

Board of Health Meeting Minutes

June 30, 2014

Present: Eric Dickinson, Rich Maccagnano and Karen McManamon.
Rich called the meeting to order at 7:00 p.m.

Public Comment

None

Bills

Mayer, Antonellis, Jachowicz & Haranas, LLP \$495.00

Motion: Rich Maccagnano motioned to appoint Eric Dickinson as Health Agent for projects other than GLM engineering projects, seconded by Karen McManamon. Two in favor, Eric Dickinson abstained.

End of Year Fiscal & Transitional Business

Next meetings were scheduled for Wednesday, 7/9/2014 and Thursday, 7/17/2014. Eric Dickinson will be away 7/9 – 7/17/2014.

Open Health Department Positions: The Board discussed the open positions and the candidates they invited to join them for a second interview. They agreed on a starting salary of \$68,000 for the Health Director/Agent position and a \$50 per inspection and \$50 per hour plan review rate for the part-time Health Agent position.

Rich Westcott Projects: Rich Westcott is reviewing the Brooksmont Definitive Subdivision application to the Planning Board and also the Highlands at Holliston subdivision and septic plans.

Motion: Karen McManamon motioned to allow Lisa Deering to sign weekly payroll accounts, seconded by Rich Maccagnano. All in favor.

Dunkin Donuts: The Board has not had a recent response from the system operator. They would like the new director to review the progress and perhaps forward the monitoring to the DEP.

400 Washington Street: The Board of Selectmen approved an alcoholic beverage license for a new business at this address. The Board needs to know if there is any change in use of the location.

NE Emulsions Complaints: The Board was told of recent complaints from 31 Noel Drive regarding odor from NE Emulsions. We will continue to forward complaints to the DEP.

Century/VNA Contract: The FY15 contract has been received from Century health Systems. The contract is the same as the prior year, no change in rate or service. The Board decided to remove the section #3 Adult Health Services, similar to last year.

Health Director & Health Agent Job Vacancy

Scott Moles, Health Director in Millis, MA, joined the meeting to discuss his application for the Health Director position. He spoke of looking for an opportunity to grow as a Health Director in Holliston. The Board offered him the position of Health Director/Agent at a starting salary of \$68,000 for a one year contract. After a brief discussion of negotiable items, Scott agreed to accept the position pending successful contract negotiation. The Board agreed to work quickly towards a possible start date in 3 to 4 weeks.

Paul Saulnier joined the meeting and the Board offered him a part-time Health Agent position at a rate of \$50 per inspection and \$50 per hour for plan review and soil testing. He accepted the offer. Rich Maccagnano asked Paul if he would be interested in starting right away to assist in the transition between directors and Paul agreed.

Motion: Rich Maccagnano motioned to appoint Paul Saulnier as Health Agent, seconded by Eric Dickinson. All in favor.

Karen McManamon motioned to adjourn the meeting at 8:45pm. Eric Dickinson seconded, and it passed unanimously.

Respectfully submitted:
Lisa Deering, Health Department Clerk

Approval Date: 8-7-14