

Holliston, Massachusetts

Annual Report

of the

**FINANCE
COMMITTEE**

Fiscal Year

Beginning July 1, 2009 and ending June 30, 2010

Town Meeting

May 4, 2009

Rank of Motion in Order of Precedence	Town Meeting Motions or Points	Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt Debate to make a Motion
1	Adjourn to a fixed time or recess	Yes	Yes	Yes	Majority	No	No
2	Point of no quorum	No	No	No	None	No	Yes
3	Fix time and date to which to adjourn	Yes	Yes	Yes	Majority	Yes	No
4	Point of personal privilege	No	No	No	None	No	Yes
5	Reconsideration (see s. 15)	Yes	Yes	No	Majority	No	Yes
6	Lay on the table	Yes	Yes	No	Majority	Yes	No
7	Move the question (see s. 14)	Yes	No	No	Majority	No	No
8	Extend the speaker's time (see s.11)	Yes	No	No	2/3	No	No
9	Postpone an article to a time certain	Yes	Yes	Yes	Majority	Yes	No
10	Commit or refer a matter	Yes	Yes	Yes	Majority	Yes	No
11	Amend (not amendable more than twice)	Yes	Yes	Yes	Majority	Yes	No
12	Postpone indefinitely (if not main motion)	Yes	Yes	No	Majority	Yes	No
None	Main Motion	Yes	Yes	Yes	Variable	Yes	No
None	Take from the table	Yes	No	No	Majority	No	No
None	Advance an article from order in Warrant	Yes	Yes	Yes	2/3	No	No
*	Point of order or procedural information	No	No	No	None	No	Yes
*	Appeal ruling of Moderator	Yes	Yes	No	3/4	No	Yes
*	Divide a question	Yes	Yes	Yes	Majority	Yes	No

* Same rank as motion out of which it arises.

Length of Speeches Except in the discretion of the Moderator, no person shall speak more than two times or more than a total of fifteen (15) minutes upon any question without obtaining leave of the meeting unless to correct an error or answer a question.

Moving the Question A motion to move the question need not be recognized by the Moderator unless the Moderator is satisfied that various views on the subject have had an opportunity to be heard. A motion to move the question shall not be made by the last speaker on the question under debate.

Reconsideration Any voter may make a motion to reconsider. No vote shall be reconsidered unless the motion to reconsider is made at the same session and within one-half hour of the original vote. No question shall be twice reconsidered except by a two-thirds (2/3) vote of the voters present and voting. If a motion to reconsider passes, the subject question must be voted upon at the same session as the original vote.

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NOTES

To the Citizens of Holliston:

The Finance Committee submits this warrant for your consideration of the FY10 Omnibus budget and associated articles.

Financial Overview

This report is based on current revenue and expense projections and a balanced understanding of Holliston's town services. As everyone is aware, the global economic slowdown is having a profound effect across both the private and public sector. Earlier in 2009, in the face of significant revenue declines, the state reduced local aid for the current year. This translated into an unanticipated reduction of \$187,812 of local aid for Holliston for FY09 (ending June 30, 2009). As the state revenue picture continues to deteriorate, it is clear that local aid will also be significantly reduced in FY10; the only outstanding question is the magnitude of the cut.

In a typical budget year, the state budget process is nearing completion by the time of Town Meeting and the Finance Committee has a reasonable degree of confidence in our revenue projections. However, with no state revenue 'bottom' in sight, there has been no significant progress on the FY10 state budget. In fact, there are several conflicting messages coming from Beacon Hill about expectations for local aid in FY10. Furthermore, the various economic stimulus packages coming from Washington have yet to be fully 'sorted out' into exactly which programs will get funding, how much funding they will receive and what restrictions, if any, will be placed on this one-time money. These factors have made the revenue picture much less certain than it usually is heading into Town Meeting.

At the start of the FY10 budget process, the Finance Committee, with the help of the Town Administrator, reviewed the fiscal picture at the state level and determined that it is likely that Holliston could be facing local aid cuts of approximately 15% (\$1,459,475 million) compared to what we were scheduled to receive at the **start** of the current year (FY09). The first budget proposal from Governor Patrick at the end of January 2009 recommended a cut of approximately \$400,000; however, the revenue projections in that budget were overly optimistic and assumed a significant amount of federal assistance along with increases in taxes and fees. In the two months since that proposal, it has become clear that these projections may not hold, and the state legislature has signaled that it is not willing to support all the new taxes and fees recommended by the Governor. The latest state revenue figures, received April 3, show a continuing decline in collections. Unfortunately the trend is suggesting that our expectation of a 15% cut in local aid is more realistic than the cut the Governor has recommended.

With this backdrop, the Finance Committee set a budget guideline of -5%, while allowing for a 3% increase for salary expenses. Over the past five months, the Committee has met with all Town departments and committees to consider how to best allocate our limited resources. We have worked with the departments and committees to understand how to respond to service needs.

The Finance Committee is aware that requiring departmental budgets to shrink will impact the level of service that the various departments provide, especially on top of the budget reductions

that took place in FY09. Unfortunately, the Finance Committee has no means to address these impacts to the operational budgets; we cannot recommend spending money the town does not have. The omnibus budget presented represents recommendations at or below guideline for most town departments (some budgets may not look like they are guideline budgets due to some reallocation of funds between departments).

The Finance Committee will be closely monitoring the fiscal picture as it becomes clearer over the coming months and will take appropriate action as needed to insure that Holliston's expenses stay in line with revenues. **It should be noted that, given the uncertainty in the amount of local aid Holliston will receive in FY10, it is possible that the Finance Committee will recommend budget changes on the floor of Town Meeting, especially if action on the state budget suggests that our projection is inaccurate.**

In Article 13, the Selectmen have proposed continuing the trash fee at the current level of \$170 to support the budget requests. This funding is required to appropriate the recommendations in the omnibus article. If the fee is not renewed the revenue would have to be replaced or services would have to be reduced to bring the budget back into balance.

Capital Reserve/Stabilization Funds

The Finance Committee, in Articles 22 and 23, is recommending an appropriation of \$350,000 to each of the Capital Reserve and Stabilization Funds. The funds for this appropriation are from one-time monies and the capital appropriation that is part of the budget. The Finance Committee feels it would be fiscally unsound to use these monies for ongoing operational expenses. Furthermore, increasing our reserves will help the town minimize the cost of the debt for the police station, which is due to be financed in FY10. Due to past years' use of the reserves to fund operations, there is now only about \$1.4 million in the combined funds. This represents approximately 2.8% of the operating budget. The historic high for these funds occurred in 2002, when the combined funds were approximately \$4.3 million.

Capital Budget Highlights

Given the fiscal uncertainty, the Finance Committee is recommending indefinite postponement of Article 15. Any capital purchases will be addressed at the October Town Meeting.

The Finance Committee is indebted to the many dedicated and talented town employees whose efforts make this process and report possible. We would like to commend the committees and departments for their spirit of cooperation in working this budget. Their continued efforts on behalf of the town are appreciated. We would like to give special thanks to our secretary Faith Antonioli whose support through our many meetings was vital to our success.

Respectfully submitted,

HOLLISTON FINANCE COMMITTEE

John D. (Jay) Leary, Jr., Chairman
Kenneth S. Szajda, Vice-Chairman
Thomas F. Meehan, Secretary
Gordon W. Johnson, Jr.

Pamula C. Zicko
Mark J. Schultz
James E. Crews, Jr.
Faith Antonioli, Clerk

Revenue Planning

The Finance Committee annually reviews and analyzes revenue information from several prior years through the current year and projecting out over the next three to five years. Certain basic assumptions are used in this process:

- real estate tax revenues will increase at the rate of 2.5% per year;
- revenue from new growth will further increase real estate tax revenues at the rate of approximately 2% per year; and
- State aid revenue will remain unchanged in many categories and the total of all State aid will be slightly more than the amount received the prior year.

In fact, State aid had been increasing by an average of nearly 10% per year for the five years ending in FY02 but had decreased by more than 20% over the next three fiscal years. There was a slight increase in FY06 (1.5%), a more than modest increase in FY07 (8.8%) and a slight increase in FY08 (1.5%). State aid in FY09 was initially announced at a 3.9% but an unusual midyear cut has reduced the increase to 1.9%. We built our budget assumptions for FY10 on a 15% decrease in State aid, taking into account the extraordinary economic downturn. New growth, as determined by the Board of Assessors, has been variable, showing an average increase of 6% per year from FY02 through FY07 but then dropping steeply (-28.5%) in FY08 with an increase of 12% in FY09. We expect that new growth in FY10 will be less than one-half of the FY09 amount.

Each year, the Committee also reviews projected available revenues from restricted funds such as water surplus, ambulance fees and the Capital Expenditure Fund. Water surplus funds are available to cover capital projects specific to the water distribution system. Ambulance fee revenues are available to cover the costs of providing ambulance services and replacing ambulance vehicles. The Capital Expenditure Fund can be used for capital projects, acquisitions and improvements in general.

The use of the projected revenues to support expenditures was then based on a few general assumptions:

- employee benefits will increase an aggregate of 10%, primarily due to health insurance and retirement system increases;
- capital projects will be limited; and
- current and proposed debt is fully funded.

This is a basic framework within which we began the annual budget deliberation process.

FY10 Budget Requests

We issued a guideline for departmental budget requests suggesting a limit of a 3% increase for wages and salaries and an overall -5% reduction in expenses from FY09 to FY10. Departments were also asked to identify any changes for FY10 in the schedule of capital projects which was originally developed in 1994 and has been updated annually since then.

Departments submitted their budget requests to the Town Accountant. The Finance Committee reviewed the various capital and operating requests with the individual departments from January through April. Our specific budget recommendations appear in the column headed *Recommended Fiscal Year 2010* in the Omnibus Budget. Our recommendations concerning special article appropriations appear after each of the articles.

The following is a summary of our omnibus budget recommendations.

Operating Budget Comparison, FY09 to FY10			
	FY09	FY10	% Change
General Government	2,015,263	1,897,895	-5.82
Culture & Recreation	767,736	745,629	-2.88
Pensions & Benefits	5,390,972	5,819,957	7.96
Public Safety	3,126,950	3,229,591	3.28
Solid Waste	1,021,120	1,029,334	.80
Debt Service	5,275,062	5,163,143	-2.12
Local Schools	26,833,439	26,406,774	-1.59
Keefe Technical School	429,941	372,598	-13.34
Public Works	1,677,721	1,584,215	-5.57
Water Department	2,122,942	2,057,772	-3.07

General Government

Most of the individual budgets in this service area met the budget guideline, with many identifying ways to cut beyond the requirements of the guideline. The Selectmen, Town Clerk, Treasurer/Collector, Conservation and Building Inspection budgets all include reductions in staff hours and/or voluntary wage concessions.

Culture and Recreation

Our recommendations in this area are at the budget guideline. The Library budget includes a reduction in hours of operation and voluntary furloughs for some employees. The Youth and Family Services budget includes a reduction in staff hours.

Pensions and Benefits

Renewal rates for group health and life insurance plans offered by the Town are budgeted at an overall increase for FY10 of approximately 7%. The Town contributes 60% of health insurance premiums for HMO plans and 50% for non-HMO offerings. Costs of the retirement program are

expected to increase by nearly 10%. The Pensions and Benefits area also includes Medicare expenses, unemployment benefits, disability insurance, workers' compensation and sick leave reserves.

Public Safety

Our recommendations include guideline funding for Auxiliary Police, Fire, Emergency Management, Building Inspector, Animal Control and Sealer of Weights and Measures. Our recommendation for Police allows for maintaining current staffing levels. The Ambulance budget is funded from the income generated by ambulance fees. The intent of the ambulance billing system has always been to provide a fund for defraying the expense of replacing ambulance vehicles and for offsetting expenses associated with the ambulance service.

Debt Service

The recommended debt service budget for FY10 shows a decrease of \$111,918. Reimbursements from the State for more than 60% of the school building project started during FY01 for the Elementary school portion and in FY05 for the High School and Middle School.

Schools

The local school budget recommendation is \$300,000 above the guideline and does not include federal stimulus funds, which are separate from the budget. The budget amount for Keefe Technical School is based on final assessment figures.

Public Works

The Snow & Ice budget is recommended at level funding.

Water Department

The entire cost of the Water Department budget is offset by contributions to the Town's general fund from water system revenues.

EXPLANATION OF TERMS

The following terms are frequently used in Finance Committee Reports, and during Annual and Special Town Meetings. These definitions are provided in order to give everyone a better understanding of these terms.

Capital Expenditure Fund – an account created by a special act of the legislature allowing Holliston to set aside funds in reserve for capital expenditures. As of February 28, 2009, the balance was \$867,328 (see page 44).

Community Preservation Fund – a fund generated by a 1.5% surcharge on real estate taxes, after allowable deductions, and matching grants from the state. This fund is administered by the Community Preservation Committee for the purpose of preserving and expanding community assets in open space, historic resources, recreational land and community housing. As of March 31, 2009, the undesignated Community Preservation Fund balance was \$0.

Conservation Fund – a fund managed by the Conservation Commission which can be used to purchase property or interests in property for conservation purposes or to prepare plans or studies. As of February 28, 2009, the Conservation Fund balance was \$19,744.

Free Cash – a fund certified annually by the Massachusetts Department of Revenue by deducting from surplus revenue all uncollected taxes for prior years. As of March 31, 2009, the Town's free cash was \$0 (see page 42).

Golf Course Capital Account – funds realized from the operations at the golf course are placed into this account for future improvements after obligations for debt service and contributions to the General Fund are met. As of March 31, 2009, the unencumbered balance in the Golf Course Capital Account \$0.

Open Space Acquisition Fund – this fund was created by the Town for the purpose of funding acquisitions of property to be preserved as open space. The balance in this fund was \$31,604 as of February 28, 2009.

Overlay – the amount annually raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and to avoid fractions in the tax rate. As of April 1, 2009, the balance in the FY09 Overlay was \$246,505 (see page 45).

Overlay Reserve – the accumulated amount of Overlay for various years not used or required to be held in the specific Overlay accounts for a given year, and which may be used by a vote of the Town for any lawful purpose. As of March 31, 2009, the Overlay Reserve balance was \$0 (see page 45).

Reserve Fund – this fund is established by the voters at the Annual Town Meeting and may be composed of (1) an appropriation not exceeding 5% of the tax levy of the preceding year; or (2) money transferred from the Overlay Reserve. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee. The purpose of the Reserve Fund is to fund extraordinary and unforeseen items. It is not intended as a supplement to departmental budgets. The Reserve Fund balance as of April 1, 2009, was \$196,142.84 (see page 33).

Revolving Funds – these are raised primarily by the School and Park departments, and are kept separate from all other funds received by the Town. Such funds are kept under exclusive control (by state statute) of the receiving department, and are expended without further appropriation by the Town. Please see page 34 for a breakdown of the funds.

Stabilization Fund – a special account created originally to provide a reserve for capital expenditures but recently changed by State law to allow its use for any purpose. As of February 28, 2009, the Stabilization Fund balance was \$505,734 (see page 43).

Water Surplus – Water Surplus is comprised of water department revenue, realized from fees, found to be in excess of operating costs. Use of these funds is limited to water capital projects and water system development. Water Surplus was \$1,135,778 as of March 31, 2009.

ABOUT PROPOSITION 2-1/2

Proposition 2-1/2 contains two separate, distinct levy limits. The first limits the tax levy to 2.5% of the full and fair valuation of the Town each year. The second levy limit confines the annual increase in levy authority to 2.5% of the prior year's authorized levy with new growth added. Proposition 2-1/2 allows overrides to expand the annual increase in levy authority by more than 2.5% in a given year. The law does not allow an expansion of the overall levy limit of 2.5% of the Town's valuation except by vote of the Town Election for past or future debt and one-time capital exclusions.

ABOUT THE FINANCE COMMITTEE

The Finance Committee is an elected body, consisting of seven members. Its responsibilities, functions, and organization are defined in Article IV of the Town's General By-laws. The ultimate authority governing the conduct of the Committee is derived from Chapter 39 of the General Laws of the Commonwealth. Section 16 of Chapter 39 sets forth the role of the Committee. According to Chapter 39, the Committee shall consider any or all municipal questions for the purpose of making budgets, recommendations and/or reports to the Town at all town meetings.

Each department furnishes the Finance Committee with detailed estimates of expenses for the ensuing year. After consideration, the Finance Committee determines the amounts which, in their opinion, should be appropriated, and submits its recommendations, with such explanations and suggestions as they may deem desirable, to the citizens of the Town. Final appropriation is made by an action of town meeting.

