

**Holliston Parks Commission  
Wednesday July 10, 2019  
7:00 PM @ 1750 Washington Street**

Meeting called to order at 7:01 PM

Attendees: Shaw Lively, Melissa Kaspern, James Keast, Mark Frank, Lisa DiLuzio, Bob Nemet

**Agenda**

- Post 7/4 wrap-up
- Program update
- Fields maintenance position
- Capital Requests
- Master Plan
- Once Around

**Post July 4 wrap-up (Stoddard)**

Mark Frank went over the changes that occurred for July 4<sup>th</sup> at Stoddard this year (police detail, overflow parking). Although all of this helped, the crowds were huge and patrons were parking in the neighborhood across from the park. The police advised us to issue a temporary ordinance to block parking on one side of the streets in that neighborhood next year.

**Program update**

All summer programs are running great. Fall programs should be available by August 15.

**Field Maintenance position**

Melissa Kaspern stated that a month-by-month chart is needed for our field maintenance needs to give to FinCom. Melissa will work on this with Mark and Bob Nemet.

**Capital Requests**

An initial quote for updating the existing ball fields will be obtained to start the capital request process. It is likely that a field/beach grooming machine will also be on this request. Quotes will be obtained from the Drake Company and STS for the fields and equipment vendors for the groomer.

**Master Plan**

James Keast recommended an abstract to be created from the completed Master Plan. This could be completed by Mr. Keast or Beals & Thomas.

**Once Around**

Shaw Lively noted that the Blair Square project received a grant for the parking lot creation near Casey's Crossing.

Mark Frank stated that Jeff Ritter wanted our opinion about board member remote access to our meetings. Everyone indicated that would be something we would be interested in having.

Melissa Kaspern made a motion to adjourn the meeting at 8:22 PM, Shaw Lively seconded; all in favor.