



**TOWN OF HOLLISTON
POSITION AVAILABLE**

PARK & RECREATION ASSISTANT RECREATION DIRECTOR

The Holliston Parks & Recreation Department is seeking applicants for the position of Assistant Recreation Director. The position reports to the Park Commission and Recreation Director, oversees seasonal staff, programming/activities, grant applications, field allocation, answering phones, and customer assistance. Applications are available at: <http://www.townofholliston.us/employment-personnel/pages/job-opportunities> or Selectmen's Office at 703 Washington Street, Holliston, MA.

The pay for this position is Grade 400, Step 1 at \$22.75 per hour. This is a thirty hour a week position. Hours adjust with programs & events but are typically Monday – Friday 9-5 pm.

Applications should be submitted to the Selectmen's Office at 703 Washington Street, Holliston, MA 01746 Attention Andrea Minihan. Applications can also be emailed to Andrea Minihan at minihana@holliston.k12.ma.us. Application deadline is 4:30 p.m. on May 22, 2017.

The Town of Holliston is an EEO employer.