

**BOARD OF WATER COMMISSIONERS
MARCH 31, 2014
MEETING ROOM**

Present: Dave Keating, Brian Antonioli, Doug Valovcin

MEETING began at 6:00pm.

PROJECT – STATUS

WELL #4 TREATMENT PLANT PROJECT

Mr. Valovcin has explained the deadline situation with the AECOM engineers. Winston has some outstanding bills. Mr. Valovcin will contact the Town Treasurer regarding the status of the BONDED ARTICLE.

STAFFING – STATUS

Mr. Valovcin has interviewed one candidate last week. Paul LeBeau, Town Administrator, does not want to offer the position of Water Systems Operator to the candidate until the candidate passed his D1 (distribution) test. Mr. Valovcin will draft an e-mail after conferring with Mr. LeBeau, regarding employment that will be based on the candidate's license success.

TOWN MEETING ARTICLES

The Water Department will have two ARTICLES on the WARRANT for the May Town Meeting.

BONDED ARTICLE – STATUS

There is about \$6,000.00 left in the BONDED ARTICLE for the Well #4 Treatment Plant project. Mr. Valovcin will contact the Town Treasurer regarding the balance and the punch list of money maybe need to be returned before the due date of May 1, 2014.

FY15 BUDGET

The Board reviewed budget report and related documents. Changes by the Board of Selectmen to the Water Department budget requests were discussed including the following:

- Office Manager's salary
- Reduction in Water Superintendent's salary
- Professional services
- Workmen's comp
- Energy and other utilities
- Well Cleaning costs

Mr. Valovcin said that a reduction in anyone's salary will affect the morale of the department. Stipends had already been denied for two of the Water Systems Operators this month. The Water Superintendent's salary is being reduced by more than \$8,300.00 from FY14 to FY15 by the Board of Selectmen. The reduction will result in his salary being **lower** than the salary of the Highway Superintendent who does not have licenses for CDL, Water Distribution (D4) and Water Treatment. Mr. Antonioli said that the reduction in salary to a level lower than the Highway Superintendent to be unacceptable.

The Finance Committee liaison for the Water Department, Bill Dowd, has not been responded the e-mails from Mr. Valovcin. Mr. Dowd has not met with any of the Board of Water Commissioners during the current Fiscal Year.

The Board of Selectmen never mentioned that they were meeting on the Water Department's FY15 budget at their March 26, 2014 Board of Selectmen meeting.

INTERIM WATER COMMISSIONER

Richard Chartrand, who was interested in the interim Water Commissioner position, attended the Board of Selectmen's meeting on March 26, 2014.

MINUTES REVIEW

No minutes were reviewed at the meeting.

DOCUMENTS

Complaint Log

Certificate of Substantial Completion for Well #7 and Transmission Mains

FY15 Budget Request -Water Department 3/26/14

FY15 Budget Request - Water Department with Board of Selectmen's Budget Request

Water Department Special Article Balances

Holliston Water Department Analysis

FY15 Budget Request - Water Department as voted by Board of Selectmen 3/26/14

Sample Water ENTERPRISE ó General Government Expense Allocation

FY15 Budget Request ó Water Department as voted by Board of Selectmen

Town of Holliston ó Town Buildings Water Use ó Fiscal Year 2013

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

The Well #7 Certificate of Completion was signed at the meeting.

Board of Water Commissioners

Minutes 03/31/14

Page 3

Mr. Keating made a motion: **“Motion to adjourn”**

Mr. Antonioli seconded the motion.

Mr. Antonioli and Mr. Keating voted in favor of the motion.

The meeting adjourned at 6:50pm.

Next BWC meeting – Monday, April 14, 2014 at 6:00pm

Respectfully submitted,

Tricia Keating

Clerk

Approved 5/21/14 as written