

Peter Barbieri, Chairman  
John Cronin, Vice Chairman  
Brian Loughlin, Clerk

Kathryn A. Peirce, M.A.A.  
Linda Clifford, Assistant Assessor

**THE HOLLISTON ASSESSORS OFFICE  
HOLLISTON TOWN HALL**

Minutes of Meeting Held: 06/19/12

Meeting called to order at: 8:05a.m.

Attendees: J. Cronin X, B. Loughlin \_\_, P. Barbieri X.

Other: K. Peirce

- BOA reviewed request from K. Peirce to Town Accountant to encumber \$2,861 in Professional Services and \$4,500 in reserve fund for M. Flynn's services. Motion by J. Cronin, second by P. Barbieri. All in favor.
- BOA voted to approve Cyclical Inspections contracts for Robert Bushway and Ken Greenwood. Motion by J. Cronin, second by P. Barbieri. All in favor.
- BOA reviewed article for fall Town Meeting addressing Clause 41A—to increase the income limit for seniors applying for tax deferral from the current \$30,000 to \$40,000.
- BOA reviewed draft article for Town Meeting that would fund money for Veterans Volunteer Services per Section 5N, Chapter 59 of General Laws to reduce real property taxes, not to exceed \$1,000 in a given tax year. K. Peirce is instructed to ask Town Administrator where jobs are and how funding would be administered (cc to FinComm).
- BOA approved FY 13 Preliminary Real Estate & Commercial warrant totalling \$17,808,847.22.
- BOA approved FY 13 Community Preservation Act warrant totalling \$198,077.88.
- BOA approved W.B. Mason invoice totalling \$123.94 for 6 ink cartridges.
- BOA approved payment of \$2,000 to M. Flynn for services associated with Commercial/Industrial, apartments/mixed use Income and Expense review and recommendations.
- BOA approved payment of \$50.00 to Mass. Association of Assessing Officers for recertification application of Kathryn Peirce.
- BOA endorsed Employee Change Form for FY 13 for K. Peirce.
- BOA approved Earnings Worksheet for Pay Period ending 06/15/12.

- BOA reviewed Rent Income data from M. Flynn. K. Peirce asked to provide spreadsheet with street addresses from this information, detailing how Commercial and Industrial properties were changed.
- BOA signed updated Vehicle Abatement report dated 6/1/12-6/11/12.
- BOA approved FY 13 Personal Property warrant totalling \$444,170.83.
- BOA approved expense reimbursement to K. Peirce totalling \$56.88 for pens and markers.
- K. Peirce to check on status of Communications fund balance of \$605.76 with Town Administrator's office.
- Meeting adjourned at 8:45am. Motion by P. Barbieri, second by J. Cronin. All in favor.

Respectfully Submitted,

John Cronin