

HOLLISTON BOARD OF SELECTMEN

September 9, 2015
7:00 p.m.

Town Hall – Room 105
703 Washington Street

Present: Jay Marsden, Chairman; Jay Leary, Vice Chairman, Kevin Conley, Clerk and Jeff Ritter, Town Administrator.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT

16-11	GENERAL WARRANT	\$296,362.39
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,219.50
	TOWN PAYROLL	\$147,266.38
	TOTAL PAID WARRANT	\$443,628.77

ACCOUNTANT’S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 36,065.10
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TREASURER’S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 24,330.76
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THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Leary said that Holliston will be celebrating Farm Day on Sunday, September 13, 2015.
 Mr. Leary said that Saturday, September 19th, will be Celebrate Holliston.
 Mr. Conley said it is still hot out. He is happy that we will be getting a little rain soon.
 Mr. Marsden said that school started without a problem.

There were no comments from the audience.

REPORT OF THE TOWN ADMINISTRATOR

Mr. Ritter said they we have been working on the Green Communities project. He said that he met with a representative from World Energy who will be updating out 2009 Energy Audits for the Town owned buildings. He said that we are making steady progress toward the target date of October 23rd. He said that we have a new computer program and the Public Buildings have been uploaded.
 Mr. Ritter said that on September 18, 2015, at noon he has been challenged to the Ice Bucket Challenge. He said that this will take place on the front steps of the Town Hall.
 Mr. Ritter said that the Open Meeting Law Seminar will be held on September 21, 2015, at 7:00 p.m.
 Mr. Ritter said that in the budget for this year there is a \$23,000 increase in the maintenance to maintain Town owned buildings. He said that the Library needs an upgraded alarm system. He said that it will cost \$6,500. Mr. Ritter said that this is a maintenance issue. He is asking permission from the Board to cover this cost.
 Chief Cassidy said that the Library has had issues with the alarm for a number of years. He said that they can’t get replacement parts for it.

MR. LEARY MOVED TO AUTHORIZE THE TOWN ADMINISTRATOR TO MOVE FORWARD WITH THE ALARM SYSTEM UPGRADE AT THE LIBRARY IN THE AMOUNT OF \$6,500. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Ritter said that he was thinking of having the windows washed at Town Hall inside and out. He was able to get three quotes.

MR. LEARY MOVED TO AUTHORIZE THE TOWN ADMINISTRATOR TO MOVE FORWARD AND HAVE THE WINDOWS WASHED AT TOWN HALL IN THE AMOUNT OF \$1,500. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

DRIVEWAY WAIVER – BRADFORD JAY ROAD

Mr. Marsden said that the owner of driveway at 38 Bradford Jay Road would like to widen it. They have four cars and the driveway needs to be expanded to make it 20 feet wide. Mr. Marsden said that the Highway Superintendent does not have a problem with it. Mr. Reese, DPW Director, said that he did not have a problem with it.

MR. CONLEY MOVED TO ALLOW THE RESIDENTS OF 38 BRADFORD JAY ROAD TO WIDEN THEIR DRIVEWAY BUT NOT MORE THAN 20 FEET. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

CAPITAL REQUESTS – GOLF COURSE ADVISORY, TECHNOLOGY, FIRE AND AMBULANCE

Debbie Moore, Golf Course Advisory Committee, said that they would like to purchase an aerator for the pond. She said they would like to make some improvements and this will help decrease the amount of mosquitos and the smell of the pond. She said that the aerator would look like a fountain and it would be pretty to look at. She said that it would be seen from the deck at the clubhouse. Ms. Moore said that it would cost about \$3,200.

Mr. Leary asked if Ms. Moore has spoken with Mass Mosquito Control? She said that she has not spoken to them, but they did dig out the pond about 18 years ago. She said that it was a big savings for the Town. She said that she will give them a call.

Ms. Moore said that they would like to refurbish some of the cart paths. She said that the last time this was done, the Town was able to help. She said she will talk with Mr. Reese about this.

