

**BOARD OF WATER COMMISSIONERS  
AUGUST 7, 2013  
MEETING ROOM Kitchen**

Present: Brian Antonioli, Dave Keating, Jared Adams, Ron Sharpin  
Doug Valovcin did not attend

Present: Selectman Jay Leary, Don Chelton, Joel Alban, Roy Sanzone,  
Pete Hendrickson

**MEETING began at 6:00pm.**

**PUBLIC COMMENT**

**WATER BILL - 5 Meadowbrook**

Ray Sanzone of 5 Meadowbrook Lane appeared before the Board to ask for relief for his water bill. He had received a call from the Water Department regarding a spike in water usage at his property. He then called a neighbor who discovered that the “meter was running” even though he could not determine a reason for it. Provided by tablets by the Water Department, he found no leaks in the toilets. He asked for a TIER2 cost break. The Board had no information about his previous water usage and asked him to return after they receive the information. Mr. Sanzone asked to return after Labor Day and the Board agreed.

Mr. Sanzone left at 6:13pm.

**WATER BILL - 377 Highland Street**

Joel Alban of 377 Highland Street appeared before the board to ask for relief for his water usage from June 12 to June 17, 2013. After his recent purchase of the property, he is unable to explain the high usage because there is no irrigation of the property and his pool pump is not working. Mr. Antonioli questioned whether Mr. Alban’s meter reading matched the Water Department’s meter reading. Learning that this information was not yet available, Mr. Antonioli requested that a service order be made for an inspection of the meter and the property before continuing with the discussion.

Mr. Alban left at 6:31pm.

**WATER BILL -151 South Street**

Due to a family illness, the owner of 151 South Street cancelled their appearance before the Board to discuss a high water bill.

**WATER RATE CONCERNS – 220 Chamberlain Street**

Pete Hendrickson of 220 Chamberlain Street appeared before the Board to discuss the 5% increase in the water rates for FY2014. With three teens in his family of five, he has seen a substantial increase in water rates.

**STAFFING**

Mr. Leary questioned the Board about the status of the Water Superintendent interviews and Systems Operator job posting. Mr. Keating updated him on the e-mail of August 7, 2013 from Paul LeBeau related to violations of the OPEN MEETING LAW which could jeopardize the search for a Water Superintendent.

Mr. Keating said that Mr. Valovcin and Mr. Sharpin plan to interview candidates for the Systems Operator position.

**WELL #4 TREATMENT PLANT PROJECT**

Don Chelton of AECOM and Mr. Sharpin updated the Board on the progress on the Well #7 Treatment Plant project. Staff training by Kruger and Hungerford & Terry will be held on August 15 – August 16, 2013. The DEP will inspect the project on the following week. “Substantial completion” by Winston Builders was declared on July 23, 2013. Mr. Chelton praised Winston Builders for their timeliness, fairness with CHANGE ORDER requests and for being well-organized. He listed two types of changes that were unable to anticipate: filter repair and additional painting. Only four percent of the projects were CHANGE ORDERS. He also praised Tim Shea, Meredith Washington, and Steve DeFrancesco for their work on the project.

**WELL #6 – STATUS**

Well #6 is running six to seven hours per day. Because tank levels fell this week, the department will be pumping four hours extra for the next three days.

**WELL #7 – PROJECT**

Mr. Sharpin updated the Board on the progress at Well #7. The Army Corps of Engineers made site visit on August 1, 2013 and were pleased with the progress. They will write a site report. Training at the well will be completed soon.

**PLAN REVIEWS**

Mr. Sharpin will notify the Zoning Board of Appeals that there are no water issues with submitted plan reviews.

**LOW WATER PRESSURE @ 191 CEDAR STREET**

Mr. Sharpin has spoken with the Town of Ashland Town Manager about the possibility that homeowners on Cedar Street connect the Town of Ashland Water supply because of low water pressure issues. The Town Manager will consult with his DPW Director before providing an answer.

**INTERMUNICIPAL AGREEMENTS FOR THE SALE OF WATER**

The Water Department has received a draft agreement from the Milford Water Company that includes the cost and maximum number of gallons that Milford is willing to provide to Holliston. The agreement must be examined by Holliston Town Counsel.

