

**BOARD OF WATER COMMISSIONERS
JULY 24, 2013
MEETING ROOM 014**

Present: Brian Antonioli, Dave Keating, Jared Adams (arrived at 6:15pm)
Ron Sharpin, Doug Valovcin

Present: Michael Themeli, Selectman Jay Leary, Selectman Kevin Conley

MEETING began at 6:00pm.

PUBLIC COMMENT

Selectmen Jay Leary and Kevin Conley requested the Board of Water Commissioners meeting minutes of July 23, 2013 which was an emergency meeting to discuss the water ban. They questioned the need for the meeting. Mr. Keating responded that the meeting was held because of the possibility that the Board may need to call for a Mandatory Outdoor Water Ban.

WELL #6 – STATUS

Well #6 and Treatment Plant is up and running and will continue running until midnight. It may be run over the weekend depending of staffing. Mr. Valovcin explained there had been electrical problems at the well and Treatment Plant. The department is on a recovery path sooner than the July incident.

Mr. Conley asked if there had been a public safety issue during this time period. He wanted to know which department/employee was responsible for declaring an Emergency Mandatory Outdoor Water Ban.

Mr. Keating explained that the final voice on the declaration of the ban is by the Water Department.

WELL #4 TREATMENT PLANT

Winston Builders have a punch list for the Well #4 Treatment Plant project. Training on the new ACTIFLOW SYSTEM for the staff is scheduled for mid-August 2013. DEP is expected on site on July 26, 2013 while exercises on the system are conducted for them.

WELL #7 PROJECT – STATUS

The Well #7 project is expected to be completed by August 31, 2013 and includes training time for staff. The well-house arrived on-site today. The Army Corps of Engineers will arrive on August 1, 2013 for a tour.

WELL #1 – STATUS

Well #1 has not been used since October 2013 due to the presence of manganese.

WELL #5 – STATUS

Mr. Valovcin reported that Well #5 is running 24 hours/day, seven days a week.

WELL #8 – STATUS

Well #8 has been running also running 24 hours/day, seven days a week.

PLAN REVIEWS - CEDAR KNOLL ESTATES

Michael Themeli appeared before the board to discuss Cedar Knoll Estates, his development on Highland Street close to the Medway border. He asked for relief in the connection fees that are charged by the Water Department.

Mr. Valovcin told the board that the fee is set for a 1000-foot road while Mr. Themeli's development road is only 465 feet.

Mr. Leary left at 6:55pm.

Mr. Antonioli suggested a relief adjustment due to the difference of 535 feet. A Water Rate Hearing would be held to make the fee relate to the actual length of the road rather than the current 1000-foot length charge.

Mr. Conley left at 7:00pm. Mr. Leary returned at 7:00pm.

Mr. Adams made a motion: **“Motion to charge a connection fee by using the diameter of the pipe by the distance of the road NOW, and to arrange for a WATER RATE HEARING on the connection fee to take place soon”**

Mr. Antonioli seconded the motion.

Discussion on the motion clarified that the motion is for eight-inch pipe and the charge would be \$17.60/ft. Verification from the Planning Board would be sought to learn the maximum length allowed for a dead-end road.

Mr. Antonioli, Mr. Adams, and Mr. Keating voted in favor of the motion.

Mr. Keating made a motion: “Move that the connection fee for Cedar Knoll Estates for an eight-inch main is \$8184.00”

Mr. Antonioli seconded the motion.

Mr. Antonioli, Mr. Keating, and Mr. Adams voted in favor of the motion.

Mr. Themeli was asked to contact the Water Department Office Manager to arrange payment of the fee.

Mr. Themeli left at 7:03pm.

Mr. Sharpin will arrange for a WATER RATE proposal in anticipation of a WATER RATE HEARING.

SPECIAL PERMITS

The Board discussed special permits of property owners at 91-95 Washington Street and Bartzak and Kuniholm Streets. No water issues were found.

CEDAR STREET WATER PRESSURE

Mr. Keating recapped Tom DiCecco's concerns about water pressure at his property on Cedar Street. The Board discussed various solutions to solving the water pressure issue at the top of Cedar Street, including a connection to the Town of Ashland's water. Mr. Sharpin will request that FST run the hydraulic model at 20psi and 30psi for the location.

Jay Leary left at 7:17pm.

COMPLAINT LOG

The Board reviewed the Complaint Log. Complaints were received mainly due to the testing at Well#4 Treatment Plant on Friday, July 19, 2013.

AGREEMENTS WITH MILFORD AND ASHLAND

Draft Agreements for the purchase of water have been sent by Mr. Sharpin to the Town of Ashland Town Manager and the Milford Water Company. .

WATER BANS AND IRRIGATION SYSTEMS

The Board discussed non-compliance issues with the Water Ban. First offence would result in a \$100.00 charge while subsequent charges would be \$200.00 per offense. The Board could decide to send warnings for the first occurrence of a violation.

The Board discussed non-compliant backflow device certification and rain-sensor certification including the following:

- Penalties to property owners in non-compliance

- Ten-day period given after receiving written notification of non-compliance –

 - If not in compliance at end of period, water would be shut off

STAFFING

Mr. Keating requested the vacation schedules of Mr. Valovcin and Mr. Sharpin.

Mr. Sharpin updated the board of the position of Temporary Labor – Mr. Keating requested to see a new posting and the locations of the posting from Mr. Sharpin.

The Systems Operator position deadline closes on July 26, 2013. Mr. Valovcin will review resumes and conduct interviews.

Mr. Adams reported that the Water Superintendent Search Committee has begun the interview process. Mr. Keating requested all non-EXECUTIVE SESSION minutes of the Committee.

BONDED ARTICLE - STATUS

The Board reviewed the Preliminary Findings report of 7/23/13. The Article for Well #6 and Well #7 has been spent down to zero. Mr. Keating requested a proposal by the next meeting from Mr. Sharpin that will spend \$74,082.00 that remains on the Well #4 Article.0 He reminded Mr. Sharpin that final bills must be processed before September 30, 2013.

OCTOBER TOWN MEETING ARTICLES

The Board agreed to discuss the Water Department articles for the October Town Meeting at the next board meeting which includes the following:

Transfer of money

Charge Interest on late water bills

MINUTES REVIEW

Mr. Keating made a motion: **“Motion to accept the meeting minutes of May 6, 2013 as written”**

Mr. Antonioli seconded the motion.

Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.

Mr. Keating made a motion: **“Motion to accept the meeting minutes of May 22, 2013 as amended”**

Mr. Antonioli seconded the motion.

Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.

Mr. Keating made a motion: **“Motion to accept the meeting minutes of June 19, 2013 as amended”**

Mr. Antonioli seconded the motion.

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Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.

DOCUMENTS

Preliminary Findings updated July 23, 2013

Complaint Log

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

Mr. Adams seconded the motion.

Mr. Keating, Mr. Antonioli, and Mr. Adams voted in favor of the motion.

The meeting adjourned at 8:36pm.

Next BWC meeting – Wednesday, August 7, 2013 at 6:00pm

Respectfully submitted,

Tricia Keating
Clerk

Approved 9/11/13 as written