

**BOARD OF WATER COMMISSIONERS  
OCTOBER 16, 2013  
MEETING ROOM 014**

Present: Dave Keating, Brian Antonioli, Jared Adams, Doug Valovcin

Present: Jay Leary

**MEETING began at 6:00pm.**

**PUBLIC COMMENT**

Tom Dicecco of 191 Cedar Street appeared before the Board to discuss the testing of water pressure on Cedar Street today by the Water Department.

Mr. Valovcin reviewed the water pressure report from today's flow testing.

While he sees the possibility of a new booster station for the location at some point, he wants to gut a meter in the street (or possibly remove it), and then conduct flow tests again. The solution will increase the pressure to Cedar Street homes.

Mr. Dicecco praised Mr. Valovcin and the Water Department staff for their work on this project.

Mr. Valovcin will contact the Town of Ashland regarding the possibility of gutting of the meter. He will also contact Mass Installation about their availability to install a meter. He expected to have answers to his questions by October 30, 2013.

Mr. Dicecco left at 6:20pm.

**TANK LEVELS**

Water tank levels are fluctuating during hydrant flushing. Mr. Valovcin reported that the levels are easier to recover than earlier in the season.

Paul LeBeau has requested seasonal averages of tank levels.

**WELL #4 and WATER TREATMENT PLANT #4 – PROJECT**

Mr. Valovcin reported that work at the Treatment Plant at Well #4 continues to progress. A second sand pump was installed on October 13, and the new ladder has been added. Hungerford & Terry will return on October 29, 2013 to change programs and adjust valves. The DEP will be invited on October 29 or October 30 to give their final approval for the project.

**WELL #7 PROJECT**

Well #7 is up and running. Mr. Valovcin reported that it can be run up to 60 hours before washing is needed. Trees need to be installed at the site before October 31, 2013.

**WELL #6, WELL #5, AND Well #8 – OPERATIONAL STATUS**

Because Well #7 is up, Well #6 is now resting. Mr. Valovcin will back off on running Well #5 when Well #4 comes on-line. Because of chlorine residual, Well #8 will continue to be run with no change in schedule.

**INTERGOVERNMENTAL AGREEMENTS WITH MILFORD WATER COMPANY AND TOWN OF ASHLAND**

**Milford Water Company**

The Milford Water Company has returned one copy of the Intergovernmental Agreement with their company to sell water to the Holliston Water Department. They included a cover letter which explains that there was a rate change recently which increased the cost for their water.

**Town of Ashland**

Mr. Valovcin is waiting for a response from the Town of Ashland.

**STAFFING - STATUS**

**Systems Operator Position**

Mr. Valovcin will draft an offer letter and consult with the Town Administrator regarding the offer.

**Water Superintendent Position**

Mr. Keating negotiated with Mr. Valovcin regarding the terms for his promotion to Water Superintendent using a contract template from the Town Administrator. The contract is for three years.

Mr. Keating made a motion: **“Motion to accept the salary and benefits agreement Between the Holliston Water Department and Douglas R. Valovcin on October 16, 2013 effective on October 28, 2013”**

**Mr. Antonioli seconded the motion.**

**Mr. Keating, Mr. Antonioli, and Mr. Adams voted in favor of the motion.**

The Board members and Mr. Valovcin signed three copies. Signatures of the Town Counsel and the Town Accountant will be obtained before the effective date.

**BUDGETS**

**Budget**

The Town Accountant has submitted the budget figures to Mr. Valovcin, but Mr. Valovcin noted that utility costs are not detailed in the report. Expenses for the new Well #4 Treatment Plant and Well #4 were not in last year's budget.

**Article Budget Projections**

AECOM staff may appear before the Board to discuss General Services that had been discussed with the recently-retired Water Superintendent.

**Bonded Article**

The Water Department has a Bonded Article that has a deadline date of May 1, 2014. The Town Treasurer has assured the Board that the expected balance of \$16,000.00 can be repaid before the deadline without penalties.

**Water Surplus Balance**

The Board has not yet learned the final balance for Fiscal Year 2013 from the Town Accountant. They plan to purchase a new vehicle for the department if the balance is sufficient. Mr. Valovcin will contact the Town Accountant before the next board meeting.

**GRANT PROPOSALS**

Mr. Valovcin conferred with Ali Parand of AP and Associates to discuss grant proposals. There might be a small aspect that the department might be able to get, but Mr. Parand has not yet notified Mr. Valovcin.

**MINUTES REVIEW**

Mr. Keating made a motion: **“Motion to accept the minutes of September 18, 2013 as amended”**

**Mr. Adams seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

Mr. Keating made a motion: **“Motion to accept the minutes of September 25, 2013 Board of Water Commissioners-only meeting as written”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

Mr. Keating made a motion: **“Motion to accept the minutes of September 25, 2013  
Joint meeting of the Board of Water Commissioners  
with the Board of Selectmen as written”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

### **DOCUMENTS**

Three-year contract for Water Superintendent  
Water Pressure testing on Cedar Street

### **INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Keating voted in favor of the motion.**

The meeting adjourned at 7:15pm.

**Next BWC meeting – Monday, October 28, 2013 at 6:00pm at the High School  
Library**

Respectfully submitted,

Tricia Keating  
Clerk

Approved 10/28/13 as written