The Finance Committee controls the Reserve Fund and may, from time to time, make transfers from this fund to other accounts by vote of the Committee.

In addition to its own meetings, the Finance Committee is present at all town meetings, and, when requested or necessary, the Committee or individual members attend meetings of other Town boards, committees or departments.

The following is the text of Article IV of the Holliston General By-laws describing the duties and responsibilities of the Finance Committee:

Section 1. The town shall have a Finance Committee, consisting of seven members, elected for a term of three years each, and so elected that the term of no more than three nor less than two shall expire in any one year.

Section 2. No person holding any other elected or appointed office and no person employed by the town, other than those who serve on the part-time call Fire Department, shall be eligible to serve as a member of the Finance Committee, except that, any member of the Finance Committee, who holds another appointed office on the effective date of this amendment shall be allowed to continue in such appointed office for so long as he or she remains a member of the Finance Committee. Any person so exempt must abstain from any decisions or vote of said

Committee, regarding the Fire Department, and also refrain from any action which will or appear to create a conflict of interest.

Section 3. The Finance Committee shall consider any and all municipal questions for the purpose of making reports or recommendations to the town, including but not limited to matters relating to the appropriation, the borrowing and the expenditure of money, municipal debt, property valuations and assessments, and the administration of the town offices and departments.

Section 4. The various town boards, officers and committees involved with the expenditure of money shall, on or before a date specified by the Finance Committee, prepare detailed estimates of the amounts deemed by them necessary for the administration of their respective offices and departments for the ensuing fiscal year, with explanatory statements of the reasons for any changes from the amounts appropriated for the same purpose in the preceding year.

Section 5. All officers, boards, or committees of the town, elected or appointed shall on request, furnish to the Finance Committee or to any delegated member or authorized agent thereof, any desired financial information about town affairs and town funds under their control.

Section 6. The Finance Committee shall submit, at least seven days prior to any town meeting, a printed report of its recommendations to the voters including a copy of the warrant and an explanation of its recommendations. The report submitted prior to the annual town meeting shall also contain an appropriate form which would encourage citizen participation in town boards and committees. No appropriation shall be made until a report thereon has been received from the Finance Committee.

**WARRANT
TOWN OF HOLLISTON
ANNUAL TOWN MEETING**

Commonwealth of Massachusetts
Middlesex, ss.
Town of Holliston

To any Constable of the Town of Holliston, Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Holliston who are qualified to vote in Town affairs to meet in the Holliston High School auditorium on:

Monday,	May 4, 2009
Tuesday,	May 5, 2009 (if necessary)
Wednesday,	May 6, 2009 (if necessary)
Thursday,	May 7, 2009 (if necessary)

at 7:30 p.m. to act on the following Articles, to wit:

ARTICLE 1. To hear and act on the report of the Selectmen.

ARTICLE 2. To hear and act on the report of the Finance Committee.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 3. To see if the Town will vote to authorize the Town Treasurer, subject to the approval of the Selectmen, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer shall also give notice of such sale to the Executive Director of the Holliston Housing Authority and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer may hold a public auction and may reject any bid which s/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

(Board of Selectmen)

ARTICLE 4. To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2009; or take any action relative thereto. **(Town Administrator)**

SECTION 29, JOB CLASSIFICATION PLAN (Full-time Permanent Positions)

<i>POSITION</i>	<i>GRADE</i>	<i>POSITION</i>	<i>GRADE</i>
Assistant Cataloger, Library	8	Laborer	5
Administrative Aide	2	Librarian, Asst. Director	11
Building Inspector, Assistant	11	Librarian, Children's	10
Clerk, Principal	8	Mechanic	10
Clerk, Assistant	5	Mechanic, Head	13
Clerk, Senior	8	Mechanic, Assistant	8
Crew Chief, Highway	10	Operator, Heavy Equipment	9
Custodian	7	Operator, Equipment	8

Dispatcher, Days	7	Operator, Water Systems	9
Dispatcher, Nights	8	Outreach Coordinator	6
Dispatcher, Head	11	Program Coordinator	6
Foreman, Highway	13	Reference Librarian	9
Foreman, Tree	10	Senior Center Director, Assistant	10
Foreman, Water	11	Town Clerk, Assistant	11
Head of Circulation, Library	8	Treasurer/Collector, Assistant	11

ARTICLE 5. To see if the Town will vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, to reflect the rates listed below, and the inclusion of any new rates resulting from reevaluation or new or revised positions to be effective as of July 1, 2009; or take any action relative thereto. **(Town Administrator)**

SECTION 30, JOB COMPENSATION PLAN, PART I, SCHEDULE B, HOURLY RATES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	MAXIMUM
14	24.00	25.68	26.75	27.87	29.03	29.67
13	22.65	24.23	25.24	26.29	27.39	28.00
12	21.36	22.85	23.81	24.80	25.83	26.39
11	20.16	21.57	22.47	23.40	24.38	24.90
10	19.00	20.33	21.18	22.06	22.98	23.50
9	17.93	19.18	19.98	20.82	21.69	22.17
8	16.92	18.11	18.86	19.65	20.47	20.91
7	15.96	17.08	17.79	18.54	19.31	19.72
6	15.05	16.10	16.77	17.47	18.20	18.62
5	14.19	15.19	15.82	16.48	17.17	17.56
4	13.52	14.46	15.07	15.70	16.35	16.72
3	12.88	13.79	14.36	14.96	15.58	15.94
2	12.27	13.13	13.68	14.25	14.84	15.18
1	11.68	12.50	13.02	13.57	14.13	14.45

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (SIX IN FAVOR, MR. JOHNSON ABSTAINED).

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE THE SUM OF \$8,820.25 FOR UNPAID BILLS FROM FISCAL YEAR 2009 (UNANIMOUS).

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's fiscal year 2009 annual

budget, previously voted by the Town under Article 18 of the Warrant for the 2008 Annual Town Meeting and under Article 2 of the Warrant for the October 27, 2008 Fall Town Meeting; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE WILL MAKE A RECOMMENDATION AT TOWN MEETING.

ARTICLE 8. To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. **(Board of Selectmen)**

ARTICLE 9. To see if the Town will vote to authorize the Highway Department, with the approval of the Board of Selectmen, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 10. To see if the Town will vote, under the provisions of Massachusetts General Laws Chapter 44, section 53E1/2, as amended, to reauthorize the following revolving accounts for fiscal year 2010:

1. an ambulance fee revolving account into which shall be deposited receipts received as payment of fees for ambulance services and from which account expenditures for labor, materials, supplies and equipment associated with the provision of ambulance services in the Town may be made in an amount not to exceed \$310,000;
2. a Council on Aging fee revolving account into which shall be deposited receipts received as payment of fees for the use of the Senior Center and from which account expenditures for Senior Center expenses may be made in an amount not to exceed \$5,000;
3. a Composting Kit revolving account into which shall be deposited receipts received from the sale of composting kits and from which account expenditures for purchasing composting kits may be made in an amount not to exceed \$3,000;
4. a Response and Recovery fee revolving account into which shall be deposited receipts received as payment of fees and reimbursements for response to natural and man-made emergencies and from which account expenditures for planning, response, recovery and mitigation efforts by Town departments may be made in an amount not to exceed \$10,000;
5. an abutter's list fee revolving account into which shall be deposited receipts received as payment of fees for abutter's lists and from which fund expenditures for preparing and issuing

abutter's lists, including technologies, may be made in an amount not to exceed \$5,000;

6. a Building Inspection revolving account into which shall be deposited receipts received as payment of all fees received by the Building Inspection department for plumbing, gas and wiring permits and from which account expenditures reasonably related to inspectional services for plumbing, gas and wiring may be made in an amount not to exceed \$50,000;

7. a Town Hall revolving account into which shall be deposited receipts received as payment of all fees for rental of the Town Hall facility and from which account expenditures reasonably related to maintaining the Town Hall for purposes of rental may be made in an amount not to exceed \$50,000;

8. a Senior Center Van Services revolving account into which shall be deposited receipts received as payment of all fees, reimbursements and contracted receipts for use of the Senior Center van and transportation program and from which account expenditures reasonably related to maintaining the Senior Center van service and transportation program may be made in an amount not to exceed \$10,000;

9. an Agricultural Commission programs revolving account into which shall be deposited receipts received as payment for all programs and activities of the Agricultural Commission and from which account expenditures reasonably related to the programs and activities of the Agricultural Commission may be made in an amount not to exceed \$50,000;

10. a Sealer of Weights and Measures revolving account into which shall be deposited receipts received for Sealer of Weights and Measures services and from which account expenditures related to the services of the Sealer of Weights and Measures may be made in an amount not to exceed \$3,000;

11. a fluorescent bulb recycling revolving account into which shall be deposited receipts received from recycling fluorescent bulbs and from which account expenditures for recycling fluorescent bulbs may be made in an amount not to exceed \$3,000;

12. a banner revolving account into which shall be deposited receipts received as payment of fees for banners over Washington Street and from which account expenditures for placing the banners may be made in an amount not to exceed \$5,000;

13. an accident fee revolving account into which shall be deposited receipts received as payment of fees for motor vehicle accident investigations and from which account expenditures for investigating motor vehicle accidents may be made in an amount not to exceed \$5,000;

provided that expenditures from said accounts shall require the approval of the Board of Selectmen and expenditures in excess of the amounts stated shall require the approval of the Board of Selectmen and the Finance Committee; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 11. To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the Massachusetts General Laws for the fiscal year commencing July 1, 2009; or take any action relative thereto. **(Board of Assessors)**

ARTICLE 12. To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto. **(Board of Assessors)**

ARTICLE 13. To see if the Town will vote to authorize the Board of Selectmen to institute a fee for curbside rubbish collection and disposal services; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION FOR A FEE NOT TO EXCEED \$170 (UNANIMOUS).

ARTICLE 14. To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, Conservation Fund, Stabilization Fund, and to appoint trustees or caretakers or authorize the Selectmen to appoint caretakers of the cemeteries of the Town not otherwise provided for, for the ensuing year; or take any action relative thereto. **(Omnibus Budget)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION ON THE AMOUNTS APPEARING IN THE RECOMMENDED COLUMN OF THE OMNIBUS BUDGET (UNANIMOUS). *The Omnibus Budget is presented at the end of this Warrant beginning on page 22.*

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Town Clerk, School, Police, Fire, Highway and Water departments, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (UNANIMOUS).

ARTICLE 16. To see if the Town will vote to act on the report of the Community

Preservation Committee on the fiscal year 2010 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. (Community Preservation Committee)

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION ON THE PROJECTS LISTED BELOW (UNANIMOUS).

Preservation of Town Records	\$ 35,000.00
Adams Street Conservation Area Parking	\$ 30,000.00
Historical Society Buildings	\$ 2,650.00

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of reducing the borrowing authorized under Article 28 of the Warrant for the 2006 Annual Town Meeting and authorize the Board of Water Commissioners and the Treasurer/Collector to retire a portion of the borrowing; or take any action relative thereto. (Board of Water Commissioners)

THE FINANCE COMMITTEE RECOMMENDS AN APPROPRIATION FROM WATER SURPLUS OF NOT LESS THAN \$450,000 TO REDUCE THE BORROWING AND RETIRE A PORTION OF THE DEBT (UNANIMOUS).

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of making improvements to the water supply system; or take any action relative thereto. (Board of Water Commissioners)

THE FINANCE COMMITTEE WILL MAKE A RECOMMENDATION AT TOWN MEETING.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of conducting an energy audit and implementing energy efficiency improvements at Water Department facilities; or take any action relative thereto. (Board of Water Commissioners)

THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (UNANIMOUS).

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of establishing an emergency reserve fund for the Water Department; or take any action relative thereto. (Board of Water Commissioners)

THE FINANCE COMMITTEE RECOMMENDS UNFAVORABLE ACTION (UNANIMOUS).

ARTICLE 21. To see if the Town will vote to rescind the borrowing authorization previously voted under Article 9 of the Warrant for the October 29, 2007 Special Town Meeting; or take any action relative thereto. (Board of Selectmen)

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE THE SUM OF \$350,000 (UNANIMOUS).

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE THE SUM OF \$350,000 (UNANIMOUS).

ARTICLE 24. To see if the Town will vote to create a standing Economic Development Committee of five members who serve for three year terms to be appointed by the Selectmen; said Committee's duties to include attracting new businesses and supporting existing businesses so that they stay and expand in Holliston, with the goal of protecting and expanding the commercial tax base in town; and to explore tax programs, incentives, grants and all other options available to them to meet their goal; or take any action relative thereto. **(By Petition)**

ARTICLE 25. To see if the Town will vote to authorize the Board of Selectmen to submit the following proposed special act to the Massachusetts General Court or take any action relative thereto. **(Board of Selectmen)**

AN ACT ESTABLISHING A RECALL PROCEDURE IN THE TOWN OF HOLLISTON

Be it enacted, etc., as follows:

SECTION 1. Holders of an Elected Office may be Recalled. Any holder of an elective office who has served not less than three (3) months in his or her current term and has not less than six (6) months remaining in his or her term may be recalled, and removed from office by the qualified voters of the town as herein provided.

SECTION 2. Recall: Petition, Preparation, Filing. Any qualified voter of the town may file with the town clerk an affidavit, signed by not less than two percent (2%) of the total number of registered voters, containing the name of the officer sought to be recalled and a statement of the grounds of recall. The Town Clerk shall forthwith transmit copies of the affidavit to the Board of Selectmen and the elected official named in the affidavit. The Town Clerk will validate the signatures on the affidavit within three (3) business days and, if signatures amounting to at least two percent (2%) of the total number of registered voters are validated, shall make available copies of petition blanks demanding such recall, printed forms of which he or she shall keep on hand. The blanks shall be issued by the Town Clerk with his or her signature and official seal

attached thereto; they shall be dated and addressed to the Board of Selectmen, shall contain the name of the person to whom issued, the number of blanks so issued, the name of the person sought to be recalled, the grounds of recall as stated in said affidavit, and shall demand the election of a successor to such office. A copy of the petition shall be entered in a record book to be kept in the office of the Town Clerk. The recall petitions shall be returned and filed with the Town Clerk within fifteen (15) days after the validation of the affidavit and shall contain the signature and the place of residence of the signer, giving the street and number. The recall petition shall be submitted by the Town Clerk, at or before 4:30 p.m. of the second business day following the day on which it must be filed, to the Board of Registrars of Voters in the town, and the Registrars shall forthwith certify thereon the number of signatures which are names of voters of the town. Said petition must be signed by not less than twenty percent (20%) of the total number of registered voters in order to initiate a recall election process.

Copies of a recall petition certified by the Board of Registrars of Voters to contain not less than twenty percent (20%) of the total number of registered voters shall be transmitted by the Town Clerk to the Board of Selectmen and the elected official named in the petition forthwith.

SECTION 3. Resignation of Officer, Election as to Recall. Upon receipt of a certified recall petition, the Board of Selectmen shall have fourteen (14) business days in which to schedule a recall election, said election to occur not less than sixty (60) nor more than seventy-five (75) days after receipt of the certified petition. If any other town election is to occur within sixty days after the date of said certificate the Board of Selectmen may, at their discretion, postpone the holding of a recall election to the date of such other election. If a vacancy occurs in said office after a recall election has been so ordered, the election shall nevertheless proceed as this section provides.

SECTION 4. Officer Being Recalled May be a Candidate. The Town Clerk shall place the name of the officer sought to be recalled on the official ballot without nomination. The nomination of other candidates, the publication of the warrant for the recall election, and the conduct of the same shall be in accordance with the provisions of law relating to elections, unless otherwise provided in this by-law.

SECTION 5. Incumbent to Continue Duties until Recalled. The incumbent shall continue to perform the duties of his or her office until the recall election. If then re-elected, he or she shall continue in office for the remainder of his or her unexpired term and may not be the subject of a recall petition for the remainder of said term. If not re-elected in the recall election he or she shall be deemed removed upon the qualification of his or her successor, who shall hold office during the unexpired term. If the successor fails to qualify within five (5) days after receiving notification of his or her election, the incumbent shall thereupon be deemed removed and the office vacant.

SECTION 6. Form of Ballots for Recall. Ballots used in a recall election shall submit the following propositions in the order indicated:

Shall (name of person and position held) be recalled from office? YES NO
Under the proposition shall appear the word "Candidates" and the direction "Vote for one" and beneath this the names of candidate(s); the candidate receiving the greatest number of votes shall be deemed elected.

