

TOWN OF HOLLISTON

SENIOR TAX WORK OFF PROGRAM

GUIDELINES

1. Definition of Senior:

A resident who is 65 years old or older as of July 1.

2. Application Process:

An application for the process will be developed by the Senior Center Director, Veterans District Officer, Treasurer/Collector, and Principal Assessor, with final approval by the Board of Selectmen. Applications will be available by November 1 and the deadline for submission to the Treasurer/Collector is March 1.

3. Eligibility:

To be eligible for the program, a prospective applicant must be:

- a. A resident who is 65 years old or older as of July 1..
- b. Listed as the property owner of record as of July 1 in the Town of Holliston.
- c. A Holliston resident for at least 5 years by the day the application is filed.

d. Seniors may be required to provide a copy of their most current income tax return. This information will allow us to assist seniors experiencing financial difficulties first. See income guidelines attached.

4. Work Positions:

Each year, before June 1, the Treasurer/Collector will poll all town and school departments to determine the type of work positions that may be available.

5. Acceptance into the program:

Applicants will be selected on meeting the eligibility requirements first followed by a financial need by the applicant. Preference will be given to seniors who meet the income guidelines to qualify at the poverty level first followed by fuel assistance.

If a veteran is also a senior and qualifies under both programs and the veterans tax work off program is full, the veteran will be given priority in the senior tax work off program for their income bracket.

6. Maximum annual abatement:

For the fiscal year beginning July 1, 2014, the maximum annual abatement shall be \$1,000.

7. Maximum number of volunteers:

For the first year of the program, the maximum number of volunteers shall be 10. Each year the number may vary based upon available funds.

8. Administration:

This program will be administered by the Treasurer/Collector with assistance from the Town Administration and Principal Assessor.

9. Conditions:

Applicants selected for the program will be required to complete the applicable employment paperwork with the Treasurer/Collector's office before work can begin. The value of the service is not taxable for state purposes but is considered income for federal tax purposes. The applicant will receive a W2 for the amount of the abatement.

Poverty Guidelines

Number in Household	Income Guideline
1	Below \$11,170
2	Below \$15,130
3	Below \$19,090
4	Below \$23,050
5	Below \$27,010

Income Guidelines for Fuel Assistance

Number in Household	Income Guideline
1	Below \$31,271
2	Below \$40,893
3	Below \$50,515
4	Below \$60,137
5	Below \$69,759

Individuals who qualified under the poverty guidelines will be considered first for available placement in the program.

APPROVED BY BOARD OF SELECTMEN ON 6/11/2013