

**BOARD OF WATER COMMISSIONERS  
FEBRUARY 27, 2014  
MEETING ROOM 014**

Present: Dave Keating, Brian Antonioli, Jared Adams, Doug Valovcin

**MEETING began at 6:00pm.**

**PROJECT STATUS**

Contractors are still working on the punch list at Well #4 Treatment Plant. Mr. Valovcin has informed AECOM that they only have one to two months to close out the project ó due date of the project's BONDED ARTICLE is May 1, 2014.

The Well #7 project has not yet been closed until the outcome of the seeding and tree installation is satisfactory.

**WELLS**

Mr. Valovcin reported that all wells are working fine. He plans to begin blending water from Well #6 with water from Well #7 at the Well #6 Treatment Plant.

**FY15 BUDGET**

Mr. Valovcin has not yet received information about budgeting from the Town Administrator or the Town Accountant ó he noted that the Water Department is not listed on the Finance Committee's budget meeting schedule.

Proposals for ARTICLES for the May Town Meeting:

- Ice-pigging ó a pilot program to flush water mains
- Contract out the Well #5 chemical conversion
- Purchase of a truck (already approved at May 2013 Town Meeting)

**STAFFING – STATUS**

There are two Water System Operator positions that have been advertised as open until filled. There have been three applications at this point, and Mr. Valovcin has interviewed one of the candidates. He will send paperwork to the Town Administrator for hiring purposes

A request for stipends for two System Operators has been sent to the Personnel Board (which currently consists of one person), but there has been no response. The Town Treasurer has informed Mr. Valovcin that she needs a Letter of Agreement regarding the stipends from the Board of Water Commissioners for each of the Operators. She will contact the Retirement Board to determine how their retirement is affected by the stipends.

The stipends would be as follows:

- \$245.00/week for Treatment
- \$225.00/week of Distribution

Mr. Adams made a motion: **“Motion that we seek stipends for Gregory Morrissey @ \$245.00/week as Treatment Foreman and a stipend for Frank Jordan @ \$225.0/week as Distribution Foreman commencing on March 10, 2014; terminating when a full-time position has been established or when the Director of Public Works has had the opportunity to evaluate the positions”**

**Mr. Antonioli seconded the motion.**

**Mr. Keating, Mr. Antonioli, and Mr. Adams voted in favor of the motion.**

A letter and copy of the vote will be sent to the Town Treasurer.

### **MINUTES REVIEW**

Mr. Keating made a motion; **“Motion to accept the minutes of December 23, 2013 As written”**

**Mr. Adams seconded the motion.**

**Mr. Antonioli abstained because he was not present at the meeting.**

**Mr. Keating and Mr. Adams voted in favor of the motion.**

The minutes of December 11, 2013 were distributed at the meeting.

### **DOCUMENTS**

Agreement between Town of Holliston Water Department and Gregory Morrissey  
Agreement between Town of Holliston Water Department and Frank Jordan

### **INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

**Mr. Antonioli seconded the motion.**

**Mr. Antonioli, Mr. Adams, and Mr. Keating voted in favor of the motion.**

The meeting adjourned at 7:15pm.

**Next BWC meeting – TUESDAY, March 4, 2014 at 6:00pm**

Respectfully submitted,

Tricia Keating

Clerk

Approved 3/17/14 as written