Mr. Conley asked if there would be lights? Ms. Moore said there can be but it would cost more.

Mr. Marsden said that it is a great idea. Ms. Moore said that she will check with Mass Mosquito Control about helping with the funding.

MR. LEARY MOVED TO SUPPORT THE REQUEST FOR AN AERATOR FOR THE POND AT THE GOLF COURSE NOT TO EXCEED \$3,200. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

(Mr. Leary suggested that Ms. Moore check with Mass Mosquito Control for assistance, it could save the Town funds)

Ms. Moore asked about the cart paths. Mr. Reese said that he has spoken with Mr. Ritter about this. He said that as they reclaim roads, they bring the material to the golf course for the paths or the Rail Trail. He said that right now they do not have any projects going on. Mr. Reese said that if they buy the material the grounds keeper at the golf course can spread it for the paths. Mr. Reese suggested that they purchase the material from Mr. Brumber or Murry paving. He said that it should cost about \$6 per yard. He said that the material will be called dense grade and have a four inch base. Mr. Marsden said that they have to figure out the number of paths that needs to be replaced. He said that they can wait until

May for street grindings, but there may not be enough. Ms. Moore said that the paths need to be dug out and re-done.

Mr. Conley suggested that they look into hiring a contractor and have them get an estimate for the work.

Chris Meo, Technology Director, was present. He said that he would like to replace the server and also the back-up system. He said that the server was purchased in 2004 and their life is just about six years. He said that this is way overdue. He said that the back-up system is old tapes. He said that this is outdated as well. His proposal is to replace both.

He said that the second project is the Network infrastructure. He said that the infrastructure was put in place in 1990 and the speed is very slow. He would like to replace it with an HP Pro Curve Switch. Mr. Leary asked how much would this cost? Mr. Meo said if they do both, it could cost about \$26,000 for everything.

Mr. Leary said that yes we do need a new server. Mr. Leary said that they have known about the sever issue for the past few years. Mr. Leary said that he thinks the back-up at the High School would be a good place. Mr. Leary said that he would support both projects. Mr. Leary asked about a warrantee. Mr. Meo said that the server would have a three year next business day warrantee?

Mr. Conley thanked Mr. Meo for all his work.

Mr. Marsden said that this is long overdue. They have been talking about a new server for years. He said that he is in favor of the request.

MR. LEARY MOVED TO APPROVE THE TECHNOLOGY DIRECTOR'S REQUEST FOR A NEW SERVER AND BACKUP UPGRADE AND NETWORK INFRASTRUCTURE IMPROVEMENTS IN THE AMOUNT OF \$27,729. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Chief Cassidy was present to talk about the Fire and Ambulance requests. Chief Cassidy said that he would like some of the pagers replaced. He said that last year, they were able to replace 50 pagers for the on-call firefighters. This is to replace the pagers for the EMTs and ambulance. He said that he needs 50 to be replaced. He said that this is the other half of the two year replacement plan. He said that he has not had any issues with the new pagers. Chief Cassidy said this would cost \$23,000. He said that this would come from the ambulance budget.

Chief Cassidy said that his second request would be from the Capital Fund, this is for stabilization equipment. He said struts and braces to hold a vehicle in place if an accident were to happen. Mr. Leary asked how long would this equipment last. Chief Cassidy said about 20 years.

Mr. Conley asked if the stabilizers will hold a piece of equipment in place so that the fire department can do their work. Chief Cassidy said yes. Chief Cassidy said that with this equipment, the department will not be in fear of the vehicle moving.

MR. LEARY MOVED TO APPROVE THE REQUEST FOR 50 NEW PAGERS IN THE AMOUNT OF \$23,000, AND \$30,000 FOR STABILIZATION EQUIPMENT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

SENIOR SURVEY

John Cronin, Assessor was present. Mr. Cronin said that they were asked back in June to look at a tax deferral program for seniors. He said that they were asked to see if there was a need or interest in this program. Mr. Cronin said that the survey went out in the Senior News Letter over the summer. He said that 19 people responded. He said that three were interested in the tax deferral program. Mr. Cronin said that Kathryn Peirce, principal Assessor, went to a meeting about this in Westwood just a few weeks ago. He said that there is a need for this in some communities. He said that the residents of Holliston did not want to be a part of this. He said that the Assessors have a number of different programs that are offered through the Department.

