

**Holliston Parks Commission  
Wednesday August 14, 2019  
7:00 PM @ 1750 Washington Street**

Meeting called to order at 7:00 PM

Attendees: Shaw Lively, Melissa Kaspern, James Keast, Tom Chipman, Mark Frank, Lisa DiLuzio, Bob Nemet, Tim Drake

**Agenda**

- Improvements list and priorities from master plan
- Tim Drake- Discuss proposal for Stoddard improvements and larger timeline
- Grills at Stoddard- the effects of removal
- Field Maintenance positions
- Facilities Manager position
- Capital needs requests FY2020 finalization
- Once Around

**Tim Drake-Discuss proposal for Stoddard improvements and larger timeline**

Tim Drake attended the meeting to help the commission prepare for a capital request meeting on Monday, August 19. Mark Frank reviewed the proposal from The Drake Company to reconfigure and the Stoddard park fields. The discussion centered on changing the fields so that a large diamond could be created whereby alleviating some of the wear and tear on the Adams field. Tim will get estimates together as there is also a need for dugouts and fencing for backstops with the field configuration changes. Once the quotes for the field rebuilds are complete, Tim will put together the maintenance quotes.

**Facilities Manager/Field Maintenance positions**

Mark Frank met with Ben Sparrell and John Cronin about the proposed Facilities Manager position. Mark reported that they are looking to hire an individual with a civil engineering background who will assess the town's properties. This Facilities Manager would be the decision maker as to whether we outsource or keep field operations in the DPW. Shaw Lively made a motion to support the facilities manager position as outlined by the Select Board, Tom Chipman seconded. All in favor

**Capital needs requests FY2020 finalization**

Melissa Kaspern made a motion to present to FinCom a capital request for baseball/softball field renovations. Shaw Lively seconded; all in favor

Mark Frank noted that in September we will know how close we are to receiving a grant for the sand at Stoddard Park and Pleasure Point so it is too soon to make a capital request.

Melissa Kaspern left the meeting at 8:05 pm

Shaw Lively made a motion to request a field/beach grooming machine costing up to \$20,000 through a capital request. Tom Chipman seconded. All in favor

**Improvements list and priorities from master plan**

Mark Frank passed out copies of the Beals & Thomas assessment that will lead us to the Master Plan.

### **Grills at Stoddard-the effects of removal**

Mark Frank noted that there was an overall positive effect of the grills being removed from Stoddard Park. The grills were removed on August 1 in response to the insurmountable trash situation and general lack of supervision around the hot grills. We may need to lower the day pass prices next year and work harder to promote the beach area to residents.

### **Once Around**

Shaw Lively made a motion to adjourn the meeting at 8:20 PM, James Keast seconded; all in favor.