

Holliston Parks Commission Meeting
Monday October 6, 2014
10:30 am

In Attendance: Inge Daniels, Melissa Kaspurn, Tom Chipman, Jon Juhl, Ed Nunes, Kristen Hedrick

Cole-Flagg Recreation Building

Jon Juhl and Ed Nunes from JNJUHL and Associates presented preliminary plans for the Cole Flagg Recreation Building. This is only a starting point for the project and the meeting is to determine which direction the plans are heading in. The first plan discussed are the site plans. This shows the building set back toward the Adams Baseball field with a gymnasium, one story building, an outdoor basketball court, open space area and space for 74 parking spots. There was much discussion about fire lanes, outside storage, and grading. There would be two entrances at the front of the building, one for Youth and Family and Veterans and one for Parks & Recreation. Ms. Daniels had questions about the parking lot area and bus access. Ms. Daniels thought that connecting the back parking lot and front lot might work better for the building. Mr. Chipman thought that they will have to widen the access to the back of the building as well.

The Floor plan of the building was discussed next. Layout was set up well for all the departments and just needs a little bit of tweaking. Ms. Hedrick is going to talk with Youth & Family and Veterans and Mr. LeBeau about the areas they were given for their departments and get feedback from them. The Parks & Recreation side had a great layout for the programs. The reception area can be smaller and opening up the small area next to the staff office to have a reception area with a desk and receptionist would be ideal. Discussion about adding an entrance to the gym on the back side of the facility so groups could rent the gym and not go through the building. The bathrooms would change so that there would be bathrooms accessed from the gym and people would not have to go into the rest of the building. The rest of the Recreation set up looked good. Storage was a necessity that Ed will work into the next set of plans. Storage might be best accessed from the outside of the building to prevent additional people from going through the building to access files. Mr. Chipman recommended a swipe card system and security cameras to limit access in the building.

Ms Hedrick will check in with Youth & Family, Veterans and Mr. LeBeau about the plans and changes. After getting feedback from these groups and the Commission Ms. Hedrick will email Mr. Nunes and thoughts and feedback on Thursday.

Mr. Juhl requested an abutters list for the required 300 feet from the property as opposed to the original request of five hundred feet. Mr. Juhl suggested that after Mr. Nunes re-designs the building with the feedback that the next steps should be to talk with Dr. Jackson, the Department Heads, then the neighbors followed by the Selectmen and School Committee. The Park Commission should look into having a support group "Friends of Parks & Recreation" to help support the project. Mr. Juhl suggested talking to Carolyn Dykema, Karen Spilka, the youth sports organizations, and residents to get involved. Ms. Hedrick stated that the local cable studio is going to video tape a walkthrough of the building and will have Ms. Kaspurn narrate the video. This will show the condition of the Cole-Flagg Building. It can be aired on the Heartbeat of Holliston and linked to the Parks & Recreation Web page and cut down to be shown at Town meeting. Mr. Juhl also recommended that thought be put into temporary housing for the departments if this project were to happen.

Ms. Daniels thanked Mr. Juhl and Mr. Nunes for coming in and that everyone is excited with the plans so far. Meeting ended at 12:10 pm.