

Approved: 8/1/23

Minutes

Board of Assessors

Room 105

Tuesday, July 25, 2023

5:00 PM

The meeting convened at 5:10 PM. Present were Jeffrey Marshall, chair, Mary Greendale, and Stephen Wang. Staff: Sherrie Bates.

1. Mary Greendale made a motion, seconded by Stephen Wang, to approve the minutes for the July 11, 2023 meeting. The motion carried 3-0-0.
2. The Board reviewed and signed the warrant and commitment for Commitment #4 for motor vehicle excise tax.
3. The Board discussed the CAMA comparison chart. Board members stated that the comparison chart should be sent to users of the different CAMA systems in order to receive feedback from actual users about the various vendors. Once responses have been received back then the information is graded based on the feedback from the various CAMA customers. It was also discussed that rather than having yes or no answers, possibly change those questions to use a scale of 1 – 5 for the answer. The discussion was also held that once the questionnaires have been received back to contact two to three communities for each CAMA vendor to obtain verbal quotes on their experience with the vendor. After further discussion regarding the verbiage of some of the questions, it was requested that the document be emailed to each of the Board members. Stephen and Jeff stated that they would look it over and rephrase questions as needed. The document would be discussed further at the next scheduled board meeting.
4. The next Board meeting will be August 1 at 5:00 p.m.

Stephen Wang made a motion at 5:40 PM, seconded by Mary Greendale, to adjourn the meeting. The motion carried 3-0-0.

Documents Discussed:

- Minutes of July 11, 2023 meeting
- Memo to Board of Assessors dated June 13, 2023
- Estimated Costs to Replace CAMA System