

Brian Loughlin, Chairman
Peter Barbieri, Vice Chairman
John Cronin, Clerk

Kathryn A. Peirce, M.A.A.
Linda Caron, Assistant Assessor

**THE HOLLISTON ASSESSORS OFFICE
HOLLISTON TOWN HALL**

Minutes of Meeting Held: 11/12/2013

Meeting called to order at: 8:00a.m.

Attendees: B. Loughlin X(@8:10a.m.), J. Cronin X, P. Barbieri X.
Other: L. Caron

- BOA approved Earnings Worksheet for Pay Period Ending 11/8/13.
- Mr. Loughlin arrives at 8:10a.m.
- BOA approved request of Ms. Caron to reduce her weekly hours to 23.5 hours. New schedule is 9.5 hours (Tues.), 7 hours (Wed.), 7 hours (Thurs.). Vote 3-0-0. This agreement will end on 6/30/14 whereupon Ms. Caron may re-apply for another Alternative Work Schedule or revert back to full time.
- BOA approved the following Exemption applications:
Veteran Clause 22—application #38
Elderly Clause 41C #'s 2-8
- BOA approved the following CPA Exemption applications: #'s 1-8 and #'s 10-27.
- BOA instructs Ms. Peirce to ensure Parcel Number 8F-5-33 does not become classified as Chapter 61A.
- BOA approved Meeting Minutes for 11/5/13. Vote 3-0-0.
- Ms. Caron informed BOA that front counter computer is improperly syncing with BOA offices server and not CSC cloud server. Ms. Caron said DOR will have software re-loaded to correct problem. Further 2 staff computers are constantly freezing up (Driscoll and Drake). BOA Chairman to contact Mr. LeBeau to request 2 computer upgrades from recently approved (Town Meeting) stock.
- BOA adjourned at 8:35a.m. All approved (3-0-0).

Respectfully Submitted,
John Cronin, Clerk