

BOARD OF ASSESSORS

ROOM 105

JUNE 11, 2020

1:00PM

APPROVED: 7/9/20

Pursuant to the Governor's Order Suspending certain provisions of the Open Meeting Law G.L. c 30A paragraph 20, as well as the Select Board's Emergency Order dated 3/16/2020..... the Board of Assessors will be using remote participation for this meeting. The audio of this meeting is being recorded and will be posted to the Town's webpage within 24 hours in accordance with the Governor's Emergency Action requirement of keeping the public informed of actions during this meeting. I would ask that all participants remotely attending this meeting please state your name for identification purposes each time you speak throughout the meeting.

At this time, a roll call attendance vote will be taken.

Present at this time: Mary Greendale, Chair; Lesley Kennally, Vice Chair; Peter Barbieri, Clerk; Kathryn Peirce, Principal Assessor

In accordance with the Open Meeting Law I will entertain a motion to utilize remote participation for this meeting.

Motion made by: Greendale seconded: Kennally vote: Barbieri

Motion carried: 3-0-0

REGULAR SESSION RESUMED:

Please read into the record: Prior to this meeting the Board of Assessors voted to enter into executive Session REMOTELY to review exemptions and abatements.

Motion made by: Barbieri Second: Greendale Motion carried: 3-0-0

1. meeting minutes of 5/14/20 Moved: Barbieri Second Kennally Motion carried: 3-0-0
2. Executive Session votes: exemptions

| App# | Address | Clause | Motion | by | Second | Vote |
|---------|-----------------|--------|------------|-----------|-----------|-------|
| 18 | 414 Underwood | cl41C | Grant | Barbieri | Greendale | 3-0-0 |
| 21 | 123 Goulding St | cl41C | Grant | Barbieri | Greendale | 3-0-0 |
| CPA #31 | 123 Goulding St | CPA | Grant | Barbieri | Greendale | 3-0-0 |
| 13 | 123 Goulding St | cl18 | \$ 1394.81 | Greendale | Barbieri | 3-0-0 |

Deferral Application Voted 3/17/20 is ready to be processed at the registry once a quorum of board members is able to come in and sign/notarize appropriate forms with Town Clerk's office.

3. End of month reports May:
MVE: 2019 \$377.71 (3 abatements)

MVE: 2020\$2,467.13 (17 abatements)

RE Abatements: 2020 \$924.12 (1 abatement)

A motion was made to accept May end of month reports by:

Barbieri Second: Greendale Vote: 3-0-0

4. Omitted/Revised Report fy20/la13A

Omitted Assessments: \$ 11,607.83

Chapter 61/61A Rollbacks: \$ 637.78

\$12,245.61

A motion was made to submit Omitted/Revised Report for fy20/la13A through gateway by:

Barbieri Second: Kennally Vote: 3-0-0

5. Preliminary commitments of Real Estate, Personal Property, and CPA to the Treasurer/Collector and Accountant:

Real Estate: \$24,571,208.44

CPA: \$ 293,665.92

Personal Property: \$ 609,834.70

A motion was made to accept and Commit FY21 Preliminary Commitments for Real/Personal and CPA made by: Barbieri Second: Kennally Vote: 3-0-0

6. Other business: Revenues appear to be good. Lots of unemployment claims.

- Vacations: Kathy 6/37-7/3 Kelly 7/2,7/6,7/8
- Desktop review: Our Residential looks good to move forward with minor corrections. Kathryn Peirce is still working on the Condo data base to make sure it is accurate. The Commercial Data base has some 'perimeter' issues which may be systemic not necessarily wrong. Kathryn Peirce will work with Carl Marshall from Tyler to review and explain system differences to DOR. Our DOR representative has been changed from Gerry Creen to Paul Corbett. Kathryn Peirce has worked with Paul before and has a good raport with him.
- There were issues with the munis bridge for preliminary billing. Kathryn Peirce believes it is because of different fields that were used as a one time conversion. The test done in February using the 'standard' bridge from ias worked. We will test it again as soon as prelim bills are out.
- Building in Holliston appears to be booming. There are a lot of permits on existing properties. Sales are up although quantity is low. Kathryn Peirce shared Banker and Tradesmen's article that supported this statement.
- Mary Greendale spoke to the issue of encumbrances. The prior year the Board asked to encumber \$14,000 for data collection. We spent about \$8700 on data collection.

Despite having noted it as encumbered the accountant charged it to our current personal services account. At this time we have a little over \$4700 in the account and there are still bills coming in. The accountant says it will be covered from line item transfers. The Board of Assessors has requested a line item transfer for \$4000 to pay for mandated appraisal of Utility PP. Mary indicated that at the meeting of 5/26/20 she asked about encumbrances. The Town Accountant basically indicated that there were no encumbrances. Kathryn Peirce indicated that the reason we waited until the end of the fiscal year to do contract inspections was because of planning around ATB costs, and because the summer was the best time for field work. She indicated that in the future she would like to contract for these services upfront early summer and if a court case came up we would have to proceed by asking for line item transfers if there was not enough money remaining in the budget to defend a case. Mr. Barbieri indicated he would like a memo go to the Finance Committee to reflect this change. Mrs. Greendale said she would draft something and send it to Kathryn Peirce.

At 1:37 PM a motion was made to adjourn: Motion: Barbieri second: Kennally

Motion carried: 3-0-0

Respectfully submitted:

Kathryn Peirce