instrumental instruction as well as for band rehearsals, an art room and large gymnasium with a climbing wall.

Our parent information center is located in the Atrium. This center provides parents with important information about the Miller School operational procedures, curriculum expectations and additional recent take-home material.

I encourage all parents to be advocates for their child's education. Please do not hesitate to contact my office if you have any questions or concerns.

David Keim, Principal

### **PHILOSOPHY OF THE FRED W. MILLER INTERMEDIATE ELEMENTARY SCHOOL**

The philosophy of the Fred W. Miller Intermediate Elementary School is grounded in the belief that all learners can achieve their full potential. Creating a positive atmosphere that celebrates diversity and encourages individual growth will be the responsibility of

the entire school community. Through a variety of experiences, learners will interact with their environment, communicate with others and acquire values, knowledge and skills. The Intermediate Elementary School child experiences an emerging sense of self, which will be fostered through a variety of child centered settings.

At the Holliston Intermediate Elementary School we:

- Expect all students to strive for excellence in an atmosphere of high, yet realistic, expectations, which are constantly readjusted as students progress toward mastery of basic skills and higher level thinking.
- Create and foster a respect for learning, a respect for self and others, a respect for property and sense of responsibility.
- Provide a safe and caring learning environment where students take risks, ask questions and have access to challenging, innovative educational experiences.
- Affirm and support the essential role of arts education in the development of the Intermediate Elementary School child through instruction and experiences in the visual and performing arts.
- Develop critical and creative thinking through experiences in humanities, arts and sciences in order to promote a sense of joy and wonder about the learning process.
- Promote the physical well-being of all students through health, safety and physical education programs.
- Problem solve to ensure that decisions made within the school community consider the needs of all learners.
- Establish and maintain channels of communication with the community at large for the mutual benefit of all.
- Implement a variety of interdisciplinary approaches and strategies directed toward the discovery and development of individual interests, learning styles and aptitudes.
- Maintain a challenging curriculum with varied and meaningful assessment practices.

**Enrollment:** During the 2011-2012 school year, the Fred W. Miller Intermediate Elementary School housed grades three, four and five. The June 2012 Enrollment was as follows:

<u>Grade</u>	<u>Enrollment</u>
3	212
4	235
5	214
Total	661



**Miller School Council:** The Education Reform Act, which was signed into law in June of 1993, contained a provision for the establishment of School Councils. The School Council is comprised of parents, teachers, and a community representative. The broad goals for the School Council, as defined in the Educational Reform Act, are to adopt educational goals for the school which are consistent with local and statewide standards; to identify the educational needs of the children attending our schools; to review the annual school budget; and to formulate a school improvement plan. The agenda is broad and complex. The Elementary School Council has become an integral part of the decision-making process. School Council meetings are held monthly. Members of the 2011-2012 School Council included: Mr. David Keim, Principal (Co-Chair); Mrs. Maureen Barnowski, Assistant Principal (Co-Chair); Mr. Joseph Dooher, 3<sup>rd</sup> Grade Teacher Representative; Ms. Sandra Gumz, 4<sup>th</sup> Grade Teacher Representative; Mr. Frank McGourty, 5<sup>th</sup> Grade Teacher Representative; Ms. Anita Kite, 3<sup>rd</sup> Grade Parent Representative, Mr. Michael Benadon; 4<sup>th</sup> Grade Parent Representative, Mrs. Heather Scaringella, 5<sup>th</sup> Grade Parent Representative; Chief Cassidy, Community Representative.

**Staff In-service:** The Miller School staff met in the High School cafeteria for a district-wide opening day orientation on August 29, 2011. September 2<sup>nd</sup> the whole district got training on the new state anti-bullying law and the new district-wide bullying prevention and intervention plan. In the afternoon the Miller staff received training on new technology tools and resources.

On October 7, 2011 all Placentino and Miller, along with Adams Middle School math teachers, received in-depth training on the new Common Core Math standards.

On January 13<sup>th</sup> Miller teachers attended workshops based on content area. All ELA teachers and special educators determined a consistent plan of delivery of the Reading Street Program and aligned the program with the 2011 Massachusetts Curriculum Frameworks for ELA. All 5<sup>th</sup> Grade Math and Science teachers attended a workshop entitled, "Error Analysis in Numbers and Base Ten."

On March 16, 2012 the Miller staff looked at ways to provide interventions to struggling and high achieving learners in math. Teachers also took time to align the new 2012 enVision MATH text with the © 2009 copy and the new state frameworks.

**Open Circle:** For the past several years, Holliston has received a Title IV Federal Grant entitled "A Safe and Drug Free Schools and Community Act" that has made it possible for elementary school teachers to attend training at the Wellesley Centers for Women for the Open Circle Program. Embedded in the program are concepts that are found in the Holliston Public Schools Mission Statement and Core Values and the philosophy of the Fred W. Miller Elementary School. The staff at the Miller School is committed to helping the students become more respectful and responsible in their decision making and in their resolutions to conflicts.

Open Circle is a leading provider of evidence-based professional development and

curricula for social and emotional learning in Kindergarten through Grade 5. Social Emotional Learning is the process of developing essential social and emotional skills, knowledge, and attitudes related to:

- Self-awareness: recognizing one's emotions and values as well as one's strengths & limitations
- Self-management: managing emotions and behaviors to achieve one's goal
- Social awareness: showing and understanding empathy for others
- Relationship skills: forming positive relationships, working in teams, dealing effectively with conflict
- Responsible decision-making: making ethical, constructive choices about personal and social behavior

Open Circle Outcomes include:

- Students who successfully recognize and manage emotions, show empathy, build positive relationships, and make responsible decisions.
- Safe, caring, and cooperative school climates
- School communities united by a common vocabulary, strategies, and expectations for student behavior
- Teachers with improved classroom management and facilitation skills
- Trusting, collaborative relationships among staff in schools

Parent workshops will be offered at the Miller School to familiarize parents with some of the skills and language the children are learning in Open Circle. Another purpose of the group will be to extend some of the concepts the children are learning into parenting skills.

**Culture Connection:** The Culture Connection offers a variety of presentations for the elementary students. Performances included: **December:** Grades 3-5 – John deKadt, Drummer. Grades 3-5 Epic Brass. **January:** Galileo – Starry Messenger. **February:** An Appalachian Trail presentation. **April:** Grade 4 – Toying with Science, Grade 3 – Ted Scheu, Poet. **May:** Grades 3-5 – Solar Winds performing "Peter and the Wolf".

**Science:** Sciencefest a day of fun and "hands on" learning in science, math and technology was held on February 4, 2012.

**Family Math Night:** On March 13, 2012, the Miller School joined with Placentino School and held its tenth annual Family Math Night. Over 300 people attended an evening of problem solving and critical thinking. Parents and students partnered up and solved mathematic mysteries. Many Miller staff members and parent volunteers facilitated the activities. Each family received a take-home-bag filled with math games and a resource list.

**New Staff Members:** We welcomed the following staff members to the Fred W. Miller Elementary School: Alycia Babino – Special Education, Diane Cook – Team Chairperson, Kate Damigella – Paraprofessional, Laura Dennison – Paraprofessional, T.J. Elder – Paraprofessional, Maureen Gilbert – Paraprofessional, Maureen Hagen -

Science/Engineering/SS, Susan McGee – Math Tutor, Julie Monaco – Paraprofessional, Patricia Murray – Procedural Assistant, Nancy O'Neill – Wilson Tutor, Christine Petersen – Music Teacher, Andrea Prikacki – Paraprofessional, Martha Stering – Writing Enrichment Teacher, Stephanie Stockman – ESL Tutor, Caroline Waldman – Paraprofessional.

**School Activities:** The students enjoyed a variety of in-school activities as well as many field trips throughout the year. The 3rd grade students went to Plimoth Plantation, The Hall at Patriot's Place, and the Holliston Historical House. The 4th grade visited the Lloyd Center and The Lowell National Historical Park. The 5th graders visited the Christa McAuliffe Challenger Center and walked the Freedom Trail in Boston. On June 13<sup>th</sup> all grades celebrated with our 5<sup>th</sup> graders at their "Moving Up" ceremony.

**HEPTSA (Holliston Elementary Parent Teachers Student Association):** HEPTSA provided support to the Holliston Elementary Schools, Kindergarten through Grade Five, with volunteer and fund raising efforts. A group of enthusiastic parent volunteers were involved in a series of activities to support our school: The Fall and Spring Book Fair, the Fall and Spring Fund Raisers, Sciencefest, Destination Imagination, School Pictures, School Store, Spirit Wear, Teacher Support Program, and the coordination of Room Parents to help teachers with classroom activities.

**Community Service:** The staff and students of Miller school participated in many activities that embodied the spirit of Community Service. Monthly food pantry collections, Our Veterans "Wall of Stars", and Holiday Gift Bags for Holliston Seniors are just a few of the service learning opportunities that helped students learn about helping out their community.

### **ROBERT ADAMS MIDDLE SCHOOL**

The 2011-2012 school year began with the Robert Adams Middle School enrollment at 662 students. Students continue to be arranged in teams at the Middle School with a total of nine teams, three teams in each grade. All three grades were composed of two teams with four general educators- an English, mathematics, science and social studies teacher; and one team with two general educators- a teacher who taught both English and social studies and a teacher who taught both mathematics and science. All teams also had a special education teacher assigned to them. Students also study foreign language, including immersion Spanish and French and introductory French as well as art, technology education, wellness and music (in the form of general music, band or chorus) in the unified arts. In addition, the middle school offers a range of special education services designed to meet individual needs. Specialized programs include the Language-based Program, Pathways Program, Network Program, BASIS Program and a variety of integrated services. These programs support students in a way that provides them with the least restrictive setting.

