

**BOARD OF WATER COMMISSIONERS
OCTOBER 2, 2013
MEETING ROOM Kitchen
OPEN SESSION**

Present: Dave Keating, Brian Antonioli, Jared Adams, Doug Valovcin

Present: Jay Leary

MEETING began at 6:00pm.

PUBLIC COMMENT

None

TANK LEVELS

Tank levels are responding slowly today.

WELL #7 PROJECT

Well #7 is expected to be up and running through the Well #6 Treatment Plant by October 5, 2013. There is a punch list for the contractors that must be addressed. Trees will be planted this Fall. Lights at the site will be on a switch rather than using a motion sensor.

HYDRANT FLUSHING

Mr. Valovcin announced that hydrant flushing will begin next week and continue through the Fall season.

WELL #4 and WATER TREATMENT PLANT #4 – PROJECT

DEP visited Water Treatment Plant #4 last week. The Water Department still has some adjustments to be addressed at the plant. AECOM, engineers, and Hungerford & Terry will be completing the two-page list of adjustments.

Mr. Valovcin announced that the new Kruger system is removing iron from the water.

Mr. Valovcin said that notices on the town website, local on-line newspapers, and BLACKBOARD should be made now to property owners to make them aware of the colored water that will occur with the hydrant flushing and the work at Well #4 Treatment Plant in the upcoming weeks.

He also wants a notice on the website that Well #4 Treatment Plant is going on-line.

WELL #6, WELL #5, AND Well #8 – OPERATIONAL STATUS

Well #5 and 8 are still running 24/7, but when Well #4 come on-line, the department will be able to reduce the running time at #5 and #8. Maintenance work on the wells will begin at that time.

Well #6 will be running 4 to 6 hours/day rather than 7 hours/day when Well #7 comes on-line.

DEP LETTER – WETLANDS COMPLIANCE

The Water Department has received a letter from the DEP announcing that Holliston Water Department is in wetlands compliance.

INTERGOVERNMENTAL AGREEMENTS WITH MILFORD WATER COMPANY AND TOWN OF ASHLAND

Milford Water Company

Dave Condrey, manager of the Milford Water Company has assured Mr. Valovcin that the Intergovernmental Agreement with his company to sell water to the Town of Holliston will be signed and returned to Mr. Valovcin this week.

Town of Ashland

An agreement with the Town of Ashland has not yet been completed.

STAFFING

Systems Operator Position

Mr. Valovcin has contacted Paul LeBeau regarding the hiring process of the Systems Operator. He has received the budget from the Town Accounts regarding the money allocated for this position.

Temporary Employee Position

Mr. Valovcin wants to hire a temporary employee to work on the backflow testing. He also discussed a re-organization of the Water Department with the Board.

Water Superintendent Position

Mr. Keating made a motion: **“Motion to enter into negotiations with Douglas R. Valovcin to see if we can arrive at a satisfactory contract for Mr. Valovcin to become the Water Superintendent”**

Mr. Antonioli seconded the motion.

Mr. Antonioli, Mr. Keating, and Mr. Adams voted in favor of the motion.

Mr. Adams made a motion: **“Motion to appoint Dave Keating as sole negotiator to discuss a contract with Douglas Valovcin”**

Mr. Antonioli seconded the motion.

Mr. Keating, Mr. Antonioli, and Mr. Adams voted in favor of the motion.

GRANT PROPOSALS

The Board discussed possible grant proposals. Ali Parand and Mr. Valovcin examined a grant proposal with a deadline date of October 24, 2013.

Mr. Adams mentioned that Carolyn Dykema was working on bills related to water infrastructure.

BONDED ARTICLES, STATUS

The Town Treasurer has reported on the following BONDED ARTICLES:

Article 589226 with a deadline date of September 30, 2013 has been totally spent down before the deadline.

Article 589789 with a deadline date of May 1, 2014 currently has a balance of about \$122,000.00. The Treasurer said that the department can pay off the expected balance (by April 30, 2014) of \$16,000.00 without penalties.

MINUTES REVIEW

Mr. Adams made a motion: **“Motion to accept the minutes of August 21, 2013 as written”**

Mr. Keating seconded the motion.

Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.

Mr. Keating made a motion: **“Motion to accept the minutes of September 11, 2013 as amended”**

Mr. Antonioli seconded the motion.

Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion

DOCUMENTS

Wetland Compliance letter from Department of Environmental Protection

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **δMotion to go into EXECUTIVE SESSION using
RULE #2 to discuss the strategy for contract
negotiations with Douglas Valovcin including salary
and vacation times,
and the Board will not come back into OPEN SESSION
from EXECUTIVE SESSION”**

Mr. Antonioli seconded the motion.

Mr. Antonioli voted “AYE” in favor of the motion.

Mr. Keating voted “AYE” in favor of the motion.

Mr. Adams voted “AYE” in favor of the motion.

Mr. Valovcin and Mr. Leary left at 6:48pm.

EXECUTIVE SESSION began at 6:48pm.

EXECUTIVE SESSION ended at 9:35pm.

Mr. Adams made a motion: **δMotion to adjourn”**

Mr. Antonioli seconded the motion.

Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.

The meeting adjourned at 9:35pm.

Next BWC meeting – Wednesday, October 16, 2013 at 6:00pm

Respectfully submitted,

Tricia Keating
Clerk

Approved 10/28/13 as written