

**BOARD OF WATER COMMISSIONERS  
MARCH 17, 2014  
MEETING ROOM 014**

Present: Dave Keating, Brian Antonioli, Doug Valovcin

**MEETING began at 6:00pm.**

**BOARD OF WATER COMMISSIONERS**

Jared Adams submitted his letter of resignation as Water Commissioner on March 6, 2014, effective immediately.

Mr. Keating made a motion: **“Motion that we talk with Richard Chartrand about serving as an Interim Water Commissioner to fulfill Jared Adams’s position until May 20, 2014 election”**

**Mr. Antonioli seconded the motion.**

**Mr. Antonioli and Mr. Keating voted in favor of the motion.**

**PROJECT STATUS**

**WELL #4 TREATMENT PLANT– PROJECT**

Engineers are trying to close out the project. Mr. Valovcin is still waiting for clarification on two items on the punch list.

The BONDED ARTICLE for this project has a current balance of \$8,816.22.  
Mr. Keating requested a prediction by early April of when the balance will be zero.

**WELL #7 - PROJECT**

The department is still holding retainage on the project until plantings take hold.

**WELL #5 - PROJECT**

**The department plans to clean Well #5 before the summer months. It is still running 24/7.**

**OPERATIONAL STATUS**

Ali Parand of AP Parand & Associates has suggested that the department start blending water from Well #6 and Well #7 soon while the DEP is still involved with the project.

**BUDGET – FY15**

A meeting with the Finance Committee to present and discuss FY15 Budget is scheduled for March 18, 2014.

The stipends approved by the Board at a previous meeting have been denied by Paul LeBeau, Town Administrator. The two Water Department employees had signed agreements that were approved by the Board. Mr. Valovcin explained that the stipends were needed because of the unfilled position of Operations Manager which has lead to his increased workload since Fall 2013. The department is still attempting to fill open positions so that the department can accomplish its workload.

The Board reviewed the FY15 Budget proposals with Mr. Valovcin. No information on the status of the Water Department/Highway Department union has been received so this budget reflects last year's payroll numbers. The Board discussed the need for a new vehicle for the department so that vehicle repairs would be substantially reduced.

The Board discussed the letter from Yoav Kenig of KP Systems regarding the Mi.Data web portal. The Board needs to know the cost and how it affected the maintenance agreement that the Department already has with KP Systems.

Mr. Keating made a motion: **“Motion to accept the budget proposal”**

**Mr. Antonioli seconded the motion.**

**Mr. Keating and Mr. Antonioli voted in favor of the motion.**

**STAFFING**

Mr. Valovcin reported that the Water Department is hurting from the shortage of staff this year. One of the four applications for two Water System Operator positions was denied by the Town Administrator. That candidate has sent a letter to the Board of Selectmen and asked to have the letter read at the next Board of Selectmen meeting. The candidate is acceptable to the Water Superintendent.

Mr. Keating requested that Mr. Valovcin provide documentation for why the candidate should be hired as a Water Systems Operator.

**MINUTES REVIEW**

Mr. Keating made a motion: **“Motion to accept the minutes of February 27, 2014**

**As written”**

**Mr. Antonioli seconded the motion.**

**Mr. Antonioli and Mr. Keating voted in favor of the motion.**

**DOCUMENTS**

Complaint Log

MUNIS reports

Board of Water Commissioners

Minutes 03/17/14

Page 3

Letter from John Jensen to Board of Selectmen

FY15 Budget proposals

Letter from Paul LeBeau regarding stipends

Letter from Yoav Kenig regarding Mi.Data customer web portal

**INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

**Mr. Antonioli seconded the motion.**

**Mr. Antonioli and Mr. Keating voted in favor of the motion.**

The meeting adjourned at 9:45pm.

**Next BWC meeting –MONDAY, March 24, 2014 at 6:00pm**

Respectfully submitted,

Tricia Keating

Clerk

Approved 5/21/14 as written