This year's new staff joining us: Sheila Jaung, Grade 6, Team 2 Math teacher, Leann Schmid, Grade 7, Team 1 ELA teacher, Gui LaRoche, French Immersion teacher for one year, Suzanne McMahon, Social Worker, Michael Jones, Chorus/General Music .5.

Meredith Magie joined us as Team Chair for Student Services. This year's new paraprofessionals include Rhonda Johnson and Tara Wood. Joining us from the Miller School were: Lorraine Denman, paraprofessional in our BASIS program, Michelle Clancy, paraprofessional also in our BASIS program and Marie Reggio, Speech and Language Therapist.

In the fall of 2011, Open Houses were held on the evenings of September 6 and 11. The events were once again a wonderful time for parents to hear from the teachers about all the valuable learning opportunities that their students would experience at the Adams School. Band and Chorus members performed in a winter and spring concert and took part in District Competitions. In the spring, a large group of Adams students performed in a musical rendition of *HONK!*

Several eighth grade students were honored at the end-of-year eighth grade ceremony. Julia DeMarkey received the David P. McCobb Principal's Award for academic achievement and citizenship; and Joshua Perlmutter received the Scholastic Achievement Award for academic excellence.

The MS-PTSA (Middle School-Parent Teacher Student Association) was led by co-Presidents Kathy Cheever and Dawn Waddell. They have been invaluable in the planning of school dances, the sixth grade Nature's Classroom trip, fundraising efforts, and many other important events at Adams. The Middle School Council Members were Brook Doire, Leeann Schmid, Sara Auciello Jean Vazza, Catherine Burchard, Chief Michael Cassidy, and Principal Peter Botelho. The council contributes to the development of the school improvement plan. Both groups support student activities and help set the direction for the school and its improvement.

In curriculum and instruction, we continued to work to refine our teaching in order to reach important learning goals. As part of these efforts, in all areas of the curriculum, we worked to infuse inquiry based teaching and learning practices in our curriculum as frequently as possible. These inquiry-based experiences placed students at the center of the learning by asking them to answer or even develop essential questions which are open ended and engaging. For example, the grade eight English course is organized around overarching essential questions related to the theme of one's personal code. Science classes naturally infused essential questions and inquiry based studies and research to discover and understand important science concepts and develop critical habits of mind in science. Social Studies continued to infuse essential questions to frame their studies and developed a series of learning activities which require questioning and higher level thinking. A cohort of teachers developed blended learning units based upon driving questions and powerful technology integration. Lastly, we began to adapt our foreign language in order to frame it around content based thematic studies of the cultures of Spain and Mexico. During this process, we also worked to understand the new Common Core state standards and began to adapt parts of our curriculum in literacy and math based upon these new guidelines.

With respect to our work to improve school climate, our Student Leadership team

continued to actively promote a kind, caring and respectful learning environment through presentations to students at Adams and Miller and events throughout the year aimed at developing greater tolerance and community. These efforts were complemented by a series of school-wide spirit activities, our "Cultures Connections" speaker program, and the array of community service experiences including our culminating annual 8<sup>th</sup> grade community service program in June.

Peter Botelho, Principal

### HIGH SCHOOL

Holliston High School had a very productive, successful and rewarding school year. Many of our students were the recipients of special awards in a variety of areas and many students, among the 821 enrolled, were individually recognized for their accomplishments in academic, extracurricular and athletic activities. Holliston students performed well above the state average on the Massachusetts Comprehensive Assessment Test (MCAS), and the national college entrance exams, the SAT and ACT. On the SAT, Holliston students scored 552 in Critical Reading, 572 in Math, and 555 in the Critical Writing, and the average ACT score was 25.3. Sophomores performed exceptionally well on the state MCAS test, scoring 99.5% advanced and proficient in English, 96.4% advanced and proficient in Math, and 90.1% advanced and proficient in Biology.

Based on exceptional PSAT scores, with a selection index of 200 or above, the following students met the requirements to be entered into the 2011 National Merit Scholarship Program: The commended students were: Amber Ahronian; Grace Ballenger; Carolyn Banak; Benjamin Campbell; Nicole Kerrigan; Robin Stopa; and Sarah Yarashus. National Merit Scholarship Corporation conducts two academic competitions – the National Merit Scholarship Program, which is open to all U.S. high school students, and the National Achievement Scholarship Program, in which only Black American high school students may participate.

The following new staff members joined the Holliston High School community: Laura Bilodeau, Band Instructor; Nancy Prieto, Spanish Teacher; three Special Education teachers: Lisa Mazzola, Amanda Fitzgerald Matcheson, and Ann King; Sascha D'Angelo, Guidance Counselor; Lynn McCluskey, Procedural Assistant; Maureen Alibrandi, Eric Grilli, and Meredith Hoban, Paraprofessionals; Craig Najarian, Athletic Director; and we welcomed back Office James Ward as School Resource Officer. We also welcomed current district Paraprofessionals to their new assignments here at HHS: Silviya Deodas, Jennifer Giannetto and Rebecca Tomasetti.

Thirty-seven students were inducted into the Aristos Chapter of the National Honor Society here at Holliston High School.

Underclassmen at Holliston High School received many awards during their Awards Ceremony. Students were also recognized for their academic achievements from each department at the high school.

Boys' and Girls' State – Bijan Ameli and Suresh Manian were selected to represent

Holliston

High School at Boys' State, and Sydney Strzempko and Amber Ahronian were chosen as Our Girls' State representatives.

The Brown University Book Award went to Nicole Kerrigan for her academic excellence and clarity in written and spoken expression.

The Clarkson University Certificate Award is presented to a student who is well-rounded and well-grounded. This award was presented to Suresh Manian.

The Cornell University Book Award was given to Sydney Strzempko. It is awarded to a student who is well-rounded and demonstrates an ability to compete with the best and brightest, academically, athletically, and civically.

The Dartmouth College Book Award was presented to Tiffany Thai for demonstrating consistent ability to compete in many of our most rigorous courses while maintaining a healthy balance between volunteerism and extracurricular activities.

The Elmira College Key Award - was presented to Adam Greenberg and Robin Stopa, for demonstrating strong school and community leadership.

The Frederick Douglass and Susan B. Anthony Award was presented to Sarah Yarashus, for demonstrating a commitment to understanding and addressing difficult social issues, maintaining strong grades in rigorous courses, and displaying leadership and dedication to the community.

The Hugh O'Brian Youth (HOBY) Leadership Award was presented to Matthew Jeye for his excellent academic record, ability to solve problems, make decisions and possess outstanding oral and written communication skills.

The John P. Garrahan Leadership in Diversity Award was presented to Sam Pinto. This award is presented to a student in recognition for outstanding leadership in diversity and unity.

The Princeton University Book Award was presented to Amber Ahronian. It is annually presented to an outstanding junior who exemplifies outstanding academic achievement, exceptional leadership and community service.

The Russell Sage College Award was presented to students who enjoy a learning environment that challenges intellectually and affords the opportunity to develop interesting ideas and work to collaboratively problem-solve. The recipients of this award were Bijan Ameli and Patrick Murphy.

The University of Rochester Bausch & Lomb Award was presented to Benjamin Campbell for distinguishing himself in Math, Science, and Technology.

The University of Rochester George Eastman Young Leaders Award was presented to MacKenzie Denker for his strong leadership experience, academics and being an involved member of his school and community.

The Salve Regina University Alumni Book Award was presented to Benjamin Campbell For maintaining excellent grades in competitive classes while contributing to the extra curricular life.

The Smith College Book Award is presented to a student with high academic achievement and leadership. This award was presented to Carolyn Banak who exemplifies the academic achievement, leadership qualities, and concern for others.

The St. Lawrence University Book Award was presented to a student who has worked Toward academic excellence, and displays a commitment to community service. The recipient was this award was Danielle Potemri.

The St. Michael's College Book Award was presented to Benjamin Drebing and Christine Devens for demonstrating academic excellence and possessing a strong social conscience.

The Wellesley College Alumni Book Award was presented to Grace Ballenger for her Academic record and character.

The Yale University Book Award was presented to Kristen Ydoate for demonstrating outstanding personal character and intellectual promise.

Students participated and excelled in a wide variety of extracurricular and athletic activities including Art Club, Band, Best Buddies, Boston Globe Scholastic Art Awards, Chorus, Drama, DREAM, Environmental Club, Law Team, Literary Magazine, Model United Nations, National Honor Society, Radio Station, Reflections Program, Robotics Club, Senior Showcase, Student Advisory Council, Student Council, The Vision and Yearbook. Both the winter and the spring music concerts showcased the wonderful talents of our music students. The Fall Musical was "Beauty and the Beast." Students in Fine Arts showcased their work in a number of exhibits for "Art Saves Lives." More than twenty-five athletic teams competed for Holliston High School this year, and more than 300 students per season were involved in athletics and sports.

