

Holliston Planning Board Meeting Minutes of August 22, 2019

In Attendance: Chairman David Thorn, Warren Chamberlain, Josh Santoro, and Jason Santos. Karen Apuzzo-Langton was absent.

Call to Order: The Chairman called the regular meeting to order at 7:00 p.m. in the Select Board Meeting Room #105 of the Town Hall, 703 Washington Street.

General Business:

Approval of Minutes

On a motion by Mr. Chamberlain, seconded Mr. Santoro, the minutes of July 18, 2019 were approved as drafted.

Definitive Plan Endorsement/Covenant of Cheryl Lane Extension

Members endorsed the revised definitive plan set prepared by Guerriere & Halnon, as well as the covenant prepared by Atty. Ferreira for the one-lot subdivision located off the end of Cheryl Lane.

Constitution Village Extension and Status Report

Dale McKinnon, PE of Guerriere & Halnon (G&H) was present along with Atty. Angela Conforti of FRE Building. Also present were Ali Parand, PE of AP Assoc. and Atty. Mark Bobrowski.

Items reviewed included:

- Punch list from G&H dated July 30, 2019.
- Review comments from Ali Parand, P.E., of AP Associates, Inc., dated August 4, 2019 regarding Tasks for Completion by November 15, 2019 (Phase II).
- Correspondence from Liz Mainini, PE of G&H dated August 8, 2019.
- E-mail from Karen Sherman, Town Planner dated August 16, 2019 and Ali Parand, PE dated August 22, 2019.

Progress since the 7/30/19 staff meeting was discussed. It was noted that the fundamentals of the inspection process were ignored as there are missing inspections by both engineers on the new sidewalks and grass strips (approx. 2000 l.f.). Members encouraged random inspections by AP Associates to force accountability. Mr. McKinnon offered the removal of stockpiles on the north side of Old Cart Path along with the punchlist and Phase II items in order to address erosion control in a long-term manner through grassing and seeding. He agreed to coordinate the effort with conservation agent Ryan Clapp.

Phase III items were discussed for completion in the 2020 construction season in order to be ready for May, 2021 road acceptance. The growing number of children in the area not getting direct school bus pick-up was emphasized as well as the difficulty of other service provision to the construction sites.

Atty. Bobrowski inquired about any requests for surety reduction. Mr. McKinnon stated that they are waiting until drainage items are completed. He stated that he needed to review Ali's comments on the drainage and work the needed items into the construction schedule.

**Holliston Planning Board
Meeting Minutes of August 22, 2019**

Motion by Mr. Santoro, seconded by Mr. Chamberlain with all in favor to grant an extension of the construction deadline for the subdivision until 11/14/19 with the completion of Phase II tasks as described and agreed to as well as loaming and seeding of the north side of Old Cart Path as offered by the project engineer.

Laurel Glen ó Construction Extension Request

Members discussed correspondence from Skip Kelleher (dated August 14, 2019) requesting a one year extension for his Laurel Glen Subdivision until August 31, 2020.

On a motion by Mr. Chamberlain, seconded by Mr. Santos, members approved the extension as requested (Mr. Santoro abstained).

Adjournment - The meeting was adjourned at 8:00 p.m. on a motion made and duly seconded. The next meeting was scheduled for September 12, 2019 at 7:00 p.m.

Respectfully submitted,

Karen L. Sherman, Town Planner