

Minutes

Board of Assessors

Room 105

Tuesday, February 1, 2022

5:00 PM

The meeting convened at 5:00 PM in Room 105. Present were: Board members: Peter Barbieri, chair and Mary Greendale. Board member Jeffrey Marshall arrived at 5:15 PM. Staff: Kathryn Peirce and Kevin Rudden.

1. Mary Greendale made a motion, seconded by Peter Barbieri, to approve the 2022 Commitment #1 for Motor Vehicle and Trailer Excises taxes in the amount of \$2,009,987.76. The motion carried 2-0-1 (Jeffrey Marshall was not present). When Jeffrey Marshall arrived, he concurred with the vote.
2. Mary Greendale made a motion seconded by Peter Barbieri to approve Veteran's exemption applications #48 (Clause 22a – \$800) and #49 (Clause 22a – \$2,000); Senior exemption application #15 (Clause 17D – \$350); and, Community Preservation exemption application #23 (\$74.74). The motion carried 2-0-1 (Jeffrey Marshall was not present). When Jeffrey Marshall arrived, he concurred with the vote.
3. Mary Greendale made a motion, seconded by Jeffrey Marshall, to approve the January 18, 2022 meeting minutes as written. The motion carried 3-0-0.
4. Mary Greendale made a motion, seconded by Jeffrey Marshall, to approve the January 21, 2022 meeting minutes as written. The motion carried 3-0-0.
5. The board discussed the job description for Assistant Assessor and recommended keeping in the sentence: "Responsibilities require flexibility in work hours to allow for appointments outside the normal workday of 8:30 am to 4:30 pm and Saturdays." Kathryn Peirce said past practice has been to offer "comp time" within a month after an employee worked such hours.

The consensus of the board members was to approve the job description and direct staff to work with Human Resources to begin advertising the position during February.

6. Kevin Rudden said 29 abatement applications had been submitted as of 5:00 PM on February 1, 2022, with 7:00 PM being the deadline to receive them. He planned to begin bringing abatement applications to the board to review beginning with the February 8, 2022 meeting.
7. Kathryn Peirce gave board members separate print-outs of the residential valuations and the commercial/industrial valuations for Fiscal Year 2022.
8. Kevin Rudden discussed the idea of a means-tested senior citizens' exemption and how to implement one. Peter Barbieri requested he make a presentation to the board, which would then evaluate whether to proceed with the idea. Kevin Rudden set a tentative date of February 15, 2022 to give that information to the board.

A motion was made by Jeffrey Marshall, seconded by Mary Greendale, to adjourn the meeting at 5:35 PM. The motion carried: 3-0-0.