ARTICLE 26. To see if the Town will vote to amend the Town of Holliston By-laws, Article XXIV, Miscellaneous, by adding a new section 19 in order to comply with new trench safety regulations promulgated under Massachusetts General Laws Chapter 82A, section 2, and 520 CMR 14.00 as follows:

"Section 19. Trench Safety

1. Purpose: Whereas, the Commonwealth of Massachusetts Department of Public Safety and Division of Occupational Safety have promulgated regulations in accordance with Chapter 82A of the General Laws relative to excavation and trench safety; and,
Whereas, the Town of Holliston has been directed by these regulations to designate an officer or board within the town as the local 'permitting authority'; and,

Whereas, the local permitting authority shall be responsible for the issuance of required trench permits on both municipal and private property, the collection of optional permit fees, and for the enforcement of these requirements for the protection of the General Public;

Now Therefore, the Board of Selectmen is hereby designated as the local "permitting authority" for issuing trench permits under the regulations.

2. Definitions:

- a. Trench – A trench is defined as a subsurface excavation greater than three feet (3') in depth, and is fifteen feet (15') or less between the soil walls as measured from the bottom.

3. Authority:

- a. The Board of Selectmen may designate by vote certain Building Department and Highway Department staff to act as their agent for permit processing and approval and for the enforcement of trench rules and regulations and conditions of permits.
- b. The Board of Selectmen may, from time to time, and after a public hearing, enact fees to cover the costs of processing said permits and for enforcement thereof.
- c. The Board of Selectmen may, from time to time, and after a public hearing, enact local rules and regulations consistent with Chapter 82A relative to the trench permitting process, the standard and special conditions for issued permits, and the enforcement of issued permits.";

or take any action relative thereto. **(Board of Selectmen)**

ARTICLE 27. To see of the Town will vote to amend the Town of Holliston Zoning By-laws by adding the following to Section I-E Definitions to clarify home-based and service business:

Catering Kitchen – *An establishment wherein the accessory use involves preparation of food for groups or other businesses by advance order for transport and consumption off premise.*

Commercial Service Establishments – *Any business providing services to customers where the sale of goods is secondary and incidental to the services provided.*

Contractor's Yard – *Open or enclosed facility or area for storage of construction equipment and/or materials and/or parking of wheeled vehicles.*

Home Occupation – *An occupation, business, trade, service or profession which is conducted at the residence of the operator of the business and which is not allowed by-right as a principal use, including business offices for service trades, professional offices, craft shops for articles produced on the premises or repair shops for small items. If the operator is not the property owner, the resident must be authorized by the owner to conduct the business.*

Principal Use – *The main or primary use for which a lot or structure is designed, arranged or intended, or for which it may be used, occupied or maintained under these By-Laws.*

Service trade – *An occupation or business which provides services to customers primarily in or on the customer's homes or premises, including but not limited to such trades as plumbing and heating, electrical installation and repair, painting, carpentry, masonry, and site contractors.;*

or take any action relative thereto. (Planning Board)

ARTICLE 28. To see of the Town will vote to amend the Town of Holliston Zoning By-laws at Section III-A Schedule of Use Regulations by re-numbering several existing uses, by adding regulations for several new uses with the intent of clarifying regulation home-based and service business, and by deleting several existing uses (#20 and #43). ~~Strikethrough~~ text is proposed to be deleted. ***Bold italicized*** text is new. The notation P = permitted use, A = use allowed under Special Permit by the Special Permit Granting Authority as provided in Section VI-E hereinafter, and O = Prohibited use. The proposed changes are as follows:

Section III-A Schedule of Use Regulations

1. ***Add header at use #1 Principal Uses***

2. ***Delete existing use #20 and re-number existing use #50.***

~~20. Professional office or studio of a resident physician, dentist, attorney, architect, artist, musician, engineer or other member of a recognized profession provided that not more than 2 other persons are regularly employed therein in connection with such use, and~~

~~provided that not more than 25% of the total floor area not to exceed 400 square feet, is regularly devoted to such use.~~

5020. Senior Residential Dwelling Developments

3. Re-number and add new uses

~~5121.~~ Adult entertainment uses.

~~30. Reserved~~ **30. Contractor's Yard [To be A (Special Permit) in I district; O (Prohibited) in all other districts]**

Add header in table: Accessory Uses

~~21~~ **43. Customary Home** occupation conducted by an *authorized* resident of the premises provided that:

- not more than ~~one~~ **two** other persons is regularly employed therein in connection with such use,
- ~~and that~~ not more than 25% of the total floor area, not to exceed ~~400~~ **600** square feet, is regularly devoted to such use,
- ~~and that~~ there is no exterior storage of material or *unregistered* equipment,
- ~~and that~~ *there is* no exterior display of products ~~is visible from the street~~
- ***the use is conducted within the dwelling with no use of accessory structures, except for parking or incidental storage in an existing accessory structure;***
- ***the use is clearly incidental and secondary to the use of the premises for residential purposes;***
- ***not more than one vehicle requiring registration as a commercial vehicle with two axles shall be regularly parked outside on the premise;***
- ***the use has a certificate of use and occupancy from the Inspector of Buildings indicating compliance with these requirements***

~~43 Spur tracks, team tracks, railroad sidings and other appropriate railroad facilities~~

44. Home Occupations conducted on the premises by an authorized resident that does not meet all of the performance standards of use #43, including use of an existing accessory structure for other than parking or incidental storage and retail sale of goods produced on-site. The Planning Board shall be the SPGA and shall at a minimum condition hours of operation, off-street parking, ~~and~~ screening, and maximum number of employees. [To be A (Special Permit) in all zoning districts, except O (Prohibited) in Commercial, Industrial, and Apt. districts.]

45. Private garage for more than one commercial vehicle, or for a commercial vehicle exceeding 12,000 lbs in gross vehicle weight rating (GVWR), provided that such garage is accessory to a permitted use, is not within the required front yard setback and is more than 20' from rear and side lots lines. [To be A (Special Permit) in all zoning districts, except O (Prohibited) in Village Residential, Village Center Commercial and

Apt. districts]

50 Catering Kitchen [To be A (Special Permit) in all zoning districts, except O (Prohibited) in Apt. districts.]

-44-51 Heliports...

45-52 Accessory uses permitted as a matter of right...in connection with scientific development...

Add the following footnote to the entire table:

Any person may request enforcement of these provisions by the Inspector of Buildings where a violation is believed to exist, as provided at MGL c.40A, s. 7 and if dissatisfied with outcome, such person may bring an appeal to the Board of Appeals.;

or take any action relative thereto. (Planning Board)

ARTICLE 29. To see if the Town will vote to amend the Town of Holliston Zoning By-laws at Section V-A Accessory Buildings to clarify that non-commercial wind and solar applications are accessory structures and to provide some performance standards for same. The changes are as follows:

V-A ACCESSORY BUILDINGS AND STRUCTURES

No accessory building or structure shall be located within the required front yard area. No accessory building, structure, or appurtenant element, (e.g. pool decks, concrete aprons, heating or air conditioning equipment, or other similar elements which are accessory to the building or structure) shall be located in any side yard area nearer to the side lot line than ten feet, or in the rear yard nearer than five feet. *Freestanding non-commercial solar energy collection apparatus and wind energy systems (i.e. designed or operated and intended for single residential or business uses) are considered to be accessory structures and uses.* In no case shall accessory buildings or structures cover more than 30% of the required rear yard area.

The construction and operation of all wind energy systems shall be consistent with all local, state and federal requirements, including but not limited to all applicable safety, construction, environmental, electrical, communications and FAA aviation requirements. The Inspector of Buildings shall be supplied with appropriate plot plans and engineering data to determine compliance. Wind energy systems shall not be allowed to exceed the height limitations of principal structures by up to three times if a fall zone equivalent to the tower height is provided on-site. They shall be prohibited in the Village Residential, Village Center Commercial and Commercial zoning districts unless authorized by a Special Permit from the Special Permit Granting Authority (SPGA). The SPGA shall utilize the criteria of Section V-O(4)(a) to guide its findings on such applications.;

or take any action relative thereto. (Planning Board)

ARTICLE 30. To see if the Town will vote to authorize the sale of the Andrews Building

for conversion to residential units including affordable housing; or take any action relative thereto. (**Housing Committee**)

And you are directed to notify and warn the inhabitants of said Town who are qualified to vote in Town elections to vote at:

- Voters in Precinct 1 vote at the High School gymnasium
- Voters in Precinct 2 vote at the High School gymnasium
- Voters in Precinct 3 vote at the High School gymnasium
- Voters in Precinct 4 vote at the High School gymnasium

on **TUESDAY, MAY 19, 2009**

from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Town Election for the election of candidates for the following offices:

- | | |
|--|-------------------------------------|
| SELECTMAN & HIGHWAY SURVEYOR (three-year term) | Vote for ONE |
| ASSESSOR OF TAXES (three-year term) | Vote for ONE |
| HOUSING AUTHORITY (five year term) | Vote for ONE |
| SCHOOL COMMITTEE (three-year term) | Vote for NOT MORE THAN THREE |
| BOARD OF HEALTH (three-year term) | Vote for ONE |
| TRUSTEES OF PUBLIC LIBRARY (three-year term) | Vote for NOT MORE THAN TWO |
| FINANCE COMMITTEE (three-year term) | Vote for NOT MORE THAN TWO |
| WATER COMMISSIONER (three-year term) | Vote for ONE |
| PARK COMMISSIONER (three-year term) | Vote for NOT MORE THAN TWO |
| PLANNING BOARD (five-year term) | Vote for ONE |

And you are directed to serve this Warrant by posting true copies thereof, attested, on and within the Town Hall seven days at least before the date of said meeting. Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 13th day of April A.D. 2009.

William McColl, Chairman
Carl F. Damigella, Vice-Chairman
Andrew M. Porter, Clerk

BOARD OF
SELECTMEN

DEPARTMENT BOARD OF SELECTMEN	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	TOWN OF HOLLISTON - OMNIBUS BUDGET				RECOMMENDED FISCAL YEAR 2010	09 TO 10 PERCENT CHANGE	NOTES
				EXPENDED FISCAL YEAR 2007	EXPENDED FISCAL YEAR 2008	APPROPRIATED FISCAL YEAR 2009	REQUESTED FISCAL YEAR 2010			
	01122	51000	PERSONAL SERVICES	166,976	172,465	172,739	175,752	175,752		
		52000	PURCHASED SERVICES	64,764	48,578	40,583	41,600	41,600		
		54000	SUPPLIES & MATERIALS	3,732	4,382	3,100	3,300	3,300		
		57000	OTHER EXPENSES	196,250	195,963	203,394	176,537	176,537		
		58000	CAPITAL OUTLAY	0	0	0	0	0		
		TOTAL	BOARD OF SELECTMEN	431,722	421,388	419,816	397,189	397,189	-5.39%	
FINANCE COMMITTEE	01131	51000	PERSONAL SERVICES	935	1,071	896	923	923		
		52000	PURCHASED SERVICES	10,702	10,316	4,165	200	200		
		54000	SUPPLIES & MATERIALS	0	0	245	500	500		
		TOTAL	FINANCE COMMITTEE	11,637	11,387	5,306	1,623	1,623	-69.41%	
TOWN ACCOUNTANT	01134	51000	PERSONAL SERVICES	0	0	0	0	77,877		
		52000	PURCHASED SERVICES	50,929	52,391	53,707	53,327	450		
		54000	SUPPLIES & MATERIALS	373	471	500	300	300		
		58000	CAPITAL OUTLAY	0	0	0	0	0		
		TOTAL	TOWN ACCOUNTANT	51,302	52,862	54,207	53,627	78,627	45.05%	
BOARD OF ASSESSORS	01137	51000	PERSONAL SERVICES	149,627	155,540	162,850	168,361	168,361		
		52000	PURCHASED SERVICES	12,651	16,643	21,385	11,567	11,567		
		54000	SUPPLIES & MATERIALS	917	870	1,000	700	700		
		58000	CAPITAL OUTLAY	0	0	0	0	0		
		TOTAL	BOARD OF ASSESSORS	163,195	173,053	185,235	180,628	180,628	-2.49%	
TREASURER/ COLLECTOR	01138	51000	PERSONAL SERVICES	229,312	237,513	237,516	236,655	236,655		
		52000	PURCHASED SERVICES	48,005	38,920	42,340	35,963	35,963		
		54000	SUPPLIES & MATERIALS	3,216	3,178	4,236	4,350	4,350		
		58000	CAPITAL OUTLAY	0	0	0	0	0		
		TOTAL	TREASURER/COLLECTOR	280,533	279,610	284,092	276,968	276,968	-2.51%	
OTHER FINANCIAL ADMINISTRATION	01149	53202	BANK/BONDING EXPENSES	0	0	0	0	0		
		57810	RESERVE FOR TRANSFERS	0	0	249,373	235,000	235,000		
		TOTAL	OTHER FINANCIAL ADM.	0	0	249,373	235,000	235,000	-5.76%	

Property and Liability
insurance

DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2007	EXPENDED FISCAL YEAR 2008	APPROPRIATED FISCAL YEAR 2009	REQUESTED FISCAL YEAR 2010	RECOMMENDED FISCAL YEAR 2010	09 TO 10 PERCENT CHANGE	NOTES
01154	51000	PERSONAL SERVICES	68,887	71,227	73,413	75,613	75,613		
	52000	PURCHASED SERVICES	46,683	9,934	9,651	9,551	9,551		
	54000	SUPPLIES & MATERIALS	361	154	414	200	200		
	58000	CAPITAL OUTLAY	7,701	23,582	5,758	1,611	1,611		
	TOTAL	TECHNOLOGY	123,633	104,896	89,236	86,975	86,975	-2.53%	
01161	51000	PERSONAL SERVICES	104,872	112,724	115,470	113,281	113,281		
	52000	PURCHASED SERVICES	5,340	4,891	6,471	5,930	5,930		
	54000	SUPPLIES & MATERIALS	1,909	1,670	1,041	1,055	1,055		
	TOTAL	TOWN CLERK	112,122	119,286	122,982	120,266	120,266	-2.21%	
01162	51000	PERSONAL SERVICES	9,573	6,692	16,115	5,454	5,454		
	52000	PURCHASED SERVICES	0	0	0	0	0		
	54000	SUPPLIES & MATERIALS	6,004	5,484	7,835	4,546	4,546		
	TOTAL	ELECTIONS	15,577	12,175	23,950	10,000	10,000	-58.25%	
01171	51000	PERSONAL SERVICES	14,051	16,183	50,065	48,782	38,782		
	52000	PURCHASED SERVICES	6,255	15,519	3,550	3,550	3,550		
	54000	SUPPLIES & MATERIALS	185	430	512	512	512		
	TOTAL	CONSERVATION COMM.	20,491	32,132	54,127	52,844	42,844	-20.85%	
01172	51000	PERSONAL SERVICES	58,961	60,825	61,543	65,836	65,836		
	52000	PURCHASED SERVICES	14,606	1,271	1,400	1,400	1,400		
	54000	SUPPLIES & MATERIALS	300	179	206	200	200		
	TOTAL	PLANNING BOARD	73,867	62,276	63,149	67,436	67,436	6.79%	
01173	51000	PERSONAL SERVICES	8,064	8,512	8,865	9,752	9,752		
	52000	PURCHASED SERVICES	347	65,397	50	62	62		
	54000	SUPPLIES & MATERIALS	250	95	142	100	100		
	TOTAL	ZONING BOARD OF APP.	8,661	74,004	9,057	9,914	9,914	9.46%	
01192	51000	PERSONAL SERVICES	3,041	3,038	50,084	0	0		
	52000	PURCHASED SERVICES	57,670	103,913	107,268	109,396	109,396		
	53000	REPAIR & MAINTENANCE	4,771	1,972	2,046	22,500	22,500		
	54000	SUPPLIES & MATERIALS	894	882	900	1,000	1,000		
	TOTAL	PUBLIC BUILDING	66,375	109,805	160,298	132,896	132,896	-17.09%	

DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2007	EXPENDED FISCAL YEAR 2008	APPROPRIATED FISCAL YEAR 2009	REQUESTED FISCAL YEAR 2010	RECOMMENDED FISCAL YEAR 2010	09 TO 10 PERCENT CHANGE	NOTES
01194	51750	INSURANCE	3,594,417	3,869,629	4,099,700	4,335,080	4,335,080		Includes benefits for all departments except Ambulance and Water.
	51780	BENEFITS	1,011,212	1,087,180	1,272,665	1,467,015	1,467,015		
	TOTAL	EMPLOYEE BENEFITS	4,605,628	4,956,809	5,372,365	5,802,094	5,802,094	8.00%	
01210	51000	PERSONAL SERVICES	1,772,615	2,001,125	2,095,222	2,156,622	2,129,860		
	52000	PURCHASED SERVICES	73,948	62,597	63,079	88,410	88,410		
	53000	REPAIR & MAINTENANCE	20,933	14,825	24,000	21,500	21,500		
	54000	SUPPLIES & MATERIALS	12,235	7,478	13,560	9,050	9,050		
	58000	CAPITAL OUTLAY	1,663	1,631	1,000	0	0		
	TOTAL	POLICE	1,881,393	2,087,656	2,196,861	2,277,582	2,248,820	2.37%	
01211	52000	PURCHASED SERVICES	1,224	1,979	3,918	3,203	3,203		
	54000	SUPPLIES & MATERIALS	8,231	8,711	6,795	6,965	6,965		
	57000	OTHER EXPENSES	127	0	190	190	190		
	TOTAL	AUXILIARY POLICE	9,581	10,680	10,903	10,358	10,358	-5.00%	
01220	51000	PERSONAL SERVICES	507,177	555,363	546,046	528,351	528,351		
	52000	PURCHASED SERVICES	48,424	45,021	47,445	49,829	49,829		
	53000	REPAIR & MAINTENANCE	21,335	18,316	17,000	17,000	17,000		
	54000	SUPPLIES & MATERIALS	2,497	5,605	11,000	11,000	11,000		
	58000	CAPITAL OUTLAY	929	6,050	9,500	9,500	9,500		
	TOTAL	FIRE	580,362	630,355	630,991	615,680	615,680	-2.43%	
01251	51000	PERSONAL SERVICES	114,696	130,092	138,665	129,206	129,206		
	52000	PURCHASED SERVICES	5,137	6,047	5,050	4,450	4,450		
	53000	REPAIR & MAINTENANCE	0	0	0	0	0		
	54000	SUPPLIES & MATERIALS	484	541	600	600	600		
	TOTAL	BUILDING INSPECTION	120,318	136,681	144,315	134,256	134,256	-6.97%	
01254	51000	PERSONAL SERVICES	3,000	3,090	2,544	2,493	2,493		
	52000	PURCHASED SERVICES	0	0	0	0	0		
	54000	SUPPLIES & MATERIALS	0	0	0	0	0		
	TOTAL	SEALER OF WEIGHTS	3,000	3,090	2,544	2,493	2,493	-2.00%	

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2007	EXPENDED FISCAL YEAR 2008	APPROPRIATED FISCAL YEAR 2009	REQUESTED FISCAL YEAR 2010	RECOMMENDED FISCAL YEAR 2010	09 TO 10 PERCENT CHANGE	NOTES
EMERGENCY MANAGEMENT	01291	52000	PURCHASED SERVICES	6,521	7,100	7,100	8,200	8,200		
		54000	SUPPLIES & MATERIALS	75	0	500	250	250		
		57000	OTHER EXPENSES	2,590	910	2,332	985	985		
		TOTAL	EMERGENCY MGMT.	9,186	8,010	9,932	9,435	9,435	-5.00%	
ANIMAL CONTROL OFFICER	01292	51000	PERSONAL SERVICES	26,138	24,592	23,698	20,439	20,439		
		52000	PURCHASED SERVICES	9,865	16,020	16,168	18,210	18,210		
		54000	SUPPLIES & MATERIALS	0	1	50	0	0		
		TOTAL	ANIMAL CONTROL OFFICER	36,003	40,612	39,916	38,649	38,649	-3.17%	
SCHOOL	01300	51000	PERSONAL SERVICES	18,821,882	20,187,110	20,500,244	21,566,012	20,073,579		Individual line item amounts in the
		52000	PURCHASED SERVICES	2,429,272	2,536,916	2,216,813	2,367,462	2,216,813		Recommended column
		53000	REPAIR & MAINTENANCE	1,058,928	1,054,615	1,222,934	1,225,586	1,222,934		are estimates. The
		54000	SUPPLIES & MATERIALS	867,854	656,590	589,702	588,388	589,702		Total School amount in
		55000	FUELS	102,034	149,591	145,000	124,000	145,000		the Recommended
		56000	INTERGOVERNMENTAL	1,560,894	1,503,488	1,613,685	1,607,753	1,613,685		column is the amount
		57000	OTHER EXPENSES	405,300	395,148	403,402	411,940	403,402		voted by the Finance
		58000	CAPITAL OUTLAY	398,503	239,566	141,659	138,951	141,659		Committee.
		TOTAL	SCHOOL	25,644,667	26,723,024	26,833,439	28,030,092	26,406,774	-1.59%	
KEEFE TECHNICAL	01371	57000	INTERGOVERNMENTAL	325,829	454,541	429,941	372,598	372,598	-13.34%	
HIGHWAY	01420	51000	PERSONAL SERVICES	676,749	712,141	685,658	701,195	701,195		
		52000	PURCHASED SERVICES	77,394	76,314	78,512	57,474	57,474		
		53000	REPAIR & MAINTENANCE	22,167	22,423	22,495	22,495	22,495		
		54000	SUPPLIES & MATERIALS	67,777	69,233	69,341	69,341	69,341		
		58000	CAPITAL OUTLAY	206,657	312,815	335,865	262,152	262,152		
		TOTAL	HIGHWAY	1,050,744	1,192,926	1,191,871	1,112,657	1,112,657	-6.65%	
SNOW AND ICE REMOVAL	01423	51000	PERSONAL SERVICES	26,519	40,615	40,615	40,615	40,615		
		52000	PURCHASED SERVICES	67,073	122,340	79,995	79,995	79,995		
		54000	SUPPLIES & MATERIALS	67,113	170,547	79,390	79,390	79,390		
		TOTAL	SNOW AND ICE	160,705	333,502	200,000	200,000	200,000	0.00%	

DEPT. NO.	DEPARTMENT	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2007	EXPENDED FISCAL YEAR 2008	APPROPRIATED FISCAL YEAR 2009	REQUESTED FISCAL YEAR 2010	RECOMMENDED FISCAL YEAR 2010	09 TO 10 PERCENT CHANGE	NOTES
01424	STREET LIGHTING	52120	STREET LIGHTING	70,899	84,047	75,000	71,250	71,250	-15.23%	
01433	SOLID WASTE	52120	SOLID WASTE	1,152,241	1,087,953	1,021,120	1,029,334	1,029,334	0.80%	Includes recycling and hazardous waste
01440	WASTEWATER TREATMENT	51000	PERSONAL SERVICES	0	0	0	0	0		
		52000	PURCHASED SERVICES	67,525	68,298	69,350	65,708	65,708		
		53000	REPAIR & MAINTENANCE	1,500	1,235	1,500	1,600	1,600		
		57000	INTERGOVERNMENTAL	0	0	0	0	0		
		TOTAL	WASTEWATER	69,025	69,533	70,850	67,308	67,308	-5.00%	
01499	OTHER PUBLIC WORKS	54000	MOTOR VEHICLE FUELS	97,595	139,087	140,000	133,000	133,000	-5.00%	
01512	BOARD OF HEALTH	51000	PERSONAL SERVICES	81,748	101,535	109,965	107,069	107,069		
		52000	PURCHASED SERVICES	67,453	63,382	37,051	13,151	13,151		
		54000	SUPPLIES & MATERIALS	961	464	560	560	560		
		TOTAL	BOARD OF HEALTH	150,162	165,381	147,576	120,780	120,780	-18.16%	
01541	COUNCIL ON AGING	51000	PERSONAL SERVICES	97,039	95,280	93,748	95,317	95,317		
		52000	PURCHASED SERVICES	38,928	43,626	47,296	41,102	41,102		
		53000	REPAIR & MAINTENANCE	3,985	2,945	6,290	5,975	5,975		
		54000	SUPPLIES & MATERIALS	8,276	9,925	8,044	8,026	8,026		
		TOTAL	COUNCIL ON AGING	148,228	151,776	155,378	150,420	150,420	-3.19%	
01542	YOUTH SERVICES	51000	PERSONAL SERVICES	96,610	100,000	101,320	99,401	99,401		
		52000	PURCHASED SERVICES	1,327	2,995	1,184	1,134	1,134		
		54000	SUPPLIES & MATERIALS	400	367	123	0	0		
		57000	OTHER EXPENSES	0	0	0	0	0		
		TOTAL	YOUTH SERVICES	98,337	103,363	102,627	100,535	100,535	-2.04%	
01543	VETERANS' SERVICES	51000	PERSONAL SERVICES	6,048	6,224	6,455	6,641	6,641		
		52000	PURCHASED SERVICES	435	435	400	900	900		
		54000	SUPPLIES & MATERIALS	400	400	300	0	0		
		57000	BENEFITS	1,210	1,353	11,452	10,322	10,322		
		TOTAL	VETERANS' SERVICES	8,093	8,412	18,607	17,863	17,863	-4.00%	

DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2007	EXPENDED FISCAL YEAR 2008	APPROPRIATED FISCAL YEAR 2008	REQUESTED FISCAL YEAR 2010	RECOMMENDED FISCAL YEAR 2010	09 TO 10 PERCENT CHANGE	NOTES
01610	51000	PERSONAL SERVICES	263,550	269,457	257,713	250,971	250,971		
	52000	PURCHASED SERVICES	70,106	66,399	78,973	73,500	73,500		
	53000	REPAIR & MAINTENANCE	11,965	13,761	10,260	12,106	12,106		
	54000	SUPPLIES & MATERIALS	71,530	73,572	72,395	69,515	69,515		
	58000	CAPITAL OUTLAY	0	0	0	0	0		
	TOTAL	LIBRARY	417,151	423,189	419,341	406,092	406,092	-3.16%	
01650	51000	PERSONAL SERVICES	89,095	91,370	90,390	88,582	88,582	-2.00%	
	52000	PURCHASED SERVICES	1,125	1,340	1,305	1,768	1,768		
	57600	DEBT SERVICE	5,369,544	5,331,335	5,273,757	5,161,375	5,161,375		
	TOTAL	DEBT SERVICE	5,370,669	5,332,675	5,275,062	5,163,143	5,163,143	-2.12%	
26231	51000	PERSONAL SERVICES	121,409	123,848	162,432	229,709	229,709		
	52000	PURCHASED SERVICES	49,337	48,864	54,525	55,550	55,550		
	53000	REPAIR & MAINTENANCE	10,337	8,668	5,100	5,100	5,100		
	54000	SUPPLIES & MATERIALS	29,827	15,319	14,190	14,190	14,190		
	58000	CAPITAL OUTLAY	4,623	1,869	2,100	2,100	2,100		
	TOTAL	AMBULANCE	215,533	198,568	238,347	308,649	308,649	28.66%	Funded from Ambulance Fee Account
60150	51000	PERSONAL SERVICES	522,202	665,491	705,927	725,930	725,930		
	52000	PURCHASED SERVICES	313,441	446,281	435,469	382,381	370,381		
	53000	REPAIR & MAINTENANCE	61,775	94,524	79,325	64,500	58,500		
	54000	SUPPLIES & MATERIALS	144,889	136,083	262,000	271,500	266,500		
	56000	INTERGOVERNMENTAL	3,527	3,470	3,636	3,636	3,636		
	57000	DEBT SERVICE	714,247	615,799	635,085	632,925	632,925		
	58000	CAPITAL OUTLAY	3,858	2,967	1,500	10,000	0		
	TOTAL	WATER	1,763,938	1,964,616	2,122,942	2,090,872	2,057,772	-3.07%	
	TOTAL OMNIBUS BUDGET		45,437,497	47,850,750	48,661,147	49,977,088	48,306,908	-0.73%	

AMOUNTS APPLIED FROM AVAILABLE FUNDS TO OMNIBUS:

	EXPENDED FISCAL YEAR 2007	EXPENDED FISCAL YEAR 2008	APPROPRIATED FISCAL YEAR 2009	REQUESTED FISCAL YEAR 2010	RECOMMENDED FISCAL YEAR 2010	09 TO 10 PERCENT CHANGE	NOTES
AMBULANCE FEE FUND:	214,040	198,568	238,347	306,649	306,649		
FREE CASH:	0	1,628	0	0	0		
OVERLAY RESERVE:	0	46,487	0	0	0		
CAPITAL EXPENDITURE FUND:	0	0	0	0	0		
STABILIZATION FUND:	0	52,735	0	0	0		
WATER SURPLUS:	0	15,000	112,678	0	0		
OTHER:	0	0	42,268	0	0		
TOTAL AVAILABLE FUNDS APPLIED TO OMNIBUS:	214,040	314,418	393,293	306,649	306,649	-22.03%	
NET TOTAL OMNIBUS:	45,223,457	47,536,332	48,267,853	49,670,439	48,000,259	-0.55%	
SPECIAL ARTICLE APPROPRIATIONS:	1,454,884	3,113,716	1,587,559	1,481,650	1,217,650	-23.30%	

AMOUNTS APPLIED FROM AVAILABLE FUNDS TO ARTICLES:

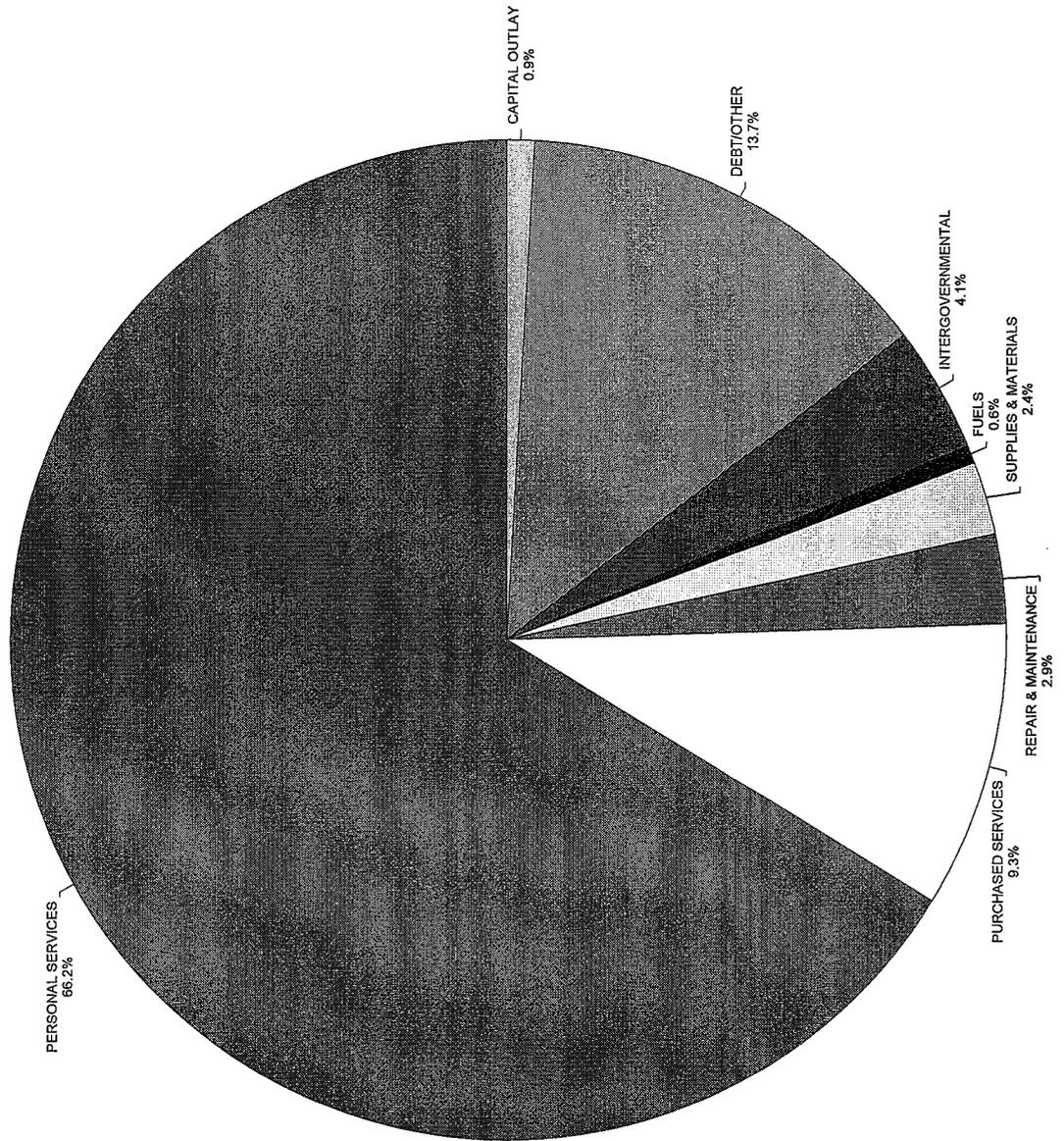
AMBULANCE FEE FUND:	160,000	0	0	0	0		
FREE CASH:	0	0	0	0	0		
OVERLAY RESERVE:	0	0	0	0	0		
CAPITAL EXPENDITURE FUND:	105,000	50,000	0	0	0		
STABILIZATION FUND:	0	0	0	0	0		
WATER SURPLUS:	1,008,500	625,000	190,000	540,000	450,000		
COMMUNITY PRESERVATION FUND:	715,500	2,343,588	818,126	0	0		
OPEN SPACE FUND:	0	62,000	0	0	0		
OTHER:	234,809	21,381	107,006	417,650	417,650		
TOTAL AVAILABLE FUNDS APPLIED TO ARTICLES:	2,223,809	3,101,969	1,115,132	957,650	867,650	-22.19%	

