

DRAFT

Present: Inge Daniels, Kristen Hedrick, Melissa Kasporn, Art Winters, Tom Chipman

Minutes

It was noted that although the content of the minutes are correct, the Commissioners stated they prefer to have their names represented using last names rather than first and last names.

Ms. Kasporn made a motion to accept the minutes of June 18, June 24, July 25, August 14, September 11 and October 9, 2013. Mr. Chipman seconded all in favor.

Ms. Hedrick passed around the Winter Flyer and stated she is working with Mary Bousquet to run an employee wellness program. Ms. Hedrick stated that Ms. Korson will be teaching a sewing program in the winter and the Rec Dept is looking for used sewing machines in good working order.

Tennis and Basketball Update- Ms. Hedrick stated the final paint application took place last week but sidelines were not painted. Ms Hedrick read a response from Jim Arnold to the Commission stating that the courts were are not square so a decision was made not to paint the lines. Ms. Hedrick forwarded the email to Mr. LaPointe. There was much discussion about where to paint the lines. Ms. Hedrick stated that she is concerned that they decided not to put lines down without contacting her. Regarding the tennis courts Ms. Hedrick stated there is “doming” on the tennis courts and that the company would come out to investigate why this has happened. Ms. Hedrick stated the courts might have to be redone. The cost of the repair would be covered by the company. Ms. Hedrick stated the ball bounces differently on the seams. Ms. Hedrick contacted the HS athletic director to advise of the problem for the spring tennis programs. It might be a manufacturing problem. The Commission has not paid in full and the final percentage will be withheld until the repair is made. Ms. Hedrick said that the people who are playing recreationally do not notice the problem.

Playground equipment Update- Ms. Hedrick stated there was a request to get a strap for the bucket seat at Goodwill Park. There is a safety note disclaimer on the harness strap in the sales catalog. Ms. Daniels stated the strap can not be left on the swing. There was much discussion about how to distribute the strap to those who need them. It was decided a quote should be obtained for the other harness swing in the catalog. There was discussion about selling the current seat in order to purchase the new seat.

Stoddard Beach Improvements—Ms. Hedrick stated she has been doing some work to submit an application to make changes to Stoddard Park. There is drainage issue at the beach. She has met with Highway and the Conservation and the Water Departments to come up with a solution. The Water Department has offered to pay for a part of the project. Ms. Hedrick would like to put in horse shoe pits and plantings to make the area look nicer. Ms. Hedrick would also like to put in boat storage and has added that to the application she is putting together for the Conservation Commission. There was much discussion about how to put an application together and how to store kayaks.

Field Update—Ms. Hedrick stated that she is working on fall bills for the fields and they will go out by the beginning of December. She is working on a universal sign for the fields so that there will be just one sign instead of so many.

Ms. Korson sent out a letter to the Tiberio family per the request of the Commission. Ms. Hedrick stated it was decided the letter would be sent in lieu of flowers.

Ms. Daniels stated a landscape maintenance company moved into Town and might be a good company to get quotes for Goodwill Park for spring work. There was much discussion about what necessary landscaping should be done in the fall. Mr. Winters stated it would make sense to have Mark Ahronian's company come and do the work since he is familiar with the park and what has been done in the past. Ms. Daniels stated Highway has done a good job in clearing up sticks and the park is in good shape. Mr. Chipman stated it would make sense to hold off on fall clean-up until spring and do the fertilizer and treatments now. Ms. Daniels stated that Mark Ahronian's company should be contacted to do the systemic treatments and fertilizer now and the clean-up items can be done in the spring.

Ms. Daniels stated Ms. Korson installed the brick drive bricks at Goodwill Park.

Ms. Hedrick passed out updated program policies and "frequently asked questions" Ms. Korson put together for the Commission's review and asked for suggestions or changes. Ms. Daniels stated the documents look good, however suggested to add language about the availability of scholarships in the "frequently asked questions".

Director's Report—Ms. Hedrick stated she would like to hold registration for the day programs earlier, by February 4th this year to compete with other camps and to advertise for the extended day option. The rest of the summer programs will register March 4th. The day programs will run for seven weeks this year. Ms. Hedrick stated she plans to have the information about the dates and registration available online before Christmas. Ms. Hedrick stated she hopes to begin interviewing by February.

Revolving Account—Ms. Hedrick stated she is working to revise the revolving account numbers per the request of the Finance Committee. Mr. Nalachajian is helping Ms. Hedrick establish "in" numbers for accounts such as utilities.

Heating System—Mr. Chipman stated he contacted the contractor to tell him he got the job. There was discussion about getting a contract drawn up with the Town. Ms. Hedrick stated she will discuss this with Mr. LeBeau. Mr. Chipman stated he will help in getting the contractor situated.

Watershed Meeting—Ms. Hedrick stated there will be a meeting here in the Recreation Office. There will be four people on the committee. Ms. Daniels stated if the committee is opened up to the community there are many different groups that would want to participate, such as those that walk dogs, fish and swim. Mr. Winters stated it would be best to keep the committee smaller.

Once Around

Ms. Hedrick stated the Community Center Task Force presented to the Board of Selectmen. It was decided the Seniors will stay where they are because they have received funding for a new roof. Ms. Hedrick put together square footage estimates for the remaining departments with a gym and without a gym. The Commissioners stated a gym is a necessity. Ms. Hedrick stated she had been tasked to talk to the schools to see if the Flagg Building land can be used for the Park & Rec, Youth & Family & the Veteran's Agent. Ms. Daniels stated there is still a need for a community center for those departments. Ms. Hedrick stated the task force is focused on getting storage space in the building. Ms. Daniels stated the needs of the Park and Recreation Department should stem from the Commission, not from another group. There was much discussion about how to construct a new building. Ms. Hedrick stated she has had discussions with the Selectmen to dissolve the Task

Force Committee and then she will approach the School Committee to discuss future use of this building.

Ms. Daniels stated that the spinning seat swing is broken at Pleasure Point.

Ms. Hedrick stated Park Commission meetings are the second Wednesday of every month. The next meeting was set for Wednesday December 11, 2013.

Motion to Adjourn. All in favor.