

**Holliston Parks Commission
Wednesday, February 6 2019
7:00 PM @ 1750 Washington Street**

Meeting called to order at 7:00 PM

Attendees: Paul Healy, Shaw Lively, Melissa Kaspern, Art Winters, Mark Frank, Lisa DiLuzio and Bob Nemet, Carl Nielsen (ESS)

Agenda

- ESS report – Carl Nielsen
- Master Plan Draft review
- Infield Groomer
- Programming Update
- Finance Committee/Budget
- Once Around

ESS Report

Mr. Carl Nielsen of ESS Group attended the meeting as a follow-up to the written report of their proposed Five-Year Waterfront Restoration Plan for Lake Winthrop (dated January 31, 2019). The goals of the plan are threefold: manage the invasive aquatic plants, eliminate the dense growth of invasive aquatic plants at the town beaches, and restore the beachfront areas at Stoddard Park and Pleasure Point.

Mr. Nielsen recommended applying for an upcoming grant for the beach refurbishment project. The deadline for this application is June 1, 2019. He has assisted other towns with obtaining this grant. He also suggested applying for a CPC (Community Preservation Committee) grant at the same time for an in-kind donation. According to Mr. Nielsen, having this type of financial support from the town looks very good on the grant application.

Mark Frank and Melissa Kaspern will put together a request for the CPC for the partial funding of the beach refurbishment, specifically the sand and storm water engineering and construction. The management of the water plants will be tabled and discussed at the next meeting.

Master Plan – Draft Review

The discussion of the Master Plan will be tabled until the next meeting as the plan did not include project cost estimations.

Infield Groomer

Mark Frank requested a quote from The Drake Company for the grooming of the infields during the baseball/softball seasons. The quote was \$635 per visit with a potential of up to 5 visits during the spring season. Mr. Frank requested that we wait to purchase an infield groomer until after this first season of bi-weekly grooming. He wants to be sure that this grooming is helping the field conditions before we make a large equipment purchase.

Shaw lively made a motion to hire The Drake Company to perform the bi-weekly grooming this spring, Art Winters seconded; all in favor

Programming Update

Mark Frank reported that the first day of spring/summer enrollment went smooth. Our registrations on the first day (February 1, 2019) exceeded the same day in 2018 by \$10,000. The brochure will be sent to the printer next week for town wide distribution no later than February 25, 2018.

Financial Committe/Budget

The annual financial committee meeting is scheduled for Thursday, February 7. Mark will send a spreadsheet with salaries and projected increases to the commissioners before the meeting for review.

Meeting Minutes: January

Attendees reviewed meeting minutes of January 10, 2019. Paul Healy made a motion to approve; Shaw Lively seconded; all in favor.

Once Around

Shaw Lively recommended that we take a look at the existing picnic tables that are damaged/worn and consider replacements.

Mark Frank recommends meeting about the Master Plan before the next regularly scheduled Park Commission meeting. The tentative date he suggested is February 27th with the regular meeting on March 13.

Shaw Lively made a motion to adjourn the meeting, Paul Healy seconded. ALL IN FAVOR.