



Approved:1/17/17

Holliston Board of Assessors

January 10, 2017

8:00 am Selectmen's meeting room #105

The meeting of the Board of Assessors was called to order at 8:00 am. Present were: Brian Loughlin, Chair, Peter Barbieri, Vice Chair, John Cronin, Clerk and Kathryn Peirce, Principal Assessor.

- BOA approved Report of Exemptions dated 1/9/17.
- Ms. Peirce presented proposed language for a Spring Town Meeting article that provides updated limits for the so-called Circuit Breaker income adjustment to deferral applicants. BOA votes to add the attached language to the upcoming Town Warrant. Motion made by John Cronin, seconded by Peter Barbieri. All in favor 3-0-0.
- BOA discussed updated FY18 Budget proposal. New budget foots to 1% Budget guideline and includes proposed salary increase for Principal Assessor (4.12% above FY17) that reflects salary correction to bring annual salary in line with other Assessors and Town department peers. Ms. Peirce also provided a FY17 budget update indicating a \$25,621 surplus. This is generated by thorough salary savings due to staff attrition. Ms. Peirce will provide a proposal to move a portion of this surplus down to professional services to support house inspections (approximately \$10K).
- The BOA directs Ms. Peirce to prepare a memo pursuant to page 3 of the Budget Guidelines that highlight any plans for current year funds/surplus, any capital budget needs (i.e. upcoming conversion costs), revenue streams, etc.
- BOA voted to go into Executive Session at 8:40am to discuss Ms. Peirce's salary. Motion by Brian Loughlin, seconded by each member by hand vote. Vote 3-0-0.
- BOA resumes regular session 9:10am. Motion by John Cronin, seconded by each member by hand vote. Vote 3-0-0.
- BOA votes to approve 1% Budget increase totaling \$207,702 and includes 4.12% salary increase for Ms. Peirce. Motion made by John Cronin. Seconded by Peter Barbieri. All in favor 3-0-0.
- Meeting Minutes of 12/28/16 approved. Motion made by John Cronin. Seconded by Brian Loughlin. All in favor 3-0-0.
- Executive Session minutes approved as amended. Motion made by Brian Loughlin. Seconded by John Cronin. All in favor 3-0-0.
- Meeting adjourned at 9:20am. Motion made by Peter Barbieri, seconded by Brian Loughlin. All in favor 3-0-0.

Respectfully submitted,

John Cronin, Clerk