Many scholarships and awards were presented on Senior Recognition Evening. Fourteen members of the class received Holliston Citizens' Scholarship Foundation Awards. Other awards included The Celebrate Holliston Award, The Jarvi Award, The Bedros Kamitian Award, Andrew Linn Award, Beth Lyon Award, Reece McGilvray Award, Virginia Aldrich McGrain Award, William and Alice Phipps Award, Fred W. Miller Award, Sam Placentino Award, Richard Thompson Award, The Reverend William Haley Award, The Timothy O'Connell Foundation Scholarship, Holliston Federation of Teachers Scholarship, Kathleen P. Webster Memorial Scholarship, Ingrid M. Amati Memorial Scholarship, Holliston Business Association Scholarship. Jensen-Sheehan

Insurance Agency, Inc. Scholarship, The Highland Farm of Holliston Scholarship, Holliston Cable Access Scholarship Grants, The Maryellen Miller Memorial Scholarship, Holliston Firefighters' Mutual Relief Association Scholarship, The Diamond Awards, Holliston Lions Club Educational Assistance Awards, the Michael P. Koshivas Memorial Scholarship, the Holliston Police Association Memorial Scholarship, The Holliston Education Foundation Scholarships, The Justin Mayer Memorial Scholarship, Holliston Garden Club Scholarship, Holliston Music & Arts Parents' Association Scholarships, Jo Dee Messina Scholarship, The PTSA Essay Scholarship Awards, Membership & Christmas Tree Sales Scholarship Awards, the Joey Larracey Memorial Scholarship, Holliston Youth Baseball/Softball Association Scholarships, National Honor Society Scholarships, The Veristat, Inc. Scholarship, Coventa Energy, Inc. Scholarships, Holliston High School Alumni Scholarship, Middlesex Savings Bank Scholarship. Several awards were presented during the school year. They were: The Rotary Club of Framingham, Thomas J. Watson Memorial Scholarship, Milford Area Chamber of Commerce "Noorjanian Award for Volunteer Service", The Massachusetts Elks Association, D.A.R. Good Citizen, and the Natick Sons of Italy, Fancesco DeSanctis Lodge No. 1411. Many department awards were also presented to students.

The Class of 2012 graduated on June 3, 2012 in a ceremony attended by more than 1800 family and friends. The high school band played a variety of selections and the National Anthem was sung by senior members of the chorus. The Address of Welcome was given by Michael Cournoyer, Principal of Holliston High School. The Address to the graduates was given by Dr. Bradford Jackson, Superintendent of Schools. The introduction of the student speakers was given by Mizuki (May) Yamakawa, Salutatorian. Musical performances were performed by Andrew DesRochers, Brittney Galeaz, Daniel Larracey, and Kathleen Regan. The Commencement Address was given by Emily Stebbins, our Valedictorian.

The Senior Class Officers were: Marshall Cohen, President; Vice President, James Lefebvre; Secretary, Cameron Chisholm, and Treasurer, Ross Camiel. There were 225 graduates and 91.7% went on to two and four year colleges, and 1.3% took a year off from school to work or joined the military.

The 2012 Principal's Leadership Award was presented to Marshall Cohen for his outstanding contributions to the school and community and for his mature and effective leadership qualities.

Michael T. Cournoyer, Principal  
Nicole Bottomley, Assistant Principal

Marc Bender, Assistant Principal  
Craig Najarian, Athletic Director

## SALARIES

### TOWN DEPARTMENTS

#### SELECTMENS OFFICE

LEBEAU	PAUL	TOWN ADMINISTRATOR	107,709.39
MARSDEN	JOSEPH	SELECTMEN	75.00
MINIHAN	ANDREA	ADMINISTRATIVE ASSISTANT	54,905.36



MUZZY	DONNA	CLERICAL	24,628.35
SCHMALL	STEPHEN	CLERK OF THE WORKS	18,144.00
WALSH	JOHN	SEALER	3,308.04
<b>TOTAL</b>			<b>208,770.14</b>
<b>TOWN ACCOUNTANT</b>			
NALCHAJIAN	DAVID	TOWN ACCOUNTANT	73,204.98
<b>TOTAL</b>			<b>73,204.98</b>
<b>ASSESSORS OFFICE</b>			
BARBIERI	PETER		2,500.00
CARON	LINDA		47,680.77
CRONIN	JOHN		2,500.00
DRAKE	SARAH		18,380.55
DRISCOLL	MARGARET		25,415.68
LOUGHLIN	BRIAN		2,500.00
PEIRCE	KATHRYN	PRINCIPAL ASSESSOR	75,064.80
<b>TOTAL</b>			<b>174,041.80</b>
<b>TREASURER/COLLECTOR</b>			
BOUSQUET	MARY	TREASURER/COLLECTOR	81,685.88
FOLEY	STEPHANIE		19,340.73
MATTO	VIRGINIA		740.00
MCKENNEY	SUSAN		40,056.70
NICHOLS	DEBORAH		40,327.50
STOICO	LINDA		47,780.75
WATERMAN	THOMAS		1,672.00
<b>TOTAL</b>			<b>231,603.56</b>
<b>TECHNOLOGY DEPARTMENT</b>			
CORMAN	CHARLES	DIRECTOR	79,072.79
<b>TOTAL</b>			<b>79,072.79</b>
<b>TOWN CLERK'S OFFICE</b>			
CONROY	BONNIE		5,855.82
FITZGERALD	DYAN		48,639.85
GREENDALE	ELIZABETH	TOWN CLERK	56,217.92
<b>TOTAL</b>			<b>110,713.59</b>
<b>ELECTION DEPARTMENT</b>			
CASE	MARIE		158.00
CHESMORE	HESTOR		265.50
COTTER	VIRGINIA		110.00
CUMMINS	MARJORIE		100.00
DAVIS	PAULA		110.00
DOYLE	ELAINE		100.00
EAMES	WESTON		212.00
FEINBERG	LILLIAN		110.00
GALLERANE	ROBERT		50.00
GIES	EDWIN		763.25
HAYDEL	BARBARA		218.00
JOHNSON	RICHARD		218.00
JORDAN	MAUREEN		40.00
MCGILVRAY	KATHERINE		218.00
MCKENNA	MARIE		108.00
MILES	FEDELMA		108.00

MITRO	DEANNA		218.00
PALLADINO	MARYANNE		50.00
PAQUETTE	SANDRA		285.75
RUSSO	MARY		160.00
SNOW	GEORGE		100.00
TOWNE	THELMA		110.00
WEGLAGE	SARAH		110.00
WISE	LAWRENCE		108.00
			<b>TOTAL 4,030.50</b>
<b>CONSERVATION DEPARTMENT</b>			
KATUSKA	CHARLES		27,689.25
MCCOLL	SCOTT		816.00
O'BRIEN	SHERI		16,413.67
			<b>TOTAL 44,918.92</b>
<b>PLANNING DEPARTMENT</b>			
LYNCH	DIANE		16,813.70
SHERMAN	KAREN	TOWN PLANNER	48,392.12
			<b>TOTAL 65,205.82</b>
<b>ZONING BOARD OF APPEALS</b>			
DONOVAN	DONNA		6,658.36
			<b>TOTAL 6,658.36</b>
<b>POLICE DEPARTMENT</b>			
BELSON	KENNETH		96,472.34
CONNORS	EDWARD		87,950.03
DALRYMPLE	GLENN		122,719.38
DENMAN	CRAIG		112,603.11
DIGIORGIO	BRYAN		81,374.42
DOOLIN	LISA		11,238.86
DOWNEY	SCOTT		81,814.92
EDISON	KEITH		130,822.36
ELLIS	MARTHA		14,211.21
GATCHELL	DAVID		86,123.45
GRIFFITH	DANIEL		81,218.42
HAGAN	TODD		93,394.99
HENEY	TIMOTHY		82,674.47
HICKEY	KATE		2,353.07
JOHNSON	JUDITH		40,056.70
LEURINI	GEORGE		117,356.27
LEWIS	MARK		83,718.48
MACGRAY	ANDREW		103,520.23
MOORE	JOHN	POLICE CHIEF	121,940.68
MOORE	SHAWN		110,213.23
RICHARDS	KASEY		2,353.07
RYAN	CIARA		83,166.45
SCANLON	JOHN		90,393.86
STONE	MATTHEW		110,770.78
THOMPSON	CHAD		85,737.41
TODD	CHARLES		97,763.43
WARD	JAMES		81,614.38
WAUGH	MATTHEW		106,150.57

<b>OUTSIDE POLICE DETAIL</b>		<b>TOTAL</b>	<b>2,319,726.57</b>
CIBOTTI	JOSEPH		172.64
FALVEY	DAVID		172.64
GRAY	JUDITH		2,238.06
HADDAD	MARK		442.39
LEE	DANNY		1,019.84
LOFTUS	EDWARD		164.64
MCDOWELL	SEAN		501.92
OTERI	JEFFREY		8,434.05
POISSANT	RUSSELL		345.28
QUINTIN	JOSEPH		345.28
REAM	BRIAN		164.64
REGO	JOHN		1,580.92
VAN VLIET	PAUL		517.92
WOODS	MICHAEL		7,027.82
		<b>TOTAL</b>	<b>23,128.04</b>
<b>FIRE DEPARTMENT</b>			
BARBIERI	JOSEPH		5,769.58
BISAZZA	BRIAN		2,453.70
BRAY	ANGELA		594.75
BROVELLI	JOHN		3,361.91
BROWN	JUSTIN		6,612.83
CARNES	FREDERICK		5,737.73
CASSIDY	MICHAEL	FIRE CHIEF	89,244.24
CATLIN	LAURA-ANNE		3,428.70
CATLIN	RANDOLPH		3,434.33
CHESMORE	KEEFE		6,096.48
CHRISTENSEN	ROBERT		6,168.96
CLAPHAM	CHARLES		7,765.45
COFFEY	PAUL		8,618.25
CONNELL	BENJAMIN		7,529.81
CONNORS	SHAWN		20,042.64
COSTELLO	TIMOTHY		7,488.14
COUGHLIN	RICHARD		12,521.35
CURNYN	MICHAEL		7,930.61
DEGANNE	SCOTT		8,148.38
DELLICKER	MARK		8,908.81
DELLICKER	MATTHEW		6,427.71
DUBIN	DAVID		5,751.96
ELLIOTT	ALAN		5,669.38
FISHER JR	KENNETH		7,612.56
FISHER	KENNETH		8,334.32
FOLEY	ALISON		5,108.40
FRONGILLO	PAUL		5,871.23
GAGNON	JOHN		8,647.77
GALLERANI	JOSEPH		13,896.70
GARRY	STEVEN		6,018.03
GIANOPOULOS	ROBERT		48,355.43
GOSSELS	ANDREA		518.10