NET TOTAL APPROPRIATIONS (1) :
(OMNIBUS PLUS ARTICLES LESS AVAILABLE FUNDS)

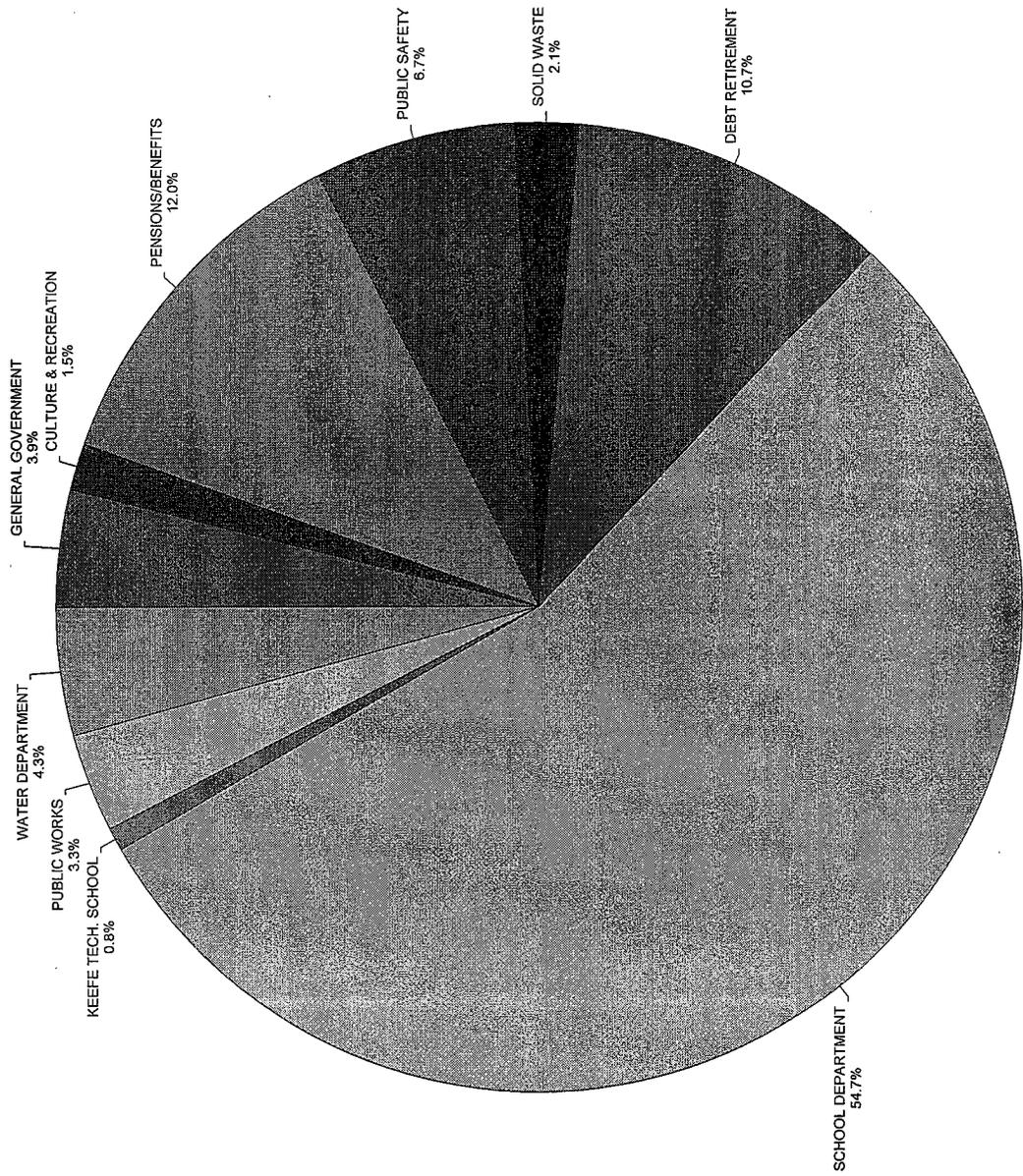
ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2007	EXPENDED FISCAL YEAR 2008	APPROPRIATED FISCAL YEAR 2009	REQUESTED FISCAL YEAR 2010	RECOMMENDED FISCAL YEAR 2010	09 TO 10 PERCENT CHANGE	NOTES
51000	PERSONAL SERVICES	28,646,404	30,909,931	31,882,563	33,453,056	31,999,638	0.37%	
52000	PURCHASED SERVICES	4,869,628	5,155,728	4,630,323	4,685,557	4,470,031	-3.46%	
53000	REPAIR & MAINTENANCE	1,217,695	1,233,285	1,390,950	1,398,362	1,389,710	-0.09%	
54000	SUPPLIES & MATERIALS	1,300,690	1,172,631	1,148,681	1,145,538	1,141,852	-0.59%	
55000	FUELS	199,629	288,688	285,000	257,000	278,000	-2.46%	
56000	INTERGOVERNMENTAL	1,890,250	1,961,499	2,047,262	1,983,987	1,989,919	-2.80%	
57000	DEBT/OTHER	6,689,267	6,540,508	6,778,985	6,629,274	6,620,736	-2.33%	
58000	CAPITAL OUTLAY	623,934	588,480	497,382	424,314	417,022	-16.16%	
TOTAL ALL DEPARTMENTS		45,437,497	47,850,750	48,661,147	49,977,088	48,308,908	-0.73%	

(1) The net total expended and appropriation amounts for fiscal years 2006, 2008 and 2009 include annual and special town meetings.

HOLLISTON FY10 RECOMMENDED BUDGET
BY ACCOUNT GROUPS

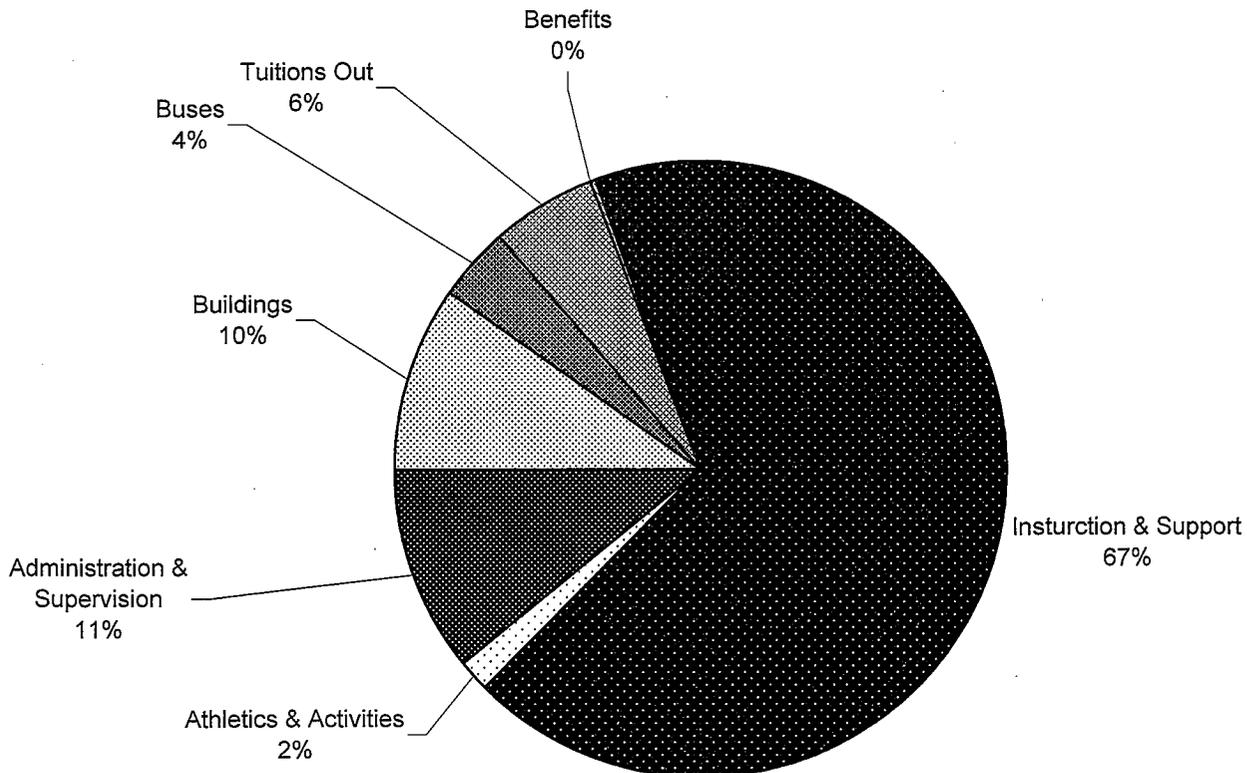


HOLLISTON FY10 RECOMMENDED BUDGET BY SERVICE GROUPS



SCHOOL DEPARTMENT BUDGET DETAIL

	Expended FY 06	Expended FY 07	Expended FY 08	Budget FY 09	Requested FY 10	Percent Increase	\$ Increase	Percent of Request
Instruction & Curriculum Reg Ed	10,986,219	10,988,925	11,608,301	11,420,217	12,004,238	5.11%	584,021	
Instruction & Curriculum Sp. Ed	3,436,434	3,778,060	4,247,283	4,687,199	4,969,479	6.02%	282,280	
Instruction & Curriculum Total	14,422,653	14,766,985	15,855,585	16,107,416	16,973,717	5.38%	866,301	60.56%
Principals	1,323,329	1,519,253	1,558,134	1,423,176	1,468,109	3.16%	44,933	5.24%
Benefits	53,866	57,526	59,960	60,000	63,000	5.00%	3,000	0.22%
Tuition Reg Ed	140,717	135,394	164,008	177,225	289,473	63.34%	112,248	
Tuition Sp. Ed	1,640,208	1,425,500	1,339,480	1,436,460	1,318,280	-8.23%	(118,180)	
Tuition Total	1,780,924	1,560,894	1,503,488	1,613,685	1,607,753	-0.37%	(5,932)	5.74%
Buses Reg Ed	786,579	775,480	895,163	640,283	654,802	2.27%	14,519	
Buses Sp. Ed	306,402	320,260	336,639	308,798	396,949	28.55%	88,151	
Buses Total	1,092,981	1,095,740	1,231,803	949,081	1,051,751	10.82%	102,670	3.75%
Guidance	752,716	796,229	754,928	832,078	857,388	3.04%	25,310	3.06%
Custodial Service & Supplies	902,834	928,712	950,118	970,500	1,001,243	3.17%	30,743	3.57%
Central Office	779,408	793,530	772,089	767,044	782,290	1.99%	15,246	2.79%
Utilities	965,941	1,058,357	1,053,160	1,220,734	1,224,086	0.27%	3,352	4.37%
Maintenance	418,224	471,023	442,673	501,387	507,005	1.12%	5,618	1.81%
Supervision Reg Ed	440,645	488,737	599,299	621,230	612,276	-1.44%	(8,954)	
Supervision Sp. Ed	153,552	208,988	223,132	172,665	197,141	14.18%	24,476	
Supervision Total	594,197	697,725	822,431	793,895	809,417	1.96%	15,522	2.89%
Sp. Ed Psych Services	240,333	243,709	274,603	345,427	371,646	7.59%	26,219	1.33%
Athletics & Activities	483,241	556,617	511,340	446,639	456,093	2.12%	9,454	1.63%
Library	274,288	286,593	297,380	248,943	305,753	22.82%	56,810	1.09%
Health/Nursing	272,781	278,358	308,091	339,404	336,859	-0.75%	(2,545)	1.20%
Textbooks, Computers & Equip	256,856	321,610	220,811	141,045	141,045	0.00%	-	0.50%
Equipment	106,608	208,015	103,764	66,529	66,529	0.00%	-	0.24%
A/V	1,722	1,491	1,711	4,785	4,785	0.00%	-	0.02%
Attendance/Security	2,048	2,301	955	1,671	1,623	-2.87%	(48)	0.01%
	24,724,950	25,644,667	26,723,023	26,833,439	28,030,092	4.46%	1,196,653	100.00%



**TOWN OF HOLLISTON
BUDGETED/PROJECTED REVENUES, FISCAL YEARS 2006 - 2011**

	FY06	FY07	FY08	FY09	FY10	FY11
	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROJECTED	PROJECTED
	%chg	%chg	%chg	%chg	%chg	%chg
PROPERTY TAX						
Base levy	23,802,039	26,838,219	28,020,367	29,086,391	30,392,279	31,357,086
New growth	531,589	498,725	356,599	564,613	200,000	200,000
Excluded debt	1,733,855	2,035,554	2,426,797	2,370,546	2,381,390	2,310,262
Override	1,850,000	N/A	N/A	N/A	N/A	N/A
TOTAL LEVY	27,917,483	29,372,498	30,803,763	32,021,550	32,973,669	33,867,348
	4.8	5.2	4.9	4.0	3.0	2.7
STATE AID						
General	7,836,062	8,527,224	8,712,702	9,089,924	7,726,435	7,726,435
Offsets	643,593	586,590	648,686	639,904	543,918	543,918
School Building Asst.	2,597,533	2,408,268	2,334,995	2,334,971	2,334,971	2,334,971
	41.6	(7.3)	(3.0)	(0.0)	0.0	0.0
TOTAL STATE AID	11,077,188	11,522,082	11,696,383	12,064,799	10,605,325	10,605,325
	10.0	4.0	1.5	3.2	(12.1)	0.0
LOCAL RECEIPTS						
MV excise	1,800,000	1,950,000	1,889,000	1,825,000	1,825,000	1,825,000
Interest	200,000	275,000	440,000	350,000	250,000	250,000
Water	870,721	1,889,514	1,978,956	2,010,264	2,057,772	2,109,216
Other	2,199,648	1,996,892	1,759,116	1,547,137	1,527,011	1,527,011
	6.9	(9.2)	(11.9)	(12.1)	(1.3)	0.0
TOTAL	5,070,369	6,111,406	6,067,072	5,732,401	5,659,783	5,711,227
	8.1	21	(0.7)	(5.5)	(1.3)	0.9
AVAILABLE FUNDS						
Free Cash	758,141	1,094,926	882,642	582,828	500,000	500,000
Capital Expenditure Fd.	188,000	105,000	50,000	0	0	0
Community Preservation	730,100	2,110,240	2,343,588	818,126	67,650	50,000
Other	394,795	1,383,748	826,793	451,952	306,649	314,315
	(71.6)	250.5	(40.2)	(45.3)	(32.2)	2.5
TOTAL	2,071,036	4,693,914	4,103,023	1,852,906	874,299	864,315
	(25.8)	126.6	(12.6)	(54.8)	(52.8)	(1.1)
TOTAL REVENUES						
Tax Levy	27,917,483	29,372,498	30,803,763	32,021,550	32,973,669	33,867,348
State Aid	11,077,188	11,522,082	11,696,383	12,064,799	10,605,325	10,605,325
Local Receipts	5,070,369	6,111,406	6,067,072	5,732,401	5,659,783	5,711,227
Available Funds	2,071,036	4,693,914	4,103,023	1,852,906	874,299	864,315
	(25.8)	126.6	(12.6)	(54.8)	(52.8)	(1.1)
TOTAL	46,136,076	51,699,899	52,670,221	51,671,656	50,113,076	51,048,216
	4.4	12.1	1.9	-1.9	-3.0	1.9

NOTES: Local Receipts Other includes revenues from permits, licenses, fines and solid waste and other fees. Available Funds Other includes Water Surplus, Stabilization Fund, Overlay Reserve, Revolving Accounts, Golf Course Capital, Open Space and other special purpose funds.

