

**BOARD OF WATER COMMISSIONERS
MAY 22, 2013
MEETING ROOM 014**

Present: Brian Antonioli, Dave Keating, Jared Adams
Ron Sharpin, Doug Valovcin

MEETING BEGAN AT 6:00pm.

REORGANIZATION OF BOARD OF WATER COMMISSIONERS

Dave Keating was elected yesterday as a Water Commissioner, replacing Jeff Weise.

Mr. Adams made a motion: **“Motion to nominate Dave Keating as a candidate for
Chairman of the Board of Water Commissioners”**

Mr. Antonioli seconded the motion.

Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.

No other nominations were made.

Mr. Adams made a motion: **“Motion to name Dave Keating as Chairman of the
Board of Water Commissioners”**

Mr. Antonioli seconded the motion.

Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.

WATER SUPERINTENDENT SEARCH COMMITTEE

Mr. Adams made a motion: **“Motion to accept resignation of Dennis Ferreira from the
Search Committee and appoint Jeff Weise to take
his place”**

Mr. Antonioli seconded the motion.

Mr. Antonioli, Mr. Keating, and Mr. Adams voted in favor of the motion.

The Search Committee now consists of Jared Adams, Mike Nagle, and Jeff Weise. Ron Sharpin serves as an advisory non-voting member of the Search Committee.

The Town Clerk has requested a letter of resignation from Mr. Ferreira and a letter of formal designation for Mr. Weise. Mr. Keating will contact Mr. Ferreira.

The Board discussed a re-posting of the job description for the Water Superintendent position. Mr. Adams announced that there was only one remaining applicant that matches the qualifications of the posting. While discussing possible posting dates, Mr. Keating reminded the Board that Mr. Adams had agreed at a previous Board of Selectmen meeting that the Board would wait until June 1, 2013 to post the position. With a three-month window from posting to starting of a new Water Superintendent, the Board decided to post the job during the week of June 3, 2013 with a closing date on July 5, 2013. The posting will be placed at the American Water Works, MMA.org, New England Water Works, and Massachusetts Water Works as well as the town website.

Mr. Keating announced that the Board should be getting together soon with the Board of Selectmen to examine the costs to the Water Department and the effect on the Water Department if a Department of Public Works is implemented in Holliston. He will contact Selectmen to set up a meeting.

Mr. Adams announced that the scheduled meeting of the Water Superintendent Search Committee meeting on May 23, 2013 has been cancelled.

Mr. Keating made a motion: **“Motion to post the Water Superintendent to AWWA.org, MMA.org, NEWWA.org, and MWWA.org on the day closest to June 3, 2013 with a closure date of July 5, 2013”**

Mr. Antonioli seconded the motion.

Mr. Antonioli, Mr. Adams, and Mr. Keating voted in favor of the motion.

WELL #4

The Board signed “AMENDMENT #3 to the Agreement between the Town of Holliston, Massachusetts, and AECOM Technical Services, Inc. for Consulting and Construction Phase Engineering Services.

Mr. Sharpin updated the Board on the progress of the Well #4 project. At the end of May, the contractors expect to test the chemical feed system. By the end of June, water will be run through the filters.

There are several items to be addressed:

- Lack of adequate headroom on top of ACTIFLOW SYSTEM

- AECOM is designing a way to raise the truss system so that it will be seven feet over the ACTIFLOW SYSTEM unit

- Option: to change the vertical ladder on the side of the unit to an “inclined” ladder

- Re-build steps so they meet building code requirements

- Build platform for pumps

- Obtain quote for painting

- Investigate whether MAG meter needs to be replaced

Mr. Sharpin estimates that the cost for these items would be \$80,000.00. He will contact the Town Accountant regarding transfers of Town Meeting Articles. He will request a transfer of about \$60,000.00 out of the one the non-ban articles for Well #7 to the WATER SURPLUS account before July 1, 2013. He informed the Board that the Town Treasurer and the Town Administrator will attend the next BWC meeting to discuss IRS implications regarding BANS.

WELL #6

Mr. Valovcin and Ali Parand of AP Associates will meet with DeFelice Corp, contractors for the Well #7 project because the DEP has approved the integration of Well #6 and Well #7.

WELL #7

Mr. Sharpin reported that the pump house should be completed by the end of June. The foundation is finished. Mr. Parand has been overseeing the contractors of the project. There has been a slowdown in the submittal of shop drawings. Mr. Sharpin announced that the start-up of Well #7 is expected in July or August 2013.

Mr. Keating requested a current schedule for the project. Mr. Sharpin explained that it is continuously changing and that he does not have a current schedule. Mr. Antonioli also requested an updated schedule from Mr. Sharpin.

RESPONSE TO BOARD OF SELECTMEN LETTER

The Board responded to a letter from the Board of Selectmen on May 6, 2013.

TOWN MEETING ARTICLE - VEHICLE PURCHASE

The projected balance at the end of FY13 is \$34,000.00. The Board will wait until verification of the balance before purchasing a new vehicle.

Mr. Adams contacted the Board of Health Agent Ann McCobb to discuss overdue payments on water bills. The Water Commissioners have the option of shut-off of water due to non-payment. The Board of Health has strongly objected to this option in previous years. With large amounts of overdue bills affecting the Water Department, Ms McCobb said that the Board of Health may be willing to consider that option.

WATER RATE HEARING

Mr. Keating made a motion: **“Motion to hold Water Rate Hearing on June 19, 2013
at 7:00pm”**

Mr. Antonioli seconded the motion.

Mr. Antonioli, Mr. Adams, and Mr. Keating voted in favor of the motion.

Mr. Sharpin distributed budget scenarios for Fiscal Year 2014 which begins July 1, 2013. The Board discussed each of the scenarios. Scenario "0" would result in insufficient funds to purchase a new vehicle. Scenario "1" would require a transfer of \$60K from Contingency Fund to pay for a vehicle.

The board will discuss changes to rates and fees as well as examine other opportunities at the next Board meeting which will be held on June 5, 2013.

MINUTES REVIEW

No minutes were reviewed.

DOCUMENTS

FY14 Budget Scenario "0"

FY14 Budget Scenario "1"

FY14 Budget Scenario "2"

FY14 Budget Scenario "3"

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **"Motion to adjourn"**

Mr. Antonioli seconded the motion.

Mr. Keating, Mr. Adams, and Mr. Antonioli voted in favor of the motion.

The meeting adjourned at 7:50pm.

Next BWC meeting – JUNE 5, 2013 at 6:00pm

Respectfully submitted,

Tricia Keating
Clerk

Approved 7/24/13 as amended