GREENDALE	ALAN	6,233.35
GULLA	MICHAEL	5,949.01
GUYON	ROBERT	5,923.09
HAGOPIAN	JEFFREY	4,072.20
HEAVNER	MARK	6,726.89
HILL	PETER	5,924.46
HULBERT	JOANNE	3,121.19
IRR	SEAN	13,957.80
KNOWLES	KEITH	19,729.14
KRAMER	BRIAN	6,362.56
LAMONT	THOMAS	5,683.61
LAWLESS	ANGELA	9,310.61
LEWIS	GREGG	6,159.79
LYNCH	SHAWN	7,951.73
MACGRAY	JOAN	56,885.20
MARSHALL-ROBERTS	CHARLES	1,704.60
MARTIN	JAMES	18,461.74
MARTIN	THEA	107.25
MCGOWAN	JAMES	11,812.41
MCGOWAN	JESSICA	16,137.33
MCKEOWN	KEITH	9,554.98
MICELOTTI	STEVEN	5,898.76
MOORE	ARTHUR	21,877.84
MOORE	JAMES	5,449.18
MORRISON	BRETT	5,209.70
MOULTON	DANIEL	6,891.76
MURAWSKI	JORDAN	555.75
MURPHY	JOHN	8,189.03
NAPOLITANO	KYLE	3,591.75
PERUSSE	PAUL	10,029.00
ROBSHAW	PHILIP	8,157.74
ROSSINI	JAMES	6,007.93
ROSSINI	RICHARD	6,751.12
SLICER	ADAM	6,610.28
STAFFORD	BARRY	2,433.76
TROY	MICHAEL	47,882.64
URBANI LYNCH	GINA	1,546.49
VALOVGIN	CYNTHIA	11,684.41
VALOVGIN	DANIEL	3,763.84
WESTLAND	JOANNA	6,711.36
		<b>TOTAL 735,079.52</b>
<b>BUILDING DEPARTMENT</b>		
ELDER	PAUL	24,368.80
ERICKSON	WILLIAM	23,320.00
KIRBY	LISA	40,006.70
TARTAKOFF	PETER	79,195.73
TRAVAGLINI	LOUIS	286.00
ZACCHILLI	JOSEPH	563.60
		<b>TOTAL 167,740.83</b>
<b>COMMUNITY PRESERVATION</b>		

BUILDING INSPECTOR

MOGREN	SUSAN		403.90
<b>TAX CREDIT PROGRAM</b>		<b>TOTAL</b>	<b>403.90</b>
<b>HIGHWAY DEPARTMENT</b>		<b>TOTAL</b>	<b>0.00</b>
ANDRADE	JEFFREY		480.00
ANDREA	PATRICK		6,733.50
BANKS	KEITH		68,171.43
CARLSON	GLENN		54,926.29
DONOVAN	THOMAS		5,280.00
DZIURDZ	JOHN		49,551.67
ESTEY	SCOTT		51,618.40
KELLOGG	ANNE		46,059.78
MAROLDA	STEVEN		50,428.36
MURPHY	ROBERT		60,073.82
MUZZY	RICHARD		49,549.72
NEMET	ROBERT		53,048.71
PAU-PRETO	RICARDO		48,588.50
RENAUD	RICHARD		51,425.20
SMITH	THOMAS	HIGHWAY SUPERINTENDENT	82,843.63
WALKER	ROBERT		54,641.41
		<b>TOTAL</b>	<b>733,420.42</b>
<b>WATER DEPARTMENT</b>			
CHARTRAND	RICHARD		62,141.16
HAINES	GARY		54,280.02
JORDAN	FRANK		55,466.21
KEATING	DANIEL		13,938.00
KEATING	PATRICIA		3,896.02
MANN	LINDA		48,964.40
MCKINNEY	PATRICK		53,301.73
MORRISSEY	GREGORY		23,492.87
NAPOLITANO	JACQUELINE		40,006.70
SHARPIN	RONALD	WATER SUPERINTENDENT	84,614.67
VALOVGIN	DOUGLAS		75,393.03
		<b>TOTAL</b>	<b>515,494.81</b>
<b>BOARD OF HEALTH</b>			
ADAMS	ANN		14,598.14
DEERING	LISA		21,703.06
GRAF, ESTATE OF	MICHAEL		2,125.00
IZZO	LEONARD		4,800.00
KRAMER	DONALD		1,000.00
MACCAGNANO	RICHARD		40.00
MCCOBB	ANN	DIRECTOR	73,474.28
		<b>TOTAL</b>	<b>117,740.48</b>
<b>COUNCIL ON AGING</b>			
ARENA-DEROSA	ARCANGELINA	DIRECTOR	56,783.82
DOHERTY	WILLIAM		27,527.14
MARSHALL	LINDA		35,503.80
MCGAFFIGAN	CORNELIUS		138.88

MOODY	ELIZABETH		19,175.40
WESTERMAN	MICHAEL		12,403.72
<b>YOUTH &amp; FAMILY SERVICES</b>			<b>TOTAL 151,532.76</b>
CONLON	CHRISTINE		39,870.83
FITZPATRICK	MARGARET	DEPT HEAD	69,303.32
<b>VETERANS AGENT</b>			<b>TOTAL 109,174.15</b>
GIVNER	JOHN		26,373.59
WEGLAGE	JOHN		2,931.00
<b>LIBRARY</b>			<b>TOTAL 29,304.59</b>
ALEXANDER	TRACY		18,699.17
BROWN	MARGARET		2,590.76
BULMAN	MURIEL		10,733.84
FEBO	SHARON		3,358.42
GARDNER	EMILY		10,184.92
HAMILTON	MICHELE		24,235.57
HOLLISTER	FRANCES		11,834.96
KEEN	JENNIFER		34,996.87
KURZONTKOWSKI	LAURA		28,762.82
MCDONNELL	LESLIE	DIRECTOR	69,490.78
MESSANA	DORA		11,656.47
MISSAGGIA	CAROLE		9,710.84
PAGE	TAMARA		13,900.12
PERKINS	MARGARET		30,826.90
PORTER	AMY		10,230.29
SCHWAB	KATHARINE		4,117.60
<b>PARK DEPARTMENT</b>			<b>TOTAL 295,330.33</b>
AINSWORTH	JULIA		686.81
AINSWORTH	LAUREN		1,562.82
AKINS	MEREDITH		1,794.53
BAXTER	ELIZABETH		1,887.03
CADY	MICHELLE		4,555.00
CONDON	BRIDGET		1,507.77
COSTELLO	KENDRA		166.50
COTTER	EMILY		4,047.13
DONLIN	BRIAN		2,380.02
DOYLE	CHARLES		9.25
DRISCOLL	MEGHAN		1,039.51
HATTEN	CASEY		540.00
HEDRICK	KRISTEN		42,271.31
HORSMANN	CATHERINE		720.00
JOHNSON	KATELYN		1,993.50
JORASH	LAWRENCE		1,591.63
KORSON	MAUREEN	DIRECTOR	42,144.13
KRAUSS	ANDREW		1,470.58
KRAUSS	MEGHAN		2,032.07
LEAVITT	LAURIAN		8,240.00

MAHONEY	DANIELLE	255.00
MOORE	DANIEL	1,759.51
MOORE	KRISTIN	1,817.65
MYSLIWIEC	ANDREW	2,722.38
OSTEN	BRADEN	424.88
PERPALL	KERRY	356.25
SANTIAGO	FRANCHESKA	288.00
SCHMIDT	ALEXANDER	1,436.25
SMITH	KRISTY	993.00
SNOW	ZACHARY	1,361.26
TEHAN	CATHERINE	994.32
WHITNEY	ALYSSA	1,614.96
WOODROW	SUSAN	1,722.89
	<b>TOTAL</b>	<b>136,385.94</b>

<b>TOTAL FOR ALL TOWN DEPARTMENTS</b>	<b>6,332,682.80</b>
---------------------------------------	---------------------

**SCHOOL DEPARTMENT  
MILLER SCHOOL**

ACKER	ERIN	80,028.26
ARZILLO	BRANDON	60,130.46
BABINO	ALYCIA	37,053.94
BAILEY	SARA	85,166.96
BALCOM	KATHLEEN	89,317.74
BARNOWSKI	MAUREEN	101,637.12
BAXTER	SUSAN	78,860.08
BELHUMEUR	KATHRYN	75,959.94
BRETT	MARGARET	59,851.70
BRIGGS	VICTORIA	37,905.80
BRO	ALISON	84,186.96
BRODERICK	LISA	81,378.96
CARBINO	SHANNON	47,840.00
CHADSEY	BRIELLE	54,865.25
COOK	DIANE	67,617.66
COONEY	CHRISTIANNE	50,854.96
CREFELD	DIANE	84,546.96
CURLEY	ALLISON	47,316.10
DIGIOIA	CHRISTINA	67,823.48
DOOHER	JOSEPH	74,288.44
DUFAULT	MARYSHARON	84,891.96
ERBSE	KIRSTEN	61,871.98
FORBER	ROSALIND	56,982.72
FOSTER	KRISTIN	84,186.96
GELMINI	ALICIA	59,287.95
GUMZ	SANDRA	83,171.92
HAGEN	MAUREEN	28,772.98
HOLLERAN	DEBORAH	48,066.20
IRVING	DENISE	80,910.80
JEWETT	DANIEL	76,181.52
KEIM	DAVID	115,832.08