RESERVE FUND DETAIL
Fiscal Year 2008

Original Appropriation to Reserve Fund as of 7/01/07:	\$274,373.00
Special Town Meeting Reduction 10/29/07:	<u>25,000.00</u>
	\$249,373.00

Approved Transfers of Reserve Fund:

9/11/07	Zoning Board of Appeals	Professional Services	700.00	
	Board of Health	Professional Services	4,089.69	(4,789.69)
9/25/07	Zoning Board of Appeals	Professional Services	2,677.50	(2,677.40)
10/2/07	Zoning Board of Appeals	Professional Services	2,500.00	(2,500.00)
11/6/07	Board of Health	Professional Services	12,115.36	(12,115.36)
11/20/07	Technology	Computer Equipment	16,214.00	
	Board of Health	Professional Services	1,188.00	(17,402.00)
1/29/08	Conservation Comm.	Professional Services	6,993.89	(6,993.89)
2/7/08	Zoning Board of Appeals	Professional Services	11,847.50	(11,847.50)
2/12/08	Board of Health	Professional Services	15,000.00	(15,000.00)
3/11/08	Zoning Board of Appeals	Professional Services	1,475.00	
	Highway Department	Motor Vehicle Fuels	1,862.49	(3,337.49)
4/1/08	Highway Department	Motor Vehicle Fuels	2,000.00	(2,000.00)
5/5/08	Conservation Comm.	Professional Services	4,779.42	
	Finance Committee	Clerical	500.00	
	Zoning Board of Appeals	Professional Services	5,900.00	
	Tax Credit Program	Tax Credit	596.62	(11,776.04)
5/6/08	Board of Health	Professional Services	3,500.00	
	Motor Vehicle Fuels	Fuels	7,000.00	(10,500.00)
6/3/08	Zoning Board of Appeals	Professional Services	15,377.50	(15,377.50)
6/24/08	Board of Health	Professional Services	3,200.00	
	Zoning Board of Appeals	Professional Services	27,172.14	
	Snow & Ice	Snow & Ice	63,976.87	
	Motor Vehicle Fuels	Fuels	30,639.92	
	Conservation Comm.	Professional Services	810.00	
	Conservation Comm.	Agent Salary	7,257.10	<u>(133,056.03)</u>
		Unexpended Reserve Fund		\$0.00

Fiscal Year 2009

Original Appropriation to Reserve Fund as of 7/01/08:	\$249,373.00
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Approved Transfers of Reserve Fund:

9/11/08	Zoning Board of Appeals	Professional Services	30,928.16	(30,928.16)
11/5/08	Zoning Board of Appeals	Professional Services	12,225.00	(12,225.00)
11/18/08	Zoning Board of Appeals	Professional Services	634.50	(634.50)
2/10/09	Zoning Board of Appeals	Professional Services	4,717.50	(4,717.50)
3/31/09	Planning Board	Professional Services	4,750.00	<u>(4,750.00)</u>
		Unexpended Reserve Fund		\$196,142.84

**TOWN OF HOLLISTON
OFFICE OF TOWN ACCOUNTANT
REVOLVING ACCOUNT ACTIVITY**

The following is an analysis of the Revolving Account transactions for Fiscal Year ended June 30, 2008:

	<u>BALANCE</u> <u>7/1/2007</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>BALANCE</u> <u>6/30/2008</u>
SCHOOL DEPARTMENT:				
CAFETERIA	\$ 75,352	\$708,075	\$722,093	\$61,335
ELEMENTARY AFTER SCHOOL	2,139	1,080	600	2,619
ADULT EDUCATION	2,640	12,615	11,696	3,559
INDUSTRIAL ARTS	15,852	115	0	15,967
DRAMA	10,389	7,219	2,336	15,272
SCHOOL TUITION	260,006	589,075	609,156	239,925
CABLE STUDIO	11,510	10,080	13,200	8,390
EXTENDED DAY CARE	191,812	906,828	1,016,418	82,222
ATHLETIC	167,449	196,317	218,526	145,240
SCHOOL COMMITTEE USE	37,992	61,959	62,868	37,083
SCHOOL PROGRAMS	9,318	0	0	9,318
LOST BOOKS/MIDDLE	1,274	30	0	1,304
LOST BOOKS, ACTIVITY FEES H.S.	73,518	10,362	25,144	58,736
SPECIAL EDUCATION 50-50	706,654	834,374	726,654	814,374
SCHOOL CHOICE	<u>149,088</u>	<u>610,955</u>	<u>623,882</u>	<u>136,162</u>
TOTAL SCHOOL	\$1,714,993	\$3,949,084	\$4,032,573	\$1,631,504
PARK DEPARTMENT	\$145,104	\$295,495	\$277,430	\$163,168
CHAPTER 44 53E 1/2 FUNDS				
AGRICULTURAL COMMISSION.	\$4,424	0	\$915	\$3,509
AMBULANCE SERVICE FUND	237,375	323,235	198,568	362,042
ASSESSORS ABUTTERS FEES	5,122	3,550	3,434	5,238
SENIOR CENTER RENTALS	85	975	1,060	0
SENIOR CENTER VAN	1,549	4,293	4,290	1,553
COMPOSTING KIT FEES	738	330	56	1,012
EMERGENCY MANAGEMENT FEES	1,765	0	0	1,765
BUILDING DEPARTMENT	2,430	32,050	31,552	2,927
TOWN HALL RENTAL	0	8,330	5,663	2,667
CONSERVATION WETLAND FEES	4,669	1,670	6,339	0
CONSERV. WETLAND BY-LAWS	<u>19,119</u>	<u>9,846</u>	<u>26,721</u>	<u>2,241</u>
TOTAL CHAP. 44 53E 1/2 FUNDS	\$277,277	\$384,279	\$278,599	\$382,957
TOTAL REVOLVING FUNDS	\$2,137,374	\$4,628,858	\$4,588,602	\$2,177,630

DEPARTMENT AND ITEMS	TOWN OF HOLLISTON											
	CAPITAL IMPROVEMENTS					ALL DEPARTMENTS						
	Actual FY05	Actual FY06	Actual FY07	Actual FY08	Actual FY09	Scheduled FY10	Scheduled FY11	Scheduled FY12	Scheduled FY13	Scheduled FY14	Scheduled FY15	Scheduled FY16
Page 1 DEPARTMENT AND ITEMS												
Accountant												
Computer System Upgrade												
Accountant, Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Town Clerk					16,567							
Voting System												
Town Clerk, Subtotal	\$0	\$0	\$0	\$0	\$16,567	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Council on Aging												
Accessibility												
Roof												
Heating System/Air Conditioning												
Garage/Shed												
Building Improvements	20,000											
Van												
Council on Aging, Subtotal	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Department												
Rescue/Spill Vehicle						230,000						
Protective Gear	5,250											
Central Fire Station Debt	170,244	164,411	155,960	148,520	143,376	138,164	118,670	114,970	101,470	88,345	85,420	77,570
Engine 1												
Engine 2			275,000									
Breathing Equipment		178,029										
McCormick Station												
Ambulance			160,000					150,000				
Engine 4	250,000											
Chief's Car					45,000							
Brush Truck												
Alarm System												
Ladder Truck												
Hose/Equipment												
Defibrillators												
Radio System												
Tanker												
Engines												
Forest Fire Trucks												
Fire Department, Subtotal	\$425,494	\$342,440	\$590,960	\$148,520	\$188,376	\$2,100,664	\$228,670	\$264,970	\$300,470	\$88,345	\$85,420	\$77,570
Highway/Public Facilities Dep.												
Road Program												
Batchplant												
1995 Chevrolet Pickup w/plow (S2)												40,000
1995 Johnston Sweeper (S23)												
Truck Lift												
1995 John Deere Backhoe (S21)												
1999 Chevy Pickup (S3)												
1996 Ford L-8000 Dump (S14)												
1996 Chevy 1 Ton (S5)												
1996 Chevy 1 Ton (S4)												
				25,000								
				25,000								

DEPARTMENT AND ITEMS	CAPITAL IMPROVEMENTS					TOWN OF HOLLISTON					ALL DEPARTMENTS				
	Actual FY05	Actual FY06	Actual FY07	Actual FY08	Actual FY09	Scheduled FY10	Scheduled FY11	Scheduled FY12	Scheduled FY13	Scheduled FY14	Scheduled FY15	Scheduled FY16			
Page 2															
Highway/Public Facilities (cont.)															
1986 Excel Hustler (G5)															
1985 Woodchuck Chipper (G9)															
1999 Chevrolet Tahoe (S1)					37,000										
1997 Ford L-8000 (S8)															
2001 Sterling Basin Cleaner (S13)															
1998 John Deere 624H Loader (S19)															
1994 Ingersoll Rand Compr. (S31)	6,600														
1999 Sterling Dump (S15)															
Building/Facility	40,000		16,401												
2007 Intl Large Dump (S11)			105,000												
2005 Chevrolet Dump Truck (S6)	46,500														
2005 Chevrolet 1 Ton (S9)	46,500														
2000 Chevy 1 Ton (G2)															
2007 John Deere Loader (S18)			25,425			43,000									
1992 John Deere Tractor (G4)						25,425									
1996 Trackless (S18) and (S24)															
2007 Intl 4W (S12)		125,000										90,000			
1985 Mack Dump (S10)															
1954 Gallon Grader (S22)															
1998 Bombarrier Plow (S27)															
2000 Ingersoll Rand Roller (S28)															
2000 Tenco Snowblower (S29)															
1998 Morbark Chipper (S30)															
1983 Trailer (S36)															
1983 Streo Rod Machine (S39)															
2001 Chevy Pickup (G1)															
1996 Chevy Rack Dump Truck (S3)															
2001 John Deere Tractor (G6)															
1997 Compact Roller (S26)															
1999 GMC Bucket Truck			10,000												
2004 Atlas Compressor															
Emissions Testing															
Brushcutter/Equipment															
1999 Skid Steer Loader (S17)	6,250	6,250	6,250	6,250	6,250										
Street Signs															
Highway Department, Subtotal	\$145,850	\$131,250	\$163,076	\$81,675	\$153,675	\$134,425	\$623,925	\$555,500	\$264,000	\$15,000	\$213,000	\$185,000			
Library															
Exterior Repairs															
Interior Repairs (alarm,paint,carpet)					48,000										
Library, Subtotal	\$0	\$0	\$0	\$0	\$48,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Park Department (1)															
Goodwill Tennis/Basketball Surface															
Field Irrigation/Repairs		20,000													
Flago Field/Building Repairs			15,000												
Lake Winthrop Recreation															
Goodwill Bldg & Field Repairs															
Marshall Street Fields															
Mission Springs Facility															
Stoddard Park															

Page 3	TOWN OF HOLLISTON													
	DEPARTMENT AND ITEMS					CAPITAL IMPROVEMENTS - ALL DEPARTMENTS					SCHEDULED IMPROVEMENTS			
	Actual FY05	Actual FY06	Actual FY07	Actual FY08	Actual FY09	Scheduled FY10	Scheduled FY11	Scheduled FY12	Scheduled FY13	Scheduled FY14	Scheduled FY15	Scheduled FY16		
Patoma Tennis/Basketball Surface							300,000							
Patoma Camp Facility							\$690,000							
Park Department, Subtotal	\$0	\$20,000	\$15,000	\$0	\$0	\$42,000	\$690,000	\$0	\$0	\$0	\$0	\$0		
Pinecrest Golf Course	168,638	180,063	176,000	171,938	162,875	128,975	126,050	122,675	119,300	115,925	112,775	109,580		
Clubhouse Debt	75,000		21,809	21,381	13,598									
Course Improvements														
Pinecrest Golf Course, Subtotal	\$243,638	\$180,063	\$197,809	\$193,319	\$176,473	\$128,975	\$126,050	\$122,675	\$119,300	\$115,925	\$112,775	\$109,580		
Police Department	107,000	63,000	82,000		93,000	63,000	108,000	111,000	152,000	117,000	120,000	164,000		
Cruiser Replacement														
Accessibility														
Air Conditioning														
Roof														
Equipment	14,500		20,000			22,000	49,000	24,000		34,000	46,000	36,000		
Dispatching Console	4,500		6,630,000											
Building Improvements														
Police Department, Subtotal	\$126,000	\$63,000	\$6,732,000	\$0	\$93,000	\$85,000	\$157,000	\$135,000	\$152,000	\$161,000	\$166,000	\$200,000		
Schools														
Replacement Equipment			240,875											
New Equipment														
Elementary Schools & Architect Debt	2,373,231	2,376,190	2,397,543	2,276,568	2,274,880	2,279,224								
Middle & High School Renovations Debt	2,028,241	2,031,316	2,028,166	2,032,103	2,027,578	2,019,603								
High School Renovations														
Schools, Subtotal	\$4,401,472	\$4,407,506	\$4,666,584	\$4,308,671	\$4,302,458	\$4,298,827	\$0	\$0	\$0	\$0	\$0	\$0		
Sewer Program	\$340,658	\$349,054	\$354,005	\$344,401	\$351,998	\$355,211	354,142	344,216	344,456	343,658	342,090	339,582		
Town Hall														
Accessibility														
Exterior Renovations														
Interior Renovations Debt	265,173	259,810	254,448	249,085	248,723	238,198	232,835	226,648	215,460	209,460	203,860	198,180		
Town Hall, Subtotal	\$265,173	\$259,810	\$254,448	\$249,085	\$248,723	\$238,198	\$232,835	\$226,648	\$215,460	\$209,460	\$203,860	\$198,180		
Water Department														
Develop/Treat Wells Debt														
Washington Street Main			714,247	615,800	602,675	590,425	577,300	663,300	549,300	533,550	517,800	503,800		
Storage Tanks														
Trucks, Equipment, Facilities				245,000	797,152	165,000	50,000		300,000	30,000		300,000		
System Improvements	17,300	30,000	428,500	65,000	65,000		30,000							
Water Search/Source Development							25,000	40,000	140,000	135,000	300,000	200,000		
Corrosion protection														
New wells/automation							25,000							
Water Mains			580,000	80,000	25,000	50,000	25,000	400,000			100,000	400,000		
Water Department, Subtotal	\$17,300	\$130,000	\$1,722,747	\$1,095,800	\$1,689,827	\$1,035,425	\$807,300	\$1,103,300	\$989,300	\$698,550	\$917,800	\$1,403,800		

