

Minutes- parks and Recreation meeting 11/25/2019

Attendees: Shaw Lively, Paul Healey, James Keast, Bob Nemet, Mark Frank

Melissa Kaspern Called meeting to order at 5:00pm

The board discussed the bids for the Adams Field Project. The Drake Company had the lowest bid for that project and the board deemed him qualified for the project. The wide range of the bids was discussed. Some contractors included a greater deal of work into the scope than we had originally expected, however Mr. Drake had attended a previous Parks Commission meeting and laid out his vision for the project giving the board confidence in his assessment of the project. As an owner/operator Mr. Drake has an advantage in bidding a project of this size due to his ability to be on-site and operate his own machinery. Shaw Lively made motion to accept the Drake Company LLC bid for the Adams Field Renovation for the amount of \$29,434.00. Paul Healy Seconded, passed unanimously

The board discussed the bids for the Little League Fields Renovation project. The board deemed that it was in the best interest of the town to award the little league field renovation bid to the Drake group LLC. The Drake Group bid was deemed to be in the best interest of the town based on the detail that was included in the bid and the price point. The board was not expecting contractor to bid on both projects based on the differing scopes of work included with each, but the town can save significantly on Sod if we can purchase in bulk from one contractor. James Keast made a motion to accept the Drake Company LLC bid for the little league project in the amount of \$40,345.00. Shaw Lively Seconded, passed unanimously.

Mark Frank presented the board with a separate project, not included in the CPC request for field renovations as it was deemed more "maintenance related." This quote was for work at Flagg Field and presented three options with varying pricing based on material used to repair the infield. The work would include, edging, capping the mound, grading and replacing some infield mix with higher quality material. The work would also address the lips that have occurred around the infield. The three options were discussed, the most expensive option also included maintenance that the board felt was unreasonable for us to expect at this time. So the board decided to go ahead with option 2, a higher quality material that is easier to maintain. Melissa Kaspern motioned the board to approve work in the amount of \$6,775.00 for RAD Sports to make repairs to Flagg field. Paul Healy Seconded. Vote passed unanimously.

Mark Frank was to draft up the contracts for the two bids, have them approved by town administrator and accountant and forwarded back to the board for review.

The board discussed the next steps for planning the chunking and prioritizing of the Beals and Thomas Master plan. Shaw Lively and Mark Frank met on Thursday November 21st to take on the next steps. Mark Frank is working on organization the discussion in a way the board can take action.

Melissa Kaspern moved to close meeting at 5:45pm. Passed unanimously.

The next meeting was tentatively set for 12/12/2019