ASSISTANT PRINCIPAL

PRINCIPAL

KILEY	TODD	83,802.46
KLEIN	DENISE	84,246.96
KRAUSS	WENDY	66,394.87
LERCH	ERICA	84,546.96
LORICCO	JENNIE	67,883.66
MACDONALD	JASON	66,464.78
MAMISH	MARIA	22,786.14
MAURAO	BRENDA	76,598.31
MCGOURTY	FRANCIS	68,663.52
MESERVEY	IVY	97,410.44
MONACO	JULIE	16,379.38
MOORE	PATRICIA	78,114.11
NGUYEN-POND	MY LINH	61,098.96
O'RIELLY	BETH	83,709.44
OSMER	ANN MARIE	58,186.19
PERPALL	KERRY	65,438.66
PETERS	SARA	69,537.92
PETERSEN	CHRISTINE	29,597.18
PICARD	CLAIRE	75,974.40
POPEK	RENEE	65,637.00
PRETE	ANN MARIE	75,483.98
ROLAND	JENNIFER	16,570.11
ROURKE	PATRICIA	87,634.64
ROYCE	LINDSEY	55,190.64
SCOTT	CHRISTINE	62,365.75
SHEA	ERIN	88,125.21
SHEPARD	ELIZABETH	48,591.70
SHIELDS	LYDIA	75,767.28
SNYDER	KIM	78,860.08
SPINO	CYNTHIA	81,378.96
STERING	MARTHA	21,743.02
STOTT	MARY	84,186.96
TONELLI	NOELLE	54,335.58
VITTORIA	LAURA	64,466.90
VOLK	SUSAN	84,186.96
WALLACE	CHERYL	78,007.54
WIND	NANCY	78,860.08
ZANCEWICZ	LISA	79,197.20
ZENOWICH	DIANNE	65,860.08
<b>PLACENTINO SCHOOL</b>		<b>TOTAL 4,750,071.85</b>
AHERN	ELLEN	84,186.96
ALMEIDA	ANDREW	74,559.94
ALTIERI	BEVERLY	74,559.94
ANTONIOLI	FAITH	48,458.64
BEAVER	ADRIENNE	76,633.96
BERMAN	LAUREN	84,336.96
BLACKINGTON	ANNE	85,512.24
BOURQUE	GAIL	84,636.96
BRADLEY	JENNIFER	57,218.97



BUONO	MERIDITH	12,121.05
BURKE	JOAN	73,163.12
BUTLER	ROBIN	59,738.88
CAME	SUSAN	78,860.08
CAREY	WINIFRED	76,358.84
COHEN	ANNE MARIE	89,554.16
CONANT	ERIN	60,845.02
CREONTE	DAWN	27,751.72
DACEY	SUSAN	345.00
DALTON	HEATHER	70,075.83
DENISON	ELIZABETH	38,969.70
DEWITT	JANE	16,909.55
DIAMOND	KIMBERLY	40,881.06
DICRUITALO	CAROL	91,708.90
DIGIOIA	ANTONIA	39,382.20
FLEISCHER	ERIN	68,003.00
FLYNN	KIMBERLY	71,385.12
GARVIN	KARLA ANN	55,622.40
GERSON	ELEANOR	89,187.02
HUOT	JESSICA	49,681.94
JACKSON	KATHRYN	53,729.00
JOHNSON	LAURA	54,924.48
KELLY	ANTOINETTE	37,941.02
KENNEY	STACEY	78,860.08
LACAVA	MARA	58,617.67
LARA	JANA	150.00
LEBLANC	JUDITH	63,995.40
LINDEMAN	CYNTHIA	76,633.96
LINDSTROM	ALLISON	95,377.60
LOCKE	NANCY	76,783.96
LUPIEN	MARTHA	59,904.00
MASON	KENDRA	54,254.00
MCGORTY	CARLENE	90,417.24
MERIAN	SONYA	83,298.96
MERTEN	NATASHA	46,663.76
MORATTI	CYNTHIA	50,962.08
NAULT	DIANNE	800.00
NUMBERS	MARY BETH	85,136.96
OHNEMUS	MAUREEN	47,840.00
OSTAPOVICZ	LORI	25,474.32
OTIPOBY	KERRIE	63,193.02
PAILLARD	ROSALIE	81,378.96
PARKER	DOREEN	98,765.84
POWERS	CHRISTINA	75,234.94
PROTAS	KARIN	84,696.96
RADCLIFFE	MARI-LOU	49,086.26
RAMAGE	LIANNA	53,264.46
SMITH	AMANDA	42,671.52
SMITH	JESSICA	61,920.27
SNYDER	AARON	73,211.40

STEINER	BARBARA	41,107.14
STEWART	THERESE	108,037.02
STILLWELL	JOAN	6,311.68
WEENE	LINDA	119,832.08
WILLIAMS	SUSAN	88,269.44
WIPFLER	JILL	85,602.24
ZANAZZI	KELLY	66,737.00
<b>TOTAL</b>		<b>4,121,733.88</b>

#### **SUBSTITUTES AND TUTORS**

ANTONELLIS	JOSEPH	10,225.00
ANTONIOLI	JOSEPH	2,400.00
BAKER	DANIEL	2,850.00
BANAK	ELYSE	4,065.00
BAUMAN	PETER	6,412.50
BAZINET	ROBERT	6,400.00
BEACHEN	CINDY	1,392.50
BENADON	JENNY	1,162.50
BERARD	JILLIAN	910.00
BERTONI	WILLIAM	225.00
BLACKMORE	STEPHEN	227.50
BONFATTI	MELISSA	2,665.00
BROWN	GERARD	1,025.00
BROWN	LOIS	7,210.00
BURNES	LESLIE	490.00
CAPOBIANCO	PAUL	8,186.20
CAPONE	JAMES	1,205.00
CAREY	CONOR	97.50
CARNEY	ANGELA	537.34
CHESLOSKI	JOSEPH	900.00
CHESTER	ALLAN	1,416.25
CHRISTENSEN	LINDA	75.00
CLANCY	MATHEW	2,922.50
COHEN-DAVIS	JUDITH	9,280.00
COLLINS	NANCY	2,407.20
CONNOLLY	JOANNE	315.00
CORROU	JULIA	3,440.00
COVIELLO	DAVID	1,120.00
CURRIE	SARAH	1,402.50
DALY	ELIZABETH	1,240.00
DATZ	SHEILA	75.00
DOWLING	ANASTASIA	822.96
DRISCOLL	DENISE	2,660.00
FABER	KIMBERLY	8,962.50
FINOS	JEANINE	13,520.61
GARABEDIAN	AMY	13,520.00
GILBERT	MAUREEN	13,467.39
GOVE	WENDY	12,683.19
GOVE	GEORGE	3,525.00
HANES	ANDREW	595.00
HANTMAN	LEAH	2,835.00

HANTMAN	CHRISTOPHER	130.00
HARDY	DOUGLAS	2,320.00
HEFFRON	LEAH	5,320.00
HICKEY	PAUL	24,246.00
HILL	ROSS	1,120.00
HINTERLONG	MATTHEW	210.00
HOLMES	PAMELA	2,400.00
HOPKINS	MICHELLE	52.50
ISERN	GERMINAL	8,574.55
KAROL	TERRI	450.00
KEATING	DAVID	6,095.00
KEEFE	CASSANDRA	2,650.00
KEVERIAN	DIANE	1,560.00
KOOSHAN	MOLLY	390.00
LAFLAMME	JACOB	4,917.50
LAMB	GREGORY	630.00
LEBLANC	JENNIFER	1,275.00
LORDAN	MELINDA	10,340.00
LUNG	BECKET	15,682.06
LUSSIER	WENDY	6,796.28
MACK	SANDRA	10,200.00
MACLEOD	MICHELLE	562.50
MAHONEY	KRISTEN	2,320.00
MARCUS	JOSEPH	450.00
MCDERMOTT	SUSAN	4,200.00
MCDONALD-DELPONTE	TRACY	3,737.50
MCDONOUGH	RYAN	562.50
MCGEE	SUSAN	40,248.18
MCKENNA	KATHLEEN	2,850.00
MCMAMARA	ALLISON	65.00
MENINNO	STACEY	280.00
MIELE	PATRICIA	8,212.50
MIELE	KATHERINE	1,610.00
MIRACLE	MATTHEW	225.00
MORINI	ROBERT	10,000.00
O'CALLAHAN	JOHN	720.00
O'NEILL	NANCY	1,500.00
OLESKI	KARIN	1,480.00
PATEL	NILESHWARI	7,486.56
PATTERSON	KATHALEEN	760.00
PERRY	JAMES	9,108.20
REID	ALEXANDRA	2,502.50
REINHARD	DANA	1,840.00
REZENDES	WENDY	245.00
ROBINS	DEVRA	70.00
ROSSINI	JOHN	0.00
ROWELL	JUDITH	4,640.00
SALERNO	MARILYN	3,331.12
SALLEY	CELESTE	975.00
SCHNEELOCH	LYNDA	4,095.00