Page 4	TOWN OF HOLISTON											
	CAPITAL IMPROVEMENTS - ALL DEPARTMENTS						TOWN OF HOLISTON					
ITEM	Actual FY06	Actual FY07	Actual FY08	Actual FY09	Scheduled FY10	Scheduled FY11	Scheduled FY12	Scheduled FY13	Scheduled FY14	Scheduled FY15	Scheduled FY16	
TOTALS	\$5,985,585	\$14,696,629	\$6,421,471	\$7,399,097	\$8,418,725	\$3,219,922	\$2,752,309	\$2,384,986	\$1,621,938	\$2,040,945	\$2,513,712	
Equipment Subtotal	\$493,650	\$633,300	\$320,425	\$631,992	\$1,536,925	\$920,925	\$795,500	\$408,000	\$181,000	\$364,000	\$365,000	
Net Equipment Subtotal (2)	\$476,350	\$232,425	\$75,425	\$631,992	\$1,229,425	\$890,925	\$645,500	\$254,000	\$151,000	\$364,000	\$385,000	
All except Fire, Highway, School and Water	\$869,469	\$821,262	\$786,805	\$541,761	\$764,384	\$1,403,027	\$693,539	\$679,216	\$669,043	\$658,725	\$647,342	
Selectmen's Depts., Subtotal	\$1,566,813	\$8,282,288	\$1,017,000	\$1,442,245	\$3,042,473	\$1,722,622	\$1,649,009	\$1,395,686	\$923,388	\$1,123,145	\$1,109,912	
Selectmen's Departments Equipment Subtotal	\$476,350	\$392,425	\$75,425	\$515,425	\$1,341,925	\$754,425	\$701,500	\$386,000	\$151,000	\$266,000	\$330,000	
SERVICE GROUPS												
General Government	\$265,173	\$254,448	\$249,085	\$265,290	\$238,198	\$232,835	\$226,648	\$215,460	\$209,460	\$203,860	\$198,180	
Culture/Recreation	\$263,638	\$212,809	\$193,319	\$224,473	\$170,975	\$816,050	\$122,675	\$119,300	\$115,925	\$112,775	\$109,580	
Public Safety	\$551,494	\$7,322,960	\$148,520	\$511,376	\$2,185,664	\$385,670	\$399,970	\$452,470	\$239,345	\$251,420	\$277,570	
Schools	\$4,401,472	\$4,666,584	\$4,308,671	\$4,302,458	\$4,298,827	\$0	\$0	\$0	\$0	\$0	\$0	
Public Works	\$486,608	\$517,081	\$426,076	\$505,673	\$489,636	\$978,067	\$899,716	\$608,456	\$358,658	\$555,090	\$524,582	
Water	\$17,300	\$1,722,747	\$1,095,800	\$1,589,827	\$1,035,425	\$807,300	\$1,103,300	\$989,300	\$698,550	\$917,800	\$1,403,800	
SERVICE GROUPS, TOTAL	\$5,985,585	\$14,696,629	\$6,421,471	\$7,399,097	\$8,418,725	\$3,219,922	\$2,752,309	\$2,384,986	\$1,621,938	\$2,040,945	\$2,513,712	
FUNDING SOURCES												
Tax Levy - General	\$487,100	\$7,153,675	\$81,675	\$586,242	\$2,039,425	\$890,925	\$690,500	\$461,000	\$151,000	\$379,000	\$385,000	
Tax Levy - Borrowing	\$435,417	\$410,408	\$397,605	\$392,099	\$376,362	\$351,505	\$341,618	\$316,930	\$312,805	\$289,280	\$275,750	
Outside Tax Levy - One Time	\$60,000	\$16,401	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Outside Tax Levy - Borrowing	\$4,742,130	\$4,779,714	\$4,655,072	\$4,654,456	\$4,654,038	\$354,142	\$344,216	\$344,456	\$343,658	\$342,090	\$339,582	
Water Fund	\$17,300	\$1,722,747	\$1,095,800	\$1,589,827	\$1,035,425	\$807,300	\$1,103,300	\$989,300	\$698,550	\$917,800	\$1,403,800	
Capital Expenditure Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other	\$243,638	\$613,684	\$193,319	\$176,473	\$313,475	\$816,050	\$272,675	\$273,300	\$115,925	\$112,775	\$109,580	
FUNDING SOURCE, TOTAL	\$5,985,585	\$14,696,629	\$6,421,471	\$7,399,097	\$8,418,725	\$3,219,922	\$2,752,309	\$2,384,986	\$1,621,938	\$2,040,945	\$2,513,712	

(1) Park Department items include funding from their revolving account and trust funds.
(2) Net Equipment Subtotal is all equipment less school equipment, water equipment and ambulance.

**TOWN OF HOLLISTON
TAX LEVY ANALYSIS**

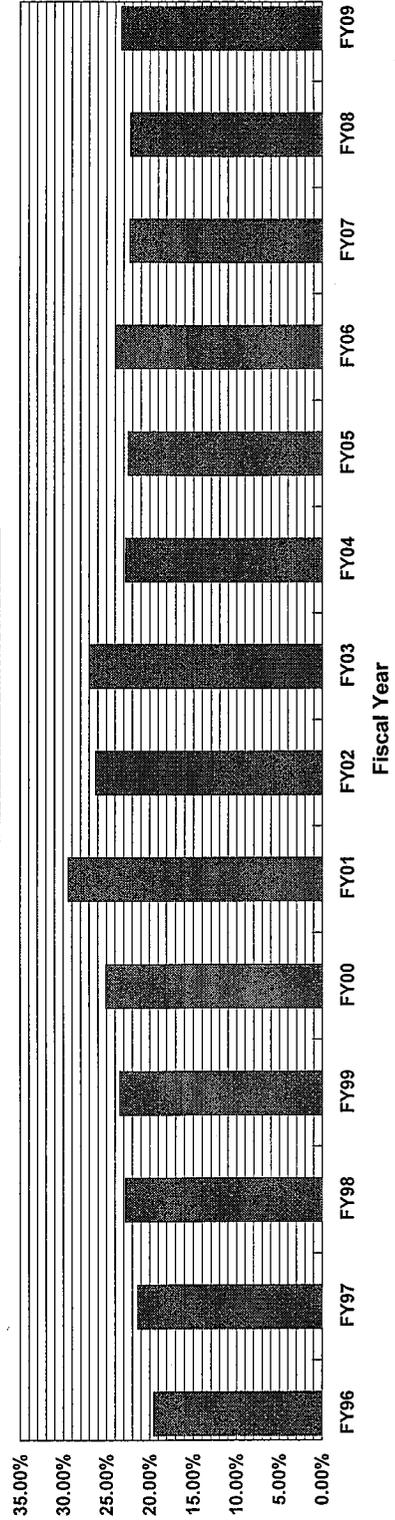
	FY 1996	FY 1997	FY 1998	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)	(NOTE)
EXPENDITURES:														
Town Meeting Votes	23,895,153	24,059,895	26,169,400	27,395,041	31,102,026	32,808,509	36,291,258	36,396,810	36,715,221	39,804,789	42,993,491	48,079,147	48,658,216	47,650,523
Overlay/Debt/Snow Deficit	0	7,054	0	0	13,501	102	343,819	263,590	470,332	233,213	284,365	60,250	195,846	82,619
State Aid Offsets	21,835	21,931	72,219	55,506	29,860	28,693	27,710	25,665	737,240	789,302	655,344	586,590	648,666	639,904
State/County Charges	61,935	69,546	62,802	80,739	70,078	43,631	71,375	95,239	148,239	212,722	334,456	488,700	590,961	546,805
Overlay	167,445	160,948	343,872	192,925	172,015	346,628	157,821	139,199	144,316	177,982	130,289	130,289	133,953	374,616
Excluded Debt	349,506	331,033	282,727	955,157	1,986,037	3,452,559	5,707,517	4,287,255	3,536,083	3,415,491	1,733,855	2,311,506	2,426,797	2,370,546
TOTAL EXPENDITURES:	24,495,874	24,650,347	26,931,120	28,679,368	33,373,517	36,680,122	42,559,500	41,207,758	43,751,431	44,773,500	46,131,800	51,684,168	52,654,239	51,665,013
OTHER FUND SOURCES:														
State Aid Receipts	4,780,635	5,267,587	6,147,905	6,738,359	6,358,083	10,782,700	11,169,783	11,125,090	9,964,353	10,069,475	11,077,188	11,522,082	11,696,363	12,064,799
State Aid Overst.	2,480	648	1,664	0	5,545	7,777	0	20	0	0	0	0	0	0
Estimated Local Receipts	2,629,869	2,754,944	3,154,193	3,319,503	2,902,559	3,232,444	3,468,946	3,605,014	4,512,505	4,691,827	5,070,369	6,111,406	6,067,072	5,732,401
Offset Receipts	135,000	125,000	130,000	130,000	0	0	0	0	0	0	0	0	0	0
Federal Revenue Sharing	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Free Cash	651,166	220,000	608,666	425,000	868,225	1,818,455	1,962,411	574,474	631,408	258,447	758,141	1,094,926	882,642	582,828
Stabilization Fund	0	0	0	0	0	0	0	0	290,000	800,000	35,795	0	56,925	0
Overlay Reserve	90,000	20,000	55,000	0	125,000	0	314,131	954,288	226,907	49,765	100,000	0	46,487	0
Water Surplus	1,405,000	72,000	198,207	534,000	1,216,871	0	962,000	30,000	1,000,000	143,115	259,000	1,122,124	640,000	302,678
Dog Fund & Library Aid	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	131,067	735,958	445,523	83,400	353,237	739,501	1,022,064	888,710	1,429,065	2,139,815	918,100	2,476,864	2,476,969	967,400
TOTAL OTHER FUNDING:	9,825,217	9,196,137	10,741,158	11,230,262	13,829,520	16,580,877	18,899,335	17,177,596	18,054,238	18,152,444	18,218,593	22,327,402	21,866,458	19,650,106
TAX LEVY:	14,670,657	15,454,210	16,189,962	17,449,106	19,543,997	20,099,245	23,660,165	24,030,162	25,697,193	26,621,055	27,913,207	29,356,767	30,787,781	32,014,907
Tax Levy Limit:	14,128,647	14,798,262	15,506,698	16,311,244	17,073,000	18,021,058	19,059,675	20,291,403	21,316,253	22,755,303	23,802,039	26,838,219	28,020,367	29,086,391
New Growth:	308,682	330,224	408,687	345,341	497,637	573,747	743,087	498,503	868,923	466,115	531,589	498,725	356,559	564,613
Excluded Debt:	349,506	331,033	282,727	796,657	1,986,037	1,618,505	3,873,449	3,276,511	3,536,083	3,415,491	1,733,855	2,035,554	2,426,797	2,370,546
Override:	0	0	0	0	0	0	0	0	0	0	1,850,000	0	0	0
MAXIMUM LEVY LIMIT:	14,786,835	15,459,519	16,196,112	17,453,242	19,556,674	20,213,310	23,676,221	24,066,423	25,721,259	26,636,909	27,917,483	29,372,498	30,803,763	32,021,550
LEVY +/- LIMIT:	(116,178)	(5,309)	(6,150)	(4,136)	(12,677)	(114,065)	(16,056)	(36,261)	(24,065)	(15,853)	(4,276)	(15,731)	(15,982)	(6,643)
TOTAL ASSESSED VALUE:	879,535,820	895,377,160	947,890,050	976,993,630	1,086,985,363	1,242,227,748	1,341,279,171	1,484,259,559	1,732,784,445	1,892,144,215	1,971,271,653	2,199,008,748	2,120,370,599	2,070,821,863
TAX RATE:	16.68	17.26	17.08	17.86	17.98	16.18	17.64	16.19	14.83	14.53	14.16	13.35	14.52	15.46
LIMIT IF PRIOR LIMIT														
ACTUALLY USED:	658,188	15,459,519	16,196,112	17,453,242	19,556,674	20,213,310	23,676,221	24,066,423	25,721,259	26,636,909	27,917,483	29,372,498	30,803,763	32,021,550
UNUTILIZED LEVY:**	(14,012,469)	5,309	6,150	4,136	12,677	114,065	16,056	36,261	24,065	15,853	4,276	15,731	15,982	6,643
PER CAPITA:														
Expenditures	1,804	1,793	1,854	1,975	2,263	2,464	2,853	2,788	2,918	3,051	3,098	3,491	3,536	3,469
Property Taxes	1,080	1,124	1,115	1,201	1,325	1,350	1,586	1,626	1,714	1,814	1,874	1,983	2,067	2,150
State Aid	352	383	423	464	567	725	749	753	664	686	744	778	785	810
Est. Local Rec.	194	200	217	229	197	217	233	244	301	320	340	407	405	385
Other Fund	178	85	99	81	174	172	286	166	239	231	139	317	276	124
Assessed Value	64,762	65,118	65,268	67,272	73,694	83,461	89,898	100,424	115,550	124,848	132,362	148,542	142,374	139,047
AVERAGE SINGLE FAMILY HOUSE:														
Assessed Value	183,500	191,500	196,288	200,500	222,883	252,966	267,400	285,100	344,700	364,311	391,981	435,173	414,223	398,244
Property Tax	3,061	3,305	3,353	3,581	4,007	4,093	4,717	4,616	5,112	5,293	5,550	5,810	6,015	6,157
% CHANGE IN SPENDING	13.62%	0.63%	9.25%	6.49%	16.37%	9.91%	16.03%	-3.18%	6.17%	2.34%	3.03%	12.04%	1.88%	-1.88%

NOTE: The amount shown for excluded debt reflects the net after SBAB reimbursements.

TOWN OF HOLLISTON
REVENUE MIX

	FY96	FY97	FY98	FY99	FY00	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09
	% OF SPENDING													
Non-Property Tax														
State Aid	19.53%	21.37%	22.83%	23.50%	25.06%	29.42%	26.25%	27.00%	22.77%	22.49%	24.01%	22.29%	22.21%	23.35%
Est. Local Recpts.	11.29%	11.68%	12.19%	12.03%	8.70%	8.81%	8.15%	8.75%	10.31%	10.48%	10.99%	11.82%	11.52%	11.10%
Free Cash	2.66%	0.89%	2.26%	1.48%	2.60%	4.96%	4.61%	1.39%	1.44%	0.58%	1.64%	2.12%	1.68%	1.13%
Stabilization	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	2.32%	0.66%	1.79%	0.08%	0.00%	0.11%	0.00%
Overlay Reserve	0.37%	0.08%	0.20%	0.00%	0.37%	0.00%	0.74%	0.00%	0.52%	0.11%	0.22%	0.00%	0.09%	0.00%
Water Surplus	5.74%	0.29%	0.74%	1.86%	3.65%	0.00%	2.26%	0.07%	2.29%	0.32%	0.56%	2.17%	1.22%	0.59%
Other	0.54%	2.99%	1.65%	0.29%	1.06%	2.02%	2.40%	2.16%	3.27%	4.78%	1.99%	4.79%	4.70%	1.87%
Total	40.11%	37.31%	39.88%	39.16%	41.44%	45.20%	44.41%	41.69%	41.27%	40.54%	39.49%	43.20%	41.53%	38.03%
Property Tax Levy	59.89%	62.69%	60.12%	60.84%	58.56%	54.80%	55.59%	58.31%	58.73%	59.46%	60.51%	56.80%	58.47%	61.97%
TOTAL ALL REVENUE	100.00%													

STATE AID
Percent of Total Spending



HOLLISTON LONG TERM DEBT SCHEDULE

FISCAL YEAR	INSIDE THE LEVY LIMIT				OUTSIDE THE LEVY LIMIT				TOTALS				
	TOWN HALL	GOLF COURSE	TOTAL	CHANGE	SCHOOL	SCHOOLS	SEWERS	TOTAL	CHANGE	ALL ITEMS	CHANGE		
2009	143,376	602,675	248,723	162,875	1,157,649	(27,694)	2,274,880	2,027,578	351,998	4,654,456	(7,614)	5,812,105	(35,308)
2010	138,164	590,425	238,198	128,975	1,095,761	(61,888)	2,279,224	2,019,603	355,211	4,654,038	(418)	5,749,799	(62,306)
2011	118,670	577,300	232,835	126,050	1,054,855	(40,906)	2,282,455	2,008,640	354,142	4,645,237	(8,800)	5,700,092	(49,707)
2012	114,970	563,300	226,648	122,675	1,027,593	(27,263)	2,280,255	1,999,453	344,216	4,623,923	(21,314)	5,651,516	(48,576)
2013	101,470	549,300	215,460	119,300	985,530	(42,063)	2,280,555	1,993,015	344,456	4,618,026	(5,897)	5,603,556	(47,960)
2014	88,345	533,550	209,460	115,925	947,280	(38,250)	2,282,405	1,976,665	343,658	4,602,728	(15,298)	5,550,008	(53,548)
2015	85,420	517,800	203,860	112,775	919,855	(27,425)	2,281,455	1,963,578	342,090	4,587,123	(15,606)	5,506,978	(43,031)
2016	77,570	503,800	198,180	109,580	889,130	(30,725)	2,283,355	1,945,028	339,582	4,567,965	(19,158)	5,457,095	(49,883)
2017	74,545	488,050	192,340	106,295	861,230	(27,900)	2,282,305	1,928,478	352,830	4,563,613	(4,352)	5,424,843	(32,252)
2018	72,245	470,550	186,340	102,920	832,055	(29,175)	2,287,180	1,908,653	337,602	4,533,435	(30,178)	5,365,490	(59,353)
2019	67,198	454,363	180,180	99,455	801,196	(30,860)	2,281,203	1,893,665	334,099	4,508,967	(24,468)	5,310,162	(55,328)
2020	36,025	439,925	173,780	95,855	745,585	(55,611)	2,284,800	1,875,153	334,764	4,494,717	(14,250)	5,240,302	(69,860)
2021	0	425,925	187,380	57,255	670,560	(75,025)	0	1,873,490	319,750	2,193,240	(2,301,477)	2,863,800	(2,376,502)
2022	0	411,925	0	0	411,925	(258,635)	0	1,846,125	320,250	2,166,375	(26,865)	2,578,300	(285,500)
2023	0	373,100	0	0	373,100	(38,825)	0	260,625	0	260,625	(1,905,750)	633,725	(1,944,575)
2024	0	359,450	0	0	359,450	(13,650)	0	0	0	0	(260,625)	359,450	(274,275)
2025	0	345,719	0	0	345,719	(13,731)	0	0	0	0	0	345,719	(13,731)
2026	0	331,906	0	0	331,906	(13,813)	0	0	0	0	0	331,906	(13,813)

Notes: The 1996 Annual Town Meeting approved a borrowing of up to \$45 million for a sewer project. Town Meetings in 1996 and 1997 authorized borrowings of up to \$28,962,000 for the elementary school project and the 1998 Annual Town Meeting authorized a borrowing of \$50,408,132 for the high and middle school building projects. Various Town Meetings between 1997 and 2000 authorized a total borrowing of \$1,800,000 for the golf course clubhouse. Town Meetings in 1997 and 2000 authorized a total borrowing of \$1,750,000 for the Central Fire Station. The 2001 Annual Town Meeting authorized a borrowing of \$2,950,000 for the Town Hall project. Town Meetings in 2003 authorized a borrowing of \$6,900,000 for water projects. Schedule includes only projects which have been permanently financed. The school figures do not include SBAB reimbursements. The Grand Total of All Items for all years shown above is \$73,484,846.

