

**BOARD OF WATER COMMISSIONERS  
OCTOBER 28, 2013  
MEETING ROOM High School Library**

Present: Dave Keating, Brian Antonioli, Jared Adams, Doug Valovcin

**MEETING began at 6:00pm.**

**PUBLIC COMMENT**

None

**WELL #4 and WATER TREATMENT PLANT #4 – PROJECT**

Mr. Valovcin updated the Board on the Well #4 Treatment Plant project. Hungerford & Terry will return tomorrow to adjust programs and work with SCADA technicians. He expects to call the DEP this week to inform them that the Treatment Plant can be inspected next week.

**WELL #7 PROJECT**

DeFelice Corporation, general contractor for the Well #7 project, left the site today after seeding and spreading loam at the site. Mr. Valovcin expects that the trees will be planted next week. He reported that there is good water quality at the well.

**WELL #6, WELL #5, AND WELL #8 – OPERATIONAL STATUS**

Mr. Valovcin plans to shut down Well #8 for six hours after morning readings, then re-start it so that it runs overnight. This procedure will be in place to keep water levels up.

**HYDRANT FLUSHING**

Hydrant flushing will continue until freezing weather conditions arrive.

Jay Leary arrived at 6:15pm.

**STAFFING - STATUS**

**Systems Operator Position**

Mr. Valovcin reported that he had received an e-mail from the Town Administrator which requested that he put the hiring process on-hold. Mr. Valovcin said that the leadings candidate holds licenses and has experience that would translate into a higher starting level than the bottom step of the pay scale.

**BUDGETS**

**Vehicle Purchase**

The Town Accountant has informed Mr. Keating that the Water Surplus Account would have a balance of \$129,834.00 **AFTER** the purchase of a \$49,000.00 vehicle for the department.

Mr. Leary said that the town may be providing an old ambulance and/or used police cruiser for the Water Department. Mr. Valovcin said that those vehicles would work as a spare vehicle when needed due to a breakdown of a vehicle.

Mr. Keating requested that Mr. Valovcin get estimates for the cost of a one-ton dump truck with a plow.

Jay Leary left at 6:30pm.

Paul LeBeau arrived at 6:30pm.

He questioned the Board about the status of the bonded article that is due on May 1, 2014. The Board explained that the Town Treasurer has announced that the Water Department can return the balance before that date with no penalty.

Mr. LeBeau left at 6:35pm.

**MINUTES REVIEW**

Mr. Keating made a motion: **“Motion to accept the OPEN SESSION of the minutes of October 2, 2013 as written”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

Mr. Keating made a motion: **“Motion to accept the EXECUTIVE SESSION of the minutes of October 2, 2013 as written but not to be released”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

Mr. Keating made a motion: **“Motion to accept the minutes of October 16, 2013 as written”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

**DOCUMENTS**

None

**INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

The meeting adjourned at 6:48pm.

**Next BWC meeting – Wednesday, November 13, 2013 at 6:00pm**

Respectfully submitted,

Tricia Keating

Clerk

Approved 11/25/13 as written