Mr. Leary thanked Mr. Cronin for his time that they put into this. Mr. Cronin said that the Senior Center Director did a great job with putting this in their newsletter.

Mr. Leary said that there is not a lot of interest in Holliston in this program.

Mr. Conley thought that this was a good idea. He said that the goal was to keep residents in Town. He said that the interest is not there. He said that it may be in the future but not now.

495/METROWEST SUBURBAN EDGE COMMUNITY COMMISSION APPOINTMENT

Peter Barberi was present to talk about this. He has asked the Board to be the Town's Representative.

MR. LEARY MOVED TO RECOMMEND PETER BARBERI AS THE TOWN'S REPRESENTATIVE ON THE 495 METROWEST SUBURBAN EDGE COMMUNITY COMMISSION. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO PUT A PLACE HOLDER IN FOR BARTZAK DRIVE FOR THE SPECIAL TOWN MEETING IN OCTOBER FOR THE POSSIBLE ACCEPTANCE OF THE ROAD. THE MOTION WAS SECONDED BY MR. CONEY. ALL IN FAVOR.

BOARD BUSINESS

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF JUNE 18, 2015, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF AUGUST 26, 2015, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

TRAILS COMMITTEE RESIGNATION

Mr. Marsden said that Matt Varrell has been on this Committee from the beginning, and now he is moving out of Town. The Board thanked Mr. Varrell for all his years of service to the community, he will be missed.

MR. CONLEY MOVED TO ACCEPT THE RESIGNATION OF MATT VARRELL FROM THE TRAILS COMMITTEE. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

ENERGY COMMITTEE CHARGE

Postponed

LIAISON ASSIGNMENTS

Mr. Conley said that he would like to keep the Senior Center.

Mr. Leary said he would like to move things around. He would like to keep the Finance Committee. He said that he is interested in Public Safety and Public Works.

Mr. Marsden said that he will look over the assignments and have something ready for next meeting.

ONE DAY ALCOHOLIC BEVERAGE PERMIT – MCMAHON/MCSHERRY WEDDING

MR. LEARY MOVED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE PERMIT FOR THE MCMAHON/MCSHERRY WEDDING, IN THE UPPER TOWN HALL, ON OCTOBER 24, 2015, FROM 4:30 P.M. TO MIDNIGHT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

UPPER TOWN HALL FEE WAIVER REQUEST – ANNMARIE'S DANCE CENTER

Mr. Marsden said that this a dance that has been done for the past few years, with all the proceeds going to Holliston Walks Against Breast Cancer. He said that this will take place in the Upper Town Hall on October 16, 2015.

MR. LEARY MOVED TO APPROVE THE FEE WAIVER REQUEST FOR ANNMARIE'S DANCE CENTER ON OCTOBER 16, 2015. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

ALCOHOLIC BEVERAGE LICENSE – DIN-DIN RESTAURANTS, INC. D/B/A CORNER MARKET

Mr. Marsden said that this was approved by the ABCC. The Board needs to sign the license.

MR. LEARY MOVED TO APPROVE AND SIGN THE WINE AND MALT LIQUOR LICENSE FOR DIN-DIN RESTAURANT, INC. D/B/A/ THE CORNER MARKET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

TOWN MEETING WARRANT

MR. LEARY MOVED TO CLOSE THE TOWN MEETING WARRANT FOR OCTOBER, 2015, SPECIAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Conley said that he would like to talk about the Capital Plan.

Mr. Leary said that Mr. Ritter has already started talking about this in draft form. Mr. Leary said that the Finance Committee has had some discussion about this. Mr. Leary said that each department has to inventory every piece of equipment that they have. He said that this will take time and it should be done in stages.

AT 8:45 P.M., MR. CONLEY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____

