

**BOARD OF WATER COMMISSIONERS
JULY 10, 2013
MEETING ROOM 014**

Present: Dave Keating, Jared Adams, Brian Antonioli did not attend
Ron Sharpin, Doug Valovcin

Present: Fire Chief Mike Cassidy, Bill Dowd, Paul Saulnier, Jay Leary

MEETING began at 6:00pm

PUBLIC COMMENTS

Resident Paul Saulnier proposed a re-opening of the Water Rate Hearing which was held by the Board of Water Commissioners on June 19, 2013. He acknowledged that the Board legally held the meeting, which he did not attend. He wanted a discussion of the 15% increase of the water rates that was voted on at the Water Rate Hearing.

Mr. Keating said that the Water Rate Hearing had been scheduled before the All Boards Meeting was scheduled for the same night. He shared the same concern that Bill Dowd has referenced in his letter to the Board prior to the Hearing that a 9% increase only covered expenses. He was willing to listen to those in attendance at tonight's meeting.

Chief Cassidy, who is the Emergency Management Director, asked to speak during the Well #6 issue when it is discussed tonight.

Mr. Dowd, 95 Shaw Farm Road, announced that he was speaking only as a resident (he is a member of the Finance Committee). He urged the Board to be more forthcoming in the future – he received the preliminary draft of the presentation only because he is a Finance Committee member. He suggested publishing the presentation with a proposed rate increase or possibly sending a postcard that announces that it is on-line for review.

Mr. Adams said that rate increases was discussed during the Water Rate Hearing during a lengthy debate. The increases listed in the presentation were only proposals.

WELL #4 TREATMENT PLANT PROJECT

Mr. Sharpin updated the Board on progress on the Well #4 Treatment Plant project. He expects that the plant may be pumping on-line in three to four weeks.

WELL #7 PROJECT

Mr. Sharpin expects the start-up of Well #7 will be at the end of August 2013.

WELL #6 TREATMENT PLANT

Mr. Valovcin gave the timeline of events related to Well #6 Treatment Plant shutdown which resulted in the need for the call for a mandatory outdoor watering ban until further notice.

Chief Cassidy expressed concern about the electrical issue because the reason for the shutdown list “heavy usage over weekend.” He spoke with Mr. Valovcin on July 9 about the need for sufficient water to fight potential fires.

The Board discussed the options concerning the electrical problems, including initiating discussions with the Town of Ashland and Milford Water Company to supply water to Holliston if needed.

The Town Administrator requested that the Board of Water Commissioners work with the Town to give a status report on the mandatory outdoor watering ban.

Jay Marsden, Selectmen, arrived at 7:00pm.

Mr. Valovcin announced that the Water Department expects the tank levels to recover. He expects that the mandatory outdoor watering ban will revert to the earlier Water Ban that began on May 1, 2013.

**STAFFING –VACATIONS, TEMPORARY LABOR, OPERATOR SEARCH AND
WATER SUPERINTENDENT SEARCH – UPDATE**

Mr. Leary and Mr. LeBeau left at 7:16pm.

Mr. Sharpin will offer the Temporary Labor position to one of the candidates this week. The Systems Operator position has an application deadline of July 26, 2013.

Mr. Adams announced that the Water Superintendent Search Committee plans to meet next week to review applications.

Mr. Saulnier left at 7:20pm.

BONDED ARTICLES STATUS

Mr. Sharpin reported that Article #58917 has a balance of “\$0.0”.

If the encumbrances are paid by the end of September 2013, Article#589226 will have a zero balance.

Article#589789 (Well #4 project) has a projected ending balance of \$113, 497.82. There must be a zero balance in this article by May 1, 2014. The Board will examine options for reduction of the balance to zero.

Mr. Dowd left at 7:30pm.

PAYROLL AUTHORIZATION

Mr. Adams made a motion: **“Motion to authorize Ron Sharpin and Doug Valovcin to sign for payroll and invoices”**

Mr. Keating seconded the motion.

Mr. Keating and Mr. Adams voted in favor of the motion.

RESIGNATION LETTER FROM WATER SUPERINTENDENT

Mr. Keating made a motion: **“Motion to accept the resignation of Water Superintendent Ron Sharpin which takes effect on September 6, 2013”**

Mr. Adams seconded the motion.

Mr. Adams and Mr. Keating voted in favor of the motion.

INTERMUNICIPAL AGREEMENT BETWEEN MILFORD AND HOLLISTON

The Board discussed the logistics involved in setting up agreements with the Milford Water Company and the Town of Ashland to sell water to Holliston. They reviewed the existing agreement with the Milford Water Company for the sale of water to Milford. Mr. Sharpin agreed to consult Town Counsel on the matter. Mr. Sharpin will create new agreements to purchase water and he will distribute them to the Board.

CEDAR KNOLL ESTATES

Mr. Sharpin notified the Board that a developer has requested a reduction of the tie-in fee for Cedar Knoll Estates on Highland Street. The developer will appear before the Board at the next meeting to present his request.

MINUTES REVIEW

No minutes were reviewed at the meeting.

DOCUMENTS

Sample Agreement with Milford and Holliston

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

Mr. Adams seconded the motion.

Mr. Keating and Mr. Adams voted in favor of the motion.

Board of Water Commissioners
Minutes 07/10/13
Page 4
The meeting adjourned at 8:15pm.

Next BWC meeting – Wednesday, July 24, 2013 at 6:00pm

Respectfully submitted,

Tricia Keating
Clerk

Approved 8/7/13 as written