

**Holliston Planning Board  
Meeting Minutes of February 27, 2020**

**In Attendance:** Chairman David Thorn, Karen Apuzzo-Langton, and Josh Santoro. Warren Chamberlain and Jason Santos were absent.

**Call to Order:** The Chairman called the regular meeting to order at 7:15 p.m. in the Select Board Meeting Room (#105) of the Town Hall, 703 Washington Street.

**General Business:**

Continued Site Plan Review

CRG Integrated Real Estate Solutions, 555 Hopping Brook Road

Peter Bemis of Engineering Design Consultants, Inc., was present to discuss the Site Plan Review application along with Frank Petkunas of CRG Integrated Real Estate Solutions and Michael Milanoski of Old Colony Development. Correspondence was received from David Faist, PE of CMG Environmental, Inc. (dated February 25, 2020), Robert Michaud, P.E of MDM Transportation Consultants, Inc. (dated February 19, 2020) and Scott Moles, Health Director (dated February 25, 2020).

Mr. Milanoski and Mr. Bemis provided a summary of MassDOT District 3 Office and MEPA Unit meetings they attended this week to discuss the project and to gauge support and feasibility of advancing signal improvements. Also present was Bob Michaud, PE of MDM Transportation Consultants to discuss his peer review comments. Plans prepared by entitled “Conceptual Intersection Design A&B” were reviewed in detail. Dedicated turn lanes, removal of the center ground-mounted park sign, and slight shift of Washington Street lanes are included in the conceptual designs. It was noted that a DOT design exception would be required for part of the design and that a more-detailed warrants analysis will be required, including accidents and crash data, updates to the use (i.e. High Cube Parcel Hub Warehouse), and additional weekday 12-hour turning movement counts quantifying left-turn versus right-turn trip activity.

Some discussion of pedestrian and bicycle improvements for the Upper Charles Trail crossing as well as Transportation Demand Management programming followed. Mr. Michaud also encouraged the applicant to contact the Metrowest Regional Transit Authority to make accommodation for a transit waiting area and signage.

Mr. Bemis touched on peer review comments received from CMG Environmental on the stormwater and land disturbance issues. He also reviewed the abutter cross-section plan sheets provided which include plan and cross-sections of the horizontal and vertical position of the proposed building, pavement, wall/fence, and landscaping along with existing tree limits and abutter dwelling locations.

The matter was continued until the next meeting.

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**Special Permit and Site Plan Review Public Hearing**

**James Read – 2016 Washington Street**

The Chairman opened the hearing at 7:15 p.m. and waived reading the hearing notice. It was noted that there would be no quorum for the application. Mrs. Langton made a motion to continue the public hearing until March 5<sup>th</sup> at 7:15 p.m. Mr. Santoro seconded with all in favor.

**Adjournment** - The meeting was adjourned at 8:55 p.m. on a motion made and duly seconded. The next meeting was scheduled for March 5, 2020 at 7:00 p.m.

Respectfully submitted,

Karen L. Sherman, Town Planner