

**Holliston Parks Commission**  
**Wednesday, November 15, 2018**  
**7:00 PM @ 1750 Washington Street**

Meeting called to order at 7:04 PM

Attendees: Melissa Kaspern, Tom Chipman, Shaw Lively, Mark Frank, Lisa DiLuzio and Bob Nemet

**Agenda**

- Beach refurbishment
- Director's Report
  - Program update
  - Building update
  - Fields: field covers
- Master Plan
- Once Around

**Beach Refurbishment**

Many comments on the recent Parks & Recreation community survey surrounded the beachfront and the invasive weeds in the lake. Mark Frank reached out to ESS Group who has previously worked with the town (specifically the Conservation Commission) in order to see how they could help us make the lake situation better. Carl Nielsen of ESS explained to Mr. Frank that they could develop a proposal detailing how to help refurbish the beach and waterfront area. A second phase could be to help us gather the appropriate permits to do the refurbishment work.

**Director's Report**

Mr. Frank reported that Bob Wheeler has been selected to construct and install the step railing outside of 1750 Washington Street that leads from the upper parking lot to the lower lot. Mr. Wheeler needs a building permit to do this work and will work with the Building Inspector's office to obtain this.

Chipman Electric came in to look at our lighting in the offices and downstairs. The existing fixtures made the downstairs very dark and dreary. Mr. Chipman will provide a quote to replace these fixtures. At the same time, Chris Meo, IT Director for the town, informed us of a building energy audit that will encompass a lighting recommendation. This audit will be performed before December 31, 2018.

Jeff Ritter reached out to Mr. Frank regarding a project list from Senator Karen Spilka's office. He would like us to compile a few projects so that we can request funding through Senator Spilka from a state grant she receives. A discussion ensued and it was decided that our project list may include: 1) electricity and running water at Pleasure Point, 2) Patoma Parking lot construction and 3) upgrades to the Goodwill Park bathrooms. We will discuss further at the next meeting.

A few turf covers were purchased from Green Jacket for use as a trial on Weston Pond fields and Stoddard fields. In combination with an overseeding by Simply Safer, these covers should get these fields in a playable condition earlier than our normal opening date.

**Master Plan**

Mark Frank started the discussion about where we want Beals & Thomas to focus their attention now that the survey is complete. All in attendance agreed that obtaining cost estimates for some of their recommended projects will be the logical next step.

### **Once Around**

Shaw Lively gave a Blair Square committee update. The group has had two meetings primarily focused on Casey's parking and how the trail runs through adjoining properties.

Shaw Lively made a motion to adjourn the meeting, Tom Chipman seconded. ALL IN FAVOR.