Mr. Sharpin has not received a response from the Town of Ashland concerning the draft agreement that was sent.

**STAFFING**

Mr. Keating received the vacation schedule from Mr. Sharpin for the month of August 2013. Mr. Valovcin has submitted his schedule already.

Temporary Labor Position

Mr. Sharpin informed the Board that he had three applications for the Temporary Labor position. There was no response from one candidate, one decided to withdraw, and one has responded since indicating interest.

Mr. Keating directed Mr. Sharpin to re-post the position since the employee would be working on fire hydrants. He requested that postings be made on the Town website and on the state's unemployment website.

Systems Operator Position

Mr. Valovcin will select candidates for interviews.

Water Superintendent Position

Mr. Adams, Chairman of Water Superintendent Search Committee, announced that the Committee has two final candidates to present to the Board of Water Commissions within the next month.

An interim Water Superintendent may be needed before a final candidate is chosen.

**BONDED ARTICLES**

The Board discussed the following three Water Department ARTICLES for Well #4 with upcoming deadlines using the budget report on WINSTON BUILDERS:

ARTICLE 58917 with a zero balance

ARTICLE 589226 with \$137,057.65 balance remaining

With a deadline date of September 30, 2013

ARTICLE 589789 with \$49,518.98 balance remaining

With a deadline date of May 1, 2014

Mr. Hendrickson and Mr. Leary left at 7:15pm.

Mr. Sharpin announced that approximately \$16,000.00 (\$49,518.98 - \$33,061.73) will remain in ARTICLE 589789 by the deadline date of May 1, 2014.

The “AMENDMENT #4 to the Agreement between the Town of Holliston and AECOM Technical Services Inc. for Consulting and Construction Phase Engineering Services” was presented by AECOM for Winston Builders, contractors for the Well #4 Treatment Plant project. It was signed by commissioners. Mr. Chelton of AECOM told the Board that a punch list remains to be completed for the Well #4 project.

Mr. Chelton left at 7:25pm.

The Board discussed the following three Water Department that are related to Well #7 using the budget report:

ARTICLE 589211 with \$3,477.98 balance remaining

ARTICLE 589221 with \$73,247.02 balance remaining

ARTICLE 589215 with \$193,831.50 balance remaining

Mr. Keating requested that Mr. Sharpin create a list and cost of proposals for 20-year projects that could be undertaken by the Water Department to use the remaining balances after the projects are completed.

#### **MINUTES REVIEW**

Mr. Keating made a motion: **“Motion to accept the minutes of June 5, 2013 as written”**

**Mr. Adams seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

Mr. Keating made a motion: **“Motion to accept the minutes of July 10, 2013 as written”**

**Mr. Adams seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion**

Mr. Keating made a motion: **“Motion to accept the minutes of July 23, 2013 as written”**

**Mr. Adams seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion**

**WATER SUPERINTENDENT INTERVIEWS**

Mr. Keating suggested that the Board offer the opportunity to the Board of Selectmen to submit questions that the Commissioners may or may not be used during their interviews with candidates for Water Superintendent. The Commissioners agreed to the suggestion.

Mr. Keating made a motion: **“Motion to interview candidates for Water Superintendent on separate nights with the goal of within one week’s time”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

**DOCUMENTS**

Ron Sharpin’s vacation schedule

Amendment #4 – AECOM agreement between the Town of Holliston and AECOM Technical Services Inc. for Consulting and Construction Phase Engineering Services

Draft Agreement with Milford Water Company

Budget Reports on Well #4 – WINSTON BUILDERS and Well #7 -DEFELICE

Complaint Log

Letter to Mr. Alban regarding his water usage for June 2013

Letter to Corine McGovern regarding her water usage

Paul LeBeau’s e-mail of OPEN MEETING LAW violations dated 8/7/13

Zoning Board of Appeals Application for July 31, 2013

**INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

**Mr. Antonioli seconded the motion.**

**Mr. Keating, Mr. Adams, and Mr. Antonioli voted in favor of the motion.**

The meeting adjourned at 8:12pm.

**Next BWC meeting – Wednesday, August 21, 2013 at 6:00pm**

Respectfully submitted,

Tricia Keating  
Clerk

Approved 9/11/13 as written