

Minutes of Holliston Public Library Board of Trustees Meeting – June 11, 2014

Present: Bill Heuer, Cathy Soucy, Pat Fuller, Phil Waterman, Jim Pond and Nancy Baron. Also present Leslie McDonnell, Library Director.

Nancy moved to accept the minutes from the meeting of May 14, 2014. Pat seconded, all in favor.

- 1. Budget FY '15 – pay rates for techs and pages** . Leslie was happy to announce that we made the MAR of \$459,469. Some pay grades and steps have been shifted with the departure of Laura and promotion of Tammy to Grade 4, Step 1. Any new techs will be brought in at Grade 1, Step 1 (\$15.45) but will advance fairly quickly to (\$16.43) with two annual raises- the COLA and the anniversary step raise. The 90-day probationary period is now eliminated. Pages will continue to be off scale but will get a 4% raise and in future will get the same raise as everyone else (usually 1%). Leslie was able to conserve \$ 3K of last year's state aid- due to the departure of Margaret and Laura- to finance raises and to pay for library openings on summer Monday nights (\$4800). There was not enough surplus to allow Saturday openings at 9. Town administrators are pushing hard to try to get more state aid next year. Leslie is optimistic that the funds will come through and we may be able to add this hour on Saturdays starting in the Fall. The library received its required 16% raise for book purchases but it appeared in the wrong line in the budget. This will be rectified at Fall Town Meeting.
- 2. Director's Evaluation** . The Trustees continue to give top marks to Leslie for her leadership of the library, and express their gratitude for all she does, above and beyond the call of duty.
- 3. Authorization Letter** . Jim moves to send to Dave Nalchajian, the Town Accountant, a letter authorizing Leslie to sign the monthly warrants. Pat seconds, all in favor.
- 4. Reorganization of the Board** . Phil is re-elected chair, Cathy re-elected vice-chair.
- 5. Friends Update** . The loaner Nook and Kindle are going out regularly. Leslie will ask the Friends for more gift cards to load more best-sellers onto them.
- 6. Other business** . Leslie is looking for someone to give us a painting estimate.
- 7. Next Meeting:** Sept. 10 at 7pm in the Gilman Room.

Phil motioned to adjourn, Nancy seconded. All in favor. Meeting adjourned at 8:20 pm.

Respectfully submitted,

Nancy Baron