SCOTT	MATTHEW		1,100.00
SHAUGHNESSY	LOIS		8,640.00
STONE	MEREDITH		225.00
TAMAGNO	JEAN		175.00
TROMBLY	LINDA		2,280.00
TUPPER	CHARLES		8,040.00
VEIDELIS	DUANNE		2,906.25
WADNESS	MARGERY		84,186.96
WALKER	PATRICIA		1,061.08
WASSIL	NICOLE		17,115.00
WEISHEIT	AUSTIN		1,650.00
WOOD	TARA		18,128.02
		<b>TOTAL</b>	<b>519,813.90</b>
<b>HIGH SCHOOL</b>			
BAILEY	TIMOTHY		82,909.96
BASEMAN	ANDREW		23,767.05
BENDER	MARC	ASSISTANT PRINCIPAL	111,491.52
BERNSTEIN	JOEL		74,296.20
BETHONEY	JENNIFER		46,068.40
BLACKNEY	KAREN		72,895.12
BLOOD	MATTHEW		61,178.96
BODMER	SYLVIA		85,178.02
BOTTOMLEY	NICOLE		95,987.98
BOWKER	COURTNEY		56,523.88
BRADBURY	SUSAN		94,754.00
BRITTON	STUART		92,532.72
BUTURLIA	KIM		77,188.96
BYNOE	LISA		69,608.00
CACCAVALE	THERESE		90,197.04
CALAIS	DOUGLAS		90,892.80
CALAIS	ERIKA		64,844.12
CAMIEL	VALERIE		18,127.86
CAMIRE	MARGARET		58,595.62
CARIG-O'NEILL	KAREN		53,064.12
CONNONI	ANNE		76,676.58
COURNOYER	LINDA		45,062.12
COURNOYER	MICHAEL	PRINCIPAL	125,999.90
CULVERWELL	CAROL		49,959.40
D'AVANZO-LEGAULT	GLENN		76,973.96
DINIZIO	JOYLENE		70,140.08
EAGLE	MARY		54,209.98
FEELEY	DIANNE		76,673.96
FERRANTE	MARISSA		60,440.02
FINNEGAN	HEIDI		87,562.32
FLATLEY	MARY		81,398.96
FLYNN	KAREN		87,105.96
FOSTER	CYNTHIA		47,810.90
FROST	SHAWNA		79,791.52
GALSTER	JENNA		74,731.70
GALSTER	MURRAY		59,349.35

GLEASON	PAUL	54,341.76
GOWAN	MARY	58,755.02
GROCE	ROBERT	78,920.08
GUENTHER	DEBRA	80,536.80
HARWICH	MANUELA	89,186.24
HEALY	BRIAN	76,374.56
HERING	ROGER	53,456.04
HICKEY	BRIAN	89,598.44
HILL	STEPHEN	76,713.96
HOGAN	JERILYN	49,774.40
JOYCE	MARGARET	49,497.92
KAJENCKI	JENIFER	76,531.52
KATUSKA	TERESA	61,137.42
KELLEY	CAROL	84,213.02
KELLY	SELINA	76,893.96
KROSLAK-DLUGOLECKI	MELISSA	59,324.48
LACAVA	EUGENE	57,748.24
LACK	DOUGLAS	96,102.80
LACROIX	RICHARD	87,085.96
LEVASSEUR	CHRISTOPHER	4,228.80
LEVASSEUR	JAMES	76,892.33
LEVESQUE	THOMAS	107,085.96
LORDAN	JOSEPH	66,975.13
MAJKUT	ANN	24,390.00
MARSH	DANIEL	43,085.82
MCGUINNESS	MATTHEW	68,243.12
MEO	CHRISTOPHER	75,868.98
MEO	KATHLEEN	71,865.12
MILLS	KAITLIN	56,713.28
MIRACLE	MARILYN	87,038.00
MONT	MARYBETH	62,493.51
MOREAU	JENNIFER	53,636.71
MURPHY	CHRIS	85,230.27
MURPHY	JAIME	65,467.26
NEEDHAM	DANIEL	21,875.00
NELSON	EDITH	36,501.46
NOLAN	SUSAN	40,782.16
O'BRIEN	PAULA	81,961.52
O'CONNOR	RICHARD	74,679.94
OLSSON	KERRIANN	49,618.98
O'NEILL	KRISTEN	86,598.72
O'ROURKE	WILLIAM	93,212.86
QUINDLEY	DONALD	80,889.18
RENKAWITZ	CHRISTIAN	53,889.00
RIVERA	AMANDA	49,012.02
RYAN	BEVERLEY	59,582.12
SMITH	ELIZABETH	77,608.96
SNOW	KIM	71,307.56
STACKPOLE	KATHERINE	54,629.00
TIVNAN	ROBERT	72,708.40

TRAINOR-MORENO	ELIZABETH		75,503.92
VALE	CHRISTOPHER		55,894.00
WADEWITZ	NORMA		495.18
WAGSTAFF	ANN		84,226.96
WECHSLER	WILLIAM		95,254.34
WHALEN	PAUL		84,206.96
WHITE	GREGORY		74,154.42
YOUNG	PATRICIA		71,440.12
<b>TOTAL</b>			<b>6,425,428.73</b>
<b>ADAMS MIDDLE SCHOOL</b>			
BAILEY	MARTHA		74,575.64
BASSETT	MELISSA		61,356.64
BEATTIE	JESSICA		78,740.84
BEDARD	KIMBERLY		52,686.46
BEDROSIAN	DORIS		82,593.96
BELTRAN	BLANCA		70,776.94
BLINDER	DEBORAH		94,976.18
BOTELHO	PETER	PRINCIPAL	122,000.06
BOUCHER	FRANCINE		73,043.12
BUCKLEY	KATHRYN		67,290.08
BUDWEY	RITA		76,993.96
BUNKER	SHERYL		450.00
CARROLL	CAROL		70,784.04
CASSIDY	KATINA		63,798.96
CONAHAN	KATHRYN		85,453.02
CONANT	JESSE		65,329.45
CONWAY	MICHAEL		78,860.08
CORMIER	AIMEE		66,066.16
CRAFT	KENNETH		85,436.96
CUEVAS	MARIE		58,063.94
CUTONE	JAIME		70,077.70
DALUISE	DONNA		72,571.62
	MICHAL		
DOIRE	BROOK		61,328.20
DOIRON	SARAH		48,616.80
DOWDING	JEANNE		58,715.02
ELKAN	JULIE		94,983.52
FRUTIGER-NESS	AMY		69,762.92
GARNHUM	KELLI		76,631.52
GAVAN	ANGELA		90,467.80
GEIMAN	JAIME		70,386.94
HANDT	GLORIA		9,367.36
HARUTUNIAN	JOHN	ASSISTANT PRINCIPAL	104,137.02
HEBERT	HEATHER		63,865.82
JAUNG	SHEILA		47,069.52
JONES	MICHAEL		33,528.02
KIZIK	LAURIE		77,627.64
KUSTWAN	ALISON		72,704.76
LAGAS	ASHLEY		43,627.94
LAROCHE	GUI		67,979.34
LEACH	MATTHEW		44,118.10

LEE	MEESOOK	84,478.96
LEONARD	ELIZABETH	53,288.57
MAGIE	MEREDITH	62,196.54
MAILING	DEBORAH	67,683.26
MALLOY	KELLEY	79,660.08
MANCINI-WESTCOTT	DEDE	49,774.40
MCMAHON	SUZANNE	43,031.12
MCNAMARA	MARY	89,826.86
MEADE	KATHLEEN	83,709.44
MEREDITH	MICHELLE	49,774.40
MITSOCK	ELAINE	74,559.94
MULTER	ALICIA	68,453.00
MURRAY	NICOLE	58,772.26
ONDRASEK	JACQUELYN	83,492.25
O'ROURKE	LAURIE	85,318.60
PERRY	CHRISTOPHER	71,529.26
PETTINICCHIO	FLORA	60,704.00
POWERS	JOHN	92,402.40
REGGIO	MARIE	31,700.66
RICE	DYANN	78,783.22
RICHIE	JULIE	68,149.36
ROY	MICHELLE	95,322.22
RUSO	SARAH	285.00
RYAN	LAURA	10,737.52
SCHMID	LEANN	53,045.52
SHEPHERD	MARY	82,689.28
SILVA	CHRISTINE	59,163.94
SIMONEAU	DANIELLE	61,098.96
SIMPSON	CATHERINE	74,535.02
STANTON	DAVID	39,458.04
STONIONIS	JONALEE	84,318.96
WHEELWRIGHT	SUSANNAH	65,937.00
ZAKRZEWSKI	DAVID	74,661.82
		<b>TOTAL 4,845,385.91</b>

#### SCHOOL ADMINISTRATION

AHERN	SARA	ASSISTANT SUPERINTENDENT	122,500.04
BUDAY	KEITH	BUSINESS MANAGER	112,999.90
CORNELY	TIMOTHY	ASSISTANT SUPERINTENDENT-RETIRED	19,928.42
EINSEL	SANDRA	STUDENT SERVICES ADMINISTRATOR	115,566.10
JACKSON	BRADFORD	SUPERINTENDENT	182,758.94
			<b>TOTAL 553,753.40</b>

#### CAFETERIA

BLANKHORN	ELIZABETH	17,467.23
BRUMBER	CAROLYN	3,541.46
BURNS	AMY	280.33
BUTCHER	CAROLE	288.58
CHAPPELLE	CHRISTINA	606.59
D'INNOCENZO	PATRICIA	23,650.26
EVERETT	HOLLY	58,323.52
GAGNON	CELIA	1,254.91
		<b>FOOD SERVICES DIRECTOR</b>

