

## **GUIDELINES FOR ACCEPTANCE OF PUBLIC WAYS**

1. The Board of Selectmen will not schedule the required public hearing to consider acceptance of a way as a public way until the Planning Board submits a statement to the Selectmen indicating that the way has been completed in accordance with the Rules and Regulations of the Planning Board and/or in accordance with any waivers to said Rules and Regulations. The Selectmen will only sponsor road acceptances at an annual town meeting.
2. The proponent must submit an "as-built" or "acceptance" plan, completed in accordance with the Rules and Regulations of the Holliston Planning Board (see especially Section 4.3.9.3, Article VI and Forms C and D of said rules and regulations, copies of which are attached hereto) together with the following documentation:
  - a. vote of the Conservation Commission recommending acceptance or a copy of the Certificate of Compliance issued by the Commission;
  - b. vote of the Board of Water Commissioners;
  - c. opinion of the Board of Health;
  - d. opinion of the Highway Superintendent;
  - e. opinion of the Police Chief; and
  - f. opinion of the Fire Chief.
3. All of the plans and documentation noted in Item 2 above shall be submitted to the Selectmen's office not less than thirty (30) days prior to the date of the town meeting at which the proposed acceptance is to be considered.
4. The Selectmen's office will schedule a public hearing and arrange for publication of the required legal notice and for mailing of the required notices to abutters.
5. The hearing will be held at least twenty-one (21) days prior to the date of the town meeting at which the proposed acceptance is to be considered.
6. One continuation of the hearing to a date not less than seven (7) days prior to the town meeting at which the proposed acceptance is to be considered may be granted by the Selectmen. If time permits, the Selectmen may grant additional or further continuances.
7. The Board of Selectmen will vote on whether or not to recommend acceptance at a meeting not less than seven (7) days prior to the town meeting at which the proposed acceptance is to be considered and their recommendation will be filed with the Town Clerk.
8. Failure on the part of the proponent to meet the above requirements may result in no action or unfavorable action by the Selectmen.