

HOLLISTON FINANCE COMMITTEE
MEETING MINUTES
February 11, 2014

The Committee convened in Room 105 at the Town Hall at 6:35 pm. Present from the Committee were Chairman Ken Szajda, Vice-Chair Michelle Zeamer, Daniel Alfred, and Beth Liberty. Charles Kaslow, Bill Dowd, and Brendan Shea was absent.

1. Administrative

Meeting minutes review was postponed until more committee members were present

2. Departmental FY15 Budget Reviews

a. Planning Board

Geoffrey Zeamer, Chair of the Planning Board and Karen Sherman presented the Planning Boards budget of \$72,977 which meet the FinCom's 1.5% budget increase. Some discussion followed about what they were seeing this year for revenue and other questions on the budget.

b. Board of Selectmen

Paul Lebeau, Town Administrator, presented the Board of Selectmen's budget for \$424,508. This budget was under guideline as the copier line item was being consolidated in the Public Buildings budget. Excluding the copier, the budget was in line with guideline. A general discussion of the budget followed.

c. Zoning Board of Appeals

Paul Lebeau, Town Administrator, presented the ZBA budget of \$10,550 which was below guideline due to a reduction in part-time clerical needs which was partially offset by a larger legal budget. Discussion surrounding the size of the legal budget followed and the committee will discuss during deliberations.

d. Public Buildings

Paul Lebeau, Town Administrator, presented the Public Buildings budget of \$240,833 which was \$23,036 above guideline due to the movement of the copier budget into this department as well as an increase in Munis annual license fees of \$15,405

Daniel Alfred made a motion to adjourn the meeting. Ms. Zeamer seconded. All in favor; none opposed; zero abstentions. Meeting ended at 7:45 p.m

Respectfully submitted by Dan Alfred

Approved:___June 17, 2014_____