GREENE	MARJORIE	16,414.90
KADLIK	JOAN	24,494.89
KASE	ROBIN	7,601.48
KENT	DONNA	10,006.49
KOENIG	LYNNE	12,526.68
LARSON	MARIAN	1,440.14
LUCE	CHERYL	16,280.16
MACLEOD	PATRICIA	873.71
NAUGHTON	JOANNE	16,031.69
O'BRIEN	BEVERLY	8,992.51
OTIS	ANNE	8,821.28
PARADIE	DONNA	5,883.19
ROFFO	CESIDIA	16,663.52
ROPI	MARGENA	5,041.90
TETREAUULT	PAMELA	2,318.03
VARLEY	MARGARET	16,211.29
WILLIAMS	JESSICA	2,439.37
		<b>TOTAL 277,454.11</b>
<b>AIDES/TUTORS</b>		
ABUCEWICZ	TRACY	2,448.38
ALIBRANDI	MAUREEN	23,425.58
ARENA	BRENDA	13,361.14
ARGIR	MICHELE	16,582.83
ARONSON	MARYANN	16,215.49
BABITTS	KATHERINE	14,318.40
BAKER	KERRY	15,987.26
BEATTIE	ADRIENNE	18,761.14
BERARD	DORIS	16,402.62
BLACKMORE	VICTORIA	32,481.13
BRADY	ANN	21,455.95
BRAZIL	MYRA	17,223.63
BROCKERT	DIANE	18,800.94
BUCKLEY	THOMAS	3,588.78
BURKE	PATRICK	3,839.16
BYRNE	CHARLOTTE	16,378.17
CAMILLI	NANCY	28,226.31
CANAL	LYNDA	13,607.45
CATLIN	LAURA-ANNE	9,089.42
CINTRA	KAREN	17,460.35
CLANCY	MICHELLE	16,545.42
CLARK	PATRICIA	24,790.06
COLE	ANGELA	5,812.15
CROKE	BETH	6,833.72
CURLEY	LINDA	5,522.76
CURRIVAN	LINDA	1,213.92
DAMIGELLA	MARY	13,519.44
DEMARZI-JEYE	DONNA	17,306.14
DENMAN	LORRAINE	22,722.69
DENNISON	LAURA	16,090.77
DEODAS	SILVIYA	23,054.68



DESMARAIS	JEAN	18,910.58
DESROCHER	CHERYL	5,376.81
DESTEFANO	MARY LOU	20,310.80
DIAMOND	SALI	14,869.57
DOHERTY	JANE	27,988.81
DONOVAN	JULIE	3,462.50
DZINDOLET	SUSAN	13,219.20
ELDER	THOMAS	14,386.78
FALZONE	MAUREEN	5,468.97
FERRARO	JEANNE	16,504.21
FISH CLYDE	SHERI	1,931.29
GALLAGHER	SANDRA	30,773.11
GARRY	JOANNE	27,539.96
GIANNETTO	JENNIFER	8,195.94
GILLESPIE	EMMA	13,548.48
GOVE	BENJAMIN	2,785.00
GRAY	SARAH	10,197.25
HAYDEN	CHRISTINE	19,431.15
HAYES	SANDRA	19,162.94
HENSCHER	LOIS	3,718.83
HERNANDEZ	MARK	10,209.75
HIGGINS	KELLEY	9,211.34
HOGAN	RENEE	3,907.86
JESSUP	LENA	245.00
JOHNSON	RHONDA	22,055.11
JOYCE	ERICA	7,425.00
KELLEY	MAUREEN	8,965.32
KELLEY	MICHAEL	25,605.09
KERN	KRISTINA	36,534.64
KURKOWSKI	VIRGINIA	15,387.47
LAMB	SHARON	21,053.85
LANGWORTHY	BARBARA	15,438.08
LARRACEY	CHARLENE	28,154.21
LONG	DEIRDRE	15,450.13
LOVELY	FELECIA	17,284.75
LYNCH	SUSAN	18,863.19
MACDONALD	BETH	18,505.66
MAGYAR	JOANNE	12,800.73
MAHONEY	SANDRA	3,725.55
MALLGREN	DIANE	30,885.54
MALLON	SALLY	26,354.36
MARK	PAULA	1,145.46
MARTELLO	KAREN	16,258.19
MAURATH	SARAH	4,240.00
MERCER	REGINA	1,856.88
MILLIGAN	ANNA	18,929.69
MOONEY	KELLY	21,419.48
MULLIGAN	DIANE	1,749.33
MURPHY	CATHERINE	17,210.26
MURRAY	PATRICIA	25,382.12

NESPOLA	CHRISTINE	17,223.63
NICKERSON	CHERYL	17,298.21
NOONAN	JULIE	14,609.55
O'BRIEN	KAREN	17,112.62
PATNODE	AMANDA	17,457.45
PRASANNAKUMAR	MALATHY	10,286.55
PRIKACKI	ANDREA	16,530.17
PRIZIO	JANET	17,431.67
REID	CATHLEEN	26,120.69
ROSENAU	BRENDON	19,790.65
RUSSELL	JOANNE	17,228.63
RUTKOWSKI	BRITTANY	22,013.37
SACCOL	ROBIN	13,118.82
SANCLEMENTE	MARY ANN	17,759.19
SCOTT	DEBRA	21,672.22
SEMERARO	SHARON	17,512.46
SIMON	PENNY	21,015.57
SMITH	CHRISTINE	19,355.94
SMITH	NDEYE	7,859.56
SOUCY	CATHERINE	16,883.96
ST. JEAN	SHAWNA	3,214.11
STARRATT	DIANN	26,702.03
STEVENS	ALLISON	3,923.57
STOCKMAN	STEPHANIE	25,155.90
TIERNEY - BELFORTI	PATRICIA	20,548.27
TOCCI	MEREDITH	15,119.90
TOMASETTI	REBECCA	18,213.91
TYLER	PHYLLIS	18,399.26
VIZAKIS	ANTHONY	22,756.29
VOLPE	JULIE	15,443.39
WALDMAN	CAROLINE	14,071.26
WEBB	CHRISTOPHER	668.36
WEIHER	KATRINA	32,577.15
WEST	ANN MARIE	16,357.38
WEXLER	NANCY	24,290.31
WYSOCKI	MARGARET	17,459.19
<b>SCHOOL CLERICAL STAFF-CENTRAL OFFICE</b>		<b>TOTAL 1,830,283.29</b>
BALDUCCI	GERALDINE	47,008.00
BARRY	DONNA	44,125.12
CASWELL JACKSON	KATHLEEN	44,848.10
DAY	NANCY	513.00
GARVEY	SUSAN	57,575.96
GESENHUES	MOLLY	384.96
HUTCHINGS	BRENDA	49,774.40
KELLY	CHERYL	49,774.40
TUSINO	ROBIN	29,076.88
<b>MAINTENANCE DEPARTMENT</b>		<b>TOTAL 323,080.82</b>
BRADY	CONOR	1,210.50

BROSSI	MICHAEL	15,603.16
CARTER	RICHARD	45,504.20
GILLESPIE	SAMUEL	1,467.00
KADRA	ROBERT	66,057.62
LAPOINTE	GEORGE	13,598.58
MANN	RICHARD	59,651.13
PAGLIOCCA	JOHN	49,879.74
ROBSHAW	JOHN	56,878.55
ROSSINI	JONATHAN	2,227.50
SHEPARD	JAMES	54,629.02
STEINER	JEFFREY	2,362.50
		<b>TOTAL 369,069.50</b>
<b>BUS DRIVERS</b>		
BOMBA	GIUSEPPE	23,761.73
BOWERS	MYRNA	27,338.88
STOVER	RALPH	11,077.35
WESTON	PATRICIA	56,941.92
		<b>TOTAL 119,119.88</b>
<b>ADULT EDUCATION AND EXTENDED DAY PROGRAMS</b>		
BARQUET	KATHLEEN	26,892.00
BARRY	SEAN	2,362.16
BERNIER	EVAN	1,056.00
BRUNELLE	APRIL	22,882.75
CARLIN	TRACY	43,678.16
COLANTONIO	STEVEN	3,094.00
COLE	ELANA	968.00
COX	JANEEN	18,659.25
DESROCHERS	ANDREW	900.00
DIAS	LAUREN	36,649.40
DOUCETTE	PATRICIA	15,603.50
DROWNE	JESSICA	31,466.88
DUBOIS	ASHLEY	17,329.00
FARRELL	ABIGAIL	1,688.00
FARRELL	CYNTHIA	67,080.00
FARRELL	TIFFANY	31,451.92
GIRARD	HELEN	40,119.41
GOWDA	PRATEEK	352.00
HOLMES	BRITTANY	14,738.50
JANUS	JOHN	48,423.59
KHOURI	DAVID	1,800.00
KONING	BRENDAN	5,111.75
LUCY	CAROLINE	656.00
MAGUIRE	EMILY	832.00
MARK	JACKLYN	21,139.43
MARTIN	TRAVIS	5,172.00
MCGEE	RYAN	1,788.00
MILLER	VICTORIA	2,041.20
O'CONNELL	CATHY	28,498.72
OZELLA-HAMEL	LAURA ANN	39,723.80
PECCI	GRACE	336.00

POURGHASEMI	DENISE	22,901.73
PULEO	DION	65,998.40
QUINTIN	JOSEPH	16,635.00
SPINA	RYAN	16,698.00
TERRANOVA-BOLOG	ZEKE	3,904.00
URBANO	CASSANDRA	22,557.00
VANDERBEEK	ALYSSA	2,600.00
WHITE	CAROL	70,324.80
	DIRECTOR	
	<b>TOTAL</b>	<b>754,112.35</b>