**TOWN OF HOLLISTON
FREE CASH ANALYSIS**

FISCAL YEAR	CERTIFIED		TRANSFERS OUT TO 3/31	ADDITIONS TO 3/31	TRANSFERS OUT 3/31-6/30	BALANCE JUNE 30	JULY 1 BALANCE		JUNE 30 BALANCE	
	BALANCE JULY 1	BALANCE JUNE 30					AS % OF OMNIBUS BUDGET	TAX LEVY	AS % OF OMNIBUS BUDGET	TAX LEVY
1994	377,697	384,300	0	233,055	226,452	384,300	2.01%	2.76%	2.05%	2.81%
1995	491,979	626,612	4,197	274,996	136,166	626,612	2.47%	3.48%	3.15%	4.43%
1996	983,586	592,129	500,000	328,543	220,000	592,129	4.59%	6.65%	3.79%	4.00%
1997	688,193	512,310	212,971	328,508	291,420	512,310	2.99%	4.45%	2.23%	3.32%
1998	843,286	364,011	104,275	0	375,000	364,011	3.36%	5.21%	1.45%	2.26%
1999	939,494	471,269	50,000	0	418,225	471,269	3.36%	5.16%	1.68%	2.59%
2000	934,174	610,949	323,225	0	0	610,949	3.11%	4.78%	2.03%	3.13%
2001	2,000,000	182,500	1,817,500	0	0	182,500	5.97%	9.94%	0.54%	0.91%
2002	1,962,411	0	1,962,411	0	0	0	5.14%	8.29%	NA	NA
2003	574,474	0	574,474	0	0	0	1.43%	2.39%	NA	NA
2004	631,408	0	631,408	0	0	0	1.57%	2.46%	NA	NA
2005	258,447	0	258,447	0	0	0	0.61%	0.97%	NA	NA
2006	758,141	0	758,141	0	0	0	1.74%	2.72%	NA	NA
2007	1,094,926	0	1,094,926	0	0	0	2.36%	3.73%	NA	NA
2008	882,642	0	882,642	0	0	0	1.84%	2.87%	NA	NA
2009	582,828	0	582,828	0	0	0	1.20%	1.82%	NA	NA
AVERAGE	875,230	234,305	609,840	72,819	104,204	234,305	2.74%	4.23%	1.06%	1.47%
AVERAGE: 05-09	715,397	0	715,397	0	0	0	1.55%	2.42%	NA	NA

Sources: DOR Certification letters, Town Clerk's Town Meeting Certifications, Town Accountant

TOWN OF HOLLISTON
STABILIZATION FUND

FISCAL YEAR	BALANCE JULY 1		TRANSFERS IN		INTEREST	TRANSFERS OUT		BALANCE JUNE 30		JULY 1 BALANCE AS % OF		JUNE 30 BALANCE AS % OF	
1994	128,663	0	1,696	117,000	13,359	0.68%	0.94%	0.07%	0.07%	0.07%	0.10%	NA	NA
1995	13,359	0	141	13,500	0	0.07%	0.09%	NA	NA	NA	NA	NA	NA
1996	0	0	0	0	0	NA	NA	NA	NA	NA	NA	NA	NA
1997	0	0	0	0	0	NA	NA	NA	NA	NA	NA	NA	NA
1998	0	0	0	0	0	NA	NA	NA	NA	NA	NA	NA	NA
1999	0	0	0	0	0	NA	NA	NA	NA	NA	NA	NA	NA
2000	0	10,000	170	0	10,170	NA	NA	0.03%	0.05%	0.03%	0.05%	0.05%	0.05%
2001	10,170	1,039,325	30,663	0	1,080,158	0.03%	0.05%	3.20%	5.34%	3.20%	5.34%	5.34%	5.34%
2002	1,080,158	1,154,050	30,706	0	2,264,914	2.81%	4.57%	5.90%	9.57%	5.90%	9.57%	9.57%	9.57%
2003	2,264,914	67,760	31,112	954,288	1,409,498	5.65%	9.43%	3.51%	5.87%	3.51%	5.87%	5.87%	5.87%
2004	1,409,498	0	5,717	290,000	1,125,215	3.51%	5.49%	2.80%	4.38%	2.80%	4.38%	4.38%	4.38%
2005	1,125,215	0	14,032	800,000	339,247	2.80%	4.38%	0.84%	1.32%	0.84%	1.32%	1.32%	1.32%
2006	339,247	0	10,355	35,795	313,807	0.78%	1.22%	0.72%	1.12%	0.72%	1.12%	1.12%	1.12%
2007	313,807	100,531	10,143	4,190	420,291	0.68%	1.07%	0.91%	1.43%	0.91%	1.43%	1.43%	1.43%
2008	420,291	0	17,725	52,735	385,281	0.87%	1.37%	0.80%	1.25%	0.80%	1.25%	1.25%	1.25%
2009	385,281	117,860	2,593	0	505,734	0.79%	1.20%	1.04%	1.58%	1.04%	1.58%	1.58%	1.58%
AVERAGE	473,688	158,111	10,164	151,167	490,766	1.19%	1.91%	1.25%	2.03%	1.25%	2.03%	2.03%	2.03%
AVERAGE 04-08	721,612	20,106	11,594	236,544	516,768	1.73%	2.70%	1.21%	1.90%	1.21%	1.90%	1.90%	1.90%

Sources: Fiscal Years 1978 through 1987 - Annual Independent Audit; Fiscal Years 1988 through 2009 - Town Accountant and Town Meeting Certifications.

**TOWN OF HOLLISTON
CAPITAL EXPENDITURE FUND**

FISCAL YEAR	CELL TOWERS				BALANCE JUNE 30	AS % OF		AS % OF	
	BALANCE JULY 1	TRANSFERS IN	TRANSFERS AND INTEREST OUT	TRANSFERS OUT		OMNIBUS BUDGET	TAX LEVY	OMNIBUS BUDGET	TAX LEVY
1994	250,000	0	6,540	0	256,540	1.33%	1.83%	1.36%	1.87%
1995	256,540	114,286	13,824	0	384,650	1.29%	1.81%	1.93%	2.72%
1996	384,650	557,321	39,680	614,928	366,723	1.79%	2.62%	1.71%	2.50%
1997	366,723	299,912	23,868	225,000	465,503	1.60%	2.38%	2.03%	3.02%
1998	465,503	289,057	34,253	0	788,813	1.86%	2.90%	3.15%	4.91%
1999	788,813	967,418	42,682	0	1,798,913	2.82%	4.33%	6.42%	9.89%
2000	1,798,913	249,920	90,698	93,460	2,046,071	6.25%	9.20%	7.10%	10.47%
2001	2,046,071	410,000	142,105	508,501	2,089,675	6.11%	10.47%	6.24%	10.69%
2002	2,089,675	0	165,555	135,000	2,120,230	5.58%	8.83%	5.67%	8.96%
2003	2,120,230	0	64,458	239,788	1,944,900	5.28%	8.82%	4.85%	8.09%
2004	1,944,900	0	46,644	195,000	1,796,544	4.84%	7.57%	4.47%	6.99%
2005	1,796,544	0	61,459	1,144,447	713,556	4.26%	6.75%	1.69%	2.68%
2006	713,556	0	55,903	293,000	476,459	1.64%	2.56%	1.13%	1.79%
2007	476,459	280,000	66,748	50,000	772,937	1.03%	1.62%	1.67%	2.63%
2008	772,937	0	63,403	0	836,340	1.61%	2.51%	1.74%	2.72%
2009	836,340	0	30,987	0	867,328	1.72%	2.61%	1.77%	2.68%
AVERAGE	1,084,768	211,194	61,170	233,275	1,123,857	3.15%	4.95%	3.41%	5.33%
AVERAGE 04-08	1,140,879	56,000	58,777	336,489	919,167	2.67%	4.20%	2.14%	3.36%

Sources: Town Accountant, Treasurer/Collector and Town Meeting Certifications.

Note: One-half of revenues to the Town from cell tower installations on Town property are deposited into the Capital Expenditure Fund.

**TOWN OF HOLLISTON
OVERLAY ANALYSIS**

FISCAL YEAR	OVERLAY TOTAL	AMOUNT EXPENDED	TRANSFERS TO RESERVE	DEFICIT	BALANCE	OVERLAY RESERVE			END BALANCE
						BEGIN BALANCE	TRANSFERS IN	TRANSFERS OUT	
1994	274,826	197,386	77,440	0	0	0	0	0	0
1995	162,189	160,900	1,289	0	0	0	90,000	90,000	0
1996	167,445	150,983	30,000	13,501	(13,537)	0	50,000	50,000	0
1997	160,948	89,041	71,907	0	0	0	30,000	30,000	0
1998	343,872	150,828	193,044	0	0	0	125,000	125,000	0
1999	192,925	78,849	114,076	0	0	0	0	0	0
2000	172,015	100,334	70,817	0	864	0	0	0	0
2001	346,628	99,189	246,585	0	854	0	224,131	224,131	0
2002	157,821	164,226	0	6,405	(6,405)	0	90,000	90,000	0
2003	139,199	99,554	38,903	0	742	0	226,464	0	0
2004	144,316	145,000	0	684	(684)	0	0	0	0
2005	317,990	217,358	0	0	100,633	0	49,765	49,765	0
2006	130,289	93,706	0	0	36,583	0	0	0	0
2007	157,975	153,440	0	0	4,535	0	0	0	0
2008	133,953	102,234	0	0	31,719	0	46,487	46,487	0
2009	374,616	122,592	0	0	252,024	0	0	0	0
AVERAGE	200,159	138,083	59,370	1,373	2,707	0	62,123	47,026	0
AVERAGE 04-08	176,905	155,815	9,127	137	11,963	0	19,250	19,250	0

TOWN OF HOLLISTON
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
 For the Year Ended June 30, 2008

	Governmental Fund Types			Fiduciary Fund Types Trust & Agency	General Long Term Obligations	Combined Total (Memorandum Only)
	General	Special Revenue	Capital Projects			
ASSETS						
Cash and cash equivalents	4,508,188.09	6,220,668.53	2,710,736.87	2,112,675.34		15,552,268.83
Investments				15,006.00		15,006.00
Receivables:						
Property taxes	390,824.80	2,031.10				392,855.90
Excise taxes	112,062.99					112,062.99
Accounts - Departmental	27,319.94	154,845.99		3,011.82		185,177.75
Tax liens	497,961.79					497,961.79
Amount to be provided for retirement of long term debt					58,226,790.68	58,226,790.68
Other assets	<u>174,328.60</u>					<u>174,328.60</u>
Total assets	<u>5,710,686.21</u>	<u>6,377,545.62</u>	<u>2,710,736.87</u>	<u>2,130,693.16</u>	<u>58,226,790.68</u>	<u>75,156,452.54</u>
LIABILITIES AND FUND EQUITY						
Liabilities:						
Deferred revenue	1,044,092.97	156,877.09	3,011.82			1,203,981.88
Provision for tax abatements	165,748.64					165,748.64
Long term debt					58,012,105.00	58,012,105.00
Guarantee deposits		6,741.00		381,215.48		387,956.48
Accrued payroll and withholdings	195,560.00				214,685.68	1,199,503.56
Accrued compensated absences						214,685.68
Temporary loans	2,500,000.00		450,000.00			2,950,000.00
Other liabilities	<u>2,733.75</u>		<u>36,412.73</u>	<u>174,921.22</u>		<u>214,067.70</u>
Total liabilities	<u>3,908,135.36</u>	<u>163,618.09</u>	<u>486,412.73</u>	<u>1,563,092.08</u>	<u>58,226,790.68</u>	<u>64,348,048.94</u>
Fund equity:						
Reserved for various purposes	629,969.67		1,988,309.62			7,197,842.09
Reserved for deficit to be funded	(95,923.82)					(95,923.82)
Unreserved	<u>1,268,505.00</u>	<u>2,201,965.81</u>	<u>236,014.52</u>	<u>567,601.08</u>		<u>3,706,485.33</u>
Total fund equity	<u>1,802,550.85</u>	<u>6,213,927.53</u>	<u>2,224,324.14</u>	<u>567,601.08</u>		<u>10,808,403.60</u>
Total liabilities & fund equity	<u>5,710,686.21</u>	<u>6,377,545.62</u>	<u>2,710,736.87</u>	<u>2,130,693.16</u>	<u>58,226,790.68</u>	<u>75,156,452.54</u>

TOWN OF HOLLISTON
CITIZEN VOLUNTEER FORM

If you are interested in serving the Town in any capacity, please complete this form and return it either by mail or in person, to the Town Clerk's Office, Room 102, Town Hall, 703 Washington Street, Holliston, MA 01746. Information received will be made available to all boards, committees and departments for their reference in filling vacancies.

Name: _____ Telephone: _____

Address: _____

Area(s) of Interest: _____

Availability (e.g. nights, weekends, hours per month): _____

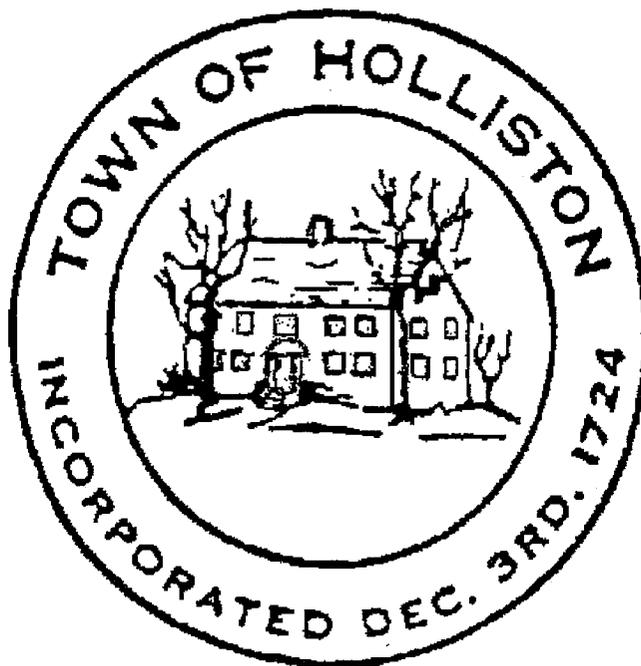
Comments: _____

HAVE YOU READ ME CAREFULLY?

Here are a few suggestions until we meet at town meeting:

- look to where the majority of the money will go;
- look at material and significant changes from year to year;
- reread prior year's reports if you see something unusual which is not clear in this year's report;
- write down exactly what your questions will be; be clear and precise;
- bring a pencil to make notes at town meeting;
- be alert to what is said so the same questions are not repeated;
- discuss issues with friends and neighbors; come prepared to talk about facts.

GOOD GOVERNMENT STARTS WITH YOU



EMERGENCY NOTIFICATION INFORMATION

If you have recently moved to Holliston, or if you have moved within Holliston, or you have changed your telephone numbers or email address, please provide the following information so that you can be notified in the event of an emergency. This information can be sent to the Selectmen's Office, Town Hall, 703 Washington Street, Holliston, MA 01746, or you can provide it via email to minihana@holliston.k12.ma.us.

Name: _____

Address: _____

Home telephone: _____

Cell phone: _____

Email: _____

Previous address if you moved within town: _____