



Approved: 7-12-16 as amended

Holliston Board of Assessors  
June 21, 2016  
8:00 AM Selectmen's meeting room #105

The meeting of the Board of Assessors was called to order at 8:05 AM.  
Present were: Brian Loughlin, Chair; Peter Barbieri, Vice Chair; John Cronin, Clerk; Kathryn Peirce

The Board acted on the following:

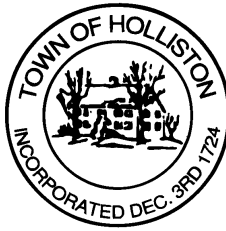
- Approved earnings worksheet for pay period ending 6/24/16 for the BOA
- Approved CPA preliminary warrant totaling: \$241,364.14
- Approved Personal Property preliminary warrant totaling: \$525,449.76
- Approved Real Estate preliminary warrant totaling: \$20,930,851.31

Board of Assessors conducted interviews for the position of Principal Clerk

1. Ms. Deborah Wilson: expressed prior experience dealing with difficult customer experiences. Ms. Wilson dealt with serious-health related callers and stressful situations. Has not had to use computer skills for several years as she has had work involving classroom teaching. Ms. Wilson has presented a Microsoft Excel 2010 on-line self-paced tutorial certificate.

Ms Jackie Napolitano from the Water Department offered comments on recent interaction with Mr. Loughlin regarding a personal matter.

2. Board of Assessors met with a second candidate for the Principal Clerk. Ms. Debbie Dupuis. Ms. Dupuis is ready for something new. She describes her skills with computer as ~~ok~~. Ms. Dupuis inquired about foul weather work reporting rules. She offered she is a ~~people~~ person. Ms. Dupuis expressed extensive experience with dealing with the public. She does not have extensive *Microsoft* excel experience. She explained she does ~~pick up~~ new skills on the job quickly such as calendar entries and running CORs.
3. Ms. Asia Murawski: Previously interned with town hall. Expressed strong customer service skills. Ms. Murawski has MS Word experience with lesser MS Excel. Confident she can address any challenging interaction with public.



4. Ms. Christine Hampson: Interested in variety and customer service experience. Ms. Hampson has extensive municipal experience. Uses the skill them with kindness+approach to professionally handle interactions. Has used MS office products and GIS mapping services. Accustomed to handling office operations by herself.

Ms. Peirce informed the Board of Assessors that she has scheduled a demonstration of property valuation systems with Vision+ on August 2, 2016.

Board of Assessors recommends that Ms. Peirce contact references for candidate number 4. Board vote: Motion made by Peter Barbieri, Second Brian Loughlin, All in favor for Ms. Peirce to proceed.

Meeting adjourned 9:15 am Motion made by John Cronin, Seconded by Peter Barbieri, all in favor.

Respectfully submitted:

John Cronin, Clerk