

**BOARD OF WATER COMMISSIONERS
JANUARY 22, 2014
MEETING ROOM Police Station Training Room**

Present: Dave Keating, Brian Antonioli, Doug Valovcin
Jared Adams did not attend

Present: Bill Tobin

MEETING began at 6:00pm.

CEDAR STREET BOOSTER STATION

Mr. Valovcin reviewed the Cedar Street Booster Station document which includes a map of the area, a timeline, and outcomes of visits to the Cedar Street area as it relates to water pressure.

Mr. Valovcin listed the details of the testing procedures. Overall, homeowners' booster pumps are working at the higher elevations; not all homes were visited, but the Water Department will continue testing at individual homeowners' requests. Tom DiCecco of 191 Cedar Street has not yet made an appointment to allow the Water Department to test water pressure inside his home although the Water Department has made multiple attempts to schedule testing.

Mr. Valovcin also reported that those homes using aerators had restricted flow, leading some homeowners to erroneously believe that the water pressure at their home is low.

This Spring, the Water Department plans to continue testing as follows:

Shut off Cedar Street Booster Station

Open gate at Turner Road, Cedar Street, and Ashland Street

Conduct more pressure readings

OPERATIONAL STATUS

WELL #4 and WATER TREATMENT PLANT #4 – PROJECT

Mr. Valovcin updated the Board on the Well #4 Treatment Plant Project. There is a problem with scraping blades, and Winston Builders and Kruger will be on-site next week to investigate the problem. It has not affected the water availability.

WELLS #5, #6, AND #7 STATUS

Mr. Valovcin reported that Well #5, #6, and #7 are operating.

He plans to test the blending of water from Well #6 and Well #7 soon with Ali Parand of AP Parand & Associates.

ALL BOARDS MEETING

An All Board meeting was held on January 16, 2014. Mr. Valovcin has been given the FY15 Budget Guideline by the Finance Committee.

The Board reviewed the Year-To-Date Budget for the Well #4 Treatment Plant. Mr. Valovcin expects to know an up-to-date balance for the project by next week.

STAFFING – STATUS

The Water Department will have three vacant positions (out of a total of 10) as of February 1, 2014 (Operations Manager, and two Water Systems Operators). There are four proposals for the staffing situation:

Create a Treatment Foreman position

Create a Distribution Foreman position

Add one Water Systems Operator position (which was approved at May 2013 Town Meeting ó after the Town Meeting, the Town Administrator requested that the Water Department stop pursuing hiring for the position)

Add a Water System Operator due to retirement of Water System Operator

Mr. Keating made a motion: **“Motion to create the Water Treatment Foreman and Water Distribution Foreman as described in the job description – effective immediately”**

Mr. Antonioli seconded the motion.

Mr. Antonioli and Mr. Keating voted in favor of the motion.

Mr. Keating made a motion: **“Motion to accept the job description of the Water Systems Operator to fill the position that was voted for at the May 2013 Town Meeting”**

Mr. Antonioli seconded the motion.

Mr. Antonioli and Mr. Keating voted in favor of the motion.

Mr. Keating made a motion: **“Motion to create another Water Systems Operator job description and posting for another position”**

Mr. Antonioli seconded the motion.

Mr. Antonioli and Mr. Keating voted in favor of the motion.

MINUTES REVIEW

No minutes were reviewed at the meeting.

DOCUMENTS

Cedar Street Booster Station Readings ó October 16, 2013
FY15 Budget Guideline
Year-To-Date Budget for Bonded ARTICLE for Well #4 Treatment Plant project
Water Systems Operator posting and job description
Water Treatment Foreman job description
Complaint Log

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: ò**Motion to adjourn**”

Mr. Antonioli seconded the motion.

Mr. Antonioli, Mr. Adams, and Mr. Keating voted in favor of the motion.

The meeting adjourned 7:45pm.

Next BWC meeting – WEDNESDAY, February 5, 2014 at 6:00pm

Respectfully submitted,

Tricia Keating
Clerk

Approved 4/22/14 as written