

**Holliston Parks Commission**  
**Thursday, April 2 2020**  
**3:00 PM @ 1750 Washington Street**  
**Remote meeting**

**Agenda**

- Parks and Recreation Department COVID-19 Response
- Winter Programs
- Spring Programs
- Spring sports/rentals
- Field Maintenance

Roll call attendance: Attendees: Shaw Lively, Tom Chipman, Paul Healy, Melissa Kaspern  
Mark Frank, Lisa DiLuzio, Bob Nemet

**COVID-19 Response/Winter & Spring Programs**

Closed fields on March 13, 2020 including locking gates; Winter programs ceased. Some had a few weeks left but we are not encouraging refunds but instead adding some extra online programming to fill that gap. We will be asking customers to take a credit for spring programs instead of refunds. Lisa DiLuzio commented reopening on 5/4 would still allow us to run some programs if we pushed back the date. Mark believes that spring programs will probably be a wash. We have been posting fun activities on social media to help families. Will be looking into virtual programming.

**Spring Sports**

Mark Frank is unsure about spring sports at this time. More guidance from the state is forthcoming.

**Field Maintenance**

Continuing on with some of the Simply Safer processes but trying to cut back where we can if people won't be on the fields. Summer camps will most likely be affected but to what extent we are not sure.

**Once Around**

Lisa DiLuzio raised the issue of beach applications and being walked into to purchase. Recommended to only use mail or online until a later date. Tom recommended that we allow people to pick up at the office once it is paid online.

Motion to adjourn by Paul Healy, seconded by Tom Chipman; all in favor to adjourn