**NURSES AND MISCELLANEOUS  
EMPLOYEES**

BENNETT	ELIZABETH	10,435.00
BERGSTROM	KIRSTEN	110.00
BOWLER	LYNNE	81,226.52
COLEMAN	MARGUERITE	81,907.83
DEBRUYN	BEVERLY	58,502.26
GOVONI	LAURA	660.00
HOUK	ADAM	110.00
JOHNSON	JANE	2,365.00
LAROCHE	KIMBERLY	110.00
MARSELL	JOAN	1,430.00
MITSOCK	KATELYN	110.00
MURPHY	CAROLYN	2,915.00
PORCELLO	CATHERINE	76,993.96
TARMINA-D'AMGELO	MARY	1,760.00
TEXEIRA	PATRICIA	440.00
VITTORI-MARSELL	DARLENE	385.00
VOLPICELLI	BERNARD	7,581.01
WILKINSON	BEVERLY	1,005.00
WRIGHT	DONNA	5,375.10
ZAPOLIN	BONNIE	55.00
	<b>TOTAL</b>	<b>333,476.68</b>

**COACHES**

AGOSTINHO	MICHAEL	3,633.16
BELL	CYNTHIA	3,811.84
CALLERY	RICHARD	3,811.84
COLLINS	CHRISTOPHER	5,985.20
DUPUIS	JOSEPH	5,381.72
GALLANT	THERESA	4,288.32
GERARD	BRIAN	4,288.32
HOYE	JASON	10,125.20
KEEFE	DANIEL	4,824.36
KILCHER	MARY-JO	12,469.36
KLIMECZKO	CARRIE	5,836.88
LEBLANC	RAYMOND	4,526.56
LEBLANC	RICHARD	6,315.12
LORENZEN	KURT	4,050.08
MCADAMS	JULIA	2,858.88
MCGRATH	JAMES	4,407.44
MEYER	ALICE	2,203.72
ORRIS	MARK	4,228.76

REA	CHARLOTTE	4,309.64
RISIO	MARK	3,990.52
RYAN	PHILIP	4,467.00
SANTOS	DANIEL	6,075.12
SHERR	ELIZABETH	3,216.24
VASILASKAS	DANIEL	2,203.72
VIGUE	D. PETER	3,394.92
WICKWIRE	CHRISTOPHER	6,492.04
ZACCHILLI	PETER	8,915.32
		<b>TOTAL 136,111.28</b>
<b>SUMMER LEARNERS PROGRAM</b>		
ADAMS	MARLA	2,947.50
AUCIELLO	SARAH	3,112.50
MEREDITH	KIMBERLY	3,300.00
MURPHY	SARAH	1,056.00
NATHMAN	MARIELLEN	1,717.50
		<b>TOTAL 12,133.50</b>
<b>TOTAL FOR ALL SCHOOL DEPARTMENTS</b>		<b>25,371,029.08</b>
<b>TOTAL PAYROLL FOR TOWN AND SCHOOL DEPARTMENTS</b>		<b>31,703,711.88</b>

**RESERVE FUND  
TRANSFERS**

		<b>APPROPRIATION</b>	<b>\$212,675.00</b>
1137	ASSESSORS PLANNING	52 PURCHASED SERVICES	\$5,000.00
1172	BOARD	52 PURCHASED SERVICES	\$3,734.98
1173	ZBA	52 PURCHASED SERVICES	\$6,432.84
1423	HIGHWAY COUNCIL ON	52 PURCHASED SERVICES	\$11,000.00
1541	AGING	53 MAINTENANCE	\$9,150.00
		<b>TOTAL</b>	<b>\$35,317.82</b>
		<b>BALANCE</b>	<b>\$177,357.18</b>

**LINE ITEM TRANSFERS**

1134	ACCOUNTANT	52 PURCHASED SERVICES	-\$25.00
1134	ACCOUNTANT	54 SUPPLIES & MATERIALS	\$25.00
1137	ASSESSORS	52 PURCHASED SERVICES	-\$430.00
1137	ASSESSORS	54 SUPPLIES & MATERIALS	\$430.00
1138	TREASURER	50 PERSONAL SERVICES	-\$1,500.00
1138	TREASURER	52 PURCHASED SERVICES	-\$50.00
1138	TREASURER BOARD OF	54 SUPPLIES & MATERIALS	\$2,000.00
1512	HEALTH BOARD OF	51 PERSONAL SERVICES	\$150.00
1512	HEALTH COUNCIL ON	52 PURCHASED SERVICES	-\$150.00
1541	AGING COUNCIL ON	52 PURCHASED SERVICES	-\$1,500.00
1541	AGING	54 SUPPLIES & MATERIALS	\$1,500.00
1610	LIBRARY	51 PERSONAL SERVICES	-\$1,711.55
1610	LIBRARY	52 PURCHASED SERVICES	\$1,743.86
		REPAIRS &	
1610	LIBRARY	53 MAINTENANCE	\$246.37
1610	LIBRARY	54 SUPPLIES & MATERIALS	-\$278.68
		<b>TOTAL</b>	<b>\$0.00</b>

# **REVOLVING ACCOUNTS**

	BALANCE 7/1/2011	RECEIPTS	EXPENSES	BALANCE 6/30/2012
<b>SCHOOL</b>				
CAFETERIA	\$20,961.55	\$581,224.24	\$602,185.89	\$0.00
ELEM. AFTER SCHOOL	\$6,101.80	\$3,519.30	\$2,353.16	\$7,268.00
ADULT ED	\$470.75	\$1,625.00	\$0.00	\$2,096.00
INDUSTRIAL ARTS	\$16,035.75	\$590.00	\$0.00	\$16,626.00
DRAMA	\$3,142.61	\$291.41	\$2,154.01	\$1,280.00
SCHOOL TUITION	\$432,866.92	\$639,604.75	\$688,360.00	\$384,113.00
CABLE STUDIO	\$24,511.06	\$0.00	\$24,511.06	\$0.00
EXTENDED DAY	\$78,724.45	\$1,139,288.36	\$1,051,928.12	\$166,085.00
ATHLETIC	\$149,266.94	\$237,538.00	\$263,019.48	\$123,785.00
SCHOOL COMM USE	\$59,198.66	\$71,641.00	\$123,334.31	\$7,505.00
SCHOOL PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00
LOST BOOKS MIDDLE	\$1,385.90	\$29.00	\$0.00	\$1,415.00
LOST BOOKS HIGH	\$1,988.44	\$684.52	\$0.00	\$2,673.00
STUDENT BUS PROGRAM	\$115,292.45	\$234,572.50	\$219,987.16	\$129,878.00
SPED 50-50	\$549,023.00	\$783,893.00	\$549,023.00	\$783,893.00
SCHOOL CHOICE	\$780,343.47	\$698,438.00	\$970,206.24	\$508,575.00
<b>TOTAL SCHOOL</b>	<b>\$2,239,556.83</b>	<b>\$4,392,940.08</b>	<b>\$4,497,062.43</b>	<b>\$2,135,192.00</b>
<b>PARK DEPARTMENT</b>	<b>\$236,556.83</b>	<b>\$265,225.94</b>	<b>\$249,873.43</b>	<b>\$251,909.00</b>
<b>CHAPTER 44 53E</b>				
AGRICULTURAL COMM	\$2,268.72	\$224.00	\$1,085.13	\$1,408.00
AMBULANCE FUND	\$140,587.33	\$226,368.50	\$339,735.25	\$27,221.00
ASSESSORS ABUTTERS	\$1,891.45	\$2,950.00	\$3,036.04	\$1,805.00
SENIOR CENTER RENTAL	\$3,996.55	\$2,590.00	\$4,410.00	\$2,177.00
SENIOR CENTER VAN	\$5,492.69	\$2,645.00	\$4,578.06	\$3,560.00
COMPOSTING KITS	\$720.90	\$242.00	\$900.00	\$63.00
EMERGENCY MGMT	\$42,408.42	\$62,850.62	\$0.00	\$105,259.00
BUILDING DEPT.	\$46,615.34	\$55,354.00	\$48,590.52	\$53,379.00
PASSPORT FEES	\$12,160.45	\$0.00	\$0.00	\$12,160.00
WASHINGTON ST				
BANNER	\$1,000.00	\$1,000.00	\$996.11	\$1,004.00
TOWN HALL RENTAL	\$6,914.42	\$12,075.00	\$14,643.99	\$4,345.00
FLOURESCENT BULBS	\$874.72	\$0.00	\$0.00	\$875.00
INNOCULATIONS	\$11,820.37	\$8,451.01	\$3,476.57	\$16,801.00
SEALER WEIGHTS &				
MEAS	\$8,580.53	\$5,015.00	\$2,779.24	\$10,816.00
CONSERVATION FEES	\$9,345.00	\$9,062.50	\$784.48	\$17,623.00
CONSERVATION BYLAW	\$38,814.28	\$19,637.50	\$5,833.99	\$52,618.00
<b>TOTAL CH 44 53E</b>	<b>\$333,491.17</b>	<b>\$408,471.13</b>	<b>\$430,849.38</b>	<b>\$311,114.00</b>
<b>GRAND TOTAL REVOLVING</b>	<b>\$2,809,361.76</b>	<b>\$5,066,637.15</b>	<b>\$5,177,785.24</b>	<b>\$2,698,215.00</b>

## CITIZEN VOLUNTEER FORM

If you are interested in serving the Town in any capacity, please complete this form and return it either by mail or in person, to the Town Clerk's Office, Room 102, Town Hall, 703 Washington Street, Holliston, MA 01746. Information received will be made available to all boards, committees and departments for their reference in filling vacancies.

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Area of Interest: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Availability nights, weekends, hours per month): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

## EMERGENCY NOTIFICATION INFORMATION

Please be sure to update your emergency contact information by going to [www.townofholliston.us](http://www.townofholliston.us) and selecting the link to Blackboard Connect on the right hand side of the home page.

