

**BOARD OF WATER COMMISSIONERS  
JUNE 5, 2013  
MEETING ROOM 014**

Present: Dave Keating, Jared Adams, (Brian Antonioli did not attend)  
Ron Sharpin, Doug Valovcin

Present: Paul LeBeau, Mary Bouquet, Don Chelton (AECOM)

**MEETING BEGAN AT 6:00pm.**

**BAN DEADLINES**

Town Treasurer Mary Bousquet and Town Administrator Paul LeBeau appeared before the Board to discuss Water Department BANS using the "ACCOUNTS FOR WATER FUND- BEFORE and AFTER" document as a reference.

The history of the BANS was reviewed by the Board with Ms Bousquet and Mr. LeBeau. One of the BANS must be spent (balance of zero, check written and sent) by September 30, 2013. The current balance is \$101,589.76. Possible timelines for project completions and invoice receipts were suggested by Mr. Sharpin.

The Board agreed with Mr. LeBeau's suggestion that the Board transfer money from Article 58211 to Article 58917 before June 30, 2013.

Jay Leary arrived at 6:15pm.

Mr. Adams made a motion: **"Motion to reclassify expenses from Article 589211 to Article 58917 in the amount of \$101,581.76"**

**Mr. Keating seconded the motion.**

**Mr. Keating and Mr. Adams voted in favor of the motion.**

Ms Bousquet informed the Board that Article 589226 (Well #4 project) must be completely empty of funds or the entire loan must be paid immediately "in full." Mr. Sharpin said that he expects that the entire Article will be spent by August 15, 2013. He will consult with the Town Accountant about possible transfers of money.

Mr. Keating made a motion: **"Motion to reclassify expenses under Article 589113 to Article 589789 for Year-to-Date expenses if it pertains to Well #4 by June 30, 2013"**

**Mr. Adams seconded the motion.**

**Mr. Adams and Mr. Keating voted in favor of the motion.**

Mr. Keating asked Mr. Sharpin to provide a proposal on how to spend down the article. A Fall Town Meeting Article will be needed. Mr. Adams requested for a reminder from Ms Bousquet before each Board meeting as to the status of the BONDS and BANS.

Ms Bousquet and Mr. LeBeau left at 6:55pm.

#### **WELL #4**

Personnel from Kruger (supplier of ACTIFLOW SYSTEM) were on-site at the Treatment Plant at Well #4. Mr. Valovcin reported that they will be sending a training crew to the site next week to train Water Department personnel.

Mr. Valovcin announced that he will not allow any Kruger crews on the ACTIFLOW SYSTEM until the safety issues are resolved. Safety issues include the vertical ladder to the top of the unit and the limited height on the top of the unit that is resulting in bruised heads (on overhead beams). Mr. Chelton told the Board that Winston Builders received a directive on the safety issue last week. He reminded the Board that the issue is only between Winston Builders and Kruger. He will contact Winston personnel tomorrow. Mr. Keating wants a resolution on the safety issue by the next Board meeting on June 19, 2013. He also wants the impact that this issue will have on the schedule.

#### **WELL #6**

The Board reviewed the document "Required Improvements" which is part of the ACTION PLAN that was approved by the DEP.

Don Chelton left at 7:15pm.

#### **WELL #7**

Mr. Sharpin announced that DeFelice Corporation, contractor for the Well #7 project, is currently falling behind on its schedule. The company is waiting for the pump house which is now expected to be delivered in mid-June 2013.

Mr. Keating requested a new schedule of the project as well as the original schedule so that the two schedules can be compared. Mr. Sharpin said that the original schedule had a completion date of the end of July 2013. The latest schedule is expected to finish in mid-August 2013.

#### **WATER SUPERINTENDENT SEARCH**

The Water Superintendent position has been posted with a closing date of July 5, 2013. Mr. Keating requested approved meeting minutes from all of the Search Committee meetings so far.

**TEMPORARY SUMMER HELP**

The Water Department plans to hire one temporary employee starting July 1, 2013. The employee is expected to work on fire hydrants during the summer months.

The Department also wants to hire an employee to use the metering system to determine violations to the current Water Ban. The Board discussed possible responses to violations.

Mr. Adams made a motion: **“Motion to hire one temporary summer help starting July 2, 2013”**

**Mr. Keating seconded the motion.**

**Mr. Adams and Mr. Keating voted in favor of the motion.**

**SYSTEM OPERATOR POSITION**

The Board agreed to post the position of System Operator with a target posting date of June 15, 2013 and a starting date of August 1, 2013. Requirements would include CDL License, Hoisting License, 2D and 2T licenses. Mr. Valovcin said that the posting would be for work days of Tuesdays through Saturdays.

Mr. Keating made a motion: **“Motion to approve creation of a new System Operator with a start date of no earlier than July 1, 2013”**

**Mr. Adams seconded the motion.**

**Mr. Keating and Mr. Adams voted in favor of the motion.**

**CONSUMER CONFIDENCE REPORT**

The Consumer Confidence Report is due in consumers' mail by July 1, 2013.

**WATER RATE HEARING**

The Board discussed the budget scenarios that were distributed by Mr. Sharpin. The WATER RATE HEARING is scheduled for June 19, 2013.

Mr. Leary left at 8:15pm

Based on uncollected revenue, expected and unexpected expenses, and loan re-payments, the Board plans to propose a rate increase of 5% or 7% at the hearing.

**WELL #6 IMPROVEMENTS**

Mr. Sharpin asked the board to sign “Required Improvements” which was recommended by Ali Parand and is part of the ACTION PLAN that was approved by the DEP.

Mr. Keating made a motion: **“Motion that the sum of \$18K be allocated for Required Improvements to Well #7 providing materials and**

**installation for Article 589221 allocation”**

**Mr. Adams seconded the motion.**

**Mr. Adams and Mr. Keating voted in favor of the motion.**

### **MINUTES REVIEW**

No minutes were reviewed.

### **DOCUMENTS**

Water Rate Budget Scenarios

Draft Presentation for Water Rate Hearing to be held on June 19, 2013

Complaint Log

Required Improvements

Water Superintendent Job Posting

Notice of Public Hearing (for Water Rate Hearing to be held on June 19, 2013

Water Fund (Special Articles) BEFORE and AFTER

### **INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

**Mr. Adams seconded the motion.**

**Mr. Keating and Mr. Adams voted in favor of the motion.**

The meeting adjourned at 9:35pm.

**Next BWC meeting – JUNE 19, 2013 at 7:00pm**

Respectfully submitted,

Tricia Keating

Clerk

Approved 8/7/13 as written