

**Holliston Parks Commission**  
**Wednesday February 10, 2021 5:00 PM**  
**REMOTE PARTICIPATION**

**Agenda**

- **Vote on previous meeting minutes**
- **2020 Financial Analysis**
- **Budget Discussion- Potential Vote**
- **CPC proposals- Pickleball, Dock**
- **Camps and programming**
- **2021 Fields**
- **Once around**

Attendees: Melissa Kaspern, Paul Healy, Steve Bigelow, Brian McDonald, Shaw Lively, Mark Frank, Shannon Cornwell

The Assistant Director position was filled on February 1, 2021 by Shannon Cornwell.

Mr. Bigelow made a motion to accept the minutes from the July, August, September and October 2020 meetings. Second by Mr. Healy. Passed unanimously.

Mr. Lively made a motion to accept the minutes from the January through July 2020 meetings. Second by Mr. Healy. Passed, Mr. Bigelow and Mr. McDonald abstained.

**2020 Financial Analysis**

Mr. Frank shared a financial report with the commission. Overall the net income for 2020 was approximately -\$22,000. About \$26,000 of the camp income went back as a credit on families accounts to be used in the future instead of being refunded due to the cancellation of camp.

**2021 Fields and Budget Discussion**

Avenues of additional revenue for field maintenance will be explored. The maintenance process needs to be improved as well. A quote was obtained to open nine baseball/softball fields. Postings have gone up for seasonal maintenance workers.

For the 2022 budget, a line item is to be added to support field maintenance. Further work is needed to determine the exact number and what other services it would cover. The final budget will be voted on at the next meeting.

### Camps and Programming

Some of the spring and summer programs are now open for registration. Camp Patoma is slated to run from 9-3 without field trips. Camp Goodwill will run their normal hours. Adjustments will be made as guidance and regulations change. The cap at Camp Patoma is set to 84 to allow for 7 cohorts. In the first two days of registration being open, approximately \$35,000 worth of programming came in. A full brochure will not be mailed this year. Programming will continue to be added as they are scheduled. Spring programming will be outside as much as possible, beginning after April vacation.

Holliston Youth Field Hockey is going to transition over to the department.

### Once Around

There have been motorbikes on the ice on the lake. Mr. Frank is working with various departments to get Pleasure Point and Stoddard Park plowed so the police department can address issues as they arise during the winter months.

The signage at the lake should be updated on both sides.

Instead of two fees for day passes, it was discussed that it could be one fee. Further discussion is needed.

CPC - No updates on the applications themselves. On the dock itself, the new one would not need to be removed or installed at the end and beginning of the season.

Meeting adjourned.