

**9 Green Street Committee  
Meeting Minutes  
Friday, May 22, 2020 at 12:00 PM**

Motion to open the meeting by Kevin Conley at 12:04 pm. Notice for remote participation was read and a roll call vote was taken for attendance. Kevin Conley, Scott Moles, Tina Hein, and Brian Moran present. Lisa DiLuzio and Faye Hale absent.

Members of the 9 Green Street Committee provided an update to the Select Board on 5/18/2020 which included the recommendation to demolish the existing building and build a parking lot to serve the downtown businesses and park. The Board was updated on the need to prepare funding for additional LSP services and an RFP for the demolition of the building. The LSP funding will need to be in an approved budget for FY21 and the costs for the demolition will be a request for Fall Town Meeting.

Motion to accept the change order proposal from LEI was made by Tina Hein, seconded by Kevin Conley and approved by roll call vote unanimously. Discussion included the need to notify the Town Administrator to prepare an additional \$16-20,000 in the Select Board's FY21 budget to fund this proposal.

Motion to accept the revised invoice from LEI for the amount of \$13,500 was made by Scott Moles, seconded by Kevin Conley and approved by roll call vote unanimously. Discussion included that Scott Moles had discussed the revised invoice with LEI.

The submission in eDEP for the change in eligible person status remains "Work in Progress". A note was added to the eDEP online file for this submission to request a follow-up from DEP on the signed letter from the Board to DEP asking for an update. Scott Moles will call Stephanie Kelley, the Town's contact at DEP.

Next steps include a written report to the Town providing a technical analysis of the LSP report that led to the recommendations, providing a review of the committee's recommendations, and recommending a change in the 9 Green Street Committee charge or creating a new committee to oversee the demolition of the building and the design and landscaping of a new parking lot.

Motion to accept the meeting minutes of May 7, 2020 made by Tina Hein, seconded by Kevin Conley and approved by roll call vote unanimously.

Motion to adjourn at 12:43 pm by Kevin Conley.